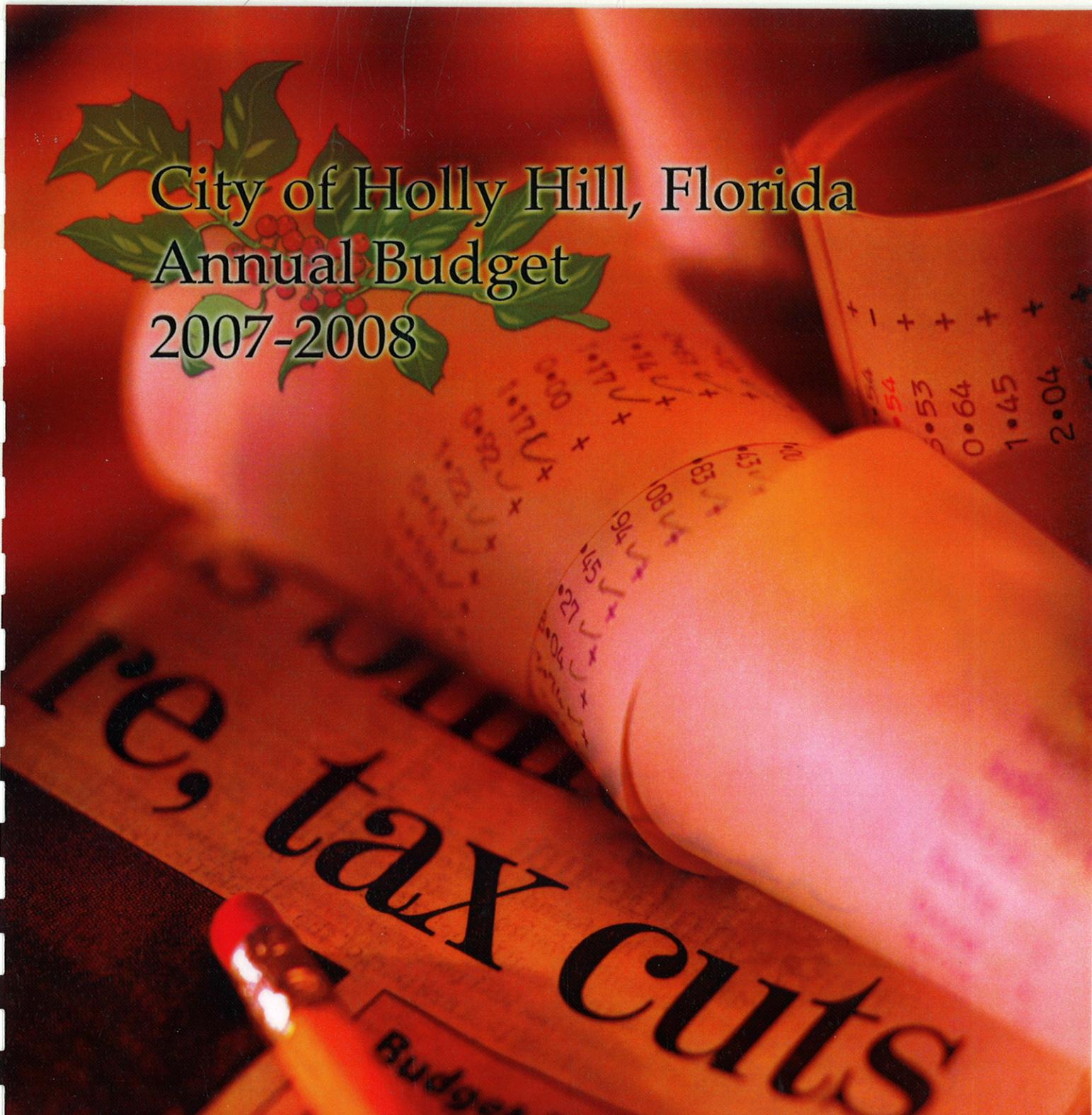
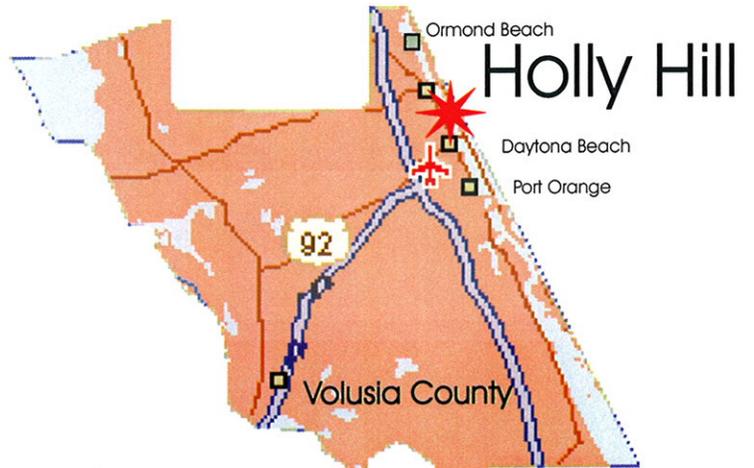


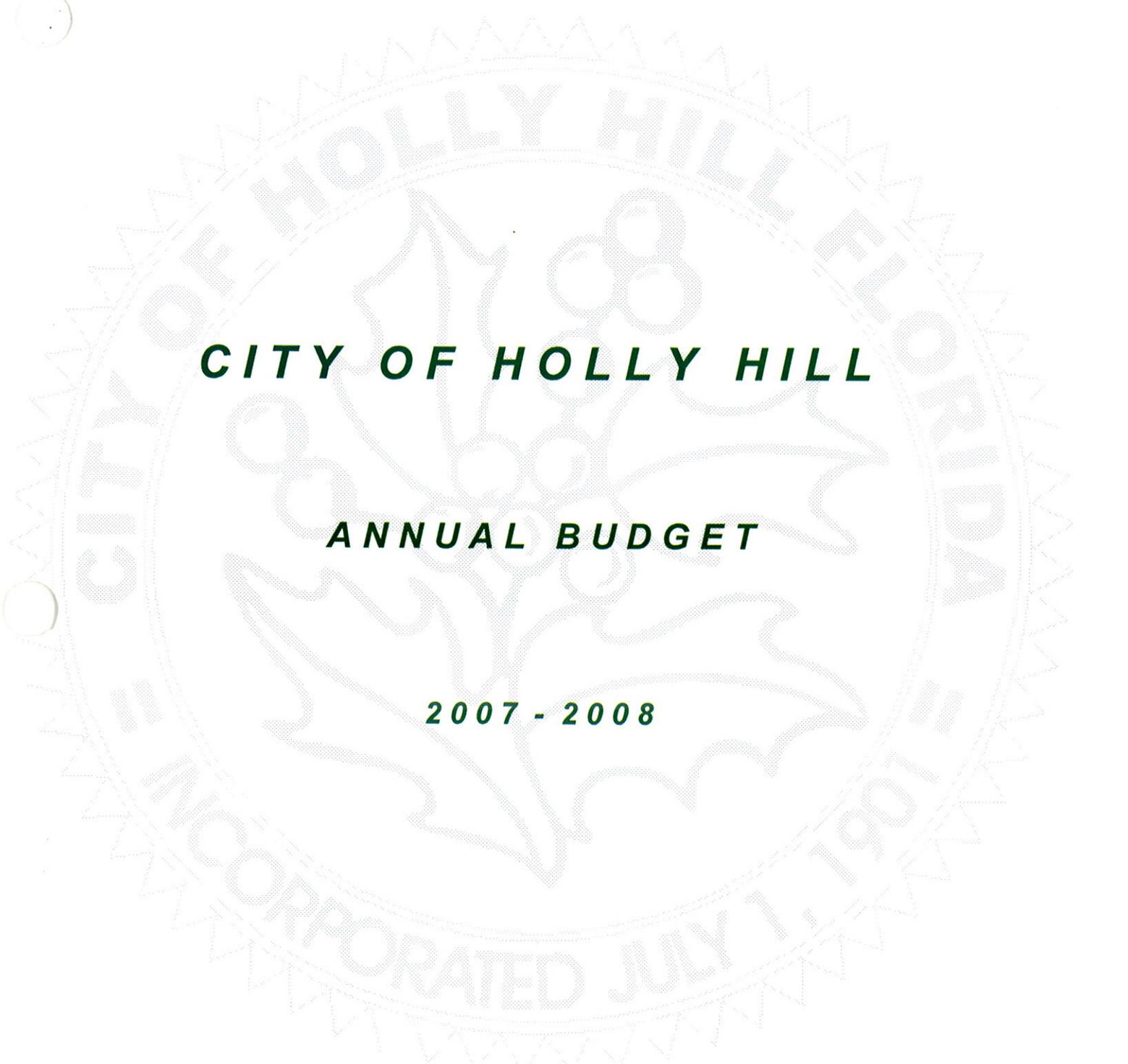
City of Holly Hill, Florida
Annual Budget
2007-2008



Revenues
tax cuts
Budget

City of Holly Hill





CITY OF HOLLY HILL

ANNUAL BUDGET

2007 - 2008

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HISTORY OF HOLLY HILL

The City of Holly Hill was founded in 1880. It was incorporated and platted July 1, 1901. The City is located on the west bank of the Halifax River in Volusia County, Florida. It is bounded on the north by Ormond Beach, on the south by Daytona Beach, on the east by the center of the channel of the Halifax River (known as the Intracoastal Waterway), with the west border on Nova Road. The area of the City is four square miles.

