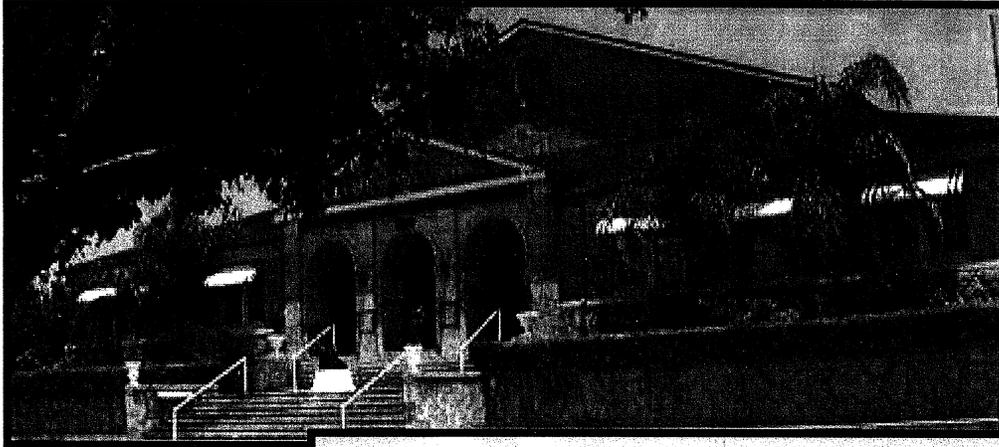


CITY OF HOLLY HILL FLORIDA



ANNUAL BUDGET

2006 - 2007



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Holly Hill
Florida**

For the Fiscal Year Beginning

October 1, 2005

Handwritten signature of Carla E. Perry in cursive.

President

Handwritten signature of Jeffrey R. Egan in cursive.

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Holly Hill, Florida** for its annual budget for the fiscal year beginning **October 1, 2005**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

September 2006

Honorable Mayor and City Commission
City of Holly Hill
Holly Hill, Florida

Mayor and Commissioners:

The attached document is the budget as proposed for the fiscal year October 1, 2006 to September 30, 2007. It is a comprehensive budget including operating and capital budgets and meets the provisions of the City Charter and Code and applicable State Statutes. This budget provides a plan for maintaining basic services at the current service levels, and in some areas it will allow us to improve services.

Effectively managing the dollars available to provide basic services and to improve those services is a challenge we face every year. Demands to cut costs while maintaining services are constantly being made. Restructuring of operations and cost reducing measures has been incorporated into this budget wherever possible. Operating and personnel costs are continually reviewed to provide good services at the least cost. During the coming year we will continue exploring ways to enhance our revenues in order to fund increasing operating costs and capital projects that are needed. We will also continue to examine and reorganize various operations as necessary to improve customer service and to achieve greater cost effectiveness.

Goals

As in the past, our goals for the City of Holly Hill are to provide a quality living environment for our resident population of 12,620 and to attract businesses and industries that will contribute to this environment. We have been working diligently the last few years to accomplish the goals of the City Commission for the community and it is quite visible throughout our City that we are making progress in creating a pleasing environment. Through the enforcement of the City's development standards, codes, and ordinances the City will continue to strive to create a community that is safe, pleasing and stable.

This budget provides a plan to further these goals for Holly Hill through community redevelopment programs, stormwater management projects, increased code enforcement activities, and enhancement of recreational programs and facilities.

Infrastructure improvements such as drainage, paving and sidewalks are being accomplished. The city property tax base increased from \$518 million to \$636 million, a 22.83% increase over the prior year.

Plans for storm drainage work, sidewalks and paving are on track or ahead of schedule and are continuing programs in this budget.

The program to upgrade the city's water meters and reading system is underway with about 4,100 new meters or meter heads installed. This is expected to increase revenues in the water and sewer fund and thereby reduce the need for significant rate increases in the future.

The City Commission has adopted several goals to be accomplished or underway in the next five years. These goals are interrelated and were developed to better serve the many constituents of the city.

Financial Condition

In the General Fund, it is estimated that the City will begin the new fiscal year with an undesignated fund balance of \$1,122,041. The proposed budget anticipates using \$500,200 toward improvements and enhancements of current projects. This will leave an estimated \$618,441 in fund balance at the end of fiscal year 2007, about 8.% of the General Fund budget. The recommended reserve is 15 - 20% in order to provide for emergencies and other unforeseen financial obligations, however, the planned expenditures are deemed necessary in order to further the goals of the community to provide a quality living environment that will attract new residents and businesses.

The Stormwater Management Fund is expected to begin the new fiscal year with \$866,000 in reserve for stormwater drainage projects. The stormwater utility fees are used for labor and other operating expenditures to maintain and repair the storm drainage system. This budget anticipates using \$102,000 toward improvement projects and will end the year with \$859,600.

The Water and Sewer Enterprise Fund will begin the new year with an estimated operating cash reserve of \$1,516,600. The proposed budget anticipates ending fiscal year 2007 with a cash reserve of \$803,300. This is reserved for operating contingencies.

The Law Enforcement Trust Fund is estimated to begin the new fiscal year with \$51,300 in reserves and end the year with \$51,300. These reserves are restricted to law enforcement purposes only.

The Solid Waste Enterprise Fund is estimated to begin the fiscal year with \$314,100 in reserves and end of the fiscal year with \$314,100.

No fund balance is anticipated for the Community Redevelopment Fund, the Local Law Enforcement Block Grant Fund, the Community Development Block Grant Fund or the Capital Projects Fund.

Legal Debt Margin

The Constitution of the State of Florida and the charter of the City of Holly Hill set no legal debt margin.

Debt Management

The Water and Sewer System Refunding Revenue Bonds, Series 2002 bond issue was completed in July 2002. The bonds, totaling \$14,030,000 were issued to provide the funds necessary to finance the cost of refunding outstanding water and sewer debt to achieve a present value savings of \$645,957 and to pay certain expenses related to the issuance and sale of the bonds.

Payments for interest and principal on the 2002 Bonds are secured by the net revenues derived from the operation of the water and sewer system. Net revenues must be at least equal to 120% of the average annual debt service. The Bonds are insured and have been given an "AAA" and "AAA" rating by both Fitch's and Moody's, two major municipal bond credit rating agencies.

In addition to the Water and Sewer bonds, the City issued a Utility Service Tax Revenue Bond, Series 1998A for \$1,233,920 on April 14, 1998 at a rate of 4.84% amortized over 10 years. The series 1998A monies were used to pay off a previous note and the balance was used for construction of a new recreational facility.

The City entered into a loan agreement with the State Revolving Loan Fund on July 28, 1998 for a wastewater infiltration and inflow project. The loan is repayable over a period of 20 years at a rate of 3.11%. The final loan amount was \$2,286,000 with semi-annual payments beginning in 2002.

The City entered into another loan agreement with the State Revolving Loan Fund on January 30, 2001 for a stormwater drainage project. The loan is repayable over a period of 20 years at interest rates varying from 1.86% to 3.27%. The final total principal amount of the loan was \$6,179,762.

The City Commission acting as the Community Redevelopment Agency issued Redevelopment Revenue Bond, Series 2005 on May 1, 2005 to finance the cost of certain redevelopment projects located within the redevelopment area. The bond was issued in the amount of \$6,331,000 at a rate of 4.53% amortized over 21 years.

The City Commission issued a Water and Sewer Revenue Bond, series 2005 in October to provide funds for necessary Water Treatment Plant upgrades contained in the 2005 Utility Master Plan.

Significant Budget Changes

Several factors affected the development of the City's budget. The total budget, including all funds, is about 12.6% lower than the prior year due primarily to a decrease in the dollar amounts to be spent on major capital projects. Normal operating expenditures have increased 11% overall.

The City's taxable property value increased during the past year by 22.83%. Property values are expected to continue increasing at a moderate growth rate as we continue efforts in code enforcement, redevelopment, beautification and enhancements of services.

The gross taxable property values in the Community Redevelopment Area (CRA) increased by 16.7% over the prior year and a total of 116% over the 1995 base year. In addition to the Community Policing program funded by the CRA, funds have been allocated for a administrative personnel, special events and debt service payments on the bond issued to accelerate improvement projects within the redevelopment area plan.

Community Development Block Grant monies of \$87,200 available for 2007 will be used for sidewalk improvements.

Other significant factors considered during the development of the Budget are as follows:

1. Wage adjustments have been provided in this budget. The City will be completing negotiations in 2006 for a three year contract with LIUNA, Public Employees Local 678, the Coastal Florida Police Benevolent Association, (PBA) and the International Association of Fire Fighters-Holly Hill Professional Firefighters, (IAFF) Local 3470. There are thirty positions in the police bargaining unit, fifteen in the fire bargaining unit and fifty-three in the labor bargaining unit.
2. The retirement contributions to the Florida Retirement System (FRS) for general employees increased to 9.85%. The police and fire pension plans are based on Florida State Statutes and local ordinances. Each plan is administered by separate boards of trustees. Contributions to the plan by the city are made quarterly based on annual actuarial reports to determine any deficiencies in the funds. In fiscal year 2006 the city will contribute 9.1% to the Police Pension and 21.1% to the Fire Pension Plan.
3. Health insurance rates for employees increased by 7.4% over the prior year.
4. The solid waste contract provides for an annual increase at 60% of the Consumer Price Index amount, which is 2.12% beginning 10/1/06.
5. Water and Sewer rates are anticipated to increase by 4%. This is the projected Consumer Price Index increase as provided by ordinance for additional operating expenses in the Water and Sewer systems.

Revenue Highlights

Revenue projections include Ad Valorem Tax (property tax) revenues of \$2,517,415. This estimate is based on adopting a millage rate of \$4.08000 per \$1,000 taxable valuation. The gross taxable value increased by \$118,211,478 or 22.83% over the prior year.

The Water and Sewer rates are scheduled to increase by 4% effective October 1, 2006 according to ordinance and resolution. The increase will generate approximately \$179,000 annually, which will provide for increased costs in the operations of the water and sewer systems and for renewals and replacements of machinery and equipment.

Major Work Programs

The annual budget is financed by and through the work divisions and departments as follows:

GENERAL GOVERNMENT

City Commission
City Manager
Finance and Administration
Human Resources
Other/Non-departmental

PUBLIC SAFETY

Law Enforcement
Fire Control
Protective Inspection

PUBLIC WORKS

Garbage/Solid Waste Control
Transportation/Road and Street Facilities
Buildings and Grounds

PUBLIC UTILITIES

Water Utility Services
Sewer Service

The *General Government* division performs all the general administrative duties of the City. It provides the necessary support services for all departments and it performs all accounting, budgeting, data processing, collections, purchasing, personnel, record retention and information technology support for City operations. Approximately 9.4% of the General Fund budget is charged back to the Water and Sewer Enterprise Fund and the Solid Waste Enterprise Fund for administrative functions.

The *Public Safety* division performs all police activities, firefighting, emergency rescue service, animal control, building, licensing, zoning, planning and code enforcement services.

The *Public Services* division maintains streets, sidewalks, drainage systems, parks and grounds. It also provides motor vehicle maintenance for all City vehicles and administers the contract for solid waste services.

The Public Utilities departments are also included in *Public Services*. These departments provide good water to the community, maintain water and sewer lines, well fields and plant equipment, and treat and dispose of wastewater.

The *Culture/Recreation* division plans and administers various recreational programs and special activities for the community.

With the cooperative efforts of our residents, business leaders, employees and commissioners dedicated to improving our city we have made good progress during the last few years. In summary, this budget provides for normal operations at current service levels and continues the policies set by current and previous City Commissions.

Respectfully submitted,

Joseph Forte
City Manager

Brenda Gubernator
Finance Director

City of Holly Hill
2006 Goals
As established by the City Commission
May 23, 2006

Goal 1

The City Commission listed the following items as equal first priorities:

A. To expand the recreational programs

- Establish new and innovative family orientated events and activities
- Establish a Frisbee golf course in one of the City Parks
- Establish new programs/gear toward senior services
- Build new ball fields

B. To develop a Master Plan for the Community Redevelopment Area

- Replace old bus benches with new esthetically pleasing bus benches
- Encourage the development of 3- to 5-story lofts
- Research the feasibility of attracting a Hotel/Conference Center
- Establish a program to improve LPGA corridor
- Establish a program to improve State Ave & Carswell Ave
- Establish a program to relocate charitable organizations from Ridgewood Avenue
- Establish a program to remove/relocate the LPGA Salvage yard(s)
- Complete the goals and objectives of the CRA Plan in order to Sunset the CRA in a timely manner
- Establish municipal parking and storm water areas throughout the CRA
- Expand the use of the digital sign

C. Other first priority items included

- Establish work force housing
- Fund the capital improvement plan
- Create a mission and vision statement
- Complete the Riverside Drive sidewalk to the north City limits
- Develop a citizen survey
- Start a pride of ownership day in Holly Hill
- Develop a Holly Hill Town Center
- Revisit the density bonus criteria

Goal 2

The City Commission listed the following items as equal second priority:

- Develop a performance center
- Recruit a name brand restaurant
- Establish a water activities program

Goal 3

The City Commission listed the following items as equal third priority:

- Take advantage of grant opportunities (ECHO)
- Expand the beautify of all the retention ponds
- Digital record commission meetings to download onto the Web site
- Establish a cultural arts program
- Identify the City borders through gateways and signage
- Review the tree ordinance
- Simplify the language of the staff reports in the agenda

Goal 4

In addition to the above goals the City Commission agreed to the following statement:

As members of the Holly Hill City Commission we will strive to:

- Support the efforts of Code Enforcement
- Support the Historic Preservation Board
- Support Economic Development
- Fund the Halifax Assistance Center
- Provide additional employee training
- Be good financial stewards of the tax payer's money

MANAGEMENT AND BUDGET POLICIES

The 2006-07 Budget has been prepared in accordance with a number of management and budget policies in mind. Some of the policies are requirements of the City Charter and Code and State law. The balance reflect the financial management actions of the current and previous City Commissions.

Listed below are some of the policies guiding the development and implementation of this budget:

1. *Investments* - Safety is the main objective when investing the City's idle funds. Rates are checked on Certificates of Deposit and government securities and at the State Board of Administration Pooled Investments Account when an investment is made.

2. *Debt Management* - The City will consider the use of debt financing for one-time capital improvements which will benefit the residents of Holly Hill, when the project life will be no longer than the term of the financing, and when specific resources are found to be sufficient to provide for the debt. The City has traditionally kept annual payments on short-term debt to less than 5% of the budget. For long-term debt, the City uses recent publications, financial advisors, and bond counsel to determine the best method of financing. The City has no legal debt limits.

3. *Property Taxes* - The City adheres to the "Truth in Millage" state statute governing the determination of millage for taxing authorities. The statute requires strict adherence to a schedule for advertising and holding public hearings; the size of, and language in, the advertisements; the method of fixing the millage rate; and other limitations.

4. *Financial Reserves* - The use of fund balance reserves in order to balance the budget is given serious consideration by management and the City Commission during budget workshops. Information regarding the dollars available, percentages of the budget, possible future needs and alternatives are discussed prior to approval.

In the General Fund, an unrestricted reserve of 15 - 20% of the current budget is recommended for unforeseen circumstances.

In the Water and Sewer Enterprise Fund, minimum reserves for water and sewer debt service are maintained according to bond ordinance requirements. The City has established an operating fund reserve with the goal of achieving three months operating expenses as a reserve. The Renewal and Replacement Fund has a recommended reserve level of \$300,000.

5. *Purchasing* - All contracts, when the sum is \$25,000, or less, may be awarded by the City Manager to the lowest and best bidder. When contracts are expected to exceed \$10,000, the City staff solicits sealed bids. Bids are publicly opened, tallied and forwarded

to the City Commission with staff recommendations. The City Commission may award to the lowest and best bidder, or may delegate to the City Manager the power to award said contract. All purchase orders over \$5,000 are reported to the City Commission if they have not previously approved the purchase.

6. *Personnel and Payroll* - The City is guided by several documents with regard to payroll and personnel matters. These documents include the Civil Service Act, the approved Pay Plan, three union agreements and various policies set forth in the Personnel Rules and Regulations manual.

7. *Pension Plans* - The State of Florida established and manages the Florida Retirement System which covers the City's general employees hired prior to 1/1/96. The City is currently obligated to contribute 9.85% of gross wages of covered employees. As of January 1, 1996 newly hired general employees are covered under a defined contribution plan administered currently by the Florida Municipal Pension Trust Fund. The City contributes 10% of covered wages for eligible employees. As of October, 1, 2005 the City rejoined Florida Retirement System for general employees and terminated the defined contribution plan.

The Firefighters' Retirement System and the Police Officers' Retirement Trust Fund are governed by two separate Boards of Trustees appointed by the City Commission, and are responsible for the administration of each fund. The City is responsible for any actuarial deficiency which may arise in either fund. The pension funds are included in the financial statements of the City, but are not included in the city's annual budget. The contributions to each fund are budgeted within the respective departmental budgets. In 2006, estimated contributions are 21.1% and 9.1% to the fire and police plans.

FINANCIAL STRUCTURE

Currently, the City prepares an annual budget for several funds. These funds include the General Fund, the Law Enforcement Trust Fund, the Police Explorers Fund, the Police Athletic League, Community Redevelopment Trust Fund, Capital Projects Fund, Community Development Block Grant Fund, Stormwater Drainage Fund, Water and Sewer Enterprise Fund, and the Solid Waste Enterprise Fund.

The *General Fund* accounts for all financial resources except those required to be accounted for in another fund. These resources include taxes, state and local shared revenues, license and permit fees, fines, charges for services, interest earnings and other miscellaneous revenues. Some of these revenues may be used for any purpose the City may legally perform. Other revenues are restricted for legal or good managerial reasons to specific purposes.

The expenditure of these resources provide various services to the community. These services are organized into departments within the General Fund and include: Law Enforcement; Fire Control; Protective Services; Transportation/Road and Street Facilities; Parks; Recreation; and the general government departments of the City Commission; City Manager; Finance and Administration; and Other General Government.

The City uses a traditional line item budget to account for each revenue source and to account for expenditures and budgeted reserves within each department. The expenditures are classified by type (salaries, supplies, equipment, etc.) and may be further broken down into more descriptive parts such as executive salaries and regular salaries, or office supplies and operating supplies. Some departments have a line item that is unique to that department in order to provide a more detailed accounting of an expenditure. The modified accrual basis of accounting is used for both accounting and budgeting the General Fund and any Special Revenue funds. Generally, revenues are recognized in the accounting period when they become susceptible to accrual - that is, when they become both measurable and available to finance expenditures of the accounting period.

Revenues which are considered to be susceptible to accrual include ad valorem taxes (property taxes), sales and use taxes, stormwater utility fees, state and local shared revenues, interest earnings, utility taxes, franchise taxes, licenses, and charges for unbilled services. Permits and miscellaneous revenues are recorded as revenue when the cash is received. These revenues are generally not measurable until actually received.

Expenditures are generally recognized when the related liability is incurred. Exceptions to this rule include: (1) accumulated paid vacation, sick pay, and other employee benefit amounts which are not accrued; and (2) principal and interest on general long-term debt which are recorded as expenditures when due.

The *Law Enforcement Trust Fund* is an expendable trust fund established to record confiscated property forfeiture revenues, interest earnings and the expenditure of those revenues for law enforcement purposes. Confiscated property forfeitures are recorded as revenue when the cash is received. Expenditures are generally recognized when the related liability is incurred.

The *Community Redevelopment Trust Fund* is a special revenue fund established to record property tax revenues and other revenues for the Tax Increment Financing District and to record the expenditure of those revenues. Expenditures are generally recognized when they are incurred.

The *Community Development Block Grant Fund* is a special revenue fund established to record CDBG funds received from the County of Volusia and to record the expenditure of those funds on approved projects in CDBG areas. Expenditures are generally recognized when they are incurred.

The *Stormwater Drainage Fund* is a special revenue fund established to record stormwater utility fee revenues and the expenditure of those revenues for the maintenance, repair and improvement of the drainage system. An analysis of unbilled revenues is done annually and any significant unbilled stormwater utility fees are recognized at year end. Expenditures are generally recognized when the related liability is incurred.

The *Solid Waste Enterprise Fund* is used to account for the provision of Solid Waste services to the community. The cost of providing these services is financed primarily through user charges.

The *Water and Sewer Enterprise Fund* is used to account for the provision of water and sewer services to the community. The cost of providing these services is financed primarily through user charges.

Both enterprise funds also use a line item budget for revenues and expenditures. Revenue sources are composed of operating revenues (water sales, sewer charges, trash sales, other user charges), nonoperating revenues (interest earnings, building rental, etc.) and capital contributions (impact fees and connection charges).

Within the Water and Sewer Enterprise Fund there are three "fund" categories: the Operating Fund; the Renewal and Replacement Fund; and the Debt Service Fund.

The Operating Fund provides for the expenditures of the Water Utility Service/Water Plant, Sewer Services/Water Pollution Control Plant, and Water and Sewer Administration costs.

The *Renewal and Replacement Fund* is a reserve for future improvements to the water and wastewater systems. Impact fees and their interest earnings are reserved in this fund for

major improvements.

The *Debt Service Fund* accounts for the semi-annual payments of principal and interest on outstanding bonds, and on a State Revolving Fund Loan, and for the expenses of the bond paying agent.

The accrual basis of accounting is used for both enterprise funds. Revenues are recognized when they are earned, and expenses are recognized when they are incurred. An analysis of unbilled service revenues is done annually and any significant unbilled service revenues are recognized at year end.

The budget is prepared using a modified accrual basis. The major difference is that fixed asset outlays and debt service payments are included in the budget and depreciation expenses are excluded.

The *Pension Trust Funds* for firefighters, police officers and general employees use the accrual basis of accounting. These funds do not require a budget.

BUDGET PROCESS

The City of Holly Hill's budget process is a continuing process that involves the City Commission, City Manager, Department Heads, Employees, Advisory Boards, and the Residents and Businesses located in our community.

After the budget year begins, monthly and quarterly reports of budget vs. actual revenues and expenditures are generated and reviewed by the City Manager, Department Heads and City Commission. Occasionally, special reports may be prepared for particular projects at the request of the City Manager.

One of the most important aspects of the budget process is the Public Workshops held in June each year. The workshops are less formal than regular Commission meetings and public attendance is encouraged. The workshops are publicized and extra copies of the proposed draft budget are available upon request the week before for the public to review. Also, sections of the budget are projected for the audience as it is discussed between the City Commission and staff. Audience members are encouraged to ask questions and voice concerns to the City Commission, City Manager and Department Heads.

The proposed draft budget itself is similar to the final budget but there are differences. The draft budget generally contains much more detail of planned expenditures for each line item in each department, such as a list of positions and their estimated individual costs. The draft budget may contain samples and comparisons of the impact on an average resident's bill if a rate increase is approved. The draft budget usually has a short transmittal letter and less summaries and other information than the final budget.

After the workshops, the City Manager and staff review the comments and concerns of all participants in the budget workshops and prepare the final proposed budget based on the discussions held in the workshops. This budget is then presented for adoption at two public hearings in September. Any changes to this budget are made and voted on at these hearings.

The following calendar outlines the procedures in preparing, adopting and amending the Annual Budget:

Annual Budget

1. By the 15th of April each year the Finance Director distributes budget instructions and forms to the Department Heads along with a Budget Calendar stating actual dates of meetings and deadlines.
2. In May, the Department Heads meet individually with the City Manager and Finance Director regarding their budget needs and documentation.
3. In late May the Finance Department prepares the City Manager's recommended

budget and comments, and additional meetings with Department Heads may be held.

4. In June, public workshops are held by the City Commission for discussion of expenditure proposals and estimated revenues. A proposed millage rate is set in July and an advertising calendar is prepared in accordance with the "Trim Bill" requirements.
5. In August, the budget is modified to reflect Commission consensus and final preparations are made for the first public hearing.
6. In September, two public hearings are held to adopt the budget and a millage rate. The hearings are held and advertised according to State Statutes. The budget is legally enacted through passage of an ordinance.
7. On October 1 of each year the budget finally adopted goes into effect.

Amended Budget

1. In June, the Finance Department provides a seven-month review of the City's financial activities. The Departments re-evaluate their programs and revise estimated costs for completing projects during the fiscal year.
2. In July, final preparations are made for amending the current year's budget.
3. In August, a first and second reading of the amending ordinance is held and the budget amendments are adopted.
4. The City Manager is authorized to transfer part or all of an unencumbered appropriation balance among programs within a department. This may be done at any time during the year and the City Manager needs only to report it to the Commission. Transfers between departments must be accomplished by ordinance.

CAPITAL BUDGET PROCESS

Requests are submitted by department heads for necessary capital outlay and capital improvement projects to the City Manager when they submit their operating budgets. Items that are considered capital outlay cost more than \$1,000, and result in a fixed asset for the City. The requests include cost, description, and justification for the need. The department heads each meet with the City Manager and the Finance Director and items are prioritized and discussed.

The City Manager then reviews the departmental requests, again meets with the department heads and funds the items deemed necessary. A proposed budget, with the City Manager's recommendations is submitted to the City Commission. A list of items proposed by the departments, but not recommended by the City Manager is also given to the Commission. The Commission then conducts public workshops to discuss the requests. Changes are made according to Commission instructions and the proposed budget is revised.

Two public hearings are held in September, and the final budget and millage rate are adopted at the second public hearing.

