MINUTES
BOARD OF PLANNING AND APPEALS MEETING
CITY OF HOLLY HILL, FLORIDA

August 6, 2012

1. CALL TO ORDER

Roll Call

Michael Myer called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue at approximately 6:30 p.m. Attending with Michael Myer were Board members Chris Kiley, Phillip Wiggins, and John Sterling.

Absent: Board member JD Mellette.

Also attending were the following staff members: City Attorney Scott Simpson, City Planner Thomas Harowski, and City Clerk Valerie Manning.

A. Invocation

Mr. Myer delivered the Invocation.

B. Pledge of Allegiance to the Flag

Mr. Kiley led the Pledge of Allegiance.

2. MINUTES

Minutes from the Board of Planning and Appeals Meeting – March 5, 2012

*Mr. Sterling moved **APPROVAL** for the* **Minutes**, *seconded by Mr. Kiley.*

The motion **CARRIED** 4-0 by roll call vote: Sterling – Yes, Kiley – Yes, Wiggins – Yes, and Myer – Yes

3. NEW BUSINESS

A. Z-2012-02 – Circular Driveways

City Planner Thomas Harowski gave an overview of the Land Development Regulations for spacing of access points to increase the opportunity for single-family homes to have circular driveways from the provided Staff Report.

Mr. Myer opened public participation. No one spoke.

Mr. Wiggins moved ***APPROVAL*** *for* **Z-2012-02, Circular Driveways,** *seconded by Mr. Sterling.*

The motion **CARRIED** 4-0 by roll call vote: Wiggins – Yes, Sterling – Yes, Kiley – Yes, and Myer – Yes

B. Z-2012-03 - Measurements for Allowable Wall Signage

City Planner Thomas Harowski gave a staff report regarding amending Sections 110-8 and 110-9 to modify the method for the calculation of allowable sign area for wall signs to eliminate the exclusion of windows and doors from the allowable façade area and reducing the amount of signage as a percentage of façade area for wall signs from the provided Staff Report.

Mr. Myer opened public participation. No one spoke.

Mr. Wiggins moved ***APPROVAL*** *for* **Z-2012-03, Measurements for Allowable Wall Signage,** *seconded by Mr. Kiley.*

The motion **CARRIED** 4-0 by roll call vote: Wiggins – Yes, Kiley – Yes, Sterling – Yes, and Myer – Yes

4. OLD BUSINESS

None

5. OTHER – Staff Comments

City Planner Thomas Harowski informed the Board members that the next meeting scheduled is Labor Day. Therefore, if there are no pressing issues to bring forward, the next meeting will be in October. The Board agreed to that.

6. ADJOURNMENT

The meeting officially adjourned at approximately 7:00 p.m.

Valerie Manning
City Clerk