The early settlers built homes, churches, saw mills and schools. They lived among screech owls, panthers, snakes, alligators, wild hogs, and malaria mosquitoes, as well as flowers, and fruit and holly trees. They also had to deal with rum runners and hot weather.

Among the early pioneers of Florida were the first residents of Holly Hill, Mr. and Mrs. William Wetherell, who arrived here from Philadelphia in 1876. While in Philadelphia they met Mr. Fleming, an extensive land owner, who was trying to interest people in moving to this area. Mr. Fleming ultimately named our city "Holly Hill" after his home town in Ireland, where he was born. Direct descendants of Mr. Wetherell still live in the Halifax area.

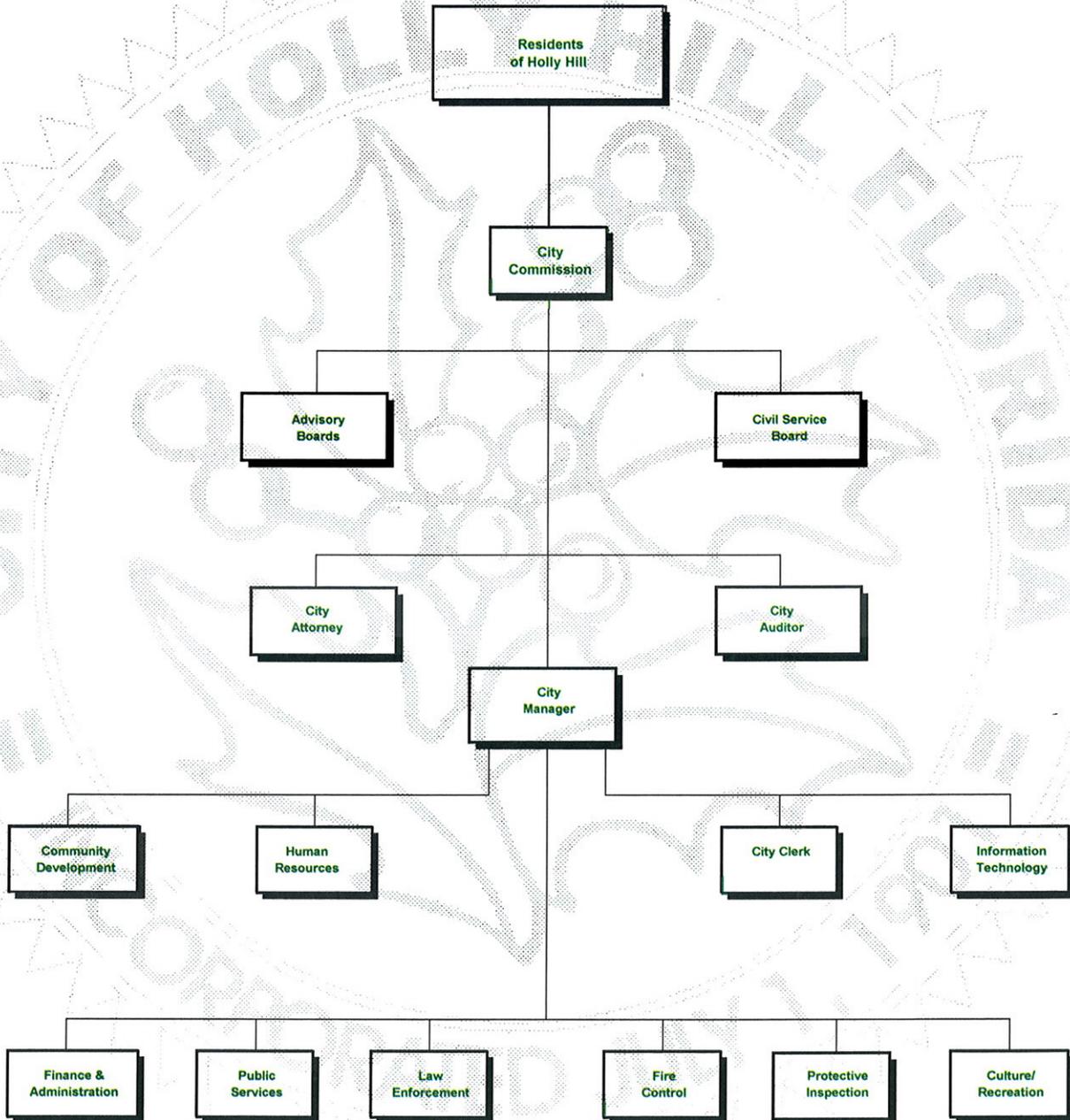
The area has many holly trees in this, their native land. Many beautiful oak, magnolia and palm trees can be found throughout this whole area. Our city occupies a ridge of hammock land, rising about four feet above sea level at the Halifax River, to an elevation of ten feet at the top of this ridge. The general topography has many paved and improved streets. This and other advantages make Holly Hill a very desirable residential and commercial location. The growth and development of our city has been uniform in its progress, following the planning requirements of the City.

Our City is governed by a Commission-City Manager form of government. The City Commission is composed of a mayor and four commissioners. They currently meet the second and fourth Tuesdays of each month and these meetings are open to the public. Each member of the Commission serves a four-year term, and can be re-elected. The Mayor is limited to two four-year terms. The City Commission makes broad policy decisions for the City. The Commission appoints a City Manager who is the City's Chief Executive Officer and oversees the day-to-day operations.

Our County (Volusia) is governed by a Council/Manager form of government. Voters elect a County Council which consists of seven members that serve four-year terms. Five are elected by district; the County Chair and the At-Large Representative are elected countywide.

Since the City's incorporation in July, 1901, we have grown to a population of 12,620 persons. We have recreational facilities including many parks, commercial banks, schools, convalescent homes, industry, library, post office, Chamber of Commerce and churches of different denominations. We are known in the area as the "City with a Heart".

**CITY OF HOLLY HILL
ORGANIZATION CHART
2007 - 2008**



EXECUTIVE DIRECTORY

CITY COMMISSION

ROLAND D. VIA
Mayor

JOHN PENNY
Commissioner – District 1

GILLES BLAIS
Commissioner – District 2

MARK REED
Commissioner – District 3

TRACI A. ANDERSON
Commissioner – District 4

CITY MANAGER
Joseph Forte

CITY ATTORNEY
Edward F. Simpson, Jr.

CITY CLERK
Valerie Manning

**COMMUNITY DEVELOPMENT
DIRECTOR**
Douglas Gutierrez

FINANCE DIRECTOR
Kurt Swartzlander

CHIEF BUILDING OFFICIAL
Timothy Harbuck

IT MANAGER
Scott Gutauckis

RECREATION DIRECTOR
Charles Beach

**PUBLIC SAFETY
DIRECTOR**
Donald Shinnamon

PUBLIC SERVICES DIRECTOR
Christopher Hurst

**HUMAN RESOURCES
DIRECTOR**
Diane Cole



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Holly Hill
Florida**

For the Fiscal Year Beginning

October 1, 2006

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Holly Hill, Florida** for its annual budget for the fiscal year beginning **October 1, 2006**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



CITY OF HOLLY HILL

The City with a Heart

1065 Ridgewood Avenue ♥ Holly Hill, Florida 32117

www.hollyhillfl.org

**Building,
Zoning,
Licensing &
Inspections**
386-248-9442
Fax 386-248-9498

**City
Clerk**
386-248-9441
Fax 386-248-9448

**City
Manager**
386-248-9425
Fax 386-248-9448

**Economic
Development**
386-248-9424
Fax 386-248-9448

Finance
386-248-9427
Fax 386-248-9448

**Human
Resources**
386-248-9440
Fax 386-248-9448

**Information
Technology**
386-248-9449
Fax 386-248-9448

**Public
Works**
386-248-9463
Fax 386-248-9499

Recreation
386-248-9460
Fax 386-248-9446

**Utility
Billing**
386-248-9432
386-248-9448

September 2007

Honorable Mayor and City Commission
City of Holly Hill
Holly Hill, Florida

Mayor and Commissioners:

The attached document is the budget as proposed for the fiscal year October 1, 2007 to September 30, 2008. It is a comprehensive budget including operating and capital budgets and meets the provisions of the City Charter and Code and applicable State Statutes. This budget provides a plan for maintaining basic services at the current service levels, and in some areas it will allow us to improve services.

Effectively managing the dollars available to provide basic services and to improve those services is a challenge we face every year. Demands to cut costs while maintaining services are constantly being made. Restructuring of operations and cost reducing measures has been incorporated into this budget wherever possible. Operating and personnel costs are continually reviewed to provide services at the lowest cost possible. During the coming year we will continue exploring ways to enhance our revenues in order to fund increasing operating costs and capital projects that are needed. We will also continue to examine and reorganize various operations as necessary to improve customer service and to achieve greater cost effectiveness.