MILLAGE RESOLUTION

BUDGET ORDINANCE

**CITY OF HOLLY HILL
COMBINED BUDGET SUMMARY
2006-2007**

<u>REVENUES</u>		<u>EXPENDITURES</u>	
TOTAL TAXES	5,054,900	GENERAL GOVERNMENT	1,665,400
LICENSES & PERMITS	525,000	PUBLIC SAFETY	4,130,900
INTERGOVERNMENTAL	2,739,900	PUBLIC SERVICES	2,260,800
CHARGES FOR SERVICES	870,400	CULTURE/RECREATION	437,800
OTHER REVENUES	492,200	COMMUNITY REDEVELOPMENT	1,210,700
SOLID WASTE REVENUES	1,723,800	CDBG TRUST FUND	87,200
WATER & SEWER REVENUE	4,814,100	STORMWATER MANAGEMENT	438,800
TRANSFERS IN	838,900	SOLID WASTE	1,407,700
APPROPRIATED RESERVES	3,756,900	PUBLIC UTILITIES	2,977,000
		DEBT SERVICE	2,381,900
		BUDGET RESERVES	1,018,000
		TRANSFERS OUT	838,900
		RENEWAL & REPLACEMENT	1,105,500
		WATER & SEWER CONSTRUCTI	855,500
TOTAL REVENUES	<u>20,816,100</u>	TOTAL EXPENDITURES	<u>20,816,100</u>

**CITY OF HOLLY HILL
REVENUE COMPARISON
2006-2007**

	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 AMENDED	2006-2007 BUDGET	% CHANGE
GENERAL FUND					
Ad Valorem Taxes	1,465,124	1,580,436	1,756,900	2,133,800	21.5%
Sales & Use Taxes	278,442	296,820	302,900	302,900	0.0%
Franchise Fees	640,107	737,798	797,600	807,600	1.3%
Utility Service Taxes	744,108	790,170	802,000	812,000	1.2%
Local Communications Service Tax	575,750	528,031	580,000	600,000	3.4%
Total Taxes	3,703,531	3,933,255	4,239,400	4,656,300	9.8%
Licenses & Permits	277,733	284,737	498,000	525,000	5.4%
Federal Shared Revenues	75,030	15,000	0	0	0.0%
State Shared Revenues	1,057,087	1,111,317	1,148,400	1,171,800	2.0%
Local Shared Revenues	37,100	21,989	21,600	18,300	-15.3%
Total Shared Revenues	1,169,217	1,148,306	1,170,000	1,190,100	1.7%
Charges for Services	149,903	148,993	169,600	190,400	12.3%
Fines & Forfeitures	46,294	35,649	38,900	38,500	-1.0%
Interest Earnings	38,853	57,323	68,000	93,000	36.8%
Sales & Compensation	27,419	35,561	20,300	20,000	-1.5%
Contributions	7,919	11,215	5,100	4,500	-11.8%
Other Miscellaneous Revenues	30,946	52,011	42,400	44,400	4.7%
Total Misc Revenue	301,334	340,752	344,300	390,800	13.5%
Appropriations / Reserves	595,733	0	470,100	500,200	6.4%
Transfers	725,866	766,145	848,400	796,900	-6.1%
Total General Fund Revenues	6,773,414	6,473,195	7,570,200	8,059,300	6.5%
LAW ENFORCEMENT TRUST FUND					
Law Enforcement Trust	10,942	31,856	0	0	0.0%
HOLLY HILL POLICE EXPLORERS					
Holly Hill Police Explorers	0	8,139	0	0	0.0%
HOLLY HILL PAL					
Holly Hill PAL	5,557	9,200	0	0	0.0%
COMMUNITY REDEVELOPMENT TRUST FUND					
Community Redevelopment	422,148	771,252	1,163,900	1,681,200	44.4%
CRA Capital Projects	0	6,419,033	6,496,000	0	-100.0%
Total Community Redevelopment	422,148	7,190,285	7,659,900	1,681,200	-78.1%
COMMUNITY DEVELOPMENT BLOCK GRANT					
Comm Development Block Grant	433,669	104,800	97,800	87,200	-10.8%
LAW ENFORCEMENT GRANT FUND					
LEBG	30,630	12,000	0	0	0.0%
STORMWATER MANAGEMENT					
Local Shared Revenues	50,000	0	0	0	0.0%
Charges for Services	531,867	677,623	680,000	680,000	0.0%
Miscellaneous Revenues	10,883	27,753	22,000	22,000	0.0%
State Revolving Loan	2,770,179	252,694	0	0	0.0%
Transfers	332,342	42,000	42,000	42,000	0.0%
Appropriations	0	0	27,500	48,400	76.0%
Total Stormwater Management	3,695,271	1,000,070	771,500	792,400	2.7%
CAPITAL PROJECTS FUND					
Capital Projects	148,142	312,683	0	600,000	0.0%
SOLID WASTE ENTERPRISE					
Charges for Services	1,532,010	1,681,048	1,690,000	1,723,800	2.0%
Other Miscellaneous Revenue	10,809	3,061	2,500	2,800	12.0%
Appropriations	0	0	0	0	0.0%
Total Solid Waste Enterprise	1,542,819	1,684,109	1,692,500	1,726,600	2.0%
WATER & SEWER ENTERPRISE					
Water Revenue	1,989,302	2,057,974	2,279,300	2,368,600	3.9%
Sewer Revenue	2,042,479	2,080,641	2,303,100	2,395,500	4.0%
Interest Earnings	67,037	125,801	228,000	213,000	-6.6%
Impact Fees	118,956	98,700	1,175,600	50,000	-95.7%
Other Income	52,991	38,559	173,800	34,000	-80.4%
Debt Proceeds	0	0	2,165,400	0	-100.0%
Appropriations	11,321	160,500	559,900	2,808,300	401.6%
Transfers	0	65,300	0	0	0.0%
Total Water & Sewer	4,282,086	4,627,475	8,885,100	7,869,400	-11.4%
TOTAL ALL FUNDS	17,344,678	21,453,812	26,677,000	20,816,100	-22.0%

**CITY OF HOLLY HILL
EXPENDITURE COMPARISON
2006-2007**

	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 AMENDED	2006-2007 BUDGET	%
					CHANGE
<u>GENERAL FUND</u>					
General Government	\$1,639,232	\$1,643,352	\$0	\$1,829,800	0.0%
Public Safety	3,151,236	3,434,278	0	4,130,900	0.0%
Public Services	1,478,558	1,310,078	0	1,660,800	0.0%
Culture/Recreation	365,757	363,218	0	437,800	0.0%
Transfers/Reserves	34,010	6,994	0	0	0.0%
Total General Fund	6,668,793	6,757,920	0	8,059,300	0.0%
<u>LAW ENFORCEMENT TRUST FUND</u>					
Law Enforcement Trust	16,747	22,965	0	0	0.0%
<u>HOLLY HILL POLICE EXPLORERS</u>					
Holly Hill Police Explorers	0	6,062	0	0	0.0%
<u>HOLLY HILL PAL</u>					
Holly Hill PAL	600	7,408	0	0	0.0%
<u>COMMUNITY REDEVELOPMENT TRUST FUND</u>					
Community Redevelopment	327,645	328,104	693,400	1,210,700	74.6%
CRA Debt Service	0	0	470,500	470,500	0.0%
CRA Capital Projects	0	96,309	6,331,000	0	-100.0%
Transfers/Reserves	0	0	165,000	0	-100.0%
Total Community Redevelopment	327,645	424,413	7,659,900	1,681,200	-78.1%
<u>COMMUNITY DEVELOPMENT BLOCK GRANT</u>					
Community Development	433,669	91,655	97,800	87,200	-10.8%
<u>LAW ENFORCEMENT GRANT FUND</u>					
LLEBG	30,630	12,000	0	0	0.0%
<u>STORMWATER DRAINAGE FUND</u>					
Stormwater Drainage	3,521,475	779,382	771,500	792,400	2.7%
<u>CAPTIAL PROJECTS FUND</u>					
Capitai Projects	148,142	312,683	0	600,000	0.0%
<u>SOLID WASTE ENTERPRISE</u>					
Solid Waste	2,995,572	2,096,827	1,692,500	1,726,600	2.0%
<u>WATER & SEWER ENTERPRISE</u>					
Water & Sewer	1,878,117	2,097,752	2,768,000	2,977,000	7.6%
Renewal and Replacement	452,367	1,014,002	763,500	1,105,500	44.8%
W & S Construction	0	0	736,500	855,500	16.2%
Debt Service	1,232,846	1,233,462	1,342,700	1,393,400	3.8%
Reserves / Transfers	1,295,924	605,633	2,109,100	1,538,000	-27.1%
Total Water and Sewer Funds	4,859,254	4,950,849	7,719,800	7,869,400	1.9%
TOTAL ALL FUNDS	19,002,527	15,456,102	17,941,500	20,816,100	16.0%

**CITY OF HOLLY HILL
SUMMARY OF EXPENDITURES
Budget 2006 - 2007**

	<u>Operating</u>	<u>Capital</u>	<u>Debt Service/ Reserves/Trans</u>	<u>Total</u>
<u>GENERAL FUND</u>				
General Government	1,628,300	37,100	164,400	1,829,800
Law Enforcement	2,226,400	52,200	0	2,278,600
Fire Control	1,343,200	33,600	0	1,376,800
Protective Inspection / Community Development	468,500	7,000	0	475,500
Transportation/Road & Street	831,100	140,000	0	971,100
Buildings & Grounds	636,300	53,400	0	689,700
Recreation	436,300	1,500	0	437,800
Reserves/Transfers/ Advances	0	0	0	0
Total General Fund	7,570,100	324,800	164,400	8,059,300
<u>LAW ENFORCEMENT TRUST FUND</u>	0	0	0	0
<u>HOLLY HILL POLICE EXPLORERS</u>	0	0	0	0
<u>HOLLY HILL PAL</u>	0	0	0	0
<u>COMMUNITY REDEVELOPMENT TRUST</u>	1,210,700	0	470,500	1,681,200
<u>COMMUNITY DEVELOPMENT BLOCK GRANT</u>	0	87,200	0	87,200
<u>LAW ENFORCEMENT GRANT FUND</u>	0	0	0	0
<u>STORMWATER DRAINAGE FUND</u>	336,800	102,000	353,600	792,400
<u>CAPITAL PROJECTS FUND</u>	0	600,000	0	600,000
<u>SOLID WASTE ENTERPRISE FUND</u>	1,407,700	0	318,900	1,726,600
<u>WATER & SEWER ENTERPRISE FUND</u>				
Water Utility Service	1,451,200	0	0	1,451,200
Sewer Service	1,495,800	0	42,000	1,537,800
Administrative	30,000	0	478,000	508,000
Debt Service	0	0	1,393,400	1,393,400
Renewal & Replacement	0	2,123,500	0	2,123,500
Water & Sewer Construction	0	855,500	0	855,500
Total Water & Sewer	2,977,000	2,979,000	1,913,400	7,869,400
 TOTAL EXPENDITURES	 13,502,300	 4,093,000	 3,220,800	 20,816,100

**CITY OF HOLLY HILL
ESTIMATED FUND BALANCES
2006-2007**

	Est Beginning Fund Balance Sept 30, 2006	Revenue Projection 2006-2007	Expenditure Projection 2006-2007	Estimated Fund Balance Sept 30, 2007	% of Expenditures
General Fund					
Unreserved	1,122,041	7,555,700	8,059,300	618,441	
Police Education	13,845	3,400	0	17,245	
Total General Fund	1,135,886 ✓	7,559,100	8,059,300	635,686	7.9%
Law Enforcement Trust	51,300 ✓	0	0	51,300	0.0%
Holly Hill Police Explorers	2,200 ✓	0	0	2,200	0.0%
Holly Hill PAL	17,000 ✓	0	0	17,000	0.0%
Community Redevelopment	400,000 ✓	1,281,200	1,681,200	0	0.0%
CRA Capital Projects	0	0	0	0	0.0%
Community Development Block Grant	0	87,200	87,200	0	0.0%
Law Enforcement Grant Fund	0	0	0	0	0.0%
Stormwater Drainage	866,000 ✓	744,000	750,400	859,600	114.6%
Capital Projects	0	600,000	600,000	0	0.0%
Solid Waste	314,100	1,726,600	1,726,600	314,100	18.2%
Water and Sewer	1,516,600	4,853,100	5,566,400	803,300	14.4%
Renewal & Replacement	2,948,916	859,000	2,123,500	1,684,416	79.3%
TOTAL	7,252,002 ✓	17,710,200	20,594,600	4,367,602	21.2%

CITY OF HOLLY HILL
NOTES PAYABLE
2006 - 2007

Present notes payable are summarized as follows

<u>Lender / Purpose</u>	<u>Principal Balance 2005-06</u>	<u>Principal Payment 2006-07</u>	<u>Interest Payment 2006-07</u>	<u>Principal Balance 9/30/2007</u>
GENERAL FUND				
<u>Sun Bank of Volusia County-</u>				
(1) New Gym , City Hall/Fire Station Renovation	(2) 265,997	148,136	9,237	108,624
NOTES PAYABLE BALANCE	<u>265,997</u>	<u>148,136</u>	<u>9,237</u>	<u>108,624</u>

(1) Pledged Revenue Utility Service Taxes

(2) Payoff 3/2008

**CITY OF HOLLY HILL
REDEVELOPMENT REVENUE BOND *
SERIES 2005
\$6,331,000
BUDGET YEAR 2006 - 2007**

DEBT SERVICE REQUIREMENTS TO MATURITY

	FISCAL YEAR ENDING	PRINCIPAL	INTEREST	TOTAL DEBT SERVICE
OCTOBER 1	2007	194,241	276,228	470,469
	2008	203,140	267,329	470,469
	2009	212,446	258,023	470,469
	2010	222,179	248,290	470,469
	2011	232,357	238,111	470,468
	2012	243,003	227,466	470,469
	2013	254,135	216,333	470,468
	2014	265,778	204,691	470,469
	2015	277,954	192,515	470,469
	2016	290,688	179,781	470,469
	2017	304,005	166,463	470,468
	2018	317,933	152,536	470,469
	2019	332,498	137,971	470,469
	2020	347,731	122,738	470,469
	2021	363,661	106,807	470,468
	2022	380,322	90,147	470,469
	2023	397,745	72,723	470,468
	2024	415,967	54,501	470,468
	2025	435,024	35,444	470,468
	2026	454,954	15,515	470,469
	TOTAL	6,145,761	3,263,611	9,409,372

* Redevelopment Agency Capital Improvement Program

CITY OF HOLLY HILL
FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
STORMWATER MANAGEMENT LOAN CS12070906P *
\$5,600,214
BUDGET YEAR 2006 - 2007

DEBT SERVICE REQUIREMENTS TO MATURITY

	FISCAL YEAR			TOTAL DEBT
	ENDING	PRINCIPAL	INTEREST	SERVICE
OCTOBER 1	2007	240,808	112,808	353,616
	2008	246,351	107,266	353,616
	2009	252,027	101,590	353,616
	2010	257,839	95,777	353,616
	2011	263,792	89,825	353,616
	2012	269,888	83,729	353,616
	2013	276,131	77,485	353,616
	2014	282,526	71,091	353,616
	2015	289,075	64,542	353,616
	2016	295,783	57,833	353,616
	2017	302,654	50,962	353,616
	2018	309,692	43,924	353,616
	2019	316,901	36,715	353,616
	2020	324,286	29,330	353,616
	2021	331,851	21,765	353,616
	2022	339,601	14,015	353,616
	2023	347,540	6,076	353,616
	TOTAL	4,946,745	1,064,733	6,011,478

* State Revolving Loan for Stormwater Management Improvements

**CITY OF HOLLY HILL
WATER & SEWER BOND
SERIES 2005
\$1,500,000
BUDGET YEAR 2006 - 2007**

DEBT SERVICE REQUIREMENTS TO MATURITY

	FISCAL YEAR ENDING	PRINCIPAL	INTEREST	TOTAL DEBT SERVICE
OCTOBER 1	2007	55,000	55,390	110,390
	2008	55,000	53,289	108,289
	2009	60,000	51,188	111,188
	2010	60,000	48,896	108,896
	2011	60,000	46,604	106,604
	2012	65,000	44,312	109,312
	2013	65,000	41,829	106,829
	2014	70,000	39,346	109,346
	2015	70,000	36,672	106,672
	2016	75,000	33,998	108,998
	2017	80,000	31,133	111,133
	2018	80,000	28,077	108,077
	2019	85,000	25,021	110,021
	2020	85,000	21,774	106,774
	2021	90,000	18,527	108,527
	2022	95,000	15,089	110,089
	2023	95,000	11,460	106,460
	2024	100,000	7,831	107,831
	2025	105,000	4,011	109,011
	TOTAL	1,450,000	614,447	2,064,447

**CITY OF HOLLY HILL
 BONDS PAYABLE
 WATER & SEWER SERIES 2002 - \$14,030,000
 BUDGET YEAR 2006 - 2007**

DEBT SERVICE REQUIREMENTS TO MATURITY

	FISCAL YEAR ENDING	PRINCIPAL	INTEREST	TOTAL DEBT SERVICE
OCTOBER 1	2007	550,000	528,706	1,078,706
	2008	565,000	511,656	1,076,656
	2009	585,000	491,881	1,076,881
	2010	605,000	471,821	1,076,821
	2011	625,000	447,831	1,072,831
	2012	655,000	423,612	1,078,612
	2013	680,000	397,412	1,077,412
	2014	710,000	369,532	1,079,532
	2015	745,000	334,032	1,079,032
	2016	780,000	296,782	1,076,782
	2017	810,000	262,462	1,072,462
	2018	850,000	226,012	1,076,012
	2019	890,000	186,700	1,076,700
	2020	930,000	144,425	1,074,425
	2021	980,000	100,250	1,080,250
	2022	1,025,000	51,250	1,076,250
	TOTAL	11,985,000	5,244,367	17,229,367

**CITY OF HOLLY HILL
 FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
 WASTEWATER TREATMENT LOAN CS12070905P *
 \$2,337,416
 BUDGET YEAR 2006 - 2007**

DEBT SERVICE REQUIREMENTS TO MATURITY

	FISCAL YEAR ENDING	PRINCIPAL	INTEREST	TOTAL DEBT SERVICE
OCTOBER 1	2007	101,775	58,667	160,442
	2008	104,965	55,477	160,442
	2009	108,255	52,187	160,442
	2010	111,648	48,794	160,442
	2011	115,147	45,295	160,442
	2012	118,756	41,686	160,442
	2013	122,478	37,964	160,442
	2014	126,317	34,125	160,442
	2015	130,276	30,166	160,442
	2016	134,359	26,083	160,442
	2017	138,570	21,872	160,442
	2018	142,913	17,529	160,442
	2019	147,392	13,050	160,442
	2020	152,011	8,431	160,442
	2021	156,776	3,666	160,442
	TOTAL	1,911,635	494,993	2,406,628

* State Revolving Loan for Sewer System Rehabilitation.

**CITY OF HOLLY HILL
PERSONNEL SUMMARY**

	<u>2004-2005</u> Budgeted Positions	<u>2005-2006</u> Budgeted Positions	<u>2006-2007</u> Budgeted Positions
GENERAL GOVERNMENT			
<u>City Manager</u>			
City Manager	1	1	1
City Clerk	1	1	1
Asst to City Manager	1	0	0
IT Manager	1	1	1
IT Assistant	1	1	1
Admin. Assistant	1	1	1
	<hr/> 6	<hr/> 5	<hr/> 5
<u>Finance and Administration</u>			
Finance Director	1	1	1
Asst Finance Director	1	1	1
Accountant	1	1	1
Accounting Clerk III	1	1	1
Accounting Clerk II	1	1	1
Customer Serv Coordinator	1	1	1
Customer Serv Clerk III	1	1	1
Customer Serv Clerk II	1	1	1
Customer Serv Clerk I	1	1	1
	<hr/> 9	<hr/> 9	<hr/> 9
<u>Human Resources/Civil Service</u>			
Human Resources Director	1	1	1
	<hr/> 1	<hr/> 1	<hr/> 1
PUBLIC SAFETY			
<u>Law Enforcement</u>			
Director of Public Safety	1	1	1
Police Commander	1	1	1
Police Sergeant	5	6	6
Police Corporal	6	7	7
Police Investigator	2	3	3
Drug Investigator	1	0	0
Police Officer	12	12	12
Admin Assistant	1	1	1
Staff Assistant/CID	1	1	1
Public Service Clerk	3	3	3
Community Service Officer	1	1	1
	<hr/> 34	<hr/> 36	<hr/> 36
<u>Fire Control</u>			
Fire Division Chief	1	1	1
Fire Lieutenant	2	2	2
Fire Inspector	1	1	1
Driver / Engineer	3	4	4
Firefighter/ Paramedic	5	4	4
Firefighter/ EMT	4	4	4
Secretary (1 part time)	0.5	0.5	0.5
	<hr/> 16.5	<hr/> 16.5	<hr/> 16.5

**CITY OF HOLLY HILL
PERSONNEL SUMMARY**

	<u>2004-2005</u> Budgeted Positions	<u>2005-2006</u> Budgeted Positions	<u>2006-2007</u> Budgeted Positions
<u>Protective Inspection</u>			
Chief Building Official	1	1	1
Community Development Director	0	1	1
Property Maintenance Inspector	1	1	1
Licensing/Permit Coordinator	1	1	1
Community Service Officer	2	2	2
	<hr/> 5	<hr/> 6	<hr/> 6
 PUBLIC SERVICES			
<u>Administration</u>			
Public Works Director	1	1	1
City Engineer	1	1	1
Utilities Supervisor	1	1	1
Admin Assistant	1	1	1
Staff Assistant/PW	1	1	1
	<hr/> 5	<hr/> 5	<hr/> 5
 <u>Transportation/Road & Street Facilities</u>			
Garage Supervisor	1	1	1
Streets Foreman	1	1	1
Senior Mechanic	2	2	2
Equipment Operator/Maint Worker	4	4	4
	<hr/> 8	<hr/> 8	<hr/> 8
 <u>Buildings & Grounds</u>			
Buildings & Grounds Supervisor	1	1	1
Tradesworker	1	1	1
Equipment Operator/Maint Worker	6	6	6
Custodian	2	2	2
Heavy Equipment Operator	1	1	1
	<hr/> 11	<hr/> 11	<hr/> 11
 <u>Recreation</u>			
Recreation Director	1	1	1
Recreation Supervisor	1	1	1
Program Administrator	1	1	1
Custodian	1	1	1
Caretaker (1 PT)	0.5	0.5	0.5
PAL- Program Asst (2 PTE)	2	2	2
Aquatics/Life Guard (1 PTE)	1	1	1
	<hr/> 7.5	<hr/> 7.5	<hr/> 7.5
 <u>Community Redevelopment Trust Fund</u>			
Community Redevelopment Area Coordinator	1	1	1
	<hr/> 1	<hr/> 1	<hr/> 1
 <u>Stormwater Drainage</u>			
Equipment Operator/Maint Worker I	1	1	1
Equipment Operator/Maint Worker	3	3	3
	<hr/> 4	<hr/> 4	<hr/> 4

**CITY OF HOLLY HILL
PERSONNEL SUMMARY**

	<u>2004-2005</u> <u>Budgeted</u> <u>Positions</u>	<u>2005-2006</u> <u>Budgeted</u> <u>Positions</u>	<u>2006-2007</u> <u>Budgeted</u> <u>Positions</u>
<u>Garbage/Solid Waste Control</u>			
Solid Waste Coordinator	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>
 PUBLIC UTILITIES			
<u>Water Utility Service/Water Plant</u>			
Chief Water Plant Operator	1	1	1
Lab Technician	1	1	1
Water Plant Operator	5	5	5
Utility Mechanic	3	3	3
Meter Reader	2	2.5	2
	<u>12</u>	<u>12.5</u>	<u>12</u>
 <u>Sewer Service/Water Pollution Control Plant</u>			
Chief Wastewater Plant Operator	1	1	1
Plant Operator	5	5	5
Plant Operator Trainee	0	0	1
Sludge Belt Press Operator	1	1	1
Utility Mechanic	3	3	3
	<u>10</u>	<u>10</u>	<u>11</u>
 TOTAL PERSONNEL	 130.0	 132.5	 133.0

**CAPITAL OUTLAY
2006 - 2007**

All capital outlay and improvements included in this 2006-07 budget are listed on the following pages.

The following summaries describe significant non-routine capital expenditures affecting current and future operating budgets and services.

- 1. Stormwater Management Program**
Installation of pipes in ditches located within the canal system.
Cost: \$45,000 Source: Stormwater
Impact: Improved flow of stormwater during rainy season and reduce the possibilities of flooding conditions during tropical storms and hurricanes.
Maintenance costs estimated at \$5,000 annually.
- 2. Vehicle – Dump Truck (DOT)**
Replacement of older small dump truck with high mileage and maintenance costs.
Cost: \$57,000 Source: Stormwater Fees
Impact: Reduced down-time for maintenance and repairs. Increased productivity due to larger capacity. Public Works maintenance crews, operation and maintenance cost estimated at \$5,000 annually.
- 3. Median Landscaping Improvements on Nova Road and US1**
Improvements include irrigation and landscaping improvements for medians on Nova Road and US1.
Cost: \$600,000 Source: Department of Transportation Grant
Impact: Enhanced median beautification for a pleasing and professional landscaping appearance on State Roads with the City. Maintenance cost estimated at \$130,000 annually.
- 4. Water Meters**
Upgrade water meters to radio frequency reading system.
Cost: \$150,000 Source: Water Revenue
Impact: Replacement of old meters should increase revenues and reduce labor costs with use of a radio frequency reading system. Revenues are estimated to increase approximately \$20,000 annually and labor costs are anticipated to decrease by \$28,000 annually.

**CAPITAL OUTLAY
2006 - 2007**

5. Water System Interconnection

Develop unified water interconnects between Holly Hill, Daytona Beach and Ormond Beach.

Cost: \$138,000

Source: Water Revenue

Impact: Provide flexibility to optimize well field operations and supply water during emergency conditions and planned interruption. Annual operation and maintenance costs have not been determined but are not expected to be significant.

6. Water Reuse Line and Irrigation System

Construct water reuse line and irrigation system for the water treatment plant common areas.

Cost: \$45,000

Source: Water Revenue

Impact: Meet obligation of the St. Johns River Management to decrease consumption of finished water. Annual maintenance costs estimated at \$2,500.

