M I N U T E S
BOARD OF PLANNING AND APPEALS MEETING
CITY OF HOLLY HILL, FLORIDA

April 1, 2013

1. CALL TO ORDER

Roll Call

Vice-Chairman Art Cappuccio called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue at approximately 6:30 p.m. Attending with Art Cappuccio were Board members Nick Mostert, and David Heald.

Absent: Chairman Michael Myer and Board member J.D. Mellette.

Also attending were the following staff members: City Attorney Scott Simpson, City Planner Thomas Harowski, and City Clerk Valerie Manning.

A. Invocation

Mr. Cappuccio delivered the Invocation.

B. Pledge of Allegiance to the Flag

Mr. Mostert led the Pledge of Allegiance.

2. MINUTES

Minutes from the Board of Planning and Appeals Meeting – March 4, 2013 *(City Clerk)*

*Mr. Heald moved **APPROVAL** for the* **Minutes**, *seconded by Mr. Mostert.*

The motion **CARRIED** 3-0 by roll call vote: Heald – Yes, Mostert – Yes, Cappuccio – Yes

3. NEW BUSINESS

A. **V-2013-02**: 828 Narcissus – Applicant is seeking a variance request for a driveway setback

City Planner Thomas Harowski gave a staff recommendation to table this until April 15th at 6:30 PM since there is not a full board present tonight. Mr. Harowski explained this to the applicant, Mr. Hill and he is okay with that recommendation.

*Mr. Heald moved to **TABLE** this request until April 15th at 6:30 PM, **DIED FOR LACK OF A SECOND**.*

Mr. Harowski gave a brief staff report as it pertains to their packet for the variance request for a driveway located at 828 Narcissus.

Mr. Cappuccio opened public participation.

The following individual came forward to speak:

- Derek Hill, 828 Narcissus, Holly Hill – Addressed the Vice-Chairman and Board members pertaining to his request for a variance request for a driveway setback at his property.

Mr. Cappuccio closed public participation.

*Mr. Mostert moved **APPROVAL** for **V-2013-02: 828 NARCISSUS**, seconded by Mr. Heald.*

The motion **CARRIED** 3-0 by roll call vote: Mostert – Yes, Heald – Yes, Cappuccio – Yes

4. OLD BUSINESS - NONE

5. COMMUNICATIONS FROM BOARD MEMBERS & STAFF

Mr. Harowski informed the Board members that for the May 6th meeting, he will not be here because he will be out of town; his daughter is due to have her baby.

6. ADJOURNMENT

The meeting officially adjourned at approximately 7:00 p.m.

Valerie Manning

Valerie Manning, City Clerk