Goals

As in the past, our goals for the City of Holly Hill are to provide a quality living environment for our resident population of 12,759 and to maintain and attract new businesses and industries that will contribute to this environment. We have been working diligently the last few years to accomplish the goals of the City Commission for the community and it is quite visible throughout our City that we are making progress in creating a pleasing environment. Through the enforcement of the City's development standards, codes, and ordinances the City will continue to strive to create a community that is safe, pleasing and stable.

This budget provides a plan to further these goals for Holly Hill through community redevelopment programs, stormwater management projects, increased code enforcement activities, and enhancement of recreational programs and facilities.

Infrastructure improvements such as drainage, paving and sidewalks are being accomplished. The city property tax base increased from \$636 million to \$701 million, a 10.21% increase over the prior year.

Providing a safe, vibrant, affordable and diverse community in which all generations may enjoy a secure quality of life.

The City Commission has adopted several goals to be accomplished or underway in the next five years. These goals are interrelated and were developed to better serve the many constituents of the city.

Significant Budget Changes

Several factors affected the development of the City's budget. The total budget, including all funds, is about 7.0% lower than the prior year due primarily to a decrease in the dollar amounts to be spent on major capital projects. Normal operating expenditures have increased 1.65% overall.

The City's taxable property value increased during the past year by 10.21%. Property values are expected to continue increasing at a moderate growth rate as we continue efforts in code enforcement, redevelopment, beautification and enhancements of services.

The gross taxable property values in the Community Redevelopment Area (CRA) increased by 13.91% over the prior year and a total of 151% over the 1995 base year. In addition to the Community Policing program funded by the CRA, funds have been allocated for administrative personnel, special events and debt service payments on the bond issued to accelerate improvement projects within the redevelopment area.

Community Development Block Grant monies of \$87,500 available for 2008 will be used for sidewalk improvements.

Other significant factors considered during the development of the Budget are as follows:

1. Wage adjustments have been provided in this budget. The City completed negotiations in 2006 for a three year contract with LIUNA, Public Employees Local 678, the Coastal Florida Police Benevolent Association, (PBA) and the International Association of Fire Fighters-Holly Hill Professional Firefighters, (IAFF) Local 3470. There are twenty eight positions in the police bargaining unit, twelve in the fire bargaining unit and forty six in the labor bargaining unit. A total of fifteen positions (both union and non-union) were eliminated from the budget. This was accomplished through a combination of normal attrition, lay-offs, and departmental reorganizations.
2. The retirement contributions to the Florida Retirement System (FRS) for general employees remained at 9.85%. The police and fire pension plans are based on Florida State Statutes and local ordinances. Each plan is administered by separate boards of trustees. Contributions to the plan by the city are made quarterly based on annual actuarial reports to determine any deficiencies in the funds. In fiscal year 2008 the city will contribute 23.3% to the Police Pension and 20.4% to the Fire Pension Plan.
3. Health insurance rates for employees increased by 10.8% over the prior year.
4. The solid waste contract provides for an annual increase at 60% of the Consumer Price Index amount, which is 1.54% beginning 10/1/07.

5. Water and Sewer rates are anticipated to increase by 2.5%. This is the projected Consumer Price Index increase as provided by ordinance for additional operating expenses in the Water and Sewer systems.
6. State legislation enacted this year caused the Ad Valorem tax rate to be reduced to five percent (5%) below the roll-back rate for the budget year. Due to this legislation the city decreased its millage rate from 4.08000 for the prior fiscal year to 3.68177 for the current budget year.
7. Due to a significant decrease in revenue from existing sources, the city implemented two new revenue sources within the general fund to attempt to maintain current service levels. A public service tax on the water utility and a payments in lieu of taxes program were each implemented for this fiscal year.

Revenue Highlights

Revenue projections include Ad Valorem Tax (property tax) revenues of \$2,581,735. This estimate is based on adopting a millage rate of \$3.68177 per \$1,000 taxable valuation. The gross taxable value increased by \$64,956,162 or 10.21% over the prior year.

Water and Sewer rates are scheduled to increase by 2.5% effective October 1, 2007 according to ordinance and resolution. The increase will generate approximately \$112,900 annually, which will provide for increasing costs in the operations of the water and sewer systems and for renewals and replacements of machinery and equipment.

Stormwater Drainage rates are also scheduled to increase to \$6.00 effective October 1, 2007. This increase will generate an estimated \$158,600 in additional revenue within the Stormwater Fund.

The city adopted a public service tax on the water utility which will be implemented on January 1, 2008. A tax rate of 10% was set and is approximated to bring in an additional \$150,000 to the general fund.

In addition, the city implemented a policy directing all enterprise funds and special revenue funds to make payments in lieu of taxes to the general fund at a rate of 6% of revenues.

Major Work Programs

The annual budget is financed by and through the work divisions and departments as follows:

GENERAL GOVERNMENT

City Commission
 City Manager
 Finance and Administration
 Human Resources
 Other/Non-departmental

PUBLIC SAFETY

Law Enforcement
 Fire Control
 Protective Inspection

PUBLIC WORKS

Garbage/Solid Waste Control
 Transportation/Road and Street Facilities

PUBLIC UTILITIES

Water Utility Services
 Sewer Service

Buildings and Grounds

The *General Government* division performs all the general administrative duties of the City. It provides the necessary support services for all departments and it performs all accounting, budgeting, data processing, collections, purchasing, personnel, record retention and information technology support for City operations. Approximately 10% of the General Fund budget is charged back to the Water and Sewer Enterprise Fund and the Solid Waste Enterprise Fund for administrative functions.

The *Public Safety* division performs all police activities, firefighting, emergency rescue service, animal control, building, licensing, zoning, planning and code enforcement services.

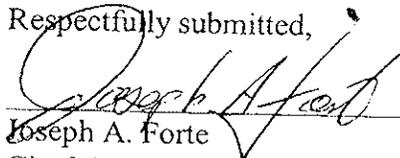
The *Public Services* division maintains streets, sidewalks, drainage systems, parks and grounds. It also provides motor vehicle maintenance for all City vehicles and administers the contract for solid waste services.

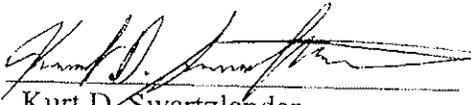
The Public Utilities departments are also included in *Public Services*. These departments provide good water to the community, maintain water and sewer lines, well fields and plant equipment, and treat and dispose of wastewater.

The *Culture/Recreation* division plans and administers various recreational programs and special activities for the community.

With the cooperative efforts of our residents, business leaders, employees and commissioners dedicated to improving our city we have made good progress during the last few years. In summary, this budget provides for normal operations at current service levels and continues the policies set by current and previous City Commissions.

Respectfully submitted,


Joseph A. Forte
City Manager


Kurt D. Swartzlander
Finance Director

City of Holly Hill
2006 Goals
As established by the City Commission
May 23, 2006

Goal 1

The City Commission listed the following items as equal first priorities:

A. To expand the recreational programs

- Establish new and innovative family orientated events and activities
- Establish a Frisbee golf course in one of the City Parks
- Establish new programs/gear toward senior services
- Build new ball fields

B. To develop a Master Plan for the Community Redevelopment Area

- Replace old bus benches with new esthetically pleasing bus benches
- Encourage the development of 3- to 5-story lofts
- Research the feasibility of attracting a Hotel/Conference Center
- Establish a program to improve LPGA corridor
- Establish a program to improve State Ave & Carswell Ave
- Establish a program to relocate charitable organizations from Ridgewood Avenue
- Establish a program to remove/relocate the LPGA Salvage yard(s)
- Complete the goals and objectives of the CRA Plan in order to Sunset the CRA in a timely manner
- Establish municipal parking and storm water areas throughout the CRA
- Expand the use of the digital sign

C. Other first priority items included

- Establish work force housing
- Fund the capital improvement plan
- Create a mission and vision statement
- Complete the Riverside Drive sidewalk to the north City limits
- Develop a citizen survey
- Start a pride of ownership day in Holly Hill
- Develop a Holly Hill Town Center
- Revisit the density bonus criteria

Goal 2

The City Commission listed the following items as equal second priority:

- Develop a performance center
- Recruit a name brand restaurant
- Establish a water activities program

Goal 3

The City Commission listed the following items as equal third priority:

- Take advantage of grant opportunities (ECHO)
- Expand the beautify of all the retention ponds
- Digital record commission meetings to download onto the Web site
- Establish a cultural arts program
- Identify the City borders through gateways and signage
- Review the tree ordinance
- Simplify the language of the staff reports in the agenda

Goal 4

In addition to the above goals the City Commission agreed to the following statement:

As members of the Holly Hill City Commission we will strive to:

- Support the efforts of Code Enforcement
- Support the Historic Preservation Board
- Support Economic Development
- Fund the Halifax Assistance Center
- Provide additional employee training
- Be good financial stewards of the tax payer's money

MANAGEMENT AND BUDGET POLICIES

The 2007-08 Budget has been prepared in accordance with a number of management and budget policies in mind. Some of the policies are requirements of the City Charter and Code and State law. The balance reflect the financial management actions of the current and previous City Commissions.