7. Replace Lime Slaker

Replace slaker at water plant.

Cost: \$75,000

Source: Water Revenue

Impact: Improve the finished water quality. Annual maintenance costs are not expected to increase.

8. Redevelopment Distribution Area Water Mains

Enlarge two water mains on Riverside Drive and along 2nd Street for expansion of service.

Cost: \$450,000

Source: Impact Fees

9. Wastewater Lift Station Rehabilitation

Upgrade lift stations #1, #2 and #4 with mechanical and pumping improvements for expansion of service.

Cost: \$568,000

Source: Impact Fees

Impact: Reduce costs for electricity, maintenance and motor replacements.

10. Sewer System Maintenance

Television, repairing/lining sewer lines.

Cost: \$395,000

Source: Sewer Charges

Impact: Reduction of inflow infiltration into collection system thereby reducing treatment costs.

**CAPITAL OUTLAY
2006 - 2007**

11. Water Treatment Plant Upgrade

Modification of the water treatment plant and process to meet current and new regulatory requirements.

Aeration Structure Improvements	-	100,000
Lime Softening Drive Replacement and Upgrade	-	250,000
Filter Instrumentation and Structural Repair	-	250,000
Clearwell Ground Storage Upgrades	-	50,000
Plant Instrumentation	-	146,000
Recarbonation Covers and Disinfection	-	70,000
Filter Media Replacement and Enclosure	-	250,000

Cost: \$1,116,000

Source: Series 2005 Water and Sewer Bond

Impact: No additional operating costs are anticipated. Annual debt service cost is approximately \$81,000 annually for 20 years.

**CITY OF HOLLY HILL
FISCAL YEAR 2006 - 2007
CAPITAL OUTLAY**

A list of Capital Outlay items proposed for each department is noted below:

	<u>ITEM COST</u>	<u>TOTAL COST</u>
General Government		<u>37,100</u>
Upgrade City Hall Kitchen	4,000	
City Hall - Replace Carpet	18,000	
Hardware, Misc	5,000	
Software, Misc	5,000	
Port KVM Switch (8)	1,800	
PC, 2-DVR Recorders, Transcription Software	3,300	
Law Enforcement		<u>\$52,200</u>
Light Bars Replacements (2)	3,000	
Vehicles - Crown Victoria (2) - Patrol	44,000	
Printer - Color (Briefing Room)	2,200	
PC's (2) Briefing & Traffic	3,000	
Fire Control		<u>\$33,600</u>
Vehicle - SUV	20,000	
MRK Replacement Radios (4)	12,100	
PC - Station 11	1,500	
Protective Inspection		<u>\$7,000</u>
Storage Shed	2,000	
Compartmentalized Truck Body	3,000	
PC with GIS	2,000	
Transportation/Road & Street Facilities		<u>\$140,000</u>
Street Resurfacing Program	140,000	
Buildings and Grounds		<u>\$53,400</u>
SICA Hall Restroom Handicap Rehab	8,000	
Holly Hill Welcome Signs	3,000	
Park Signage	3,000	
Post & Rail Wood Fence	5,000	
* Sunrise Park Workout Stations	5,000	
Trash Can Enclosures at Parks	12,000	
Gas Powered Auger-Alta	1,200	
Conference Room Chairs	2,200	
Mowers (2)	14,000	
Recreation		<u>\$1,500</u>
PC & Monitor	1,500	
Community Development Block Grant Fund		<u>\$87,200</u>
Sidewalk Improvements	87,200	
Stormwater Management		<u>\$102,000</u>
Installation of Pipes in Ditches	45,000	
Vehicle - Dump Truck (DOT)	57,000	
Capital Projects Fund		<u>\$600,000</u>
Medians - US1	400,000	
Medians - Nova Road	200,000	

**CITY OF HOLLY HILL
FISCAL YEAR 2006 - 2007
CAPITAL OUTLAY**

Renewal & Replacement

\$2,123,500

Water

Design & Engineering Services on Water System	25,000
Steel Doors for WTP Control Bldg (8 sets)	12,000
Repair Lime Silo	5,000
Water Meter Replacement Program	150,000
Match Funds for Interconnect w/D.B. & O.B.	138,000
Irrigation System - Water Plant	45,000
Fire Hydrant Replacements (NE Quad)	5,000
Repair West Wells	2,500
Lab Repairs	20,000
Replace Lime Slaker	75,000
Compact Pickup Truck (Replace #14)	12,000
Slurry Pumping System	20,000
Scada System Upgrades	20,000
Redevelopment Distribution Area Water Mains	450,000

TOTAL R&R WATER

\$979,500

Sewer

Motor Control Center Building Waterline Replacement	10,000
Roof Structure over East Recycle Pumps	12,000
Roof for Observation Tower	20,000
Hurricane Shutters for Observation Tower	5,000
Sewer System Maintenance (lining)	395,000
Biological Treatment Units, Bearings, Rubber Bushings, G.M	23,400
Equalization Pumps & Drives, G.M. & New Handler	12,600
Belt Press & Solids Handling, Chemical Waste Pumps, Rollers, G.M.	21,000
Return Activated Pumps, G.M.	9,000
Waste Activated Pumps, G.M.	5,000
Recycle Pumps, Rebuild (2) Pumps & Motors, G.M.	16,000
Reuse Pumping Station, G.M.	13,000
Alum Tank & Pumps, G.M.	2,000
Effluent Pumping System, G.M.	7,000
Bar Screen & Pista Grit, G.M.	5,000
Dissolved Air Floatation Unit, G.M.	5,000
Chemical Storage Building, G.M.	5,000
Sand Filter, G.M.	10,000
Lift Station #1 (Mechanical Replacement)	162,000
Lift Station #2	225,000
Lift Station #4 - Pumping Improvements	181,000

TOTAL R&R SEWER

\$1,144,000

Water & Sewer Construction

\$855,500

Water

Aeration Upgrades	100,000
Lime Softening Drive Replacement & Upgrade	250,000
Filter Instrumentation & Structural Repair	250,000
Clearwell Ground Storage Upgrades	50,000
Plant Instrumentation	146,000
Recarbonation Covers & Disinfection	70,000
Filter Media Replacement & Enclosure	250,000

TOTAL 2006 - 2007 CAPITAL OUTLAY

\$4,093,000

GENERAL FUND REVENUE EXPLANATION 2006-07

Property Tax Revenue

The General Fund revenue projections include ad valorem tax revenue of \$2,517,415 less \$398,667 to be placed in the Community Redevelopment Trust Fund. This estimate is based on the rate of \$4.08000 per \$1,000 assessed valuation of \$636,096,283. The proposed millage rate is \$4.08000 which is 21.94% over the rolled-back rate. The current year estimated gross taxable value increased by \$118,211,478, or 22.83% from the 2005 final gross taxable value of \$517,884,805. The following table provides a summary of the City's anticipated tax collections at the rate of 97% estimated collections.

Gross taxable value	\$636,096,283
Less exemptions (new construction + additions - deletions)	4,591,938
Adjusted taxable value	631,504,345
Rate per \$1,000	4.08000
2005 tax levy	2,595,273
Estimated % of collections	97%
Estimated current tax collections	2,517,415

Sales and Use Taxes

The City receives a percentage of the first two cents (\$.02) per gallon of the six-cent local option gas tax charged in Volusia County, which is allocated among the cities except the City of Deltona, on an equally weighted basis of taxable value and population. This revenue, estimated at \$174,600 is based on the state revenue projections for 2006-07.

Local Option Gas Tax revenue is restricted by F.S.S. 336.025(C) to "transportation expenditures". These expenditures include road and street maintenance and equipment, drainage, street lighting, engineering, signalization and bridge maintenance as well as other transportation expenditures.

The 2nd Local Option Gas Tax of five cents (\$.05) per gallon charged in Volusia County is also allocated among the cities based on population and taxable value. This gas tax is restricted to "transportation expenditures needed to meet the requirements of the capital improvements element of an adopted comprehensive plan". Expenditures may not include routine maintenance of roads. This revenue, estimated at \$128,300, is based on State revenue projections for 2006-07.

Franchise Fees

Based on eight months' collections, revenue from franchise fees is expected to be higher than the 2005-06 budget. The following table shows the franchise fee charged to various companies:

Florida Power & Light	6%
Peoples Gas	6%
Towing Services	\$19,600

Utility Service Taxes

Based on current and historical revenue information, the electric and gas utility taxes are expected to be higher than the 2005-06 budget.

Electric	10%
Gas	10%

Telecommunications Tax

During the 2000 regular session, the Florida Legislature created the "Communications Services Tax Simplification Law" which combines seven different state and local taxes or fees and replaces these revenues with a two tiered tax composed of a state tax and a local option tax on communications services. The state provided conversion rates based on estimated numbers from 1999. The city's rate is 5.22% on these services. The revenues that are combined are the cable and telecommunications franchise fees and the telecommunications utility tax. Based on eight months collections, the revenues are estimated to be the same for 2005-06.

Licenses and Permits

Revenue from occupational licenses is expected to be the same as the 2005-06 budget. Permit fees and inspection fees are expected to be higher than anticipated in the 2005-06 budget.

State Shared Revenues

This revenue is received from the State for grants, one-half cent of the state sales tax, mobile home licenses, alcoholic beverage licenses and motor fuel tax rebate. The State Revenue Sharing line item is composed of a portion of state sales tax and the 8th cent motor fuel tax. Currently, 28.22% of the City's State Revenue Sharing funds are from the 8th cent motor fuel tax. F.S.S. 206.605(3) restricts this amount, approximately \$128,100 to road use only. This use includes the purchase of transportation facilities and road and street rights-of-way, construction reconstruction and maintenance of roads and streets. The F.S.S. 206.625(1) provides that the return of tax paid by the City (Motor Fuel Tax Rebate) will also be used for roads and streets construction, reconstruction, and maintenance. Anticipated collections of the State Revenue Sharing and Half-Cent Sales Tax revenue are expected to be higher than 2005-06 estimates.

Local Shared Revenues

This revenue is monies received from the County or other local and regional agencies for grants and for the City share of County licenses. Based on current year's collections, the city's share of county licenses is expected to be about the same as 2005-06 estimates.

Fines and Forfeitures

Court fines and police education revenues are expected to be about the same as 2005-06 based on current receipts. Code enforcement fines and parking violations are anticipated to be about the same as the current year.

Interest Earnings

Interest earnings are based on current average earnings and are expected to be higher than estimates in the 2005-06 budget.

Miscellaneous Revenues

Surplus Sales - The City anticipates that obsolete equipment items will be sold for an estimated \$20,000.

Other Miscellaneous Revenue - Current projections indicate these revenues will remain about the same as 2005-06 budget.

Appropriated Fund Balances and Reserves

Fund balance appropriations for current year projects which are being reappropriated and new capital items and projects totaling \$444,200 is planned in this budget.

Transfers

Transfers from the Water and Sewer Enterprise Fund and the Solid Waste Enterprise Fund totaling \$796,900 will defray those funds' administrative expenses and share of debt service payments for City Hall Renovations budgeted in the General Fund.

**CITY OF HOLLY HILL
GENERAL FUND REVENUES**

FUND 001	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
AD VALOREM TAXES						
311.10.00	Current Ad Valorem Taxes	1,458,299	1,563,389	1,741,900	1,741,900	2,118,800
311.20.00	Delinquent Ad Valorem Taxes	6,825	17,047	8,000	15,000	15,000
	Total Ad Valorem Taxes	<u>1,465,124</u>	<u>1,580,436</u>	<u>1,749,900</u>	<u>1,756,900</u>	<u>2,133,800</u>
SALES AND USE TAXES						
312.41.00	Local Option Gas Tax	160,515	172,482	174,600	174,600	174,600
312.41.10	2nd Local Option Gas Tax	117,927	124,338	128,300	128,300	128,300
	Total Sales and Use Taxes	<u>278,442</u>	<u>296,820</u>	<u>302,900</u>	<u>302,900</u>	<u>302,900</u>
FRANCHISE FEES						
313.10.00	Electricity	610,071	703,538	665,000	765,000	775,000
313.40.00	Gas	12,475	12,990	11,600	13,000	13,000
313.91.00	Towing Services	17,561	21,270	19,600	19,600	19,600
	Total Franchise Fees	<u>640,107</u>	<u>737,798</u>	<u>696,200</u>	<u>797,600</u>	<u>807,600</u>
UTILITY SERVICE TAXES						
314.10.00	Electricity	714,088	757,813	765,000	770,000	780,000
314.40.00	Gas	30,020	32,357	35,000	32,000	32,000
	Total Utility Taxes	<u>744,108</u>	<u>790,170</u>	<u>800,000</u>	<u>802,000</u>	<u>812,000</u>
LOCAL COMMUNICATIONS SERVICE TAX						
315.10.00	Telecommunications	575,750	528,031	600,000	580,000	600,000
	Total Local Communications Serv Tax	<u>575,750</u>	<u>528,031</u>	<u>600,000</u>	<u>580,000</u>	<u>600,000</u>
	Total Taxes	<u>3,703,531</u>	<u>3,933,254</u>	<u>4,149,000</u>	<u>4,239,400</u>	<u>4,656,300</u>
LICENSES & PERMITS						
321.10.00	Professional & Occupational Licenses	170,434	174,209	175,000	175,000	175,000
322.10.00	Building Permits	64,196	68,020	124,100	185,000	200,000
322.11.00	Electrical Permits	8,839	8,725	22,800	57,000	63,000
322.12.00	Plumbing Permits	4,759	3,776	7,000	45,000	48,000
322.13.00	Mechanical Permits	5,421	3,834	20,000	10,000	12,000
329.10.00	Other Licenses & Permits	5,650	5,359	5,000	6,000	7,000
329.20.00	Inspection Fees	18,434	20,816	20,000	20,000	20,000
	Total Licenses & Permits	<u>277,733</u>	<u>284,737</u>	<u>373,900</u>	<u>498,000</u>	<u>525,000</u>
FEDERAL SHARED REVENUES						
331.22.00	Part-time COPS Grant	4,051	0	0	0	0
331.22.10	COPS More Grant	0	0	0	0	0
331.22.15	COPS More Grant 2002 (Tech Equip)	13,287	0	0	0	0
331.24.00	Byrne Grant / PAL	0	0	0	0	0
331.24.10	Byrne Grant/Police Investigator	15,000	15,000	0	0	0
331.26.00	Bulletproof Vest Grant	0	0	0	0	0
331.29.20	FEMA / Firefighters Grant	42,692	0	0	0	0
331.51.00	FEMA Reimbursement	0	0	0	0	0
	Total Federal Shared Revenues	<u>75,030</u>	<u>15,000</u>	<u>0</u>	<u>0</u>	<u>0</u>

**CITY OF HOLLY HILL
GENERAL FUND REVENUES**

FUND 001	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
STATE SHARED REVENUES						
334.21.00	DCA - CERT Program	6,815	0	0	0	0
335.12.00	State Revenue Sharing	370,603	438,988	430,000	430,500	453,900
335.14.00	Mobile Home Licenses	16,466	17,095	17,000	17,000	17,000
335.15.00	Alcoholic Beverage Licenses	7,681	7,631	7,000	7,600	7,600
335.18.00	Half Cent Sales Tax	652,814	646,375	691,500	691,500	691,500
335.23.00	Firefighter Supplemental Comp.	2,111	813	1,000	1,500	1,500
335.41.00	Motor Fuel Tax Rebate	597	415	300	300	300
	Total State Shared Revenues	1,057,087	1,111,317	1,146,800	1,148,400	1,171,800
LOCAL SHARED REVENUES						
337.20.00	County Contrib EMS Grant	22,287	3,690	0	3,300	0
338.20.00	City Share of County Licenses	14,813	18,299	14,800	18,300	18,300
	Total Local Shared Revenues	37,100	21,989	14,800	21,600	18,300
	Total Shared Revenues	1,169,218	1,148,306	1,161,600	1,170,000	1,190,100
CHARGES FOR SERVICES						
341.20.00	Zoning Fees	3,550	3,885	3,000	8,000	20,000
341.30.00	Sales of Maps/Publications	300	245	400	600	600
341.40.00	Certifications/Copies/Research	7,348	7,511	7,000	7,000	7,000
342.10.10	Police Services/Reports/Copies/Other	1,767	1,557	1,500	1,500	1,500
342.10.20	Police Services/Fingerprinting/False Alarms	2,595	1,978	2,500	3,500	3,500
342.20.00	Fire Programs	1,485	0	1,500	1,500	1,500
342.20.10	False Alarms/Fire	0	0	0	3,500	3,500
344.90.10	Median/Roadway Maintenance (DOT)	32,950	32,950	33,000	33,000	33,000
344.90.12	Traffic Signal Maint (DOT)	6,998	8,851	6,600	9,000	9,300
344.90.20	Sidewalk Fee	13,000	12,978	15,000	15,000	15,000
344.90.30	R-O-W Maint. Volusia Cty	2,525	0	2,500	5,000	2,500
347.21.00	Program Activity Fees	68,994	68,741	70,000	70,000	80,000
347.53.00	Sica Hall Revenues	8,391	10,296	12,000	12,000	13,000
	Total Charges for Services	149,903	148,993	155,000	169,600	190,400
FINES & FORFEITURES						
351.10.00	Court Fines	42,295	30,492	36,000	31,700	31,700
351.30.00	Police Education	3,124	4,057	3,000	3,400	3,400
351.50.00	Code Enforcement Fines	200	770	600	3,400	3,000
351.60.00	Parking Violations	675	330	700	400	400
359.10.00	Other Fines and Forfeitures	0	0	0	0	0
	Total Fines & Forfeitures	46,294	35,649	40,300	38,900	38,500
INTEREST EARNINGS						
361.10.00	Investments	8,253	22,259	8,000	23,000	25,000
361.20.00	Investments/State Bd of Administration	30,600	35,064	45,000	45,000	68,000
	Total Interest Earnings	38,853	57,323	53,000	68,000	93,000
SALES & COMPENSATION/LOSS OF FIXED ASSETS						
364.41.00	Surplus Sales (Equip., Land, Bldgs.)	23,280	7,325	20,000	20,000	20,000
364.42.00	Insurance Proceeds/Loss	4,139	28,236	0	300	0
	Total Sales & Compensation	27,419	35,561	20,000	20,300	20,000
CONTRIBUTIONS						
366.90.00	Contributions & Donations	7,919	8,234	4,500	4,500	4,500
366.90.10	Explorers/VIP Donations	0	2,981	0	600	0
	Total Contributions	7,919	11,215	4,500	5,100	4,500

**CITY OF HOLLY HILL
GENERAL FUND REVENUES**

FUND 001	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
OTHER MISCELLANEOUS REVENUES						
365.10.00	Scrap Sales	91	32	500	400	400
369.62.00	Volusia County Reimbursements	13,384	13,879	12,000	12,000	14,000
369.90.00	Other Miscellaneous Revenue	17,471	38,100	30,000	30,000	30,000
	Total Other Misc. Revenues	<u>30,946</u>	<u>52,011</u>	<u>42,500</u>	<u>42,400</u>	<u>44,400</u>
	Total Misc. Revenue	<u>105,137</u>	<u>156,109</u>	<u>120,000</u>	<u>135,800</u>	<u>161,900</u>
APPROPRIATIONS						
380.10.00	Appropriated Fund Balance	593,314	0	772,000	470,100	500,200
380.11.00	Appropriated Reserve for Police Education	2,419	0	0	0	0
TRANSFERS FROM OTHER FUNDS						
381.50.00	Transfer from LETF	2,439	0	0	0	0
381.65.00	Transfer from CDBG	13,427	13,145	0	0	0
381.75.00	Transfer from Stormwater	0	0	0	0	0
		<u>15,866</u>	<u>13,145</u>	<u>0</u>	<u>0</u>	<u>0</u>
TRANSFERS FROM ENTERPRISE OPERATIONS						
381.10.00	Transfer From Water & Sewer Fund	450,000	450,000	450,000	500,000	478,000
381.70.00	Transfer From Solid Waste Fund	260,000	303,000	348,400	348,400	318,900
	Total Transfers From Enterprise	<u>710,000</u>	<u>753,000</u>	<u>798,400</u>	<u>848,400</u>	<u>796,900</u>
	Total General Fund Revenues	<u>6,773,415</u>	<u>6,473,194</u>	<u>7,570,200</u>	<u>7,570,200</u>	<u>8,059,300</u>

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES**

FUND 001	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
GENERAL FUND EXPENDITURES SUMMARY						
	General Government	1,639,232	1,643,352	1,700,600	0	1,829,800
	Law Enforcement	1,815,019	1,926,266	2,109,900	0	2,278,600
	Fire Control	1,119,323	1,190,953	1,281,700	0	1,376,800
	Protective Inspection	216,894	317,059	419,900	0	475,500
	Transportation/Road & Street	991,203	704,166	885,900	0	971,100
	Buildings & Grounds	487,355	605,912	700,700	0	689,700
	Recreation Department	365,757	363,218	447,100	0	437,800
	Transfer to LETF	0	0	0	0	0
	Transfer to LLEBG Fund	9,516	0	0	0	0
	Transfer to Capital Projects	0	0	0	0	0
	Employee Computer Purchase Program	24,494	6,994	25,000	0	0
	Reserve	0	0	0	0	0
	TOTAL EXPENDITURES	6,668,793	6,757,919	7,570,800	0	8,059,300

CITY COMMISSION

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Personal Services	33,004	38,582	41,400	0	44,100
Operating Expenses	<u>54,253</u>	<u>55,038</u>	<u>56,800</u>	<u>0</u>	<u>55,500</u>
TOTAL	87,257	93,620	98,200	0	99,600

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

The City Commission is the governing body of the City, responsible for making the laws and regulations of the City. Policy decisions regarding types and levels of services to be provided are also the responsibility of the Commission.

The City Commission consists of the Mayor and four Commission members. They are elected on a citywide basis for a four-year term in October of odd-numbered years. They share equal voting powers.

The City Commission appoints the City Manager, City Attorney, City Engineers, City Auditors and various members of advisory boards, all of whom serve at the pleasure of the Commission.

ACTIVITY GOALS

Represent the residents of Holly Hill by formulating and enacting public policy and by providing the leadership necessary to meet community needs.

ACTIVITY OBJECTIVES

1. Review, evaluate and adopt the annual budget.
2. Review, evaluate and adopt the Redevelopment District.
3. Review and evaluate alternative uses of the property adjacent to City Hall.

ACTIVITY MEASUREMENTS

ACTIVITY MEASUREMENTS	ACTUAL 2003-2004	ACTUAL 2004-2005	ESTIMATE 2005-2006	PROJECTED 2006-2007
Number of Reg City Commission Meetings	22	26	20	0
Number of Special Commission Meetings	2	15	0	0
Number of Commission Workshops	13	4	10	0
Number of Ordinances adopted	33	38	22	0
Number of Resolutions adopted	79	67	32	0

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES**

FUND 001	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
GENERAL GOVERNMENT - COMMISSION						
PERSONAL SERVICES						
511.11.00	Executive Salaries	0	0	0	0	0
511.12.00	FICA Taxes	0	0	0	0	0
511.22.00	Retirement Contributions	0	0	0	0	0
511.23.00	Life & Health Insurance	20,235	23,158	25,400	0	27,100
511.24.00	Workers' Compensation	0	0	0	0	0
511.28.01	Training & Travel	12,769	15,424	16,000	0	17,000
	Total Personal Services	33,004	38,582	41,400	0	44,100
OPERATING EXPENSES						
511.41.00	Telephone/Communications Service	1,138	1,343	1,300	0	1,300
511.42.00	Postage, Freight & Express	0	431	600	0	200
511.44.00	Rentals & Leases	598	307	600	0	600
511.45.00	Non-Employee Insurance	0	867	0	0	0
511.46.50	Repairs & Maintenance	0	0	1,000	0	0
511.47.00	Printing & Binding	120	0	300	0	300
511.49.01	Other Charges & Obligations	0	0	500	0	500
511.49.10	Other Special Costs	44,611	44,000	44,000	0	44,000
511.51.00	Office Supplies	0	0	200	0	200
511.52.50	Fuel & Oil	0	0	500	0	0
511.54.00	Subscriptions & Memberships	7,786	8,090	8,400	0	8,400
	Total Operating Expenses	54,253	55,038	57,400	0	55,500
	TOTAL CITY COMMISSION	87,257	93,620	98,800	0	99,600

CITY MANAGER

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Personal Services	315,044	373,312	357,100	0	396,200
Operating Expenses	<u>40,187</u>	<u>38,219</u>	<u>46,300</u>	<u>0</u>	<u>44,100</u>
TOTAL	355,231	411,531	403,400	0	440,300

PERMANENT POSITIONS	2004-2005	2005-2006	2006-2007
City Manager	1.00	1.00	1.00
Assistant to City Manager	1.00	0.00	0.00
City Clerk	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
IT Manager	1.00	1.00	1.00
IT Assistant	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total	6.00	5.00	5.00

SIGNICANT EXPENDITURE CHANGES

The Assistant to City Manager position was abolished in this budget.

ACTIVITY DESCRIPTION

The City Manager is the administrative head of the City and is responsible to the City Commission for the proper administration of all affairs of the City. The City Manager provides information and recommends policies and procedures to the Commission, implements Commission decisions, and provide direction and guidance to all city departments for coordination of city operations.

The City Clerk records and maintains the City Commission minutes, agendas, ordinances, resolutions and other official city records. This office is also responsible for administering all municipal elections.

ACTIVITY GOALS

1. Coordinate and administer all city functions effectively and efficiently.
2. Provide leadership, direction and guidance for all city departments, programs and projects.

ACTIVITY OBJECTIVES

1. Prepare and present the Annual Budget to the City Commission.
2. Continue developing five-year capital improvement plans for programs that have not been addressed.
3. Provide guidance to Commission in promoting redevelopment of the Ridgewood Avenue corridor.
4. Record and maintain City Records in the records in the records retention schedule.
5. Administrate all municipal elections and assist in county, state, and federal elections, as necessary.

