

MINUTES
BOARD OF PLANNING AND APPEALS MEETING
CITY OF HOLLY HILL, FLORIDA

August 1, 2011

1. CALL TO ORDER

Roll Call

Michael Myer called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue at approximately 6:30 p.m. Attending with Michael Myer were Board members Chris Kiley, J.D. Mellette, and Phillip Wiggins.

Excused Absences:

John Sterling

Also attending were the following staff members: Attorney Adam Dunn (sitting in for Attorney Scott Simpson), City Planner Thomas Harowski, and City Clerk Valerie Manning.

A. Invocation

Mr. Myer delivered the Invocation.

B. Pledge of Allegiance to the Flag

Mr. Myer led the Pledge of Allegiance.

2. MINUTES

Minutes from the Board of Planning and Appeals Meeting – August 1, 2011

*Mr. Mellette moved **APPROVAL** for the **Minutes**, seconded by Mr. Kiley.*

The motion **CARRIED** 4-0 unanimously: Mellette – Yes, Kiley – Yes, Wiggins – Yes, Myer – Yes.

3. NEW BUSINESS

A. Z-2011-05 Parking Regulations Amendments: An application for Mr. Eric Alexander to modify the ratio of square footage of retail space per parking space and other amendments to the parking regulations

Applicant: Eric Alexander

This is a request for parking regulations amendments to modify the ratio of square footage of retail space per parking space and other amendments to the parking regulations within the Code.

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*Mr. Mellette moved **APPROVAL** for **Z-2011-05: PARKING REGULATIONS AMENDMENTS**, seconded by Mr. Wiggins.*

City Planner Thomas Harowski gave an overview of the case from the provided Staff Report.

Mr. Myer opened public participation. No one spoke.

The motion **CARRIED** 4-0 unanimously: Mellette – Yes, Wiggins – Yes, Kiley – Yes, Myer - Yes

- B. Z-2011-06 Temporary Storage of Construction Material: An administrative request to consider special exceptions regulations for permitting off-site storage of construction materials.**

This is a request for temporary storage of construction material to consider special exceptions regulations for permitting off-site storage of construction materials.

*Mr. Kiley moved **APPROVAL** for **Z-2011-06: TEMPORARY STORAGE OF CONSTRUCTION MATERIAL**, seconded by Mr. Wiggins.*

City Planner Thomas Harowski gave an overview of the case from the provided Staff Report.

Mr. Myer opened public participation. No one spoke.

The motion **CARRIED** 4-0 unanimously: Kiley – Yes, Wiggins – Yes, Mellette – Yes, Myer - Yes

- C. Z-2011-07 Non-conforming Use Approval for 746 Ridgewood Avenue: A request from Mr. William Vanderveer to all automotive sales and repairs at 746 Ridgewood Avenue.**

Applicant: William Vanderveer

This is a request for non-conforming use approval for 746 Ridgewood Avenue to all automotive sales and repairs at the location.

*Mr. Wiggins moved **APPROVAL** for **Z-2011-067 NON-CONFORMING USE APPROVAL FOR 746 RIDGEWOOD AVENUE**, seconded by Mr. Mellette.*

City Planner Thomas Harowski gave an overview of the case from the provided Staff Report.

Mr. Myer opened public participation. No one spoke.

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The motion **CARRIED** 4-0 unanimously: Wiggins – Yes, Mellette – Yes, Kiley – Yes, Myer - Yes

4. OLD BUSINESS

None

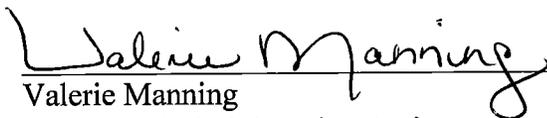
5. OTHER – Staff Comments

City Planner Thomas Harowski informed the board members that the next Board of Planning and Appeals meeting is on Labor Day. Mr. Harowski asked if the Board members would still like to have a September meeting on another date.

There was **CONSENSUS** from the Board members to have their next meeting on Wednesday, September 14, 2011.

6. ADJOURNMENT

The meeting officially adjourned at approximately 7:25 p.m.



Valerie Manning
City Clerk/Administrative Assistant