Listed below are some of the policies guiding the development and implementation of this budget:

1. *Investments* - Safety is the main objective when investing the City's idle funds. Rates are checked on Certificates of Deposit and government securities and at the State Board of Administration Pooled Investments Account when an investment is made.

2. *Debt Management* - The City will consider the use of debt financing for one-time capital improvements which will benefit the residents of Holly Hill, when the project life will be no longer than the term of the financing, and when specific resources are found to be sufficient to provide for the debt. The City has traditionally kept annual payments on short-term debt to less than 5% of the budget. For long-term debt, the City uses recent publications, financial advisors, and bond counsel to determine the best method of financing. The City has no legal debt limits.

3. *Property Taxes* - The City adheres to the "Truth in Millage" state statute governing the determination of millage for taxing authorities. The statute requires strict adherence to a schedule for advertising and holding public hearings; the size of, and language in, the advertisements; the method of fixing the millage rate; and other limitations.

4. *Financial Reserves* - The use of fund balance reserves in order to balance the budget is given serious consideration by management and the City Commission during budget workshops. Information regarding the dollars available, percentages of the budget, possible future needs and alternatives are discussed prior to approval.

In the General Fund, an unrestricted reserve of 15 - 20% of the current budget is recommended for unforeseen circumstances.

In the Water and Sewer Enterprise Fund, minimum reserves for water and sewer debt service are maintained according to bond ordinance requirements. The City has established an operating fund reserve with the goal of achieving three months operating expenses as a reserve. The Renewal and Replacement Fund has a recommended reserve level of \$300,000.

5. *Purchasing* - All contracts, when the sum is \$25,000, or less, may be awarded by the City Manager to the lowest and best bidder. When contracts are expected to exceed \$10,000, the City staff solicits quotes from appropriate vendors. Contracts expected to

exceed \$25,000 are formally bid by advertising for sealed bids. Bids are publicly opened, tallied and forwarded to the City Commission with staff recommendations. The City Commission may award to the lowest and best bidder, or may delegate to the City Manager the power to award said contract. All purchase orders over \$5,000 are reported to the City Commission when they have not previously approved the purchase.

6. *Personnel and Payroll* - The City is guided by several documents with regard to payroll and personnel matters. These documents include the Civil Service Act, the approved Pay Plan, three union agreements and various policies set forth in the Personnel Rules and Regulations manual.

7. *Pension Plans* - The State of Florida established and manages the Florida Retirement System which covers the City's general employees hired prior to 1/1/96. The City is currently obligated to contribute 9.85% of gross wages of covered employees. As of January 1, 1996 newly hired general employees are covered under a defined contribution plan administered currently by the Florida Municipal Pension Trust Fund. The City contributes 10% of covered wages for eligible employees. As of October, 1, 2005 the City rejoined Florida Retirement System for general employees and terminated the defined contribution plan.

The Firefighters' Retirement System and the Police Officers' Retirement Trust Fund are governed by two separate Boards of Trustees appointed by the City Commission and participants of the funds, and are responsible for the administration of each fund. The City is responsible for any actuarial deficiency which may arise in either fund. The pension funds are included in the financial statements of the City, but are not included in the city's annual budget. The contributions to each fund are budgeted within the respective departmental budgets. In 2008, estimated contributions are 20.4% and 23.3%, respectively, to the fire and police plans.

FINANCIAL STRUCTURE

Currently, the City prepares an annual budget for several funds. These funds include the General Fund, the Law Enforcement Trust Fund, the Police Explorers Fund, the Police Athletic League, Community Redevelopment Trust Fund, Capital Projects Fund, Community Development Block Grant Fund, Stormwater Drainage Fund, Water and Sewer Enterprise Fund, and the Solid Waste Enterprise Fund.

The *General Fund* accounts for all financial resources except those required or designated to be accounted for in another fund. These resources include taxes, state and local shared revenues, license and permit fees, fines, charges for services, interest earnings and other miscellaneous revenues. Some of these revenues may be used for any purpose the City may legally perform. Other revenues are restricted for legal or good managerial reasons to specific purposes.

The expenditure of these resources provides various services to the community. These services are organized into departments within the General Fund and include: Law Enforcement; Fire Control; Protective Services; Transportation/Road and Street Facilities; Parks; Recreation; and the general government departments of the City Commission; City Manager; Finance and Administration; and Other General Government.

The City uses a traditional line item budget to account for each revenue source and to account for expenditures and budgeted reserves within each department. The expenditures are classified by type (salaries, supplies, equipment, etc.) and may be further broken down into more descriptive parts such as executive salaries and regular salaries, or office supplies and operating supplies. Some departments have a line item that is unique to that department in order to provide a more detailed accounting of an expenditure. The modified accrual basis of accounting is used for both accounting and budgeting for the General Fund and any Special Revenue funds. Generally, revenues are recognized in the accounting period when they become susceptible to accrual - that is, when they become both measurable and available to finance expenditures of the accounting period.

Revenues which are considered to be susceptible to accrual include ad valorem taxes (property taxes), sales and use taxes, stormwater utility fees, state and local shared revenues, interest earnings, utility taxes, franchise taxes, licenses, and charges for unbilled services. Permits and miscellaneous revenues are recorded as revenue when the cash is received. These revenues are generally not measurable until actually received.

Expenditures are generally recognized when the related liability is incurred. Exceptions to this rule include: (1) accumulated paid vacation, sick pay, and other employee benefit amounts which are not accrued; and (2) principal and interest on general long-term debt which are recorded as expenditures when due.

The *Law Enforcement Trust Fund* is a special revenue fund established to record confiscated property forfeiture revenues, interest earnings and the expenditure of those revenues for law

enforcement purposes. Confiscated property forfeitures are recorded as revenue when the cash is received. Expenditures are generally recognized when the related liability is incurred.

The Police Explorers Fund and the Police Athletic League (PAL) Fund were established to record the program revenues and expenditures of each of the funds' particular youth activities.

The *Community Redevelopment Trust Fund* is a special revenue fund established to record property tax revenues and other revenues for the Tax Increment Financing District and to record the expenditure of those revenues. Expenditures are generally recognized when they are incurred.

The *Community Development Block Grant Fund* is a special revenue fund established to record CDBG funds received from the County of Volusia and to record the expenditure of those funds on approved projects in CDBG areas. Expenditures are generally recognized when they are incurred.

The *Stormwater Drainage Fund* is a special revenue fund established to record stormwater utility fee revenues and the expenditure of those revenues for the maintenance, repair and improvement of the drainage system. An analysis of unbilled revenues is done annually and any significant unbilled stormwater utility fees are recognized at year end. Expenditures are generally recognized when the related liability is incurred.

The *Solid Waste Enterprise Fund* is used to account for the provision of Solid Waste services to the community. The cost of providing these services is financed primarily through user charges.

The *Water and Sewer Enterprise Fund* is used to account for the provision of water and sewer services to the community. The cost of providing these services is financed primarily through user charges.

Both enterprise funds also use a line item budget for revenues and expenditures. Revenue sources are composed of operating revenues (water sales, sewer charges, trash sales, and other user charges), nonoperating revenues (interest earnings, building rental, etc.) and capital contributions (impact fees and connection charges).

Within the Water and Sewer Enterprise Fund there are several "fund" categories: the Operating Fund; the Renewal and Replacement Fund; Impact Fee Funds, Debt Service Funds, and Construction Funds.

The Operating Fund provides for the expenditures of the Water Utility Service/Water Plant, Sewer Services/Water Pollution Control Plant, and Water and Sewer Administration costs.

The *Renewal and Replacement Fund* is a reserve for current and future improvements to the water and wastewater systems. The Impact Fee Funds and their interest earnings are reserved for extension or expansion of the water and sewer systems.

The *Debt Service Funds* account for the semi-annual payments of principal and interest on outstanding bonds, on the State Revolving Fund Loans, and for the expenses of the bond paying agent.

The accrual basis of accounting is used for both enterprise funds. Revenues are recognized when they are earned, and expenses are recognized when they are incurred. An analysis of unbilled service revenues is done annually and any significant unbilled service revenues are recognized at year end.

The budget is prepared using a modified accrual basis. The major difference is that fixed asset outlays and debt service payments are included in the budget and depreciation expenses are excluded.

The *Pension Trust Funds* for firefighters, police officers and general employees use the accrual basis of accounting. These funds do not require a budget.

BUDGET PROCESS

The City of Holly Hill's budget process is a continuing process that involves the City Commission, City Manager, Department Heads, Employees, Advisory Boards, and the Residents and Businesses located in our community.

After the budget year begins, monthly and quarterly reports of budget vs. actual revenues and expenditures are generated and reviewed by the City Manager, Department Heads and City Commission. Occasionally, special reports may be prepared for particular projects at the request of the City Manager.