ACTIVITY MEASUREMENTS

	ACTUAL	ACTUAL	ESTIMATE	PROJECTED
	2003-2004	2004-2005	2005-2006	2006-2007
Number of City Commission meetings & Workshops attended	37	46	30	45
Number of agendas prepared	24	46	30	45
Number of resolutions & ordinances filed	112	106	54	60
Number of elections administered	2	0	1	0

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES**

FUND 001	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
GENERAL GOVERNMENT - CITY MANAGER						
PERSONAL SERVICES						
512.11.00	Executive Salaries	94,694	101,276	108,100	0	118,300
512.12.00	Regular Salaries & Wages	145,146	186,888	152,800	0	171,300
512.14.00	Overtime/Regular Employees	563	0	500	0	0
512.19.01	Uniforms	500	500	600	0	700
512.21.00	FICA Taxes	17,879	20,108	20,000	0	20,300
512.22.00	Retirement Contributions	19,903	29,425	33,600	0	37,300
512.23.00	Life & Health Insurance	20,598	26,342	25,900	0	28,500
512.24.00	Workers' Compensation	1,060	1,271	1,600	0	1,800
512.28.01	Training & Travel	5,011	7,502	14,000	0	18,000
	Total Personal Services	315,044	373,312	357,100	0	396,200
OPERATING EXPENSES						
512.31.01	Professional Services	35	225	300	0	300
512.41.00	Telephone/Communications Services	6,647	6,358	6,200	0	6,200
512.42.00	Postage, Freight & Express	1,808	1,068	1,000	0	1,000
512.44.00	Rentals and Leases	82	82	600	0	300
512.45.00	Non-Employee Insurance	1,360	1,734	1,500	0	2,500
512.46.01	Repair & Maintenance Services	1,039	1,484	1,700	0	1,800
512.46.50	Vehicle Repairs & Maintenance	413	566	1,200	0	1,200
512.47.00	Printing & Binding	1,756	3,422	3,000	0	4,000
512.49.01	Other Charges & Obligations	15,846	11,343	20,000	0	15,000
512.49.10	Other Special Costs	0	0	0	0	0
512.51.00	Office Supplies	6,771	8,723	6,000	0	6,000
512.52.50	Fuel & Oil Supplies	977	564	800	0	1,600
512.54.00	Subscriptions & Memberships	3,453	2,651	4,000	0	4,200
	Total Operating Expenses	40,187	38,219	46,300	0	44,100
	TOTAL CITY MANAGER	355,231	411,531	403,400	0	440,300

FINANCE AND ADMINISTRATION

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Personal Services	411,179	386,554	443,800	0	474,200
Operating Expenses	<u>254,108</u>	<u>250,001</u>	<u>281,300</u>	<u>0</u>	<u>276,900</u>
TOTAL	665,287	636,555	725,100	0	751,100

PERMANENT POSITIONS	2004-2005	2005-2006	2006-2007
Finance Director	1.00	1.00	1.00
Chief Acct/Asst Fin Dir	1.00	1.00	1.00
Accountant	1.00	1.00	1.00
Accounting Clerk III	1.00	1.00	1.00
Accounting Clerk II	1.00	1.00	1.00
Customer Service Coordinator	1.00	1.00	1.00
Customer Service III	1.00	1.00	1.00
Customer Service Clerk II	1.00	1.00	1.00
Customer Service Clerk I	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total	9.00	9.00	9.00

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

Finance and Administration is responsible for the accounting and reporting of financial activities and the recording and maintaining of official city records. Approximately 45% of the Finance and Administration budget is funded by the Water and Sewer Enterprise Fund and the Solid Waste Enterprise Fund.

The department is organized into two units with overlapping responsibilities as follows:

The Finance Director is responsible for the financial activities of the City. This includes the accounting and reporting of all financial transactions, maintaining permanent accounting records, budget presentations, budget monitoring, preparation of special reports and the investment of idle funds. This office is responsible for the distribution of all monies, including payroll, and for the proper documentation and reporting which this entails. The Finance Office also processes all insurance claims and maintains fixed asset records and assists other departments with data processing needs.

The Customer Service office handles the billing of water, sewer, garbage, stormwater utility fees, and payments for licenses, permits, and other city revenue. The personnel in this office are often the general public's first contact with City Hall and they provide information with regard to water, sewer and garbage and they may direct customers to various other offices for additional assistance.

ACTIVITY GOALS

1. Complete billing cycle accurately and on a timely basis.
2. Process cash receipts and disbursements accurately and in a timely manner.
3. Provide and maintain accurate financial information.
4. Provide polite and cordial service to the general public.

ACTIVITY OBJECTIVES

1. Provide customers with bills on a monthly basis.
2. Process cash receipts on a daily basis.
3. Complete payroll accurately on a bi-weekly basis.
4. Provide payments to all vendors accurately and timely.
5. Maintain insurance policies and file claims as necessary.
6. Prepare routine and special reports as necessary.
7. Maintain general ledgers and provide up-to-date budget analyzes for all funds and departments.
8. Invest idle funds efficiently and effectively.
9. Provide information to Commission, City Manager, Department Heads, and Citizens.

ACTIVITY MEASUREMENTS

	ACTUAL 2003-2004	ACTUAL 2004-2005	ESTIMATED 2005-2006	PROJECTED 2006-2007
Number of utility bills mailed	69,283	74,630	77,412	77,000
Number of penalty notices mailed	12,680	12,088	13,102	13,000
Number of payroll checks prepared	407	451	475	450
Number of direct deposit receipts prepared	3,172	3,016	3,100	3,000
Number of accounts payable checks issued	4,721	4,455	4,600	4,500
Number of insurance claims filed	3	4	3	3

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES**

FUND 001	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
GENERAL GOVERNMENT - FINANCE AND ADMINISTRATION						
PERSONAL SERVICES						
513.11.00	Executive Salaries	86,415	70,237	76,600	0	84,300
513.12.00	Regular Salaries & Wages	238,608	222,457	252,200	0	268,700
513.12.00	Regular Salaries & Wages	0	1,000	0	0	0
513.14.00	Overtime	92	509	1,000	0	500
513.21.00	FICA Taxes	23,396	21,732	25,200	0	25,300
513.22.00	Retirement Contributions	21,168	22,180	30,400	0	35,700
513.23.00	Life & Health Insurance	36,969	40,720	46,400	0	49,500
513.24.00	Workers' Compensation	1,305	1,356	2,000	0	2,200
513.28.01	Training & Travel	3,226	6,363	10,000	0	8,000
	Total Personal Services	<u>411,179</u>	<u>386,554</u>	<u>443,800</u>	<u>0</u>	<u>474,200</u>
OPERATING EXPENSES						
513.31.01	Professional Services	104,244	110,675	112,000	0	114,000
513.31.20	Pension Administration	0	0	5,000	0	0
513.32.00	Accounting & Auditing Services	54,995	43,415	46,000	0	46,000
513.41.00	Telephone/Communications Services	5,536	6,212	8,000	0	7,000
513.42.00	Postage, Freight & Express	31,904	30,139	31,000	0	34,000
513.44.00	Rentals & Leases	10,169	13,317	13,000	0	13,000
513.46.01	Repairs & Maintenance	29,636	28,238	43,400	0	44,000
513.47.00	Printing & Binding	6,529	6,280	10,000	0	8,000
513.49.01	Other Charges & Obligations	1,791	1,125	1,500	0	1,500
513.51.00	Office Supplies	8,041	7,680	10,000	0	8,000
513.54.00	Subscriptions & Memberships	1,263	795	1,400	0	1,400
	Total Operating Expenses	<u>254,108</u>	<u>250,001</u>	<u>281,300</u>	<u>0</u>	<u>276,900</u>
	TOTAL FINANCE AND ADMIN	<u>665,287</u>	<u>636,555</u>	<u>725,100</u>	<u>0</u>	<u>751,100</u>

HUMAN RESOURCES/CIVIL SERVICE

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Personal Services	68,901	74,690	76,700	0	92,000
Operating Expenses	<u>29,311</u>	<u>24,122</u>	<u>23,500</u>	<u>0</u>	<u>20,900</u>
TOTAL	98,212	98,812	100,200	0	112,900

PERMANENT POSITIONS	2004-2005	2005-2006	2006-2007
Human Resources Director	1.00	1.00	1.00

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

The Human Resources Department provides comprehensive human resources services to all City departments including personnel records custody and maintenance, training, employee relations, recruitment, pay classification, employee benefits, workers compensation, safety and Equal Employment Opportunity.

The Civil Service Board, composed of five unpaid members appointed by the City Commission, is responsible for assisting in personnel matters as necessary. The board assists the City Commission on personnel matters covered by the Civil Service Ordinance.

ACTIVITY GOALS

To respond to all personnel related issues and needs of the employees and management.

ACTIVITY OBJECTIVES

1. Insure compliance with federal and state personnel regulations and laws.
2. Implement City personnel rules and regulations.
3. Maintain Personnel records for employees
4. Coordinate collective bargaining meetings for three unions
5. Maintain records and minutes of all Civil Service Board meetings.

ACTIVITY MEASUREMENTS

	ACTUAL 2003-2004	ACTUAL 2004-2005	ESTIMATED 2005-2006	PROJECTED 2006-2007
Number of Regular Board meetings	4	0	4	0
Number of joint meetings with City Commission	0	0	0	0
Number of job advertisements placed	40	0	55	0
Number of tests given	0	0	0	0

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES**

FUND 001	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
GENERAL GOVERNMENT - HUMAN RESOURCES / CIVIL SERVICES						
PERSONAL SERVICES						
513.11.00	Executive Salaries	52,435	52,969	58,100	0	66,700
513.21.00	FICA Taxes	3,995	4,034	4,400	0	4,600
513.22.00	Retirement Contributions	3,011	3,842	5,800	0	6,300
513.23.00	Life & Health Insurance	4,209	4,822	5,200	0	5,700
513.24.00	Workers' Compensation	204	257	400	0	400
513.28.01	Training & Travel	5,047	8,765	2,800	0	8,300
	Total Personal Services	<u>68,901</u>	<u>74,690</u>	<u>76,700</u>	<u>0</u>	<u>92,000</u>
OPERATING EXPENSES						
513.41.00	Telephone/Communications Services	189	191	400	0	400
513.42.00	Postage, Freight & Express	445	177	600	0	600
513.43.01	Utility Services	1,604	1,570	1,400	0	1,400
513.46.01	Repairs & Maintenance	0	0	400	0	200
513.47.00	Printing & Binding	199	0	400	0	400
513.49.01	Other Charges & Obligations	405	125	400	0	600
513.50.00	Advertising	25,151	20,558	18,000	0	15,000
513.51.00	Office Supplies	166	0	500	0	500
513.54.00	Subscriptions & Memberships	1,055	1,130	1,200	0	1,200
	Total Operating Expenses	<u>29,311</u>	<u>24,122</u>	<u>23,500</u>	<u>0</u>	<u>20,900</u>
	TOTAL PERSONNEL	<u>98,212</u>	<u>98,812</u>	<u>100,200</u>	<u>0</u>	<u>112,900</u>

GENERAL GOVERNMENT – DEBT SERVICES

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Debt Service	<u>210,580</u>	<u>174,910</u>	<u>157,400</u>	<u>0</u>	<u>164,400</u>
TOTAL	210,580	174,910	157,400	0	164,400

PERMANENT POSITIONS

N/A

ACTIVITY DESCRIPTION

This is a non-department established to record principal and interest debt for General Government, Police and Fire equipment.

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES**

FUND 001	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
GENERAL GOVERNMENT - DEBT SERVICE						
DEBT SERVICE - PRINCIPAL						
517.71.01	General Government	117,550	117,550	141,200	0	148,200
517.71.10	Police Equipment	15,339	0	0	0	0
517.71.20	Fire Equipment	43,867	32,409	0	0	0
	Total Principal Payments	<u>176,756</u>	<u>149,959</u>	<u>141,200</u>	<u>0</u>	<u>148,200</u>
DEBT SERVICE - INTEREST						
517.72.01	General Government	29,678	23,832	16,200	0	16,200
517.72.10	Police Equipment	629	0	0	0	0
517.72.20	Fire Equipment	3,517	1,120	0	0	0
	Total Interest Payments	<u>33,824</u>	<u>24,951</u>	<u>16,200</u>	<u>0</u>	<u>16,200</u>
	TOTAL GEN GOVT DEBT SERVICE	<u>210,580</u>	<u>174,910</u>	<u>157,400</u>	<u>0</u>	<u>164,400</u>

GENERAL GOVERNMENT – OTHER SERVICES

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Personal Services	18,049	26,047	16,500	0	23,400
Operating Expenses	167,956	182,002	157,900	0	201,000
Capital Outlay	<u>36,660</u>	<u>19,875</u>	<u>41,300</u>	<u>0</u>	<u>37,100</u>
TOTAL	222,665	227,924	215,700	0	261,500

PERMANENT POSITIONS

N/A

ACTIVITY DESCRIPTION

This is a non-department established to record expenditures that are not allocated to the various departments. These expenditures include some insurance expenses, election expenses, advertising, grants and aids, and annual service award payments. It also includes utilities, operating supplies and repairs for the City Hall building which houses the City Manager, Finance and Administration, Civil Service, Police, Fire and Protective Inspection departments.

The City owns the Library building and the Chamber of Commerce building and provides for the maintenance and repairs of these buildings. Volusia County provides for the operations of the Library and local business people operate the Chamber of Commerce.

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES**

FUND 001	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
GENERAL GOVERNMENT - OTHER SERVICES						
PERSONAL SERVICES						
519.25.00	Unemployment Insurance	7,162	16,316	4,000	0	7,000
519.29.01	Other Personal Services	10,887	9,731	12,500	0	16,400
519.29.10	Reserve/ Retirees & Personal Services	0	0	0	0	0
	Total Personal Services	<u>18,049</u>	<u>26,047</u>	<u>16,500</u>	<u>0</u>	<u>23,400</u>
OPERATING EXPENSES						
519.43.01	Utility Services	17,055	18,489	17,000	0	17,000
519.45.00	Non-employee Insurance	52,714	104,887	68,000	0	85,000
519.46.01	Repair & Maintenance Services	39,477	5,045	8,900	0	11,000
519.46.02	Repair & Maintenance Svc - Computers	5,728	4,939	7,500	0	23,200
519.50.00	Advertising	12,878	14,183	12,000	0	12,000
519.52.01	Operating Supplies	684	489	4,000	0	4,000
519.52.02	Operating Supplies - Computers	9,248	5,823	3,500	0	3,500
519.58.00	Election Expenses	13,272	3,237	13,000	0	0
519.80.00	Grants and Aids	16,900	24,910	24,000	0	45,300
	Total Operating Expenses	<u>167,956</u>	<u>182,002</u>	<u>157,900</u>	<u>0</u>	<u>201,000</u>
CAPITAL OUTLAY						
519.61.00	Land	0	0	0	0	0
519.62.00	Buildings	0	0	0	0	4,000
519.63.00	Improvements Other than Buildings	0	0	15,000	0	18,000
519.64.00	Machinery & Equipment	36,660	19,875	26,300	0	15,100
	Total Capital Outlay	<u>36,660</u>	<u>19,875</u>	<u>41,300</u>	<u>0</u>	<u>37,100</u>
TOTAL OTHER SERVICES		<u>222,665</u>	<u>227,924</u>	<u>215,700</u>	<u>0</u>	<u>261,500</u>
TOTAL GENERAL GOVERNMENT		<u>1,639,232</u>	<u>1,643,352</u>	<u>1,700,600</u>	<u>0</u>	<u>1,829,800</u>

LAW ENFORCEMENT

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Personal Services	1,579,236	1,560,854	1,742,700	0	1,893,100
Operating Expenses	177,707	311,135	320,200	0	333,300
Capital Outlay	<u>58,076</u>	<u>54,276</u>	<u>47,000</u>	<u>0</u>	<u>52,200</u>
TOTAL	1,815,019	1,926,266	2,109,900	0	2,278,600

PERMANENT POSITIONS	2005	2006	2007
Director of Public Safety	0.50	0.50	0.50
Police Commander	1.00	1.00	1.00
Police Sergeants	5.00	5.00	5.00
Police Corporals	5.00	6.00	6.00
Police Investigators	3.00	3.00	3.00
Police Officers	11.00	9.00	9.00
Community Service Officer	1.00	1.00	1.00
Telecommunicators	4.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00
Staff Assistant II SOD	1.00	1.00	1.00
Staff Assistant II/Records	1.00	0.00	0.00
Police Service Clerks	<u>0.00</u>	<u>3.00</u>	<u>3.00</u>
Total	33.50	30.5	30.5
Part-Time Police Officers	10.00	10.00	0.00

ACTIVITY DESCRIPTION

The Police Department is charged with the responsibility of preserving peace and good order and providing for the safety and security of persons and property within the City. There are several specialized functions within the Department:

The Patrol Division is staffed by four sergeants, four corporals and ten police officers working around the clock. They provide a visible police presence, respond to calls for service, conduct preliminary investigations into reported crimes and address traffic matters in the city.

The Police Department has reorganized several key support functions to better serve the community. This includes the addition of a dedicated traffic function, comprised of a Corporal, specially trained in traffic enforcement and management, who will address speeding and other pressing traffic issues in the City. The Traffic Unit will also conduct traffic homicide investigations and conduct proactive DUI and aggressive driving prevention efforts City wide.

The Criminal Investigations Division is assigned to follow-up reports of crime.

The Special Response Team, funded by the CRA, will transform into a highly specialized crime suppression team, tactically trained and equipped to deal with street crimes, narcotics enforcement, vice suppression, and other specialized operations in the Redevelopment Area.

Police service clerks continue to maintain department records, answer non-emergency telephones and provide customer service at the front desk.

ACTIVITY GOALS

1. Maintain police information effectively.
2. Provide thorough and complete patrol of the city.
3. Enforce all laws in a non-discriminatory manner.
4. Respond promptly to requests for police service.
5. Provide investigation services to insure adequate and thorough investigations are conducted.

ACTIVITY OBJECTIVES

1. Achieve response time of 2 minutes or less on all emergency calls for police assistance.
2. Maximize traffic safety and reduce accidents through education, prevention and enforcement.
3. Reduce crime to the extent possible.
4. Maintain state accreditation.
5. Enhance community policing efforts by establishing neighborhood watch, business watch, and a citizens police academy program. Reach out to our senior citizens by working with TRIAD, a program sponsored by AARP and law enforcement.
6. Assist employees with training and career goals by developing and implementing comprehensive plans.

ACTIVITY MEASUREMENTS	ACTUAL	ACTUAL	ESTIMATED	PROJECTED
	2004	2005	2006	2007
Number of calls dispatched	14,000	20,975	23,000	23,500
Number of reports processed	5,000	5,510	5,850	5,850
Average response time (minutes)	2	2	2	2
Number of traffic crash reports	450	530	500	500
Number of active reserves	0	0	0	2

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES**

FUND 001	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
PUBLIC SAFETY/LAW ENFORCEMENT						
PERSONAL SERVICES						
521.11.00	Executive Salaries	38,326	38,089	41,000	0	45,600
521.12.00	Regular Salaries	988,138	995,231	1,084,100	0	1,134,200
521.13.00	Other Salaries	20,663	13,331	0	0	0
521.14.00	Overtime/Regular Employees	90,099	68,475	105,000	0	105,000
521.15.00	Incentive Pay Supplement	11,892	10,550	12,000	0	12,000
521.19.01	Uniforms	10,916	10,632	16,000	0	14,000
521.19.10	Uniform & Equipment Allowances	8,665	7,495	10,500	0	10,500
521.21.00	FICA Taxes	89,455	87,935	94,500	0	92,700
521.22.00	Retirement Contributions	117,985	108,104	103,000	0	211,600
521.23.00	Life & Health Insurance	119,011	132,583	153,600	0	159,000
521.24.00	Workers' Compensation	69,025	71,989	114,500	0	100,000
521.28.01	Training & Travel	9,758	7,827	8,500	0	8,500
521.28.20	Second Dollar Training Fund	5,303	8,613	0	0	0
	Total Personal Services	1,579,236	1,560,854	1,742,700	0	1,893,100
OPERATING EXPENSES						
521.31.01	Professional Services	4,881	8,930	8,800	0	8,800
521.34.00	Other Contractual Services	66	91,618	96,200	0	101,000
521.41.00	Telephone/Communications Services	17,128	20,662	20,000	0	20,000
521.42.00	Postage, Freight & Express	933	1,216	1,300	0	1,300
521.43.01	Utility Services	12,475	14,228	12,000	0	14,600
521.44.00	Rentals & Leases	4,004	9,875	8,400	0	8,400
521.45.00	Non-Employee Insurance	32,573	52,907	56,500	0	56,500
521.46.01	Repair & Maintenance Services	11,312	13,570	11,000	0	12,000
521.46.50	Vehicle Repairs & Maintenance	23,188	23,002	24,000	0	23,000
521.47.00	Printing & Binding	3,417	2,653	3,000	0	3,000
521.49.01	Other Charges & Obligations	536	715	700	0	1,000
521.51.00	Office Supplies	5,793	6,693	7,000	0	7,000
521.52.01	Operating Supplies	14,326	17,716	20,000	0	18,000
521.52.50	Fuel & Oil Supplies	42,576	44,433	45,000	0	52,400
521.54.00	Subscriptions & Memberships	2,444	1,480	2,300	0	2,300
521.56.01	Program Expenses	2,055	1,438	4,000	0	4,000
	Total Operating Expenses	177,707	311,135	320,200	0	333,300

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES**

FUND 001	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
PUBLIC SAFETY/LAW ENFORCEMENT CONTINUED						
CAPITAL OUTLAY						
521.62.00	Buildings	0	0	0	0	0
521.63.00	Improvements other than Buildings	0	0	0	0	0
521.64.00	Machinery & Equipment	58,076	54,276	47,000	0	52,200
	Total Capital Outlay	58,076	54,276	47,000	0	52,200
	TOTAL LAW ENFORCEMENT	1,815,019	1,926,266	2,109,900	0	2,278,600

FIRE CONTROL

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Personal Services	910,913	1,049,336	1,115,400	0	1,201,900
Operating Expenses	135,214	126,844	144,100	0	141,300
Capital Outlay	<u>73,196</u>	<u>14,773</u>	<u>22,200</u>	<u>0</u>	<u>33,600</u>
TOTAL	1,119,323	1,190,953	1,281,700	0	1,376,800

PERMANENT POSITIONS	2004-2005	2005-2006	2006-2007
Director of Public Safety	0.50	0.50	.50
Fire Division Chief	1.00	1.00	1.00
Fire Lieutenant	2.00	2.00	3.00
Driver/Engineer	6.00	4.00	4.00
Firefighters/EMT	6.00	8.00	7.00
Fire Inspector	1.00	1.00	1.00
Total	16.50	16.50	16.50

PART-TIME POSITIONS	2004-2005	2005-2006	2006-2007
Permanent Part Time Staff Asst	0.50	0.50	.50
Part Time Fire Fighters	10.00	.00	.00

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

This department has the responsibility of preserving and protecting lives and property from fire or other disasters that may occur. The main functions performed include: fighting fires, performing rescue operations, handling hazardous material spills and leaks, promoting fire prevention, and providing emergency medical treatment for the sick and injured. All full-time personnel maintain Emergency Medical Technician (EMT) or Paramedic certification.

ACTIVITY GOALS

1. Minimize fire losses.
2. Reduce fire hazards.
3. Provide fire prevention training to school children, residents and business owners.
4. Provide higher levels of training to employees.
5. Reduce equipment downtime.
6. Respond immediately to alarms.
7. Reduce code violations related fires.

ACTIVITY OBJECTIVES

1. Maintain a response time of 4 to 6 minutes on all emergency calls.
2. Enforce fire life safety codes through inspections and building plans review to increase the level of fire safety in the City.
3. Work with schools and adult living facilities on fire prevention practices.
4. Maintain preventative maintenance programs on all equipment.
5. Increase pre-emergency plans and company inspections.
6. Assist employees with training and career goals by developing and implementing comprehensive plans.

