MINUTES
BOARD OF PLANNING AND APPEALS MEETING
CITY OF HOLLY HILL, FLORIDA

November 4, 2013

1. CALL TO ORDER

Roll Call

Vice-Chairman Art Cappuccio called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue at approximately 6:30 p.m. Attending with Art Cappuccio were Board members Nick Mostert, J.D. Mellette and David Heald.

Absent: Board member Michael Myer.

Also attending were the following staff members: City Attorney Scott Simpson, and City Planner Thomas Harowski.

A. Invocation

Mr. Cappuccio delivered the Invocation.

B. Pledge of Allegiance to the Flag

Mr. Mostert led the Pledge of Allegiance.

2. MINUTES

Minutes from the Board of Planning and Appeals Meeting – September 11, 2013 *(City Clerk)*

*Mr. Heald moved **APPROVAL** for the* **Minutes**, *seconded by Mr. Mellette.*

The motion **CARRIED** 4-0 by roll call vote: Heald – Yes, Mellette – Yes, Mostert – Yes, and Cappuccio – Yes

3. NEW BUSINESS

A. V-2013-06: 1705 Birmingham request for a variance from the required front yard setback to allow a carport to be placed 10 feet from the front property line

City Planner Thomas Harowski gave a brief staff report as it pertains to 1705 Birmingham for a request for a variance from the required front yard setback to allow a carport as stated in the staff report.

Mr. Cappuccio opened public participation. No one spoke.

*Mr. Mostert moved **APPROVAL** for **V-2013-06: 1705 Birmingham request for a variance from the required front yard setback to allow a carport to be placed 10 feet from the front property line**, seconded by Mr. Heald.*

The motion **CARRIED** 4-0 by roll call vote: Mostert – Yes, Heald – Yes, Mellette – Yes, and Cappuccio – Yes

B. Z-2013-09: Administrative request to increase the allowable height of fences on residential lots when they abut commercial and industrial property

City Planner Thomas Harowski gave a brief staff report as it pertains to the administrative request to increase the allowable height of fences on residential lots when they abut commercial and industrial properties as stated in the staff report.

Mr. Cappuccio opened public participation. No one spoke.

*Mr. Mostert moved **APPROVAL** for **Z-2013-09: Administrative request to increase the allowable height of fences on residential lots when they abut commercial and industrial property**, seconded by Mr. Heald.*

The motion **CARRIED** 4-0 by roll call vote: Mostert – Yes, Heald – Yes, Mellette – Yes, and Cappuccio – Yes

4. OLD BUSINESS

None.

5. COMMUNICATIONS FROM BOARD MEMBERS & STAFF

Mr. Harowski informed the Board members that there will be no meeting in December.

6. ADJOURNMENT

The meeting officially adjourned at approximately 7:15 p.m.

Valerie Manning
City Clerk