One of the most important aspects of the budget process is the Public Workshops held in June each year. The workshops are less formal than regular Commission meetings and public attendance is encouraged. The workshops are publicized and extra copies of the proposed draft budget are available upon request the week before for the public to review. Also, sections of the budget are projected for the audience as it is discussed between the City Commission and staff. Audience members are encouraged to ask questions and voice concerns to the City Commission, City Manager and Department Heads.

The proposed draft budget itself is similar to the final budget but there are differences. The draft budget generally contains much more detail of planned expenditures for each line item in each department, such as a list of positions and their estimated individual costs. The draft budget may contain samples and comparisons of the impact on an average resident's bill if a rate increase is approved. The draft budget usually has a short transmittal letter and less summaries and other information than the final budget.

After the workshops, the City Manager and staff review the comments and concerns of all participants in the budget workshops and prepare the final proposed budget based on the discussions held in the workshops. This budget is then presented for adoption at two public hearings in September. Any changes to this budget are made and voted on at these hearings.

The following calendar outlines the procedures in preparing, adopting and amending the Annual Budget:

Annual Budget

1. By the 15th of April each year the Finance Director distributes budget instructions and forms to the Department Heads along with a Budget Calendar stating actual dates of meetings and deadlines.
2. In May, the Department Heads meet individually with the City Manager and Finance Director regarding their budget needs and documentation.
3. In late May the Finance Department prepares the City Manager's recommended

budget and comments, and additional meetings with Department Heads may be held.

4. In June, public workshops are held by the City Commission for discussion of expenditure proposals and estimated revenues. A proposed millage rate is set in July and an advertising calendar is prepared in accordance with the "Trim Bill" requirements.
5. In August, the budget is modified to reflect Commission consensus and final preparations are made for the first public hearing.
6. In September, two public hearings are held to adopt the budget and a millage rate. The hearings are held and advertised according to State Statutes. The budget is legally enacted through passage of an ordinance.
7. On October 1 of each year the budget finally adopted goes into effect.

Amended Budget

1. In June, the Finance Department provides a seven-month review of the City's financial activities. The Departments re-evaluate their programs and revise estimated costs for completing projects during the fiscal year.
2. In July, final preparations are made for amending the current year's budget.
3. In August, a first and second reading of the amending ordinance is held and the budget amendments are adopted.
4. The City Manager is authorized to transfer part or all of an unencumbered appropriation balance among programs within a department. This may be done at any time during the year and the City Manager needs only to report it to the Commission. Transfers between departments must be accomplished by ordinance.

CAPITAL BUDGET PROCESS

Requests are submitted by department heads for necessary capital outlay and capital improvement projects to the City Manager when they submit their operating budgets. Items that are considered capital outlay cost more than \$1,000, and result in a fixed asset for the City. The requests include cost, description, and justification for the need. The department heads each meet with the City Manager and the Finance Director and items are prioritized and discussed.

The City Manager then reviews the departmental requests, again meets with the department heads and funds the items deemed necessary. A proposed budget, with the City Manager's recommendations is submitted to the City Commission. A list of items proposed by the departments, but not recommended by the City Manager is also given to the Commission. The Commissioners discuss the requests with the City Manager and Department Heads during the public workshops on the budget. Changes are made according to Commission instructions and the proposed budget is revised.

Two public hearings are held in September, and the final budget and millage rate are adopted at the second public hearing.

RESOLUTION NO. 2007-R-45

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, ADOPTING A FINAL MILLAGE RATE FOR THE YEAR BEGINNING OCTOBER 1, 2007; PROVIDING FOR CONFLICTING RESOLUTIONS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Holly Hill, Florida is required by Florida Statute 200.011 to certify to the County Property Appraiser the general municipal millage rate established by said Commission for the tax year beginning October 1, 2007; and

WHEREAS, the City Commission of the City of Holly Hill, Florida, pursuant to Florida Statute 200.065, the TRIM BILL, is required to adopt a final budget and a final millage rate, said proposed millage rate is 5.00% below the rolled-back rate; and

WHEREAS, the City Commission of the City of Holly Hill, Florida, is desirous of adopting a final millage rate, having given proper notice of both a proposed 5.00% tax decrease and the public hearing held with respect to same.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the final millage rate adopted by the City Commission of the City of Holly Hill, Florida, for the tax year beginning October 1, 2007 is 3.68177 (\$3.68177 per \$1,000.00); said final millage rate is 5% below the rolled back rate of 3.87555, which shall be the proposed percentage decrease in property taxes.

SECTION 2. That all resolutions made in conflict with this Resolution are hereby repealed.

SECTION 3. That this Resolution shall become effective immediately upon its adoption.

The within and foregoing Resolution was read before the City Commission of the City of Holly Hill, Florida, at its Special Meeting held in Commission Chambers at City Hall, 1065 Ridgewood Avenue, Holly Hill, Florida, on the 25th day of September, 2007.

It was moved by Commissioner Reed and seconded by Commissioner Anderson that said Resolution be adopted. A roll call vote of the Commission on said motion resulted as follows:

Mayor Roland D. Via	Yes
Commissioner John Penny	Yes
Commissioner Gilles Blais	Yes
Commissioner Mark Reed	Yes
Commissioner Traci A. Anderson	Yes

WHEREAS, the Mayor of the City of Holly Hill, Florida, has hereunto set his official signature, duly authorized by the City Clerk, and has caused the official seal of said City to be affixed, all at the City Hall in the City of Holly Hill, this 25th day of September, 2007 for the purpose of authenticity as is required by law.

City of Holly Hill, Florida

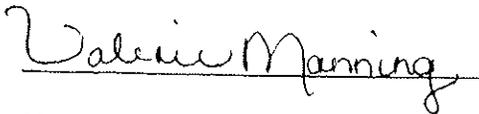


Roland D. Via, Mayor



Joseph A. Forte, City Manager

Attest:



Valerie Manning, City Clerk

ORDINANCE NO. 2813

AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA ADOPTING THE APPROPRIATIONS BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2007, THROUGH SEPTEMBER 30, 2008, PROVIDING FOR CONFLICTING ORDINANCES; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the governing body of each municipality is required to make appropriations for each fiscal year, pursuant to Florida Statute 166.241; and

WHEREAS, it is necessary to adopt a budget, whereby the collection of revenues to offset appropriation expenditures is assured; and

WHEREAS, the City Commission of the City of Holly Hill, Florida pursuant to Florida Statute 200.065, the TRIM BILL, held a public hearing and adopted a tentative budget, publicly announcing the percent by which the recomputed proposed millage rate is below the rolled back rate.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the attached appropriation budget for the fiscal year October 1, 2007, through September 30, 2008, is hereby approved and adopted as a final budget.

SECTION 2. That all ordinances in conflict herewith are hereby repealed.

SECTION 3. That this Ordinance shall become effective immediately upon its adoption.

The within and foregoing Ordinance was introduced and read on first reading before the City Commission of the City of Holly Hill, Florida, at its Special Meeting held in Commission Chambers at City Hall on the 10th day of September, 2007.

It was moved by Commissioner Reed and seconded by Commissioner Blais that said Ordinance be approved on first reading. A roll call vote of the Commission held on said motion for approval of the Ordinance resulted as follows:

Mayor Roland D. Via	Yes
Commissioner John Penny	Yes
Commissioner Gilles Blais	Yes
Commissioner Mark Reed	Yes
Commissioner Traci A. Anderson	Yes

Ord. 2813
9/10/07

1

The within and foregoing Ordinance was introduced and read on second reading before the City Commission of the City of Holly Hill, Florida, at its regular meeting held in Commission Chambers at City Hall on the 25th day of September, 2007.

It was moved by Commissioner Blais and seconded by Commissioner Penny that said Ordinance be adopted. A roll call vote of the Commission held on said motion to adopt the Ordinance resulted as follows:

Mayor Roland D. Via	Yes
Commissioner John Penny	Yes
Commissioner Gilles Blais	Yes
Commissioner Mark Reed	Yes
Commissioner Traci A. Anderson	Yes

Whereupon, the Mayor of the City of Holly Hill, Florida, has hereunto set his official signature, duly attested by the City Clerk, and has caused the official seal of said City to be affixed, all at City Hall in the City of Holly Hill, this 25th day of September, 2007 for the purpose of authenticity as is required by law.

