MINUTES
BOARD OF PLANNING AND APPEALS MEETING
CITY OF HOLLY HILL, FLORIDA

February 6, 2012

1. CALL TO ORDER

Roll Call

Michael Myer called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue at approximately 6:30 p.m. Attending with Michael Myer were Board members Chris Kiley, J.D. Mellette, and John Sterling.

Absent: Board member Phillip Wiggins.

Also attending were the following staff members: City Attorney Scott Simpson, City Planner Thomas Harowski, and City Clerk Valerie Manning.

A. Invocation

Mr. Myer delivered the Invocation.

B. Pledge of Allegiance to the Flag

Mr. Kiley led the Pledge of Allegiance.

2. MINUTES

Minutes from the Board of Planning and Appeals Meeting – February 6, 2012

*Mr. Mellette moved **APPROVAL** for the* **Minutes**, *seconded by Mr. Kiley.*

The motion **CARRIED** 4-0 by roll call vote: Mellette – Yes, Kiley – Yes, Sterling – Yes, and Myer – Yes

3. NEW BUSINESS

Agreed by the board to combine A-C as one item for Action Automotive, located at 1850 N. Nova Road; City Clerk read each item for the record and will be voted on as one item.

A. <u>A-2012-01</u> – This is an application for annexation into the City of Holly Hill submitted by Action Automotive located at 1850 N. Nova Road.

B. <u>CPA-2012-01</u> – This is an application for a small scale comprehensive plan amendment to add the Action Automotive parcel to the future land use map and designate the parcel as General Retail Commercial.

C. Z-2012-01 – This is an application to amend the official zoning map to add the Action Automotive parcel and to designate the parcel as CC-1 Commercial Corridor.

City Planner Thomas Harowski gave an overview of each application submitted by Action Automotive located at 1850 N. Nova Road for an annexation, small scale comprehensive plan amendment and to amend the official zoning map to add the Action Automotive parcel and to designate the parcel as CC-1 Commercial Corridor from the provided Staff Report.

Mr. Myer opened public participation. No one spoke.

Mr. Mellette moved ***APPROVAL*** *for* **A-2012-01, CPA-2012-01, Z-2012-01 – This is an application for an annexation, a small scale comprehensive plan amendment and to amend the official zoning map to add Action Automotive, located at 1850 N. Nova Road, to designate the parcel as CC-1 Commercial Corridor into the City of Holly Hill,** *seconded by Mr. Sterling.*

The motion **CARRIED** 4-0 by roll call vote: Mellette – Yes, Sterling – Yes, Kiley – Yes, and Myer – Yes

4. OLD BUSINESS

None

5. OTHER – Staff Comments

None

6. ADJOURNMENT

The meeting officially adjourned at approximately 6:50 p.m.

Valerie Manning
City Clerk/Administrative Assistant