ACTIVITY MEASUREMENTS	ACTUAL 2004	ACTUAL 2005	ESTIMATED 2006	PROJECTED 2007
Total calls for service	2,751	0	3,400	3,5700
Number of fire and other responses	649	0	802	842
Number of medical responses	2,102	0	2,598	2,728

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES**

FUND 001	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
PUBLIC SAFETY/FIRE CONTROL						
PERSONAL SERVICES						
522.11.00	Executive Salaries	38,326	38,324	41,000	0	45,600
522.12.00	Regular Salaries	473,703	563,725	612,100	0	649,100
522.13.00	Other Salaries	24,354	6,685	10,000	0	13,000
522.14.00	Overtime/Regular Employees	106,668	125,071	103,500	0	114,000
522.15.00	Incentive Pay Supplement	2,085	1,086	1,200	0	2,400
522.19.01	Uniforms	9,882	7,308	11,800	0	11,800
522.21.00	FICA Taxes	46,399	53,218	58,700	0	58,900
522.22.00	Retirement Contributions	101,164	126,376	103,700	0	103,700
522.23.00	Life & Health Insurance	54,262	69,531	80,900	0	87,800
522.24.00	Workers' Compensation	45,122	47,941	76,500	0	60,000
522.28.01	Training & Travel	8,948	10,072	16,000	0	16,000
	Total Personal Services	910,913	1,049,336	1,115,400	0	1,201,900
OPERATING EXPENSES						
522.31.01	Professional Services	7,638	2,080	4,200	0	4,200
522.34.00	Contractual Services	23,754	25,265	27,300	0	27,300
522.41.00	Telephone/Communications Services	4,916	5,182	6,700	0	5,600
522.42.00	Postage, Freight & Express	339	213	700	0	400
522.43.01	Utility Services	9,100	7,959	7,900	0	7,900
522.44.00	Rentals & Leases	15,119	11,330	12,400	0	12,400
522.45.00	Non-Employee Insurance	15,388	10,762	12,000	0	13,000
522.46.01	Repair & Maintenance Services	6,506	8,264	8,500	0	10,300
522.46.50	Vehicle Repairs & Maintenance	4,315	8,067	10,400	0	10,000
522.47.00	Printing & Binding	1,286	843	1,000	0	1,000
522.49.01	Other Charges & Obligations	662	249	500	0	500
522.51.00	Office Supplies	2,102	2,300	2,000	0	2,000
522.52.01	Operating Supplies	23,699	17,774	25,300	0	22,000
522.52.50	Fuel & Oil Supplies	5,555	6,429	9,000	0	9,000
522.52.70	EMS Supplies	10,593	8,541	12,000	0	12,000
522.52.90	Fire Prevention Supplies	1,772	10,822	1,500	0	1,500
522.54.00	Subscriptions & Memberships	2,470	763	2,700	0	2,200
	Total Operating Expenses	135,214	126,844	144,100	0	141,300

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES**

FUND 001	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
PUBLIC SAFETY/FIRE CONTROL CONTINUED						
CAPITAL OUTLAY						
522.62.00	Buildings	19,584	0	0	0	0
522.63.00	Improvements other than Buildings	17,787	0	0	0	0
522.64.00	Machinery & Equipment	35,825	14,773	22,200	0	33,600
	Total Capital Outlay	<u>73,196</u>	<u>14,773</u>	<u>22,200</u>	<u>0</u>	<u>33,600</u>
	TOTAL FIRE CONTROL	<u>1,119,323</u>	<u>1,190,953</u>	<u>1,281,700</u>	<u>0</u>	<u>1,376,800</u>

PROTECTIVE INSPECTION

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Personal Services	151,622	219,798	306,600	0	346,800
Operating Expenses	65,272	94,487	100,800	0	121,700
Capital Outlay	<u>0</u>	<u>2,774</u>	<u>12,500</u>	<u>0</u>	<u>7,000</u>
TOTAL	216,894	317,059	419,900	0	475,500

PERMANENT POSITIONS	2004-2005	2005-2006	2006-2007
Chief Building Official	1.00	1.00	1.00
Community Development Director	0.00	.666	.666
Property Maintenance Inspector	1.00	1.00	1.00
Licensing/Permit Coordinator	1.00	1.00	1.00
Community Service Officer	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total	5.00	5.666	5.666

SIGNIFICANT EXPENDITURE CHANGES

A Community Development Director will assist with new development in the City and oversee the Community Service Officers.

ACTIVITY DESCRIPTION

This department is responsible for issuing all building permits, which include electrical, plumbing, mechanical, and sewer and performs inspections pertaining to these permits. Other permits issued include special events, tents, signs, garage sales and tree removal. All applications are processed and checked for zoning and business regulations. Property rezoning and variance applications are processed by this office and brought before the board for public hearings. This office works very closely with the Board of Planning and Appeals and the Redevelopment Board. This department is responsible for occupational licensing of businesses and registration of contractors. The Building Official co-ordinates work with the Fire Inspectors and the Community Service Officers. The Community Service Officer's duties include canvassing the City, responding to complaints and contacting property owners for violations of City Ordinances concerning junk vehicles, high weeds, etc. and issues 72-hour notices or N.T.A.'s (Notice to Appear).

ACTIVITY GOALS

1. Provide through inspections of zoning, construction and health regulations in accordance with municipal building codes and ordinances to promote the health, safety and welfare of the public.
2. Provide information and assistance to residents, builders and business owners.
3. Canvas the City to rehabilitate or eliminate sub-standard housing and commercial buildings.
4. Control violations of City ordinances in an impartial manner.
5. Insure all city businesses are properly licensed and administer the collection of occupational licenses and renewals.
6. Coordinate work with the Fire Inspectors for plan reviews and to keep the city up to code and inspect all city businesses.
7. Control the stray animal population.
8. Provide residents with protection from loose and dangerous animals.

ACTIVITY OBJECTIVES

1. Enforce the provisions of the City's building, zoning and licensing codes.
2. Provide all inspections promptly.
3. Process applications and permits in a timely manner.
4. Locate, identify, rehabilitate or eliminate substandard structures throughout the city.
5. Provide information to various boards, City Commission and City Manager.
6. Reduce the number of City Ordinance violations within the City.
7. Process all appeals, variances, rezoning, amendments and comprehensive land use matters through the Board of Planning and Appeals.
8. Maintain occupational license and sign permit records of renewals and new licenses.
9. Maintain a land management system that will provide historical information on all properties within the City relating to annexation, permits, code violations and zoning.
10. Reduce the number of stray animals within the City.

ACTIVITY MEASUREMENTS

	ACTUAL 2003-2004	ACTUAL 2004-2005	ESTIMATED 2005-2006	PROJECTED 2006-2007
Number of building permits issued	1,200	0	1,200	1,200
Number of other permits issued	500	0	500	500
Number of occupational license renewals	2,100	0	2,100	2,100
Number of new occupational license issued	260	0	260	260
Number of building inspections performed	850	0	850	850
Number of code inspections & notices				
Number of license registrations	100	0	100	100
Number of Board of Planning & Appeals meetings	12	0	12	12
Rental License	75	0	75	75

*Other permits include those permits issued that are not relative to the changes or repairs of structures. These permits have been included with the building permits issued totals in the past and had little impact on the overall total. Since the Code Administration office became responsible for issuing garage sale permits as of April 1998 and with the increase in special event permits for businesses, the totals have been separated for more accuracy.

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES**

FUND 001	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
PUBLIC SAFETY/PROTECTIVE INSPECTION CODE ADMINISTRATION/COMMUNITY DEVELOPMENT						
PERSONAL SERVICES						
524.11.00	Executive Salaries	64,360	59,396	64,900	0	117,100
524.12.00	Regular Salaries	49,639	95,139	145,500	0	121,000
524.14.00	Overtime/Regular Employees	440	418	1,000	0	1,000
524.19.01	Uniforms	327	976	800	0	1,100
524.21.00	FICA Taxes	8,663	11,595	16,200	0	17,100
524.22.00	Retirement Contributions	7,282	11,305	19,700	0	23,500
524.23.00	Life & Health Insurance	11,980	22,738	30,800	0	32,900
524.24.00	Workers' Compensation	8,372	13,695	19,900	0	25,600
524.28.01	Training & Travel	559	4,537	7,800	0	7,500
	Total Personal Services	<u>151,622</u>	<u>219,798</u>	<u>306,600</u>	<u>0</u>	<u>346,800</u>
OPERATING EXPENSES						
524.31.01	Professional Services	44,127	21,481	10,000	0	10,000
524.34.00	Contractual Services	0	36,450	48,000	0	48,000
524.41.00	Telephone/Communications Services	1,177	1,648	2,000	0	1,400
524.42.00	Postage, Freight, & Express	1,807	3,642	3,300	0	5,000
524.43.01	Utility Services	1,418	2,264	2,500	0	2,600
524.44.00	Rentals & Leases	0	14	0	0	0
524.45.00	Non-Employee Insurance	3,382	4,790	6,500	0	5,800
524.46.01	Repair & Maintenance Services	8,004	10,270	14,300	0	14,600
524.46.50	Vehicle Repairs & Maintenance	95	639	1,500	0	1,200
524.47.00	Printing & Binding	159	2,530	3,000	0	3,000
524.49.01	Other Charges & Obligations	132	93	400	0	200
524.49.10	Other Special Charges	288	933	0	0	800
524.50.00	Advertising	604	0	1,000	0	20,000
524.51.00	Office Supplies	1,762	2,230	1,600	0	1,500
524.52.01	Operating Supplies	55	3,299	3,000	0	2,000
524.52.50	Fuel & Oil Supplies	1,902	3,489	3,000	0	4,500
524.54.00	Subscriptions & Memberships	360	714	700	0	1,100
	Total Operating Expenses	<u>65,272</u>	<u>94,487</u>	<u>100,800</u>	<u>0</u>	<u>121,700</u>

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES**

FUND 001	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
PUBLIC SAFETY/PROTECTIVE INSPECTION						
CODE ADMINISTRATION						
CAPITAL OUTLAY						
524.62.00	Buildings	0	0	0	0	2,000
524.63.00	Improvements other than Buildings	0	0	0	0	0
524.64.00	Machinery & Equipment	0	2,774	12,500	0	5,000
	Total Capital Outlay	0	2,774	12,500	0	7,000
	TOTAL PROTECTIVE INSPECTION	216,894	317,059	419,900	0	475,500

TRANSPORTATION / ROAD AND STREET FACILITIES

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Personal Services	339,894	345,950	415,100	0	455,800
Operating Expenses	298,598	281,654	350,800	0	375,300
Capital Outlay	<u>352,711</u>	<u>76,562</u>	<u>120,000</u>	<u>0</u>	<u>140,000</u>
TOTAL	991,203	704,166	885,900	0	971,100

PERMANENT POSITIONS	2004-2005	2005-2006	2006-2007
Public Works Director	0.25	0.25	0.25
City Engineer	0.25	0.25	0.25
Foreman	0.75	0.75	0.75
Admin Assistant	0.50	0.50	0.50
Staff Assistant	0.50	0.50	0.50
Garage Supervisor	0.50	0.50	0.50
Senior Mechanic	2.00	2.00	2.00
Equip Operator/Maint Worker	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Total	8.75	8.75	8.75

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

This department is responsible for the maintenance of streets, sidewalks, bridges, traffic lights and signs. The city garage is included in this department and it is responsible for providing maintenance and repairs to 73 cars and trucks, 42 off-road vehicles and other pieces of equipment.

The department has prepared reports on the condition of the City's storm drainage system, streets and sidewalks. These reports are being used to determine priorities for repair and maintenance during the year. Cost information for resurfacing is \$140,000 and sidewalk \$87,200 for this fiscal year.

ACTIVITY GOALS

1. Maintain streets, sidewalks, and traffic signal systems effectively.
2. Clean, maintain and construct neighborhood drainage systems throughout the community and residential areas.
3. Maintain and repair City vehicles and equipment with a minimum of downtime and expense.
4. Resurface two (2) miles of streets, concentrating on poor and fair existing pavements.
5. Repair existing sidewalks all around the city that are cracking or broken.
6. Refurbish the sidewalk along the west side of Center Ave, south of LPGA Blvd.
7. Develop a file room for better record keeping and access to information.

ACTIVITY OBJECTIVES

1. Continue preventive maintenance program for all city equipment.
2. Reduce maintenance and repair costs through preventive maintenance programs.
3. Continue street resurfacing, sidewalk maintenance and construction.
4. Improve safety awareness among employees.

ACTIVITY MEASUREMENTS	ACTUAL 2003-2004	ACTUAL 2004-2005	ESTIMATED 2005-2006	PROJECTED 2006-2007
Paved Streets	62.50 miles	0	62.50 miles	62.50 miles
Unpaved Streets	.50 miles	0	.50 miles	.50 miles
Sidewalks	34.00 miles	0	34.00 miles	34.00 miles

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES**

FUND 001	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
TRANSPORTATION/ROAD & STREET FACILITIES						
PERSONAL SERVICES						
541.11.00	Executive Salaries	18,933	21,342	32,700	0	39,000
541.12.00	Regular Salaries	235,745	228,581	253,200	0	277,700
541.13.00	Other Salaries & Wages	0	2,000	0	0	0
541.14.00	Overtime/Regular Employees	1,576	887	3,000	0	3,000
541.19.01	Uniforms	1,605	1,458	3,000	0	2,000
541.21.00	FICA Taxes	18,552	18,541	22,000	0	23,400
541.22.00	Retirement Contributions	17,724	19,387	25,600	0	31,300
541.23.00	Life & Health Insurance	31,761	38,512	50,800	0	54,300
541.24.00	Workers' Compensation	13,383	14,575	22,400	0	24,000
541.28.01	Training & Travel	615	666	2,400	0	2,400
	Total Personal Services	<u>339,894</u>	<u>345,950</u>	<u>415,100</u>	<u>0</u>	<u>455,800</u>
OPERATING EXPENSES						
541.31.01	Professional Services	1,032	762	2,000	0	11,300
541.34.00	Contractual Services	51,979	24,036	83,200	0	83,800
541.41.00	Telephone/Communications Services	1,194	1,114	1,000	0	1,000
541.42.00	Postage, Freight, & Express	320	651	500	0	500
541.43.01	Utility Services	3,433	4,499	4,500	0	4,500
541.43.50	Street Lighting	95,205	100,307	106,000	0	112,000
541.43.60	Traffic Lights	13,568	14,126	14,000	0	18,300
541.44.00	Rentals & Leases	3,169	1,387	3,300	0	2,600
541.45.00	Non-Employee Insurance	15,381	15,692	18,000	0	20,000
541.46.01	Repair & Maintenance Services	10,664	18,214	14,000	0	17,400
541.46.10	Traffic Light Repairs	13,123	11,465	15,000	0	15,000
541.46.50	Vehicle Repairs & Maintenance	9,196	10,098	14,000	0	11,000
541.47.00	Printing & Binding	0	468	900	0	900
541.49.01	Other Charges & Obligations	1,019	89	500	0	500
541.49.10	Other Special Charges	0	1,353	1,000	0	1,000
541.49.20	Tree Removal	8,950	17,135	12,000	0	12,000
541.51.00	Office Supplies	2,432	947	1,100	0	1,000
541.52.01	Operating Supplies	39,269	34,843	28,000	0	6,000 28,000
541.52.10	Signs & Materials	6,339	5,761	6,000	0	6,000
541.52.50	Fuel & Oil Supplies	11,622	13,192	15,000	0	16,700
541.53.00	Road Materials & Supplies	10,529	4,943	10,000	0	11,000
541.54.00	Subscriptions & Memberships	174	573	800	0	800
	Total Operating Expenses	<u>298,598</u>	<u>281,654</u>	<u>350,800</u>	<u>0</u>	<u>375,300</u>

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES**

FUND 001	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
TRANSPORTATION/ROAD & STREET FACILITIES CONTINUED						
CAPITAL OUTLAY						
541.62.00	Buildings	10,077	0	0	0	0
541.63.00	Improvements other than Buildings	290,084	64,611	120,000	0	450,000 <i>140,000</i>
541.64.00	Machinery & Equipment	52,550	11,951	0	0	0
	Total Capital Outlay	<u>352,711</u>	<u>76,562</u>	<u>120,000</u>	<u>0</u>	<u>140,000</u>
	TOTAL STREETS	<u>991,203</u>	<u>704,166</u>	<u>885,900</u>	<u>0</u>	<u>971,100</u>

BUILDINGS AND GROUNDS

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Personal Services	323,248	381,701	435,000	0	468,500
Operating Expenses	133,952	167,789	163,700	0	167,800
Capital Outlay	<u>30,155</u>	<u>56,422</u>	<u>102,000</u>	<u>0</u>	<u>53,400</u>
TOTAL	487,355	605,912	700,700	0	689,700

PERMANENT POSITIONS	2004-2005	2005-2006	2006-2007
Public Works Director	0.25	0.25	0.25
City Engineer	0.25	0.125	0.125
Buildings & Grounds Supervisor	1.00	1.00	1.00
Heavy Equip Operator	1.00	1.00	1.00
Equip Operator/Maint Worker	6.00	6.00	6.00
Trades worker	1.00	1.00	1.00
Custodian	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total	11.50	11.375	11.375

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

The Buildings and Grounds department is responsible for the development and maintenance of parks, grounds, park facilities, retention ponds, all medians, right-of-ways and other City buildings. These facilities include:

Sunrise Park (N & S)	DaytonaAve. Clubhouse	Wellness Center
Sica Hall	Hollyland Park	Tennis & Racquet Ball
Big Tree Park	MacArthur Circle	Courts
Ross Point Park	Ivanhoe Park	Retention/Recreation
Median Strips	Grove Street Park	Areas
a. US #1	Youth Center	Waite Park
b. Riverside Dr.	Box Car Memorial	Shirley Heyman Park
c. Nova Road	Municipal Gym & Pool	Flomich Park
City Hall	Schadow Nature Area	Multi-Purpose Field
Holly Hill Library	Dog Park	
Holly Hill Welcome Park	Centennial Park	

Plans include improvements to be constructed in the Sunrise Park. The improvements include playground equipment, picnic pavilion, multiple covered picnic tables, park benches, road improvements and restrooms. Improvements with plantings and irrigation are planned for parks and new highway medians on Nova Road and U.S.1.

This budget provides funds for highway medians maintenance of the F DOT roads US1/Ridgewood Avenue, Riverside Drive, and Nova Road.

ACTIVITY GOALS

1. Provide residents with buildings, parks and grounds that are safe, useful, and attractive and meet the needs of the community.
2. Provide colorful and attractive planting around the City to enhance the community.
3. Provide attractive "Welcome to the City of Holly Hill" signs to greet residents, tourist and newcomers to our area.
4. Develop open spaces as needed.
5. To actively pursue grants and funding to enrich our parks and recreational programs.

ACTIVITY OBJECTIVES

1. Develop a comprehensive maintenance program to increase the attractiveness and safety of facilities.
2. Reduce time spent on weed control by the effective use of herbicides.
3. Reduce vandalism damage.
4. Enhance parks and stormwater retention areas.
5. Maintain all city properties, buildings and landscape.

ACTIVITY MEASUREMENTS

	ACTUAL 2003-2004	ACTUAL 2004-2005	ESTIMATED 2005-2006	PROJECTED 2006-2007
Number of acres of park space	84.00	84.00	84.00	84.00
Number of playgrounds	5	5	5	5
Number of Ball fields	5	5	5	5
Number of public boat ramps	1	1	1	1
Number of fishing piers	3	3	3	3
Number of public overlooks to Halifax River	3	3	3	3
Municipal Gymnasium	1	1	1	1
Municipal Multi-Activities Center	1	1	1	1
Municipal Swimming Pool	1	1	1	1
Holly Hill Welcome Park & Fountain	4	4	4	4
Air Conditioned Gymnasium	1	1	1	1
Wellness Center	1	1	1	1
Tennis Courts	2	2	2	2
Racquet Ball Courts	2	2	2	2
Shuffleboard Courts	9	9	9	9

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES**

FUND 001	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
BUILDINGS AND GROUNDS - DIVISION 7210						
PERSONAL SERVICES						
572.11.00	Executive Salaries	18,933	21,342	26,700	0	30,700
572.12.00	Regular Salaries & Wages	204,363	227,224	263,200	0	290,400
572.13.00	Other Salaries & Wages	9,781	20,794	0	0	0
572.14.00	Overtime/Regular Employees	5,193	6,283	6,000	0	7,000
572.19.01	Uniforms	1,613	1,742	2,900	0	2,900
572.21.00	FICA Taxes	17,188	19,665	23,200	0	23,300
572.22.00	Retirement Contributions	15,338	18,693	28,100	0	31,300
572.23.00	Life & Health Insurance	36,248	47,634	55,800	0	59,600
572.24.00	Workers' Compensation	14,053	17,159	28,100	0	27,300
572.28.01	Training & Travel	538	1,165	1,000	0	1,000
	Total Personal Services	323,248	381,701	435,000	0	468,500
OPERATING EXPENSES						
572.31.01	Professional Services	587	604	10,000	0	2,000
572.34.00	Contractual Services	32,602	46,954	46,000	0	47,700
572.41.00	Telephone/Communications Services	48	72	300	0	300
572.42.00	Postage, Freight, & Express	117	103	400	0	400
572.43.01	Utility Services	23,818	23,900	23,000	0	23,000
572.44.00	Rentals & Leases	473	670	2,500	0	2,500
572.45.00	Non-Employee Insurance	12,726	12,597	15,000	0	15,000
572.46.01	Repairs & Maintenance Services	7,203	18,031	14,000	0	14,000
572.46.50	Vehicle Repair & Maintenance	4,471	6,999	8,000	0	6,000
572.46.99	Disaster Repairs & Maintenance	0	0	0	0	0
572.47.00	Printing & Binding	0	0	200	0	200
572.49.01	Other Charges & Obligations	201	30	200	0	200
572.49.10	Other Special Charges	0	0	1,000	0	1,000
572.49.20	Tree Removal	300	3,000	3,000	0	3,000
572.51.00	Office Supplies	602	0	300	0	300
572.52.01	Operating Supplies	35,489	42,819	22,000	0	35,000
572.52.50	Fuel & Oil Supplies	10,552	11,422	12,000	0	13,900
572.54.00	Subscriptions & Memberships	48	48	800	0	800
572.57.00	Beautification	4,715	540	5,000	0	2,500
	Total Operating Expenses	133,952	167,789	163,700	0	167,800

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES**

FUND 001	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
BUILDINGS AND GROUNDS CONTINUED						
CAPITAL OUTLAY						
572.62.00	Buildings	0	13,434	8,000	0	8,000
572.63.00	Improvements other than Buildings	1,154	34,090	43,000	0	28,000
572.64.00	Machinery & Equipment	29,001	8,898	51,000	0	17,400
	Total Capital Outlay	<u>30,155</u>	<u>56,422</u>	<u>102,000</u>	<u>0</u>	<u>53,400</u>
	TOTAL BUILDINGS AND GROUNDS	<u>487,355</u>	<u>605,912</u>	<u>700,700</u>	<u>0</u>	<u>689,700</u>

RECREATION DEPARTMENT

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Personal Services	242,356	240,334	299,200	307,100	285,300
Operating Expenses	114,526	117,696	147,900	137,100	151,000
Capital Outlay	<u>8,875</u>	<u>5,188</u>	<u>0</u>	<u>3,000</u>	<u>1,500</u>
TOTAL	365,757	363,218	447,100	447,200	437,800

PERMANENT POSITIONS	2004-2005	2005-2006	2006-2007
Recreation Director	1.00	1.00	1.00
Recreation Supervisor	1.00	1.00	1.00
Program Supervisor	1.00	1.00	1.00
<u>Program Administrator</u> (effective 02/2006)	1.00	1.00	1.00
Custodian			
Caretaker	0.50	0.50	0.50
PAL Program Asst (FTE)	2.00	2.00	2.00
Aquatics/Life Guard (FTE)	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Permanent Positions	7.50	7.50	7.50
TEMPORARY POSITIONS			
Day Camp Counselors	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>
Total Temporary Positions	15.00	15.00	15.00
Total Positions for Recreation	22.50	22.50	22.50

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

The Recreation department is responsible for the planning of various programs and special activities. The programs include, but are not limited to: all youth activities, adult and senior programs, and summer day camp. In addition, the department presents special activities such as City Hall Christmas Lighting Ceremony and the annual Christmas parade.

For eight months of the year, during spring baseball and fall baseball, the Recreation department operates the concession stand located in Hollyland Park.

ACTIVITY GOALS

1. Provide a variety of quality recreational programs that are affordable and meet the needs of the community.
2. Use staff and facilities to optimal levels.
3. Provide staff and leadership for our new municipal gymnasium.
4. Utilize Grant funding to establish a strong PAL Program.

ACTIVITY OBJECTIVES

1. Continue current schedule of programs and build new programs around municipal gym, the activities center and the swimming pool.
2. Develop additional programs to increase community participation.
3. Develop and promote programs to encourage senior participation.
4. Operate concession stand at a profit.
5. Operate municipal gymnasium and swimming pool.
6. Encourage all citizens to take a more active part in our City.
7. Establish positive interaction and support with the Boys and Girls Club.
8. Create an active PAL & Recreation board that will provide communications and suggestions to enhance program improvements.

ACTIVITY MEASUREMENTS

	ACTUAL 2003-2004	ACTUAL 2004-2005	ESTIMATED 2005-2006	PROJECTED 2006-2007
Number of ball fields	5	0	5	5
Number of tennis courts	1	0	2	2
Number of shuffleboard courts	9	0	9	9
Number of community centers	2	0	2	2
Number of pool facilities	1	0	1	1
Number of other recreation centers	2	0	2	2
Number of youth baseball participants	300	0	325	325
Number of day camp weekly registrations	100	0	125	125
Number of weekly adult participants	325	0	525	525
Number of basketball participants	77	0	90	90
Number of cheerleading participants	0	0	24	24
Number of outdoor racquet ball courts	2	0	2	2
Number of wellness/exercise centers	1	0	1	1
Number of Multi-purpose fields	0	0	1	1
Number of participants for Spring Break Camp & School Holiday Mini-Camps	45	0	50	50

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES**

FUND 001	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
RECREATION DEPARTMENT - DIVISION 7220						
PERSONAL SERVICES						
572.11.00	Executive Salaries	48,781	57,143	59,600	0	65,500
572.12.00	Regular Salaries & Wages	93,463	88,597	96,100	0	94,300
572.13.00	Other Salaries & Wages	50,235	42,466	69,000	0	51,600
572.14.00	Overtime/Regular Employees	502	625	1,000	0	1,500
572.19.01	Uniforms	553	538	1,000	0	1,000
572.21.00	FICA Taxes	14,386	13,991	17,300	0	15,500
572.22.00	Retirement Contributions	7,711	9,498	13,500	0	16,900
572.23.00	Life & Health Insurance	16,493	18,821	20,500	0	22,000
572.24.00	Workers' Compensation	7,447	8,370	19,400	0	15,200
572.28.01	Training & Travel	2,785	285	1,800	0	1,800
	Total Personal Services	<u>242,356</u>	<u>240,334</u>	<u>299,200</u>	<u>0</u>	<u>285,300</u>
OPERATING EXPENSES						
572.31.01	Professional Services	365	403	300	0	700
572.34.00	Contractual Services	0	198	300	0	300
572.41.00	Telephone/Communications Services	1,217	1,586	2,000	0	2,000
572.42.00	Postage, Freight, & Express	552	345	600	0	600
572.43.01	Utility Services	36,772	49,490	49,000	0	50,000
572.44.00	Rentals & Leases	97	66	200	0	200
572.45.00	Non-Employee Insurance	7,430	4,258	6,000	0	5,300
572.46.01	Repair & Maintenance Services	19,812	11,109	11,000	0	12,000
572.46.50	Vehicle Repairs & Maintenance	1,830	1,817	3,000	0	2,000
572.47.00	Printing & Binding	287	0	500	0	300
572.49.01	Other Charges & Obligations	168	100	500	0	500
572.51.00	Office Supplies	78	274	800	0	500
572.52.01	Operating Supplies	2,315	5,673	3,500	0	2,900
572.52.50	Fuel & Oil Supplies	3,596	3,537	4,000	0	3,500
572.54.00	Subscriptions & Memberships	550	0	200	0	200
572.56.01	Program Expense	39,457	38,841	66,000	0	70,000
	Total Operating Expenses	<u>114,526</u>	<u>117,696</u>	<u>147,900</u>	<u>0</u>	<u>151,000</u>
CAPITAL OUTLAY						
572.61.00	Land	0	0	0	0	0
572.62.00	Buildings	0	0	0	0	0
572.63.00	Improvements	1,675	0	0	0	0
572.64.00	Machinery & Equipment	7,200	5,188	0	0	1,500
	Total Capital Outlay	<u>8,875</u>	<u>5,188</u>	<u>0</u>	<u>0</u>	<u>1,500</u>
TOTAL RECREATION		<u>365,757</u>	<u>363,218</u>	<u>447,100</u>	<u>0</u>	<u>437,800</u>

LAW ENFORCEMENT TRUST FUND

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Personal Services	0	0	0	0	0
Operating Expenses	16,747	22,965	0	0	0
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	16,747	22,965	0	0	0

PERMANENT POSITIONS

N/A

SIGNIFICANT EXPENDITURE CHANGES

N/A

ACTIVITY DESCRIPTION

The Law Enforcement Trust Fund is an expendable trust fund established to record confiscated property forfeiture revenues, interest earnings and the expenditure of those revenues for law enforcement purposes. This budget does not anticipate any future revenues and provides only a plan for the expenditure of prior year revenues.