City of Holly Hill, Florida

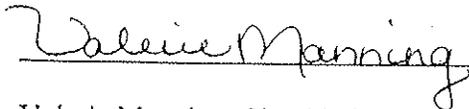


Roland D. Via, Mayor



Joseph A. Forte, City Manager

Attest:



Valerie Manning, City Clerk

Ord. 2813
9/10/07
2

**CITY OF HOLLY HILL
PERSONNEL SUMMARY**

	<u>2004-2005</u> Budgeted Positions	<u>2005-2006</u> Budgeted Positions	<u>2006-2007</u> Budgeted Positions
GENERAL GOVERNMENT			
<u>City Manager</u>			
City Manager	1	1	1
City Clerk	1	1	1
Asst to City Manager	1	0	0
IT Manager	1	1	1
IT Assistant	1	1	1
Admin. Assistant	1	1	1
	<hr/> 6	<hr/> 5	<hr/> 5
<u>Finance and Administration</u>			
Finance Director	1	1	1
Asst Finance Director	1	1	1
Accountant	1	1	1
Accounting Clerk III	1	1	1
Accounting Clerk II	1	1	1
Customer Serv Coordinator	1	1	1
Customer Serv Clerk III	1	1	1
Customer Serv Clerk II	1	1	1
Customer Serv Clerk I	1	1	1
	<hr/> 9	<hr/> 9	<hr/> 9
<u>Human Resources/Civil Service</u>			
Human Resources Director	1	1	1
	<hr/> 1	<hr/> 1	<hr/> 1
PUBLIC SAFETY			
<u>Law Enforcement</u>			
Director of Public Safety	1	1	1
Police Commander	1	1	1
Police Sergeant	5	6	6
Police Corporal	6	7	7
Police Investigator	2	3	3
Drug Investigator	1	0	0
Police Officer	12	12	12
Admin Assistant	1	1	1
Staff Assistant/CiD	1	1	1
Public Service Clerk	3	3	3
Community Service Officer	1	1	1
	<hr/> 34	<hr/> 36	<hr/> 36
<u>Fire Control</u>			
Fire Division Chief	1	1	1
Fire Lieutenant	2	2	2
Fire Inspector	1	1	1
Driver / Engineer	3	4	4
Firefighter/ Paramedic	5	4	4
Firefighter/ EMT	4	4	4
Secretary (1 part time)	0.5	0.5	0.5
	<hr/> 16.5	<hr/> 16.5	<hr/> 16.5

**CITY OF HOLLY HILL
PERSONNEL SUMMARY**

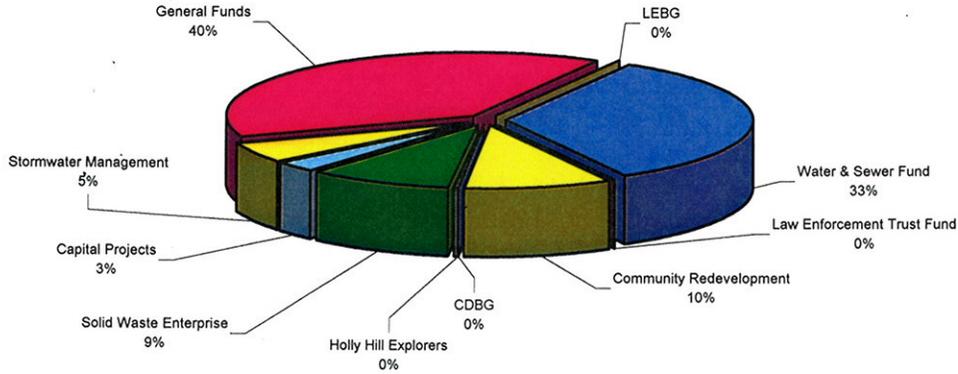
	<u>2004-2005</u>	<u>2005-2006</u>	<u>2006-2007</u>
	Budgeted	Budgeted	Budgeted
	Positions	Positions	Positions
<u>Protective Inspection</u>			
Chief Building Official	1	1	1
Community Development Director	0	1	1
Property Maintenance Inspector	1	1	1
Licensing/Permit Coordinator	1	1	1
Community Service Officer	2	2	2
	<u>5</u>	<u>6</u>	<u>6</u>
 PUBLIC SERVICES			
<u>Administration</u>			
Public Works Director	1	1	1
City Engineer	1	1	1
Utilities Supervisor	1	1	1
Admin Assistant	1	1	1
Staff Assistant/PW	1	1	1
	<u>5</u>	<u>5</u>	<u>5</u>
 <u>Transportation/Road & Street Facilities</u>			
Garage Supervisor	1	1	1
Streets Foreman	1	1	1
Senior Mechanic	2	2	2
Equipment Operator/Maint Worker	4	4	4
	<u>8</u>	<u>8</u>	<u>8</u>
 <u>Buildings & Grounds</u>			
Buildings & Grounds Supervisor	1	1	1
Tradesworker	1	1	1
Equipment Operator/Maint Worker	6	6	6
Custodian	2	2	2
Heavy Equipment Operator	1	1	1
	<u>11</u>	<u>11</u>	<u>11</u>
 <u>Recreation</u>			
Recreation Director	1	1	1
Recreation Supervisor	1	1	1
Program Administrator	1	1	1
Custodian	1	1	1
Caretaker (1 PT)	0.5	0.5	0.5
PAL- Program Asst (2 PTE)	2	2	2
Aquatics/Life Guard (1 PTE)	1	1	1
	<u>7.5</u>	<u>7.5</u>	<u>7.5</u>
 <u>Community Redevelopment Trust Fund</u>			
Community Redevelopment Area Coordinator	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>
 <u>Stormwater Drainage</u>			
Equipment Operator/Maint Worker I	1	1	1
Equipment Operator/Maint Worker	3	3	3
	<u>4</u>	<u>4</u>	<u>4</u>

**CITY OF HOLLY HILL
PERSONNEL SUMMARY**

	<u>2004-2005</u>	<u>2005-2006</u>	<u>2006-2007</u>
	<u>Budgeted</u>	<u>Budgeted</u>	<u>Budgeted</u>
	<u>Positions</u>	<u>Positions</u>	<u>Positions</u>
<u>Garbage/Solid Waste Control</u>			
Solid Waste Coordinator	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>
 PUBLIC UTILITIES			
<u>Water Utility Service/Water Plant</u>			
Chief Water Plant Operator	1	1	1
Lab Technician	1	1	1
Water Plant Operator	5	5	5
Utility Mechanic	3	3	3
Meter Reader	2	2.5	2
	<u>12</u>	<u>12.5</u>	<u>12</u>
 <u>Sewer Service/Water Pollution Control Plant</u>			
Chief Wastewater Plant Operator	1	1	1
Plant Operator	5	5	5
Plant Operator Trainee	0	0	1
Sludge Belt Press Operator	1	1	1
Utility Mechanic	3	3	3
	<u>10</u>	<u>10</u>	<u>11</u>
 TOTAL PERSONNEL	 130.0	 132.5	 133.0

CITY OF HOLLY HILL
BUDGET YEAR 2007-2008

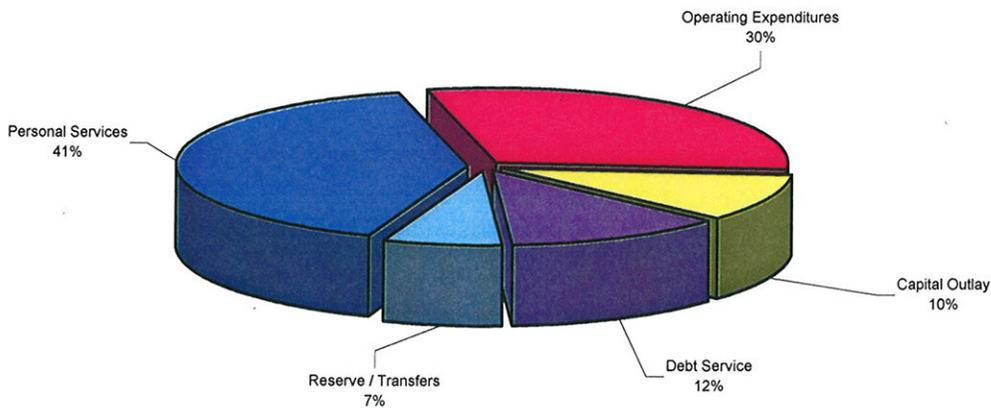
ALL FUNDS REVENUES



General Funds	7,773,600
LEBG	0
Water & Sewer Fund	6,674,700
Law Enforcement Trust Fund	0
Holly Hill PAL	0
Community Redevelopment	1,940,500
Holly Hill Explorers	0
CDBG	87,500
Solid Waste Enterprise	1,860,700
Capital Projects	600,000
Stormwater Management	1,028,600
Total Revenue	\$19,965,600

* Includes Interest & Impact fees in the R&R Fund and Debt Service Fund

ALL FUNDS EXPENDITURES



Personal Services	7,845,600
Operating Expenditures	5,854,100
Capital Outlay	2,031,900
Debt Service	2,325,100
Reserve / Transfers	1,308,900
Total Expenditures	\$19,365,600