**CITY OF HOLLY HILL
LAW ENFORCEMENT TRUST FUND**

FUND 110	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
REVENUES						
331.26.00	Federal Grant	1,022	(11)	0	0	0
351.20.00	Confiscated Property	9,837	31,692	0	0	0
361.10.00	Interest Earnings	83	175	0	0	0
380.10.00	Appropriated Fund Balance	0	0	0	0	0
TOTAL REVENUES		10,942	31,856	0	0	0
EXPENDITURES						
521.28.01	Training & Travel	0	0	0	0	0
521.31.01	Professional Services	0	0	0	0	0
521.44.00	Rentals & Leases	0	0	0	0	0
521.49.10	Other Special Costs	500	700	0	0	0
521.52.01	Operating Supplies	16,247	5,248	0	0	0
521.64.00	Machinery & Equipment	0	17,016	0	0	0
TOTAL EXPENDITURES		16,747	22,965	0	0	0

HOLLY HILL POLICE EXPLORERS

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Operating Expenses	<u>0</u>	<u>6,062</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	0	6,062	0	0	0

PERMANENT POSITIONS

N/A

ACTIVITY DESCRIPTION

The Holly Hill Police Explorers was established to account for revenues and expenditures of the police explorers youth activities.

The Police Explorers are a division of the Boys Scouts of America.

**CITY OF HOLLY HILL
HOLLY HILL POLICE EXPLORERS**

FUND 115	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
REVENUES						
	Program Expense Revenue in General Fund	0	0	1,000	0	0
347.21.00	Program Activity Fees	0	1,668	0	0	0
347.43.00	Special Events	0	0	0	0	0
366.90.10	Contributions & Donations	0	1,910	0	0	0
369.90.00	Misc Revenues	0	3,303	0	0	0
381.60.00	Transfer from General Fund	0	1,258	0	0	0
TOTAL REVENUES		0	8,139	1,000	0	0
EXPENDITURES						
521.19.01	Uniforms	0	378	0	0	0
521.28.01	Training & Travel	0	5,047	0	0	0
521.42.00	Postage, Freight, Express	0	0	0	0	0
521.49.01	Other Misc Expense	0	0	0	0	0
521.54.00	Memberships & Subscriptions	0	0	0	0	0
521.51.00	Office Supplies	0	0	0	0	0
521.52.01	Operating Supplies	0	37	0	0	0
521.56.01	Program Expenses	0	600	0	0	0
TOTAL OPERATING EXPENDITURES		0	6,062	0	0	0
	Reserves	0	0	0	0	0
TOTAL EXPENDITURES		0	6,062	0	0	0

HOLLY HILL PAL FUND

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Operating Expenses	<u>600</u>	<u>7,408</u>	<u>16,100</u>	<u>0</u>	<u>0</u>
TOTAL	600	7,408	16,100	0	0

PERMANENT POSITIONS

N/A

ACTIVITY DESCRIPTION

The Recreation Activity Fund was established to account for program revenue and expenses as recommended by the PAL & Recreation Board.

The Recreation Center is a focal point for a majority of youth activities in our community.

**CITY OF HOLLY HILL
HOLLY HILL PAL**

FUND #120	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
REVENUES						
331.24.00	Federal Grants	0	0	0	0	0
347.21.00	Program Activity Fees	0	0	0	0	0
347.43.00	Special Events	0	2,010	0	0	0
366.90.00	Contributions & Donations	5,557	7,190	4,800	0	0
369.90.00	Miscellaneous Revenue	0	0	0	0	0
380.10.00	Appropriated Fund Balance	0	0	11,300	0	0
TOTAL REVENUES		5,557	9,200	16,100	0	0
EXPENDITURES						
572.28.01	Travel & Training	0	844	4,000	0	0
572.45.00	Non-Employee Insurance	0	2,392	2,600	0	0
572.47.00	Printing & Binding	0	0	0	0	0
572.49.01	Other Charges	0	78	800	0	0
572.52.01	Operating Supplies	0	0	4,000	0	0
572.54.00	Subscriptions & Memberships	0	612	700	0	0
572.56.01	Program Expense	600	3,482	4,000	0	0
TOTAL EXPENDITURES		600	7,408	16,100	0	0

COMMUNITY REDEVELOPMENT TRUST FUND

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Personal Services	163,909	172,833	336,300	336,300	395,200
Operating Expenses	-	-	337,200	295,300	815,500
Capital Outlay	-	-	61,800	61,800	-
Debt Service	-	-	470,500	470,500	470,500
CRA Projects	-	28,228	4,981,000	4,981,000	-
CRA Grant Program	-	58,554	1,150,000	1,350,000	-
Contingency	-	-	-	165,000	-
TOTAL	163,909	259,615	7,336,800	7,659,900	1,681,200

PERMANENT POSITIONS	2004-2005	2005-2006	2006-2007
Community Development Director	.00	.33	.33
Redevelopment Area Coordinator	.50	1.00	1.00
Police Sergeant	.00	1.00	1.00
Police Corporal	1.00	1.00	1.00
Police Officer	2.00	3.00	3.00
Total	3.50	6.33	6.33

SIGNIFICANT EXPENDITURE CHANGES

The Community Redevelopment Agency (CRA) approved a \$6,331,000 loan to improve public utilities, parking and other amenities to encourage redevelopment within the district.

In FY 2006, the CRA will fund two new positions – a Sergeant (supervisor) and one additional Police Officer – for assignment to the Community Action Team. The CAT team focuses proactive law revitalize and redevelopment the Ridgewood Avenue commercial corridor.

ACTIVITY DESCRIPTION

The Community Redevelopment Agency (City Commission) approved the redevelopment plan in May, 1996 and established this trust fund to record the property tax revenues received from the Tax Increment Financing district and the expenditure of those funds within the district. The base year for the district is 1995 and the base taxable value is \$88,342,219.

The Redevelopment Trust Fund supports the Community Policing Program providing increased police visibility and interaction with businesses and residents to encourage redevelopment within the area. The fund also provides grants to assist with upgrading existing residential and commercial properties, plans special events, and provides for special beautification projects.

**CITY OF HOLLY HILL
COMMUNITY REDEVELOPMENT TRUST FUND**

FUND 130	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
REVENUES						
311.10.00	Ad Valorem Taxes (Tax Increment Funds)	133,588	0	309,800	292,700	398,600 ✓
338.30.00	Intergovernmental Share of TIF	282,498	664,254	685,500	645,500	862,600 ✓
361.20.00	Interest Earned - SBA	6,062	17,708	6,000	20,000	20,000 ✓
366.90.00	Contributions & Donations	0	0	0	0	0
369.90.00	Misc Revenues	0	400	0	1,200	0
380.10.00	Appropriated Fund Balance (Re-appropriate)	0	0	204,500	204,500	400,000
TOTAL REVENUES		422,148	682,362	1,205,800	1,163,900	1,681,200

**CITY OF HOLLY HILL
COMMUNITY REDEVELOPMENT TRUST FUND**

FUND 130	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
COMMUNITY REDEVELOPMENT - GENERAL ADMINISTRATION						
PERSONAL SERVICES						
552.12.00	Regular Salaries & Wage	16,265	28,290	51,900	51,900	56,900
552.13.00	Other Salaries & Wage	7,430	112	0	0	0
552.21.00	FICA Taxes	1,802	2,161	4,000	4,000	4,300
552.22.00	Retirement Contribution	1,626	2,840	5,200	5,200	5,700
552.23.00	Life & Health Insurance	2,129	4,690	5,200	5,200	5,500
552.24.00	Workers' Compensation	81	126	500	500	700
552.28.01	Training & Travel	2,354	930	4,000	4,000	4,000
	Total Personal Services	31,687	39,150	70,800	70,800	77,100
OPERATING EXPENSES						
552.31.01	Professional Services	3,000	3,750	1,000	1,000	4,000
552.34.00	Other Contract Services	10,413	33,199	61,000	61,000	62,000
552.41.00	Communication Services	177	303	400	400	400
552.42.00	Postage, Freight & Express	20	222	400	400	400
552.43.01	Utility Services	0	0	0	0	600
552.44.00	Rentals & Leases	0	191	600	600	600
552.45.00	Non-Employee Insurance	0	0	0	0	1,500
552.46.01	Repairs & Maintenance Services	292	0	0	0	0
552.47.00	Printing & Binding	851	2,603	3,000	3,000	5,000
552.49.01	Other Charges & Obligations	5,119	7,221	3,000	3,000	3,000
552.50.00	Advertising	1,804	5,511	7,000	7,000	7,000
552.51.00	Office Supplies	2,502	819	1,000	1,000	1,000
552.52.01	Operating Supplies	244	2,107	2,500	2,500	1,500
552.54.00	Subscriptions & Memberships	0	654	700	700	700
552.82.01	Improvement Grants	131,939	92,339	0	0	0
552.82.10	Other Economic Development	0	6,354	247,600	205,700	715,800
	Total Operating Expenses	156,361	155,271	328,200	286,300	803,500
REDEVELOPMENT BOND, SERIES 2005						
581.91.20	Transfer to Debt Service Fund	0	196,014	470,500	470,500	470,500
	TOTAL ADMINISTRATION	188,048	390,434	869,500	827,600	1,351,100

**CITY OF HOLLY HILL
COMMUNITY REDEVELOPMENT TRUST FUND**

FUND 130	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
COMMUNITY REDEVELOPMENT - PUBLIC SAFETY						
PERSONAL SERVICES						
552.12.00	Regular Salaries & Wage	87,620	87,945	178,300	178,300	188,100
552.14.00	Overtime	10,280	10,227	12,000	12,000	13,000
552.15.00	Incentive Pay	0	1,200	1,200	1,200	1,500
552.19.01	Uniforms	0	0	2,000	2,000	4,000
552.19.10	Equipment Allowance	375	750	1,500	1,500	1,500
552.21.00	FICA Taxes	8,043	7,584	14,600	14,600	14,600
552.22.00	Retirement Contribution	7,936	7,684	9,000	9,000	45,600
552.23.00	Life & Health Insurance	11,615	12,535	25,500	25,500	27,400
552.24.00	Workers' Compensation	6,353	8,945	21,400	21,400	21,400
552.28.01	Training & Travel	0	0	0	0	1,000
	Total Personal Services	<u>132,222</u>	<u>136,869</u>	<u>265,500</u>	<u>265,500</u>	<u>318,100</u>
OPERATING EXPENSES						
552.31.01	Professional Services	0	0	600	600	600
552.41.00	Communication Services	0	0	500	500	500
552.45.00	No-Employee Insurance	0	0	2,000	2,000	3,000
552.46.01	Repairs & Maintenance Services	0	0	300	300	700
552.46.50	Vehicle Repairs & Maintenance	0	0	1,000	1,000	1,000
552.52.01	Operating Supplies	0	0	1,400	1,400	3,000
552.52.50	Fuel & Oil Supplies	0	0	3,200	3,200	3,200
552.64.00	Machinery & Equipment	0	0	61,800	61,800	0
	Total Operating Services	<u>0</u>	<u>0</u>	<u>70,800</u>	<u>70,800</u>	<u>12,000</u>
	TOTAL PUBLIC SAFETY	<u>132,222</u>	<u>136,869</u>	<u>336,300</u>	<u>336,300</u>	<u>330,100</u>
COMMUNITY REDEVELOPMENT - TRANSPORTATION/ROAD & STREET FACILITIES						
CAPITAL OUTLAY						
552.63.00	Improvements other than Buildings	7,375	0	0	0	0
	Total Capital Outlay	<u>7,375</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL TRANSPORTATION/ROAD & STREET FACILITIES	<u>7,375</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL COMMUNITY REDEVELOPMENT	<u>327,645</u>	<u>527,304</u>	<u>1,205,800</u>	<u>1,163,900</u>	<u>1,681,200</u>

**CITY OF HOLLY HILL
COMMUNITY REDEVELOPMENT AGENCY DEBT SERVICE FUND**

FUND		2003-2004	2004-2005	2005-2006	2005-2006	2006-2007
131	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
REVENUES						
COMMUNITY REDEVELOPMENT DEBT SERVICE						
361.20.00	Interest from SBA	0	857	0	0	0
380.10.00	Appropriated Fund Balance	0	0	0	0	0
381.64.00	Transfer from Comm Redevelopment	0	196,014	470,500	470,500	470,500
TOTAL DEBT SERVICE REVENUES		0	196,871	470,500	470,500	470,500
EXPENDITURES						
COMMUNITY REDEVELOPMENT DEBT SERVICE						
587.71.80	Principal	0	0	190,000	186,500	194,300
587.72.80	Interest	0	0	280,500	284,000	276,200
TOTAL DEBT SERVICE EXPENDITURES		0	0	470,500	470,500	470,500

**CITY OF HOLLY HILL
COMMUNITY REDEVELOPMENT AGENCY CAPITAL PROJECTS FUND**

FUND #139	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
REVENUES						
361.20.00	Interest Earnings - SBA	0	88,033	0	174,000	0
369.90.00	Misc Revenues	0	0	0	0	0
380.10.00	Appropriated Fund Balance	0	0	6,131,000	6,322,000	0
394.40.00	Loan Proceeds	0	6,331,000	0	0	0
TOTAL REVENUES		0	6,419,033	6,131,000	6,496,000	0
OPERATING EXPENSES						
552.12.00	Regular Salaries & Wages	0	0	0	0	0
552.21.00	FICA Taxes	0	0	0	0	0
552.22.00	Retirement Contributions	0	0	0	0	0
552.23.00	Life & Health Insurance	0	0	0	0	0
552.24.00	Workers' Compensation	0	0	0	0	0
552.31.90	Bond Issue Costs	0	9,526	0	0	0
TOTAL OPERATING EXPENDITURES		0	9,526	0	0	0
CAPITAL IMPROVEMENTS						
552.63.81	Public Parking Facilities	0	0	600,000	600,000	0
552.63.82	Shared Stormwater Facilities	0	0	800,000	800,000	0
552.63.83	Corridor Amenities	0	0	150,000	150,000	0
552.63.84	Public Landscape Improvements	0	0	410,000	410,000	0
552.63.91	Public Utility Water Improvements	0	28,228	2,121,000	2,121,000	0
552.63.92	Relocation of Power Utilities	0	0	900,000	900,000	0
TOTAL CAPITAL IMPROVEMENTS		0	28,228	4,981,000	4,981,000	0
GRANT PROGRAMS						
552.82.21	Demolition Program Grant	0	58,554	400,000	600,000	0
552.82.22	Landscape Program Grant	0	0	200,000	200,000	0
552.82.23	Commercial / Facade Program Grant	0	0	300,000	300,000	0
552.82.24	Residential Program Grant	0	0	250,000	250,000	0
TOTAL GRANT EXPENDITURES		0	58,554	1,150,000	1,350,000	0
CONTINGENCY		0	0	0	165,000	0
TOTAL CRA CAPITAL PROJECTS		0	96,309	6,131,000	6,496,000	0

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Capital Outlay	<u>433,669</u>	<u>91,655</u>	<u>96,700</u>	<u>97,800</u>	<u>87,200</u>
TOTAL	433,669	91,655	96,700	97,800	87,200

PERMANENT POSITIONS

N/A

ACTIVITY DESCRIPTION

The Community Development Block Grant Fund was established to record revenues from the CDBG funds and to record the expenditure of those funds in approved CDBG areas.

**CITY OF HOLLY HILL
COMMUNITY DEVELOPMENT BLOCK GRANT**

FUND		2003-2004	2004-2005	2005-2006	2005-2006	2006-2007
140	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
REVENUES						
331.500	Community Development Block Grant	433,669	104,800	96,700	97,800	87,200 ✓
TOTAL REVENUES		433,669	104,800	96,700	97,800	87,200
EXPENDITURES						
535.6300	Wastewater System Improvements	0	0	33,000	52,900	0
541.6300	Improvements Other Than Bldgs	0	52,658	0	0	0
	Street Improvements	0	0	30,700	0	0
	Sidewalks	0	0	33,000	44,900	87,200 ✗
	Drainage	332,342	0	0	0	0
572.6200	SICA Hall Community Center	101,327	38,997	0	0	0
TOTAL EXPENDITURES		433,669	91,655	96,700	97,800	87,200

LAW ENFORCEMENT GRANT FUND

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Operating Expenses	11,711	0	0	0	0
Capital Outlay	<u>8,919</u>	<u>12,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	20,630	12,000	0	0	0

PERMANENT POSITIONS

N/A

SIGNIFICANT EXPENDITURE CHANGES

Federal funding was reduced and as a result the City will not be eligible for grant funds from the Bureau of Justice this fiscal year.

ACTIVITY DESCRIPTION

The Law Enforcement Grant Fund was established to record revenues from Law Enforcement Grant funds and to record the expenditure of those funds in approved Law Enforcement Grant areas.

**CITY OF HOLLY HILL
LAW ENFORCEMENT GRANT FUND**

FUND		2003-2004	2004-2005	2005-2006	2005-2006	2006-2007
150	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
REVENUES						
331.23.00	Local Law Enforcement Block Grant	21,064	10,000	0	0	0
361.10.00	Interest on Investments	50	0	0	0	0
381.60.00	Transfer from General Fund	9,516	2,000	0	0	0
TOTAL REVENUES		30,630	12,000	0	0	0
EXPENDITURES						
521.41.00	Communication Services	3,322	0	0	0	0
521.44.11	Rentals & Leases	6,104	0	0	0	0
521.46.01	Repairs & Maintenance	0	0	0	0	0
521.52.01	Operating Supplies	1,785	0	0	0	0
521.56.01	Program Expenses	500	0	0	0	0
521.64.00	Machinery & Equipment	18,919	12,000	0	0	0
TOTAL EXPENDITURES *		30,630	12,000	0	0	0

STORMWATER MANAGEMENT

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Personal Services	154,562	155,696	185,700	0	205,800
Operating Expenses	51,427	100,714	120,600	0	131,000
Capital Outlay	2,938,613	150,366	111,500	0	102,000
Debt Service	<u>384,234</u>	<u>267,342</u>	<u>311,700</u>	<u>0</u>	<u>311,600</u>
TOTAL	3,528,836	674,117	729,500	0	750,400

PERMANENT POSITIONS	2004-2005	2005-2006	2006-2007
Public Works Director	0.10	0.10	0.10
City Engineer	0.25	0.25	0.25
Foreman	0.25	0.25	0.25
Equip Operator/Maint Worker I	1.00	1.00	1.00
Equip Operator/Maint Worker	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Total	4.60	4.60	4.60

SIGNIFICANT EXPENDITURE CHANGES

ACTIVITY DESCRIPTION

The Stormwater Management Fund is a special revenue fund established to record stormwater revenues and the expenditure of those revenues for the repair, maintenance and improvement of the stormwater drainage system. The stormwater utility fee revenue is anticipated at \$680,300 based on current year estimates. This department is responsible for the construction and maintenance of all drainage facilities, culverts, storm drains and street sweeping.

ACTIVITY GOALS

1. Maintain major storm drainage system.
2. Review all new construction for acceptable drainage consideration.
3. Prepare NPDES permit status for second year.

ACTIVITY OBJECTIVES

- 1. Reduce maintenance and repair costs through preventive programs.
- 2. Continue storm drainage improvement programs.
- 3. Improve safety awareness among employees.
- 4. To ensure our residents of a safe and acceptable drainage system.
- 5. To encourage all regulatory agencies to work together for one common goal...better drainage!
- 6. To make the public aware of how to reduce canal and stream pollution.

ACTIVITY MEASUREMENTS

	ACTUAL 2003-2004	ACTUAL 2004-2005	ESTIMATED 2005-2006	PROJECTED 2006-2007
Storm Sewers	39.5 miles	0.00 miles	39.5 miles	42 miles

**CITY OF HOLLY HILL
STORMWATER MANAGEMENT REVENUES**

FUND 160	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
LOCAL SHARED REVENUES						
337.30.00	St. Johns River Management Grant	50,000	0	0	0	0
	Total Shared Revenues	50,000	0	0	0	0
CHARGES FOR SERVICES						
343.60.91	Stormwater Management Utility Fee	531,867	677,623	680,000	680,000	680,000 ✓
361.20.00	Interest Earnings - SBA	6,881	22,054	7,000	22,000	22,000 ✓
369.90.00	Miscellaneous Revenue	0	0	0	0	0
	Total Charges for Services	538,748	699,678	687,000	702,000	702,000
OTHER NON-REVENUES						
384.30.00	State Revolving Loan	2,770,179	252,694	0	0	0
	Total Other Non-Revenues	2,770,179	252,694	0	0	0
APPROPRIATIONS						
381.65.00	Transfer from Comm Devel Block Grt Fd	332,342	0	0	0	0
380.12.00	Appropriated Reserve for Storm Drainage	0	0	42,500	27,500	48,400
	Total Appropriated Reserves	332,342	0	42,500	27,500	48,400
	Total Stormwater Drainage Revenues	3,691,269	952,372	729,500	729,500	750,400

STORMWATER MANAGEMENT EXPENDITURES

FUND 160	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
PERSONAL SERVICES						
541.11.00	Executive Salaries	7,572	9,978	20,400	20,400	25,900
541.12.00	Regular Salaries	101,613	96,532	103,600	103,600	113,600
541.14.00	Overtime/Regular Employees	1,309	1,605	2,000	2,000	2,000
541.19.01	Uniforms	744	693	1,000	1,000	1,000
541.21.00	FICA Taxes	8,398	8,173	9,700	9,700	10,600
541.22.00	Retirement Contributions	10,045	9,918	11,800	11,800	12,600
541.23.00	Life & Health Insurance	17,635	20,321	20,400	20,400	21,800
541.24.00	Workers' Compensation	7,217	7,697	14,300	14,300	15,800
541.28.01	Training & Travel	29	780	2,500	2,500	2,500
	Total Personal Services	<u>154,562</u>	<u>155,696</u>	<u>185,700</u>	<u>185,700</u>	<u>205,800</u>
OPERATING EXPENSES						
541.31.01	Professional Services	5,460	15,069	15,000	15,000	15,000
541.34.00	Contractual Services	17,618	18,309	23,500	23,500	24,900
541.42.00	Postage, Freight & Express	2	11	200	200	100
541.43.01	Utility Services	3,153	15,551	21,000	21,000	26,000
541.44.00	Rentals & Leases	0	323	5,000	5,000	5,000
541.45.00	Non-Employee Insurance	6,849	6,338	9,000	9,000	9,000
541.46.01	Repairs & Maintenance Service	3,364	8,429	9,000	9,000	5,000
541.46.50	Vehicle Repairs & Maintenance	6,396	9,356	7,500	7,500	7,500
541.47.00	Printing & Binding	0	421	1,400	1,400	1,000
541.49.01	Other Charges & Obligations	0	0	500	500	500
541.50.00	Advertising	0	0	0	0	0
541.51.00	Office Supplies	393	384	500	500	1,000
541.52.01	Operating Supplies	2,882	16,723	20,000	20,000	20,000
541.52.50	Fuel & Oil Supplies	3,545	5,924	5,000	5,000	3,000
541.53.00	Road Materials & Supplies	1,390	3,316	2,500	2,500	12,500
541.54.00	Subscriptions & Memberships	375	562	500	500	500
	Total Operating Expenses	<u>51,427</u>	<u>100,714</u>	<u>120,600</u>	<u>120,600</u>	<u>131,000</u>
CAPITAL OUTLAY						
541.61.00	Land	0	0	0	0	0
541.62.00	Buildings	0	0	40,000	40,000	0
541.63.00	Improvements	2,938,613	150,366	0	0	45,000
541.64.00	Machinery & Equipment	0	0	71,500	71,500	57,000
	Total Capital Outlay	<u>2,938,613</u>	<u>150,366</u>	<u>111,500</u>	<u>111,500</u>	<u>102,000</u>
TRANSFERS						
581.91.01	Transfer to General Fund	0	0	0	0	0
581.91.80	Transfer to Debt Service Fund	384,234	267,342	311,700	311,700	311,600
	TOTAL STORMWATER DRAINAGE	<u><u>3,528,836</u></u>	<u><u>674,117</u></u>	<u><u>729,500</u></u>	<u><u>729,500</u></u>	<u><u>750,400</u></u>

**CITY OF HOLLY HILL
STORMWATER MANAGEMENT
STATE LOAN DEBT SERVICE**

FUND		2003-2004	2004-2005	2005-2006	2005-2006	2006-2007
161	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
REVENUES						
STATE REVOLVING						
361.20.00	Interest from SBA	4,002	5,699	0	0	0
380.10.00	Appropriated Retained Earnings	0	0	0	0	0
381.10.00	* Transfer from Water & Sewer	0	42,000	42,000	42,000	42,000 ✓
381.75.00	Transfer from Stormwater Fund	384,234	267,342	311,700	311,700	311,600
TOTAL DEBT SERVICE REVENUES		388,236	315,041	353,700	353,700	353,600
EXPENDITURES						
STATE REVOLVING						
517.71.80	Principal	286,843	252,797	235,400	235,400	240,800
517.72.80	Interest	90,030	119,810	118,300	118,300	112,800
TOTAL DEBT SERVICE EXPENDITURES		376,873	372,606	353,700	353,700	353,600

* Sewer portion of State Revolving Fund Loan payment (Sewer Rehab)

CAPITAL PROJECTS FUND

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Capital Outlay	<u>148,142</u>	<u>312,683</u>	<u>0</u>	<u>0</u>	<u>600,000</u>
TOTAL	148,142	312,683	0	0	600,000

ACTIVITY DESCRIPTION

The Capital Projects Fund was established to account for the expenditure of the debt proceeds to be used for Capital Improvements.

**CITY OF HOLLY HILL
CAPITAL PROJECTS FUND**

FUND 301	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
REVENUES						
334.49.10	Median Beautification Grant	0	0	0	0	600,000
334.75.20	FRDAP Grant	53,798	0	0	0	0
337.30.00	Port Authority	0	0	0	0	0
337.71.10	ECHO Grants (2)	0	0	0	0	0
361.20.00	Interest Earnings/SBA	4,046	3,073	0	0	0
366.90.00	Contributions/Donations Wellness Center	0	0	0	0	0
380.10.00	Appropriated Fund Balance	0	0	0	0	0
381.30.00	Transfer from Debt Svc Fund (#131)	0	0	0	25,000	0
381.60.00	Transfer from General Fund	0	200,000	0	0	0
381.65.00	Transfer from CDBG	0	0	0	0	0
381.70.00	Transfer from Solid Waste	0	0	0	0	0
TOTAL REVENUES		57,844	203,073	0	25,000	600,000
EXPENDITURES						
541.62.00	Buildings - Roads/Streets	1,500	134,179	0	0	0
541.63.00	Median Improvements - Roads/Streets	14,793	15,098	0	0	600,000
572.63.00	Park Improvements	31,365	80,687	0	0	0
572.62.00	Recreation Buildings	97,021	36,219	0	0	0
572.63.00	Recreational Facilities Improvements	3,463	46,500	0	0	0
	Reserves	0	0	0	0	0
TOTAL EXPENDITURES		148,142	312,683	0	0	600,000

SOLID WASTE REVENUE EXPLANATION

2006 – 07

Charges for Services

Anticipated revenues for yard trash, garbage and recycling services are based on a 2.00% increase in both residential and commercial rates.

Other Miscellaneous Revenue

This is anticipated revenue from interest earnings on investments and other revenues.

SOLID WASTE

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Personal Services	0	0	500	500	200
Operating Expenses	2,735,572	1,728,527	1,318,200	1,343,600	1,407,500
Capital Outlay	0	0	0	0	0
Reserve	0	0	0	0	0
Transfer to Capital Project	0	0	0	0	0
Transfer to Water & Sewer	0	65,300	0	0	0
Transfer to General Fund	<u>260,000</u>	<u>303,000</u>	<u>348,400</u>	<u>348,500</u>	<u>318,900</u>
TOTAL	2,995,572	2,096,827	1,667,100	1,692,500	1,726,600

PERMANENT POSITIONS	2004-2005	2005-2006	2006-2007
Solid Waste Coordinator	0.00	0.00	0.00
Total	0.00	0.00	0.00

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

This contractor is responsible for the pick-up, collection and disposal of residential and commercial garbage, trash and solid waste. Residential garbage is picked up twice each week, recycling picked up once each week and trash pickup is once each week or as frequent as once each day, depending on the customer's needs. Roll-off containers are provided to residents for removing and commercial contains are pulled twice each month or as often as needed.

Solid Waste Management is still administrated by the Public Works Director. By contracting, the City was able to decrease cost to the citizens and add additional services.

ACTIVITY GOALS

1. Collect garbage, trash and other solid waste in an effective manner.
2. Maintain communications with users to insure public needs are met.
3. Provide efficiently, timely service to our residents and commercial users at the least commercial cost.

ACTIVITY OBJECTIVES

1. Continue to look for more efficient methods of collecting garbage, trash, solid waste, and recyclable materials.
2. Continue recycling programs to conform with State of Florida mandates.
3. Improve safety awareness among employees.

ACTIVITY MEASUREMENTS

	ACTUAL 2003-2004	ACTUAL 2004-2005	ESTIMATED 2005-2006	PROJECTED 2006-2007
Number of residential units	5,889	0	6,000	0
Number of commercial units	354	0	400	0
Number of dumpster customers	413	0	400	0
Number of Roll-off customers	4	0	5	0

**CITY OF HOLLY HILL
PHYSICAL ENVIRONMENT/GARBAGE/SOLID WASTE CONTROL SERVICES**

FUND 495	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
CHARGES FOR SERVICES						
343.10.42	Refuse Charges	1,532,010	1,681,048	1,552,100	1,690,000	1,723,800 ✓
Total Charges for Services		<u>1,532,010</u>	<u>1,681,048</u>	<u>1,552,100</u>	<u>1,690,000</u>	<u>1,723,800</u>
OTHER MISCELLANEOUS REVENUE						
361.10.00	Interest Earnings	0	0	0	0	0
361.20.00	Interest Earnings/SBA	10,674	2,805	2,000	2,000	2,500 ✓
364.41.00	Sale of Equipment	0	0	0	0	0
364.42.00	Insurance Proceeds/Loss of Equipment	0	0	0	0	0
369.90.00	Miscellaneous	0	0	200	200	0
369.95.00	Recycling Revenue	135	255	300	300	300 ✓
Total Other Misc. Revenue		<u>10,809</u>	<u>3,061</u>	<u>2,500</u>	<u>2,500</u>	<u>2,800</u>
NON-REVENUE						
380.10.00	Appropriated Retained Earnings	0	0	112,500		0
Total Non Revenue		<u>0</u>	<u>0</u>	<u>112,500</u>	<u>0</u>	<u>0</u>
Total Enterprise Fund Revenues		<u>1,542,819</u>	<u>1,684,108</u>	<u>1,667,100</u>	<u>1,692,500</u>	<u>1,726,600</u>

**CITY OF HOLLY HILL
PHYSICAL ENVIRONMENT/GARBAGE/SOLID WASTE CONTROL SERVICES**

FUND 495	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
PERSONAL SERVICES						
534.12.00	Regular Salaries	0	0	0	0	0
534.14.00	Overtime/Regular Employees	0	0	0	0	0
534.19.01	Uniforms	0	0	0	0	0
534.21.00	FICA Taxes	0	0	0	0	0
534.22.00	Retirement Contributions	0	0	0	0	0
534.23.00	Life & Health Insurance	0	0	0	0	0
534.24.00	Worker's Compensation	0	0	0	0	0
534.28.01	Training & Travel	0	0	500	500	200
Total Personal Services		0	0	500	500	200
OPERATING EXPENSES						
534.31.01	Professional Services	245	0	0	0	0
534.34.00	Other Contractual Services	2,710,662	1,718,838	1,296,000	1,321,700	1,383,600
534.41.00	Telephone/Communications Services	128	128	500	200	200
534.42.00	Postage, Freight, & Express	0	0	500	500	500
534.44.00	Rentals & Leases	385	442	600	600	600
534.45.00	Non-employee Insurance	10,129	4,329	10,000	10,000	10,000
534.46.01	Repair & Maintenance Services	1,012	1,271	1,900	1,900	1,900
534.46.50	Vehicle Repairs & Maintenance	0	0	0	0	0
534.47.00	Printing & Binding	2,460	70	500	500	500
534.49.01	Other Charges & Obligations	0	158	200	200	200
534.50.00	Advertising	1,682	2,700	700	700	700
534.51.00	Office Supplies	455	785	500	500	500
534.52.01	Operating Supplies	263	0	600	600	600
534.52.50	Fuel & Oil Supplies	0	0	0	0	0
534.54.00	Subscriptions & Memberships	0	0	200	200	200
534.59.01	Bad Debt Expense	3,636	(194)	6,000	6,000	8,000
539.59.20	Depreciation Expense	4,515	0	0	0	0
Total Operating Expenses		2,735,572	1,728,527	1,318,200	1,343,600	1,407,500
CAPITAL OUTLAY						
534.62.00	Buildings	0	0	0	0	0
534.63.00	Improvements other than Buildings	0	0	0	0	0
534.64.00	Machinery & Equipment	0	0	0	0	0
Total Capital Outlay		0	0	0	0	0
CAPITAL RESERVES AND TRANSFERS						
539.99.01	Budget Reserves	0	0	0	0	0
581.91.01	Transfer to General Fund	260,000	303,000	348,400	348,400	318,900
581.91.30	Transfer to Water & Sewer	0	65,300	0	0	0
581.91.60	Transfer to Capital Projects Fund	0	0	0	0	0
TOTAL SOLID WASTE CONT SERVICES		2,995,572	2,096,827	1,667,100	1,692,500	1,726,600

WATER AND SEWER ENTERPRISE FUND REVENUE
EXPLANATION
2006 – 07

Water Sales

Residential and commercial water sales are expected to increase 4% more than current year revenue projections. This increase is due to a 4% increase in rates effective October 2006.

Meter Connection Charges/Service Charges/Cut-Off Charges

Current estimates indicate that revenues will remain about the same.

Hydrant Rental

Current estimates indicate that revenues will be slightly higher than 2005-06.

Sewer Charges

Sewer charges are based on 115% of the water rates. Due to a rate increase to be effective in October, revenues from sewer charges will be higher than anticipated for 2006-07.

Sewer Connection Charges

Current estimates indicate that revenues will remain the same as 2005-06.

Interest Earnings

Current estimates for 2005-06 indicate that earnings will be higher than anticipated.

Other Income

Current estimates indicate revenues will be lower than anticipated for 2005-06.

Appropriated Reserves

The budget anticipates using cash reserves in 2006-07 for renewals and replacements in the water and sewer systems.

**CITY OF HOLLY HILL
WATER AND SEWER SYSTEMS - REVENUE**

FUND 400	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
WATER REVENUE						
343.60.10	Water Sales	1,926,507	2,057,862	2,115,000	2,211,300	2,299,800
343.60.20	Meter Connection Charges	17,528	16,120	35,000	20,000	20,000
343.60.30	Service Charges	12,860	13,185	12,800	12,800	12,800
343.60.40	Cut-off Charges	21,370	26,571	23,000	25,000	25,000
343.60.50	Hydrant Rental	11,037	10,188	10,200	10,200	11,000
	Total Water Revenue	<u>1,989,302</u>	<u>2,123,926</u>	<u>2,196,000</u>	<u>2,279,300</u>	<u>2,368,600</u> ✓
SEWER REVENUE						
343.60.60	Sewer Charges	2,017,688	2,125,169	2,423,500	2,281,000	2,372,200
343.60.70	Sewer Connection Charges	7,850	3,150	8,000	3,600	3,600
343.60.80	Reclaimed Water Charges	2,567	2,400	3,000	2,400	3,600
343.90.10	Inspections	14,374	15,874	16,000	16,100	16,100
	Total Sewer Revenue	<u>2,042,479</u>	<u>2,146,593</u>	<u>2,450,500</u>	<u>2,303,100</u>	<u>2,395,500</u> ✓
INTEREST EARNINGS						
361.20.00	SBA Int/Wtr Rev & Opr Fd	36,586	61,207	55,000	85,000	55,000
	Total Interest Earnings	<u>36,586</u>	<u>61,207</u>	<u>55,000</u>	<u>85,000</u>	<u>55,000</u> ✓
OTHER INCOME						
362.21.00	Communications Lease/Apt & Sprint	23,000	23,000	23,000	23,000	25,000
364.41.00	Surplus Sales	6,168	0	1,000	1,000	1,000
364.42.00	Insurance Proceeds/Loss	0	0	0	0	0
365.10.00	Scrap Sales	0	6	1,000	4,200	2,000
369.90.00	Miscellaneous	23,823	15,553	6,000	145,600	6,000
	Total Other Income	<u>52,991</u>	<u>38,559</u>	<u>31,000</u>	<u>173,800</u>	<u>34,000</u> ✓
OTHER NON-REVENUES						
380.10.00	Appropriated Retained Earnings	0	0	47,100	93,900	713,300
381.70.00	Transfer from Solid Waste Fund	0	65,300	0	0	0
	Total Non-revenues	<u>0</u>	<u>65,300</u>	<u>47,100</u>	<u>93,900</u>	<u>713,300</u>
TOTAL WATER AND SEWER REVENUE		<u><u>4,121,358</u></u>	<u><u>4,435,585</u></u>	<u><u>4,779,600</u></u>	<u><u>4,935,100</u></u>	<u><u>5,566,400</u></u>

**CITY OF HOLLY HILL
WATER & SEWER SYSTEM - EXPENSES**

FUND 400	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
WATER & SEWER SYSTEM - EXPENDITURE SUMMARY						
OPERATING						
533.00.00	Water Utility Service/Water Plant	909,483	1,042,984	1,384,500	1,384,500	1,451,200
535.00.00	Sewer Service/Water Pollution Control Plant	946,621	1,045,585	1,353,500	1,353,500	1,495,800
ADMINISTRATIVE						
536.00.00	Transfer to General Fund	450,000	450,000	450,000	500,000	478,000
536.00.00	Other Administrative Expense	22,013	9,183	30,000	30,000	30,000
RESERVES						
580.99.00	Operating Reserve	0	0	0	0	0
EXPENDITURE APPROPRIATIONS & TRANSFERS						
581.91.10	Renewal & Replacement Transfer	1,157,000	984,600	300,000	300,000	689,000
581.91.20	Series 2002 Transfer	819,600	1,075,500	1,061,100	1,061,000	1,068,700
581.91.50	Transfer to Stormwater Management *	0	42,000	42,000	42,000	42,000
581.91.80	State Loan Debt Service - 2001	147,125	160,500	158,500	158,500	159,500
581.91.80	State Loan Debt Service - 2005	0	0	0	0	41,800
581.91.22	Transfer to Series 2005 Debt Service	0	0	0	105,600	110,400
GRAND TOTAL		4,451,842	4,810,352	4,779,600	4,935,100	5,566,400

* Sewer Rehabilitation 2004 Project Costs included in SRF Loan Debt Service Payments for Stormwater Projects.

WATER UTILITY SERVICE

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Personal Services	478,612	529,283	668,600	0	733,600
Operating Expenses	430,871	513,701	715,900	0	717,600
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	909,483	1,042,984	1,384,500	0	1,451,200

PERMANENT POSITIONS	2004-2005	2005-2006	2006-2007
Public Works Director	0.20	0.20	0.20
City Engineer	0.125	0.125	0.125
Utility Supervisor	0.50	0.50	0.50
Administrative Assistant	0.25	0.25	0.25
Staff Assistant	0.25	0.25	0.25
Lab Technician	0.50	0.50	0.50
Garage Supervisor	0.25	0.25	0.25
Chief Plant Operator	1.00	1.00	1.00
Water Plant Operator	5.00	5.00	5.00
Water Plant Opr Trainee	0.00	0	0
Utility Mechanic	3.00	3.00	3.00
Utility Service Worker	0.00	0	0
Meter Reader	<u>2.00</u>	<u>2.50</u>	<u>2.50</u>
Total	13.75	13.575	13.575

SIGNIFICANT EXPENDITURE CHANGES

ACTIVITY DESCRIPTION

The Water Utility Service department is responsible for Water plant operations and providing the highest quality water to the community. The current production rate is approximately 1.2 million gallons per day. This department is also responsible for maintaining the well fields, laying pipe, repairing water lines, maintaining fire hydrants, installing water meters and reading meters. Extensive improvements to the water treatment plant, instrumentation, new filter & controls.

ACTIVITY GOALS

1. Provide the highest quality water to the citizens of Holly Hill.
2. Operate the water treatment plant to meet or exceed all State and Federal regulations and requirements.
3. Maintain well fields and water distribution to provide quality water to citizens.
4. Remain knowledgeable of and assure an adequate supply of raw water.
5. Upgrade system communications, instrumentation and reporting.
6. Develop potable water interconnect with the City of Ormond Beach and Daytona Beach.
7. Refurbish the filters at the Water Treatment Plant.

ACTIVITY OBJECTIVES

1. Improve performance and efficiency of the water treatment plant. New construction in the softening basins, flumes and filters. New instrumentation & controls inside the water treatment plant.
2. Continue with an effective cross-connection/back-flow prevention device testing program.
3. In conjunction with other activities, continue the preventative maintenance program for all City equipment.
4. Improve safety awareness among employees.
5. Convert manual read water meters to radio road meters.
6. Reduce time and labor on reading water meters.
7. Institute recommendation outlined in the utility master plan.

ACTIVITY MEASUREMENTS

	ACTUAL 2003-2004	ACTUAL 2004-2005	ESTIMATED 2005-2006	PROJECTED 2006-2007
Water Treatment Plant Capacity	2.3 MGD	0.00 MGD	2.3 MGD	2.3 MGD
Water average daily flow	1.542 MGD	0.00 MGD	1.50 MGD	1.50 MGD
Number of fire hydrants	293	0	300	300
Average number of meters read per month	5,833	0	5,850	5,850

**CITY OF HOLLY HILL
WATER & SEWER SYSTEM - EXPENSES**

FUND 400	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
WATER UTILITY SERVICE/WATER PLANT						
PERSONAL SERVICES						
533.11.00	Executive Salaries	14,859	16,351	22,600		26,300
533.12.00	Regular Salaries & Wages	333,898	362,404	438,800		489,300
533.13.00	Other Salaries	0	4,864	9,400		0
533.14.00	Overtime/Regular Employees	10,296	12,346	16,000		17,400
533.19.01	Uniforms	2,039	2,129	3,200		3,200
533.21.00	FICA Taxes	30,101	29,240	37,300		39,400
533.22.00	Retirement Contributions	24,805	27,740	43,100		52,500
533.23.00	Life & Health Insurance	44,854	54,730	66,400		71,300
533.24.00	Workers' Compensation	14,449	16,734	26,800		29,200
533.28.01	Training & Travel	3,311	2,745	5,000		5,000
	Total Personal Services	478,612	529,283	668,600	0	733,600
OPERATING EXPENSES						
533.31.01	Professional Services	68,711	101,688	126,500		126,500
533.34.00	Contractual Services	26,490	30,162	49,500		49,500
533.41.00	Telephone/Communications Services	390	629	600		700
533.42.00	Postage, Freight & Express	127	2,711	500		500
533.43.01	Utility Services	144,537	152,728	177,800		190,000
533.44.00	Rentals & Leases	603	800	3,000		3,000
533.45.00	Non-employee Insurance	52,977	48,998	55,000		60,000
533.46.01	Repair & Maintenance Services	37,124	45,408	64,700		52,200
533.46.50	Vehicle Repairs & Maintenance	2,581	4,626	9,000		5,000
533.47.00	Printing & Binding	162	1,512	1,400		1,400
533.49.01	Other Charges & Obligations	126	35	500		500
533.49.10	Other Special Costs	0	0	0		0
533.51.00	Office Supplies	1,568	1,924	1,600		1,000
533.52.01	Operating Supplies	87,525	113,151	211,900		211,900
533.52.50	Fuel & Oil Supplies	6,448	5,708	10,000		10,000
533.54.00	Subscriptions & Memberships	1,502	3,623	3,900		5,400
	Total Operating Expenses	430,871	513,701	715,900	0	717,600
	TOTAL WATER PLANT	909,483	1,042,984	1,384,500	0	1,451,200

SEWER SERVICE

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Personal Services	506,255	531,471	663,000	0	769,200
Operating Expenses	440,366	514,114	690,500	0	726,600
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	946,621	1,045,585	1,353,500	0	1,495,800

PERMANENT POSITIONS	2004-2005	2005-2006	2006-2007
Public Works Director	0.20	0.20	0.20
City Engineer	0.20	0.25	0.25
Utility Supervisor	0.50	0.50	0.50
Administrative Assistant	0.25	0.25	0.25
Staff Assistant	0.25	0.25	0.25
Lab Technician	0.50	0.50	0.50
Garage Supervisor	0.25	0.25	0.25
Chief Wastewater Plant Operator	1.00	1.00	1.00
Wastewater Plant Operator	5.00	5.00	5.00
Sludge Belt Press Operator	1.00	1.00	1.00
Utility Mechanic	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Total	12.15	12.20	12.20

SIGNIFICANT EXPENDITURE CHANGES

1. Rehabilitation of major lift stations.
2. Commence design of new 1.5 MGD plant expansion. Continue the rehabilitation of the gravity sewer system & decrease infiltration/inflow in the collection system.

ACTIVITY DESCRIPTION

The Sewer Service department is responsible for the water pollution control plant operation, treating and disposing of approximately 1.755 million gallons of wastewater every day. It is responsible for the maintenance, repair and cleaning of plant equipment, sewer mains and lift stations. Extend the reuse system so we can remove effluent from the Halifax River.

ACTIVITY GOALS

1. Operate the water pollution control plant to meet all State and Federal regulations and requirements.
2. Maintain sewer mains and lift stations to insure effective, sanitary conditions.
3. Expand reuse system to recycle wastewater effluent by irrigation.
4. Integrate reuse control system with wastewater plant.
5. Continue a program for reducing the infiltration and inflow in the gravity sewer system.
6. Rehab lift stations.
7. Design & construction of utilities in the redevelopment areas.

ACTIVITY OBJECTIVES

1. Improve performance and efficiency of the water pollution control plant.
2. In conjunction with other activities, continue the preventative maintenance program for all City equipment.
3. Improve safety awareness among employees.
4. Install a modern and efficient system of operation controls and instrumentation.