**CITY OF HOLLY HILL
COMBINED BUDGET SUMMARY
2007-2008**

REVENUES		EXPENDITURES	
TOTAL TAXES	5,371,100	GENERAL GOVERNMENT	1,818,300
LICENSES & PERMITS	286,100	PUBLIC SAFETY	4,088,300
INTERGOVERNMENTAL	2,428,000	PUBLIC SERVICES	1,362,400
CHARGES FOR SERVICES	1,026,400	CULTURE/RECREATION	392,900
OTHER REVENUES	657,700	COMMUNITY REDEVELOPMENT	1,470,000
SOLID WASTE REVENUES	1,800,000	CDBG TRUST FUND	87,500
WATER & SEWER REVENUE	4,803,200	STORMWATER MANAGEMENT	596,900
TRANSFERS IN	893,900	SOLID WASTE	1,431,200
APPROPRIATED RESERVES	2,099,200	PUBLIC UTILITIES	2,995,100
		DEBT SERVICE	2,325,100
		BUDGET RESERVES	162,400
		TRANSFERS OUT	893,900
		PAYMENT IN LIEU OF TAXES	252,600
		RENEWAL & REPLACEMENT	1,013,000
		WATER & SEWER CONSTRUCTION	476,000
TOTAL REVENUES	19,365,600	TOTAL EXPENDITURES	19,365,600

**CITY OF HOLLY HILL
REVENUE COMPARISON
2007-2008**

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 AMENDED	2007-2008 BUDGET	% CHANGE
<u>GENERAL FUND</u>					
Ad Valorem Taxes	1,580,436	1,751,822	2,130,800	2,061,000	-3.3%
Sales & Use Taxes	296,820	294,645	288,100	294,300	2.2%
Insurance Premium Tax Dollars	123,121	128,376	128,400	128,400	0.0%
Franchise Fees	737,798	857,609	868,500	873,300	0.6%
Utility Service Taxes	790,170	824,953	835,000	985,000	18.0%
Local Communications Service Tax	528,031	586,115	600,000	561,800	-6.4%
Total Taxes	4,056,376	4,443,520	4,850,800	4,903,800	1.1%
Local Business Tax Receipts & Permi	284,737	518,996	286,100	286,100	0.0%
Federal Shared Revenues	15,000	446,664	0	0	0.0%
State Shared Revenues	1,164,961	1,201,987	1,142,500	1,084,400	-5.1%
Local Shared Revenues	21,989	20,423	18,300	18,300	0.0%
Total Shared Revenues	1,201,950	1,669,074	1,160,800	1,102,700	-5.0%
Stormwater Drainage	0	0	0	33,900	100.0%
Solid Waste	0	0	0	85,600	100.0%
Water and Sewer Fund	0	0	0	133,100	100.0%
Total Payments in Lieu of Taxes	0	0	0	252,600	100.0%
Charges for Services	148,993	193,920	184,500	179,800	-2.5%
Judgements & Fines	36,012	36,907	32,400	35,400	9.3%
Interest Earnings	62,277	119,129	101,400	101,400	0.0%
Sales & Compensation	35,561	57,388	22,300	20,000	-10.3%
Contributions	13,715	9,693	25,700	4,500	-82.5%
Other Miscellaneous Revenues	52,011	218,453	35,400	35,400	0.0%
Total Misc Revenue	348,569	635,490	401,700	376,500	-6.3%
Appropriations / Reserves	0	0	362,100	0	-100.0%
Transfers	767,167	1,148,400	796,900	851,900	6.9%
Total General Fund Revenues	6,658,799	8,415,480	7,858,400	7,773,600	-1.1%
<u>LAW ENFORCEMENT TRUST FUND</u>					
Law Enforcement Trust	31,856	16,197	7,200	0	-100.0%
<u>HOLLY HILL POLICE EXPLORERS</u>					
Holly Hill Police Explorers	8,139	10,140	9,200	0	-100.0%
<u>HOLLY HILL PAL</u>					
Holly Hill PAL	9,200	7,833	14,300	0	-100.0%
<u>COMMUNITY REDEVELOPMENT TRUST FUND</u>					
Community Redevelopment	684,997	977,477	1,622,500	1,940,500	19.6%
CRA Capital Projects	6,419,033	293,896	5,888,000	0	-100.0%
Total Community Redevelopment	7,104,030	1,271,373	7,510,500	1,940,500	-74.2%
<u>COMMUNITY DEVELOPMENT BLOCK GRAND</u>					
Comm Development Block Grant	104,800	62,250	122,700	87,500	-28.7%
<u>LAW ENFORCEMENT GRANT FUND</u>					
LEBG	12,000	11,607	5,700	0	-100.0%
<u>STORMWATER MANAGEMENT</u>					
Local Shared Revenues	0	0	0	95,000	100.0%
Charges for Services	674,491	681,386	688,000	846,600	23.1%
Miscellaneous Revenues	25,053	43,471	45,000	45,000	0.0%
State Revolving Loan	252,694	0	0	0	0.0%
Transfers	42,000	42,000	42,000	42,000	0.0%
Appropriations	0	0	0	0	0.0%
Total Stormwater Management	994,238	766,857	775,000	1,028,600	32.7%

**CITY OF HOLLY HILL
REVENUE COMPARISON
2007-2008**

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 AMENDED	2007-2008 BUDGET	% CHANGE
<u>CAPITAL PROJECTS FUND</u>					
Capital Projects	209,497	169,769	1,040,000	0	-100.0%
<u>SOLID WASTE ENTERPRISE</u>					
Charges for Services	1,684,928	1,750,994	1,778,000	1,800,000	1.2%
Other Miscellaneous Revenue	3,063	3,912	4,000	4,200	5.0%
Federal & State Grants (FEMA)	465,950	(600,300)	0	0	0.0%
Appropriations	0	(235,798)	0	56,500	100.0%
Total Solid Waste Enterprise	2,153,941	918,808	1,782,000	1,860,700	4.4%
<u>WATER & SEWER ENTERPRISE</u>					
Water Revenue	2,124,158	2,193,332	2,290,300	2,345,800	2.4%
Sewer Revenue	2,146,102	2,208,893	2,323,700	2,381,100	2.5%
Interest Earnings	132,695	370,011	257,000	196,900	-23.4%
Impact Fees	98,700	1,434,318	123,000	76,300	-38.0%
Other Income	169,381	244,160	182,500	183,900	0.8%
Debt Proceeds	0	306,042	352,900	0	-100.0%
Appropriations	0	1,500,000	2,602,000	1,490,700	-42.7%
Transfers	65,300	62,250	0	0	0.0%
Total Water & Sewer	4,736,336	8,319,006	8,131,400	6,674,700	-17.9%
TOTAL REVENUES ALL FUNDS	22,022,836	19,969,320	27,256,400	19,365,600	-29.0%

**CITY OF HOLLY HILL
EXPENDITURE COMPARISON
2007-2008**

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 AMENDED	2007-2008 BUDGET	% CHANGE
<u>GENERAL FUND</u>					
General Government	\$1,651,576	\$1,732,507	\$1,863,400	\$1,930,000	3.6%
Public Safety	3,434,276	3,687,370	4,168,300	4,088,300	-1.9%
Public Services	1,310,078	2,211,596	1,369,900	1,362,400	-0.5%
Culture/Recreation	363,218	445,115	456,800	392,900	-14.0%
Transfers/Reserves	6,994	0	0	0	0.0%
Total General Fund	6,766,142	8,076,588	7,858,400	7,773,600	-1.1%
<u>LAW ENFORCEMENT TRUST FUND</u>					
Law Enforcement Trust	22,965	2,299	7,200	0	-100.0%
<u>HOLLY HILL POLICE EXPLORERS</u>					
Holly Hill Police Explorers	6,062	10,148	9,200	0	-100.0%
<u>HOLLY HILL PAL</u>					
Holly Hill PAL	7,408	15,086	14,300	0	-100.0%
<u>COMMUNITY REDEVELOPMENT TRUST FUND</u>					
Community Redevelopment	332,391	375,885	1,149,900	1,444,900	25.7%
CRA Debt Service	0	469,127	470,500	470,500	0.0%
CRA Capital Projects	96,308	432,890	5,890,100	25,100	-99.6%
Transfers/Reserves	0	25,000	0	0	0.0%
Total Community Redevelopment	428,699	1,302,902	7,510,500	1,940,500	-74.2%
<u>COMMUNITY DEVELOPMENT BLOCK GRANT</u>					
Community Development	91,655	62,250	122,700	87,500	-28.7%
<u>LAW ENFORCEMENT GRANT FUND</u>					
LLEBG	12,000	11,607	5,700	0	-100.0%
<u>STORMWATER DRAINAGE FUND</u>					
Stormwater Drainage	301,586	303,840	421,400	675,000	60.2%
Stormwater State Loan Debt Svc	372,606	353,616	353,600	353,600	0.0%
Total Water and Sewer Funds	674,192	657,456	775,000	1,028,600	32.7%
<u>CAPTIAL PROJECTS FUND</u>					
Capitai Projects	312,683	216,438	1,040,000	0	-100.0%
<u>SOLID WASTE ENTERPRISE</u>					
Solid Waste	1,960,094	1,990,704	1,782,000	1,860,700	4.4%
<u>WATER & SEWER ENTERPRISE</u>					
Water & Sewer	2,097,752	2,495,439	2,826,100	2,995,100	6.0%
Renewal and Replacement	999,072	500,357	2,123,500	1,013,000	-52.3%
W & S Construction	0	306,042	1,268,400	476,000	-62.5%
Debt Service	1,233,462	1,193,250	1,393,400	1,389,300	-0.3%
Reserves / Transfers	605,633	2,002,857	520,000	801,300	54.1%
Total Water and Sewer Funds	4,935,919	6,497,945	8,131,400	6,674,700	-17.9%
TOTAL EXPENDITURES ALL FUNDS	15,217,819	18,843,423	27,256,400	19,365,600	-29.0%