ACTIVITY MEASUREMENTS	ACTUAL 2003-2004	ACTUAL 2004-2005	ESTIMATED 2005-2006	PROJECTED 2006-2007
Wastewater Treatment Plant Capacity	2.4 MGD	0.00 MGD	2.4 MGD	2.4 MGD
Wastewater average daily flow	1.262 MGD	0.00 MGD	1.8 MGD	1.8 MGD
Number of lift stations	30	0	30	30
Miles of sanitary sewers	70 miles	0.00 miles	70 miles	70 miles
Collection system users	5,200	0.00	5,225	5,225

**CITY OF HOLLY HILL
WATER & SEWER SYSTEM - EXPENSES**

FUND 400	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
SEWER SERVICE/WATER POLLUTION CONTROL PLANT						
PERSONAL SERVICES						
535.11.00	Executive Salaries	15,813	16,348	30,600		34,800
535.12.00	Regular Salaries & Wages	349,138	356,743	424,200		479,400
535.14.00	Overtime/Regular Employees	21,020	31,626	20,000		25,000
535.19.01	Uniforms	2,149	1,986	3,000		3,000
535.21.00	FICA Taxes	28,911	29,951	36,600		39,900
535.22.00	Retirement Contributions	25,279	30,065	43,600		53,300
535.23.00	Life & Health Insurance	45,967	52,151	66,300		76,500
535.24.00	Workers' Compensation	12,396	12,111	19,700		23,000
535.28.01	Training & Travel	5,582	492	19,000		34,300
Total Personal Services		<u>506,255</u>	<u>531,471</u>	<u>663,000</u>	<u>0</u>	<u>769,200</u>
OPERATING EXPENSES						
535.31.01	Professional Services	35,430	61,709	191,500		181,500
535.34.00	Contractial Service	26,490	30,162	49,500		49,500
535.41.00	Telephone/Communications Services	388	643	500		800
535.42.00	Postage, Freight & Express	79	48	300		300
535.43.01	Utility Services	117,781	133,892	151,200		170,000
535.44.00	Rentals & Leases	803	842	1,000		1,000
535.45.00	Non-Employee Insurance	38,895	34,944	38,000		45,000
535.46.01	Repair & Maintenance Services	60,562	89,525	69,400		90,000
535.46.50	Vehicle Repairs & Maintenance	2,008	4,472	3,500		3,500
535.47.00	Printing & Binding	0	0	300		300
535.49.01	Other Charges & Obligations	100	1,865	300		300
535.49.10	Other Special Costs	0	0	500		500
535.51.00	Office Supplies	836	629	700		1,000
535.52.01	Operating Supplies	143,407	143,541	177,500		176,000
535.52.50	Fuel & Oil Supplies	13,427	11,703	5,000		5,000
535.54.00	Subscriptions & Memberships	160	140	1,300		1,900
Total Operating Expense		<u>440,366</u>	<u>514,114</u>	<u>690,500</u>	<u>0</u>	<u>726,600</u>
TOTAL SEWER SERVICE		<u>946,621</u>	<u>1,045,585</u>	<u>1,353,500</u>	<u>0</u>	<u>1,495,800</u>

WATER & SEWER ADMINISTRATION

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Personal Services	249,500	244,100	244,100	244,100	262,400
Operating Expenses	222,513	215,083	235,900	235,900	245,600
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	472,013	459,183	480,000	480,000	508,000

PERMANENT POSITIONS	2003-04	2004-05	2005-06
City Manager	0.25	0.25	0.25
City Clerk	0.25	0.25	0.25
Finance Director	0.25	0.25	0.25
H R Director	0.25	0.25	0.25
IT Director	0.33	0.25	0.25
Chief Acct/Asst Fin Dir	0.33	0.25	0.25
Accountant	0.25	0.25	0.25
Account Clerk III	0.25	0.25	0.25
Account Clerk II	0.25	0.25	0.25
Account Clerk I	0.25	0.25	0.25
Cust Svc Supervisor	0.75	0.75	0.75
Cust Svc Clerk III	0.75	0.75	0.75
Cust Svc Clerk II	0.75	0.75	0.75
Cust Svc Clerk I	0.75	0.75	0.75
Custodian	<u>0.20</u>	<u>0.20</u>	<u>0.20</u>
Total	5.70	5.70	5.70

SIGNIFICANT EXPENDITURE CHANGES

1. None

ACTIVITY DESCRIPTION, GOALS, OBJECTIVES, MEASUREMENTS

See General Government departments

ACTIVITY MEASUREMENTS	ACTUAL 2003-2004	ACTUAL 2004-2005	ESTIMATED 2005-2006	PROJECTED 2006-2007
Number of utility bills mailed	74,058	0	75,000	75,000
Number of penalty notices mailed	11,410	0	11,950	11,950
Number of payroll checks prepared	510	0	520	520
Number of direct deposit receipts prepared	2,995	0	3,200	3,200
Number of accounts payable checks issued	4,235	0	4,500	4,500
Number of insurance claims filed	3	0	2	2

**CITY OF HOLLY HILL
WATER & SEWER SYSTEM - EXPENSES**

FUND 400	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
WATER AND SEWER ADMINISTRATION						
PERSONAL SERVICES						
536.11.00	Executive Salaries	73,800	54,400	54,400	54,400	57,100
536.12.00	Regular Salaries & Wages	109,000	123,500	123,500	123,500	129,700
536.14.00	Overtime	2,000	1,000	1,000	1,000	500
536.21.00	FICA Taxes	14,200	13,700	13,700	13,700	14,300
536.22.00	Retirement Contributions	25,300	17,400	17,400	17,400	18,500
536.23.00	Life & Health Insurance	13,900	23,000	23,000	23,000	27,000
536.24.00	Worker's Compensation	1,000	1,100	1,100	1,100	1,300
536.25.00	Unemployment Compensation	1,300	1,000	1,000	1,000	3,000
536.28.01	Training & Travel	6,000	6,000	6,000	6,000	6,000
536.29.01	Other Personal Services	3,000	3,000	3,000	3,000	5,000
	Total Personal Services	<u>249,500</u>	<u>244,100</u>	<u>244,100</u>	<u>244,100</u>	<u>262,400</u>
OPERATING EXPENSES						
536.31.01	Professional Services	59,000	59,000	59,000	59,000	59,000
536.31.90	Bond Issue Cost	0	0	0	0	0
536.32.00	Accounting & Auditing	18,500	18,500	18,500	18,500	18,500
536.41.00	Telephone/Communications Services	4,800	4,800	4,800	4,800	4,000
536.42.00	Postage, Freight, & Express	15,500	15,500	15,500	15,500	15,500
536.43.01	Utility Services	12,000	12,600	12,600	12,600	13,000
536.44.00	Rentals & Leases	4,000	4,000	4,000	4,000	4,000
536.46.01	Repair & Maintenance Services	15,000	15,000	15,000	15,000	17,000
536.46.50	Vehicle Repairs & Maintenance	1,800	1,800	1,800	1,800	1,800
536.47.00	Printing & Binding	9,500	9,500	9,500	9,500	8,000
536.49.01	Other Charges & Obligations	31,900	31,900	31,900	31,900	33,800
536.49.10	Other Special Costs	7,644	10,569	12,000	12,000	12,000
536.50.00	Advertising	2,000	2,800	2,800	2,800	10,000
536.51.00	Office Supplies	5,000	8,000	8,000	8,000	8,000
536.52.01	Operating Supplies	8,000	9,000	9,000	9,000	7,000
536.52.50	Fuel & Oil Supplies	2,000	2,000	2,000	2,000	2,000
536.54.00	Subscriptions & Memberships	4,000	4,000	4,000	4,000	4,000
536.59.01	Bad Debt Expense	14,369	(1,386)	18,000	18,000	18,000
536.80.00	Grants & Aids	7,500	7,500	7,500	7,500	10,000
	Total Operating Expenses	<u>222,513</u>	<u>215,083</u>	<u>235,900</u>	<u>235,900</u>	<u>245,600</u>
TOTAL WATER & SEWER ADMINIS		<u>472,013</u>	<u>459,183</u>	<u>480,000</u>	<u>480,000</u>	<u>508,000</u>

WATER & SEWER DEBT SERVICE FUND

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Principal Payments	597,776	610,683	628,700	0	748,600
Interest Expense	634,156	622,239	606,400	0	642,800
Other Debt Service	914	539	2,000	0	2,000
TOTAL	1,232,846	1,233,462	1,237,100	0	1,393,400

PERMANENT POSITIONS

N/A

SIGNIFICANT EXPENDITURE CHANGES

1. None

ACTIVITY DESCRIPTION

The Water and Sewer Debt Service Funds have been established to record the principal and interest payments made on outstanding bonds and/or state revolving loans. The funds allocated for these payments are transferred from Water and Sewer revenues.

ACTIVITY GOAL

N/A

ACTIVITY MEASUREMENTS

N/A

**CITY OF HOLLY HILL
WATER AND SEWER DEBT SERVICE**

FUND		2003-2004	2004-2005	2005-2006	2005-2006	2006-2007
ACCOUNT DESCRIPTION		ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
471	SERIES 2002					
	REVENUES					
361.20.00	Interest from SBA	7,211	9,009	5,000	5,000	5,000 ✓
380.10.00	Appropriated Retained Earnings	0	0	10,500	10,500	7,000
381.10.00	Transfer from Water & Sewer Fund	819,600	1,075,500	1,061,100	1,061,100	1,068,700
	Sub Total Series 2002 Revenues	826,811	1,084,509	1,076,600	1,076,600	1,080,700
	EXPENDITURES					
587.71.60	Principal	505,000	515,000	530,000	530,000	550,000
587.72.60	Interest	567,581	557,481	544,600	544,600	528,700
587.73.60	Other Debt Service Costs	914	539	2,000	2,000	2,000
	Sub Total Series 2002 Expenditures	1,073,495	1,073,020	1,076,600	1,076,600	1,080,700 ✗
472	STATE REVOLVING FUND LOAN - 2001					
	REVENUES					
361.20.00	Interest from SBA	905	1,409	1,000	1,000	1,000 ✓
380.10.00	Appropriated Retained Earnings	11,321	160,500	1,000	1,000	0
381.10.00	Transfer from Water & Sewer Fund	147,125	0	158,500	158,500	159,500
	Sub Total SRF Loan Revenues	159,351	161,909	160,500	160,500	160,500
	EXPENDITURES					
587.71.80	Principal	92,776	95,683	98,700	98,700	101,800
587.72.80	Interest	66,575	64,758	61,800	61,800	58,700
	Sub Total SRF Loan Expenditures	159,351	160,442	160,500	160,500	160,500 ✗
474	SERIES 2005					
	REVENUES					
361.20.00	Interest from SBA	0	0	0	0	0
380.10.00	Appropriated Retained Earnings	0	0	0	0	0
381.10.00	Transfer from Water & Sewer Fund	0	0	0	105,600	110,400
	Sub Total Series 2005 Revenues	0	0	0	105,600	110,400
	EXPENDITURES					
587.71.60	Principal	0	0	0	50,000	55,000
587.72.60	Interest	0	0	0	55,600	55,400
	Sub Total Series 2005 Expenditures	0	0	0	105,600	110,400 ✗
475	STATE REVOLVING FUND LOAN - 2005					
	REVENUES					
361.20.00	Interest from SBA	0	0	0	0	0
380.10.00	Appropriated Retained Earnings	0	0	0	0	0
381.10.00	Transfer from Water & Sewer Fund	0	0	0	0	41,800
	Sub Total SRF Loan Revenues	0	0	0	0	41,800
	EXPENDITURES					
587.71.80	Principal	0	0	0	0	41,800
587.72.80	Interest	0	0	0	0	0
	Sub Total SRF Loan Expenditures	0	0	0	0	41,800 ✗
	TOTAL DEBT SERVICE REVENUES	986,162	1,246,418	1,237,100	1,342,700	1,393,400
	TOTAL DEBT SERVICE EXPENDITURES	1,232,846	1,233,462	1,237,100	1,342,700	1,393,400

WATER & SEWER RENEWAL AND REPLACEMENT FUND

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Capital Outlay	452,367	1,014,002	763,500	763,500	1,105,500
Capital Outlay(Impact Fees)	16,692	14,260	0	123,700	1,018,000
Reserve for Improvement	<u>845,924</u>	<u>113,633</u>	<u>710,500</u>	<u>1,243,600</u>	<u>0</u>
TOTAL	1,314,983	1,141,895	1,474,000	2,130,800	2,123,500

PERMANENT POSITIONS

N/A

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

The Renewal and Replacement Fund was established to provide for major improvements and/or repairs to the Water and Wastewater Utility System. The funds allocated for these future improvements are transferred from Water and Sewer revenues and impact fees.

ACTIVITY GOAL

N/A

ACTIVITY OBJECTIVE

N/A

ACTIVITY MEASUREMENTS

N/A

**CITY OF HOLLY HILL
WATER AND SEWER RENEWAL AND REPLACEMENT FUND
SUMMARY**

FUND R & R	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
	REVENUES	141,291	159,778	719,500	1,252,600	170,000
	APPROPRIATIONS & TRANSFERS	1,173,692	998,860	754,500	878,200	1,953,500
	TOTAL R & R FUND REVENUES	1,314,983	1,158,638	1,474,000	2,130,800	2,123,500
	EXPENDITURES					
	WATER PLANT/ CAPITAL OUTLAY	279,111	308,239	558,500	558,500	529,500
	SEWER PLANT/ CAPITAL OUTLAY	173,256	705,763	205,000	205,000	576,000
	RESERVES/TRANSFERS	862,616	127,893	710,500	1,367,300	1,018,000
	TOTAL EXPENDITURES & RESERVES	1,314,983	1,141,895	1,474,000	2,130,800	2,123,500

**CITY OF HOLLY HILL
RENEWAL AND REPLACEMENT FUND
WATER & SEWER**

FUND 480	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
REVENUES						
361.20.00	Interest Earnings - SBA	9,522	31,885	9,000	32,000	30,000 ✓
389.40.00	Contributions from Other Sources	0	0	0	0	0
	Total Revenues	<u>9,522</u>	<u>31,885</u>	<u>9,000</u>	<u>32,000</u>	<u>30,000</u>
APPROPRIATIONS & TRANSFERS						
380.10.00	Appropriated Retained Earnings	0	0	454,500	454,500	386,500
381.10.00	Transfer from Water & Sewer Fund	1,157,000	984,600	300,000	300,000	689,000
381.41.00	Transfer from Water Impact Fees	16,692	14,260	0	70,100	450,000
381.42.00	Transfer from Sewer Impact Fees	0	0	0	53,600	568,000
	Total Appropriations & Transfers	<u>1,173,692</u>	<u>998,860</u>	<u>754,500</u>	<u>878,200</u>	<u>2,093,500</u>
	TOTAL R & R FUND REVENUES	<u><u>1,183,214</u></u>	<u><u>1,030,745</u></u>	<u><u>763,500</u></u>	<u><u>910,200</u></u>	<u><u>2,123,500</u></u>
EXPENDITURES						
WATER PLANT/CAPITAL OUTLAY						
533.31.01	Professional Services	2,037	8,643	25,000	25,000	25,000
533.62.00	Buildings	19,987	0	17,000	17,000	17,000
533.63.00	Improvements other than Buildings	214,249	235,410	509,500	509,500	435,500
533.64.00	Machinery & Equipment	42,838	64,187	7,000	7,000	52,000
	Total Water Plant	<u>279,111</u>	<u>308,239</u>	<u>558,500</u>	<u>558,500</u>	<u>529,500</u>
WATER POLLUTION CONTROL/CAPITAL OUTLAY						
535.31.01	Professional Services	10,280	27,007	0	0	0
535.62.00	Buildings	24,720	0	29,000	29,000	47,000
535.63.00	Improvements other than Buildings	10,800	270,759	30,000	30,000	395,000
535.64.00	Machinery & Equipment	127,456	407,997	146,000	146,000	134,000
	Total Water Pollution Control	<u>173,256</u>	<u>705,763</u>	<u>205,000</u>	<u>205,000</u>	<u>576,000</u>
BUDGET RESERVE						
582.99.01	Reserve for Improvements	730,847	0	0	146,700	1,018,000
	TOTAL EXPENDITURES & RESERVES	<u><u>1,183,214</u></u>	<u><u>1,014,002</u></u>	<u><u>763,500</u></u>	<u><u>910,200</u></u>	<u><u>2,123,500</u></u>

**CITY OF HOLLY HILL
RENEWAL AND REPLACEMENT FUND
WATER & SEWER IMPACT FEES**

FUND		2003-2004	2004-2005	2005-2005	2005-2006	2006-2007
481 & 482 ACCOUNT DESCRIPTION		ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
REVENUES						
361.20.00	Interest Earnings	12,813	29,193	13,000	45,000	90,000 ✓
363.36.00	Impact Fees	118,956	98,700	550,000	1,110,000	50,000 ✓
363.37.00	Impact Fee Surcharge	0	0	147,500	65,600	0
	Total Revenues	131,769	127,893	710,500	1,220,600	140,000
APPROPRIATED RESERVE						
		0	0	0	0	878,000
TOTAL W&S IMPACT FEE REVENUES		131,769	127,893	710,500	1,220,600	1,018,000
EXPENDITURES						
581.91.10	Transfer to Fund 480	16,692	14,260	0	123,700	1,018,000
	Total Expenditures	16,692	14,260	0	123,700	1,018,000
RESERVES						
		115,077	113,633	710,500	1,096,900	0
TOTAL W&S IMPACT FEE EXPENDITURES & RESERVES		131,769	127,893	710,500	1,220,600	1,018,000

**WATER & SEWER CONSTRUCTION FUND
SERIES 2005**

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Capital Outlay	0	0	0	462,000	855,500
Bond Issue Costs	0	0	0	17,500	0
Reserves	0	0	0	823,500	0
TOTAL	0	0	0	1,560,000	855,500

PERMANENT POSITIONS

N/A

SIGNIFICANT EXPENDITURE CHANGES

Water and Sewer Revenue Bond, Series 2005 will fund certain Water and Sewer Improvements in the Utility Master Plan.

ACTIVITY DESCRIPTION

The Construction Fund was established to account for the expenditure of the Series 2005 Bond proceeds to be used for major improvements to the water and sewer system.

**CITY OF HOLLY HILL
WATER AND SEWER CONSTRUCTION FUND**

FUND		2003-2004	2004-2005	2005-2006	2005-2006	2006-2007
491	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
WATER AND SEWER BOND 2005						
REVENUES						
WATER & SEWER CONSTRUCTION FUND						
361.20.00	Interest from SBA	0	0	0	60,000	32,000
380.10.00	Appropriated Fund Balance	0	0	0	0	823,500
381.30.00	Debt Proceeds	0	0	0	1,500,000	0
TOTAL CONSTRUCTION FUND REVENUE		0	0	0	1,560,000	855,500
EXPENDITURES						
WATER IMPROVEMENTS						
533.31.01	Professional Services	0	0	0	80,800	0
553.62.00	Buildings	0	0	0	0	0
533.63.00	Improvements Other than Buildings	0	0	0	381,200	855,500
533.64.00	Machinery & Equipment	0	0	0	0	0
TOTAL WATER IMPROVEMENTS		0	0	0	462,000	855,500
WASTEWATER IMPROVEMENTS						
535.31.01	Professional Services	0	0	0	257,000	0
535.62.00	Buildings	0	0	0	0	0
535.63.00	Improvements Other than Buildings	0	0	0	0	0
535.64.00	Machinery & Equipment	0	0	0	0	0
TOTAL WASTEWATER IMPROVEMENTS		0	0	0	257,000	0
536.31.90	Bond Issue Costs	0	0	0	17,500	0
RESERVES		0	0	0	823,500	0
TOTAL W & S CONSTRUCTION FUND		0	0	0	1,560,000	855,500

**WATER & SEWER CONSTRUCTION FUND
STATE REVOLVING LOAN 2005**

EXPENDITURES	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	AMENDED 2005-2006	BUDGET 2006-2007
Capital Outlay	0	0	0	665,400	0
Reserves	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	0	0	0	665,400	0

PERMANENT POSITIONS

N/A

SIGNIFICANT EXPENDITURE CHANGES

Water and Sewer State Revolving Fund will fund certain Water and Sewer Improvements in the Utility Master Plan.

ACTIVITY DESCRIPTION

The Construction Fund was established to account for the expenditure of the State Revolving Loan proceeds to be used for major improvements to the water and sewer system.

**CITY OF HOLLY HILL
WATER AND SEWER STATE REVOLVING FUND**

FUND 492	ACCOUNT DESCRIPTION	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 BUDGET	2005-2006 AMENDED	2006-2007 BUDGET
WATER AND SEWER STATE REVOLVING FUND						
REVENUES						
WATER AND SEWER STATE REVOLVING FUND						
361.20.00	Interest from SBA	0	0	0	0	0
380.10.00	Appropriated Fund Balance	0	0	0	0	0
381.30.00	Debt Proceeds	0	0	0	665,400	0
TOTAL STATE REVOLVING FUND REVENUE		0	0	0	665,400	0
EXPENDITURES						
WATER IMPROVEMENTS						
533.31.01	Professional Services	0	0	0	0	0
553.62.00	Buildings	0	0	0	0	0
533.63.00	Improvements Other than Buildings	0	0	0	0	0
533.64.00	Machinery & Equipment	0	0	0	0	0
	Bond Issue Costs				0	0
TOTAL WATER IMPROVEMENTS		0	0	0	0	0
WASTEWATER IMPROVEMENTS						
535.31.01	Professional Services	0	0	0	108,000	0
535.62.00	Buildings	0	0	0	0	0
535.63.00	Improvements Other than Buildings	0	0	0	557,400	0
535.64.00	Machinery & Equipment	0	0	0	0	0
TOTAL WASTEWATER IMPROVEMENTS		0	0	0	665,400	0
RESERVES		0	0	0	0	0
TOTAL W & S STATE REVOLVING FUND		0	0	0	665,400	0

**CITY OF HOLLY HILL, FLORIDA
MISCELLANEOUS STATISTICAL DATA
2006 - 2007**

Date of Incorporation: July 1, 1901
Date First Charter Adopted: 1901
Date Present Charter Adopted: 1941
Form of Government: Commission/Manager
Population: 12,620
Area - Square Miles: 4.5

Miles of Streets and Sidewalks:
Paved Streets 61.0 miles
Unpaved Streets 0.5 miles
Sidewalks 33.0 miles

Miles of Storm Sewers:
Storm sewers 42.0 miles
Sanitary sewers 75.5 miles

Fire Protection:
Number of stations: 1
Number of Firefighters 16
Number of fire hydrants 298

Police Protection:
Number of stations: 1
Number of Police officers 30
Number of Reserve officers 2
Animal Control officers 1

Recreation:
Parks (total 81.5 acres): 10
Dog Park Facility (2.7 acres) 1
Playgrounds 4
Recreation buildings 5
Tennis courts 2
Racquetball courts 2
Shuffleboard courts 9
Baseball/softball fields 5
Community centers 2
Public fishing piers 3
Boat ramp 1
Wooden pier overlook 3
Municipal gymnasium 1
Concrete bike paths (miles) 1.5
Swimming pools 1
Multi-purpose field 1

Employees as of September 30, 2004
Civil service 129
Exempt 1

Education: Volusia County School District
Elementary schools 1
Secondary schools 1
Students:
Kindergarten to grade 5 655
Grades 6 to 8 675
Total 1,330

Education personnel:
Instructional 118
Noninstructional 72
Administrative 6

Street Lights:
High pressure Sodium Vapor:
6,300 lumen 672
9,500 lumen 86
16,000 lumen 35
22,000 lumen 139
50,000 lumen 24
White Way underground 1,000 lumen 6

Water Treatment Plant:
Design capacity 2.3 MGD
Current production rate 1.262 MGD
Users 5,955

Water Pollution Control Plant:
Design capacity 2.4 MGD
Current production rate 1.542 MGD
Users 4,967

Major Taxpayers	Type of Business	Assessed Values	% Assessed Value
Holly Hill Associates, Ltd.	Condominium Development	13,337	2.07%
Holly Hill R.H.F. Housing, Inc.	Bishops Glen Retirement Center	12,498	1.94%
Sun Communities, Operating	Holly Forrest Mobile Homes Park	7,285	1.13%
Charleston Place LTD	Apartment Complex	7,230	1.12%
Florida Power & Light	Electric Power Utility	6,914	1.08%
HK New Plan Exec Property	% Property Tax Dept 124	6,142	0.96%
Highlander Corporation	R.W. Contractors, Inc.	3,942	0.93%
Holly Hill (E&A) LLC	Public Shopping Center	5,043	0.78%
BellSouth Telecommunications, Inc.	Communications Utility	4,099	0.64%
Metra Electronics	Electronics Manufacturer	3,804	0.60%

GLOSSARY

Accrual Basis – The basis of accounting in which revenues and expenditures are recorded at the time they are earned or incurred.

Ad Valorem Taxes - Property taxes levied on assessed value of real or personal property.

Appropriation - Authorization granted to make expenditures and to incur obligations for specific purposes. An allocated time is set in which this appropriation can be expended.

Assessed Valuation - A valuation set upon real estate or other property by the County Property Appraiser.

Attrition - A gradual, natural reduction in personnel, as through retirement, resignation or death.

Bond - A certificate of debt issued by the municipality guaranteeing payment of the principal plus interest by a specified date in the future.

Budget - A financial plan for a period of time showing the probable revenues and expenditures. The expenditures are balanced with the revenues.

Budget Amendment - A way of revising budget amounts after the budget has been adopted.

Budget Calendar - A calendar of specific dates for completing the budget process from beginning preparation to adoption of the budget.

CDBG - Community Development Block Grant

Capital Outlay - An expenditure that becomes an addition to the fixed assets of the City.

Construction Fund - A fund established to record the bond proceeds and the expenditure of those proceeds for improvements to the water and wastewater systems.

Debt Service Fund - A fund established to record the resources for and the payment of long-term debt principal and interest.

Expenditures - A decrease in the net financial resources of the City due to the acquisition of goods and services.

FDER - Florida Department of Environmental Regulations.

FDOT - Federal Department of Transportation

Fiscal Year - A twelve-month period to which the annual operating budget applies. The City of Holly Hill fiscal year begins on October 1, and ends on September 30 of each year.

Florida State Statutes (F.S.S.) - A law enacted by the Florida Legislature and set forth in a formal document.

Fund - An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government functions.

Fund Balance - The excess of assets over liabilities.

General Fund - A fund established to record all revenues and expenditures except those required to be recorded in another fund. The General Fund is used for the ordinary operations of a government.

Grant - Contributions from one governmental unit to another. The contribution is usually made to a specified function, but can at times be used for general purposes.

Line Item - An individual expenditure category listing in the budget, such as; salaries, operating supplies, equipment, etc.

Law Enforcement Trust Fund - An expendable trust fund established to record confiscated property revenues and the expenditure of those revenues for law enforcement purposes.

LEBG - Law Enforcement Block Grant fund.

Millage Rate - The tax rate stated in terms of dollars and cents per thousand dollars of assessed property value.

Modified Accrual Basis - The basis of accounting in which revenues and expenditures are measured resources available to the City.

PAL - Police Athletic League

Recycling - An operation to collect useful materials from garbage or waste to reprocess in order to have a new use or function.

Operating Budget - A budget for general expenditures such as wages, maintenance, supplies and services.

Ordinance/Resolution - A formal legislative enactment by the governing board of a municipality.

Renewal and Replacement Fund - A fund used to record the resources for and expenditure of certain capital outlay items in the Water and Sewer Enterprise Fund.

Reserves - An account used to indicate that a portion of a fund balance is reserved for a specific purpose.

Retained Earnings - An equity account reflecting accumulated earning of an enterprise fund.

Revenue - Income of a government from sources, such as tax payments, fees from specific services, receipts from other governments, shared revenues and interest income, fines and forfeitures.

Rolled-Back Rate - This is the tax rate computed in accordance with the "Trim Bill" regulations for an upcoming fiscal year that will yield a dollar amount equal to the amount of property tax levied in the prior year.

Roll-off Containers - A large 20 cubic yard container used for collecting garbage and other waste products.

Solid Waste Enterprise Fund - A fund established to record solid waste revenues and expenditures. The accrual basis of accounting is used. Revenues are recognized when they are earned and expenses are recognized when they are incurred.

State Revolving Loan – Low cost loan provided by the State for stormwater, water and sewer.

Taxes - Compulsory charges levied by a government for the purpose of financing services performed.

Transfer - Amounts transferred from one fund to another fund.

"Trim Bill" - "Trim" is an acronym for the "Truth in Millage" state statute governing the determination of millage for taxing authorities. The statute requires strict adherence to a schedule for advertising and holding public hearings; the language in the advertisements; the size of the advertisements; the method of fixing the millage rate; and other millage limitations.

USEPA - United States Environmental Protection Agency.

VIPS – Volunteers in Police Services

Wastewater Reuse System - An operation to recycle wastewater that will provide sprinkling water and reducing the withdrawal from the freshwater aquifer.

Water and Sewer Enterprise Fund - A fund established to record water and sewer expenditures and revenues. The accrual basis of accounting is used. Revenues are recognized when they are earned and expenses are recognized when they are incurred.