**CITY OF HOLLY HILL
SUMMARY OF EXPENDITURES
Budget 2007 - 2008**

	Operating	Capital	Debt Service/ Reserves/Trans	Total
<u>GENERAL FUND</u>				
General Government	1,753,300	65,000	111,700	1,930,000
Law Enforcement	2,298,700	0	0	2,298,700
Fire Control	1,327,300	0	0	1,327,300
Protective Inspection / Community Development	462,300	0	0	462,300
Transportation/Road & Street	714,800	184,300	0	899,100
Buildings & Grounds	463,300	0	0	463,300
Recreation	392,900	0	0	392,900
Reserves/Transfers/ Advances	0	0	0	0
Total General Fund	7,412,600	249,300	111,700	7,773,600
<u>LAW ENFORCEMENT TRUST FUND</u>	0	0	0	0
<u>HOLLY HILL POLICE EXPLORERS</u>	0	0	0	0
<u>HOLLY HILL PAL</u>	0	0	0	0
<u>COMMUNITY REDEVELOPMENT TRUST</u>	1,470,000	0	470,500	1,940,500
<u>COMMUNITY DEVELOPMENT BLOCK GRANT</u>	0	87,500	0	87,500
<u>LAW ENFORCEMENT GRANT FUND</u>	0	0	0	0
<u>STORMWATER DRAINAGE FUND</u>	415,900	181,000	431,700	1,028,600
<u>CAPITAL PROJECTS FUND</u>	0	0	0	0
<u>SOLID WASTE ENTERPRISE FUND</u>	1,431,200	0	429,500	1,860,700
<u>WATER & SEWER ENTERPRISE FUND</u>				
Water Utility Service	1,546,900	0	0	1,546,900
Sewer Service	1,400,200	0	42,000	1,442,200
Administrative	48,000	0	641,100	689,100
Debt Service	0	0	1,389,300	1,389,300
Renewal & Replacement	0	1,013,000	118,200	1,131,200
Water & Sewer Construction	0	476,000	0	476,000
Total Water & Sewer	2,995,100	1,489,000	2,190,600	6,674,700
 TOTAL EXPENDITURES	 13,724,800	 2,006,800	 3,634,000	 19,365,600

CITY OF HOLLY HILL
ESTIMATED FUND BALANCES
2007-2008

	Est Beginning Fund Balance Sept 30, 2007	Revenue Projection 2007-2008	Expenditure Projection 2007-2008	Estimated Fund Balance Sept 30, 2008	% of Expenditures
General Fund					
Unreserved	1,208,741	7,770,400	7,770,700	1,208,441	
Police Education	3,388	3,200	2,900	3,688	
	0				
Total General Fund	<u>1,212,129</u>	<u>7,773,600</u>	<u>7,773,600</u>	<u>1,212,129</u>	<u>15.6%</u>
	0				
Law Enforcement Trust	51,982	0	0	51,982	0.0%
	0				
Holly Hill Police Explorers	2,069	0	0	2,069	0.0%
	0				
Holly Hill PAL	17,712	0	0	17,712	0.0%
	0				
Community Redevelopment	142,048	1,940,500	1,940,500	142,048	7.3%
	0				
CRA Capital Projects	6,260,423	0	0	0	0.0%
	0				
Community Development Block Grant	0	87,500	87,500	0	0.0%
	0				
Law Enforcement Grant Fund	0	0	0	0	0.0%
	0				
Stormwater Drainage	1,301,708	1,028,600	1,028,600	1,301,708	126.6%
	0				
Capital Projects	103,838	0	0	103,838	0.0%
	0				
Solid Waste	493,234	1,804,200	1,860,700	436,734	23.5%
	0				
Water and Sewer	1,276,049	5,184,000	5,543,500	916,549	16.5%
	0				
Renewal & Replacement	782,046	494,000	1,013,000	263,046	26.0%
	0				
	0				
	0				
TOTAL	<u>11,643,238</u>	<u>18,312,400</u>	<u>19,247,400</u>	<u>4,447,815</u>	<u>23.1%</u>

CITY OF HOLLY HILL
NOTES PAYABLE
2007 - 2008

Present notes payable are summarized as follows

<u>Lender / Purpose</u>	Principal Balance 2006-07	Principal Payment 2007-08	Interest Payment 2007-08	Principal Balance 9/30/2008
GENERAL FUND				
<u>Sun Bank of Volusia County-</u>				
(1) New Gym , City Hall/Fire Station Renovation	(2) 111,700	108,700	3,000	0
NOTES PAYABLE BALANCE	<u>111,700</u>	<u>108,700</u>	<u>3,000</u>	<u>0</u>

(1) Pledged Revenue Utility Service Taxes

(2) Payoff 3/2008

**CITY OF HOLLY HILL
REDEVELOPMENT REVENUE BOND *
SERIES 2005
\$6,331,000
BUDGET YEAR 2007 - 2008**

DEBT SERVICE REQUIREMENTS TO MATURITY

	FISCAL YEAR ENDING	PRINCIPAL	INTEREST	TOTAL DEBT SERVICE
OCTOBER 1	2008	203,140	267,329	470,469
	2009	212,446	258,023	470,469
	2010	222,179	248,290	470,469
	2011	232,357	238,111	470,468
	2012	243,003	227,466	470,469
	2013	254,135	216,333	470,468
	2014	265,778	204,691	470,469
	2015	277,954	192,515	470,469
	2016	290,688	179,781	470,469
	2017	304,005	166,463	470,468
	2018	317,933	152,536	470,469
	2019	332,498	137,971	470,469
	2020	347,731	122,738	470,469
	2021	363,661	106,807	470,468
	2022	380,322	90,147	470,469
	2023	397,745	72,723	470,468
	2024	415,967	54,501	470,468
	2025	435,024	35,444	470,468
	2026	454,954	15,515	470,469
	TOTAL	5,951,520	2,987,383	8,938,903

* Redevelopment Agency Capital Improvement Program

CITY OF HOLLY HILL
FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
STORMWATER MANAGEMENT LOAN CS12070906P *
\$5,600,214
BUDGET YEAR 2007 - 2008

DEBT SERVICE REQUIREMENTS TO MATURITY

	FISCAL YEAR			TOTAL DEBT
	ENDING	PRINCIPAL	INTEREST	SERVICE
OCTOBER 1	2008	246,351	107,266	353,616
	2009	252,027	101,590	353,616
	2010	257,839	95,777	353,616
	2011	263,792	89,825	353,616
	2012	269,888	83,729	353,616
	2013	276,131	77,485	353,616
	2014	282,526	71,091	353,616
	2015	289,075	64,542	353,616
	2016	295,783	57,833	353,616
	2017	302,654	50,962	353,616
	2018	309,692	43,924	353,616
	2019	316,901	36,715	353,616
	2020	324,286	29,330	353,616
	2021	331,851	21,765	353,616
	2022	339,601	14,015	353,616
	2023	347,540	6,076	353,616
	TOTAL	4,705,937	951,925	5,657,862

* State Revolving Loan for Stormwater Management Improvements

CITY OF HOLLY HILL
FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
WASTEWATER TREATMENT LOAN CS12070905P *
\$2,337,416
BUDGET YEAR 2007 - 2008

DEBT SERVICE REQUIREMENTS TO MATURITY

	FISCAL YEAR ENDING	PRINCIPAL	INTEREST	TOTAL DEBT SERVICE
OCTOBER 1	2008	104,965	55,477	160,442
	2009	108,255	52,187	160,442
	2010	111,648	48,794	160,442
	2011	115,147	45,295	160,442
	2012	118,756	41,686	160,442
	2013	122,478	37,964	160,442
	2014	126,317	34,125	160,442
	2015	130,276	30,166	160,442
	2016	134,359	26,083	160,442
	2017	138,570	21,872	160,442
	2018	142,913	17,529	160,442
	2019	147,392	13,050	160,442
	2020	152,011	8,431	160,442
	2021	156,776	3,666	160,442
	TOTAL	1,809,860	436,326	2,246,186

* State Revolving Loan for Sewer System Rehabilitation.

**CITY OF HOLLY HILL
 BONDS PAYABLE
 WATER & SEWER SERIES 2002 - \$14,030,000
 BUDGET YEAR 2007 - 2008**

DEBT SERVICE REQUIREMENTS TO MATURITY

	FISCAL YEAR ENDING	PRINCIPAL	INTEREST	TOTAL DEBT SERVICE
OCTOBER 1	2008	565,000	511,656	1,076,656
	2009	585,000	491,881	1,076,881
	2010	605,000	471,821	1,076,821
	2011	625,000	447,831	1,072,831
	2012	655,000	423,612	1,078,612
	2013	680,000	397,412	1,077,412
	2014	710,000	369,532	1,079,532
	2015	745,000	334,032	1,079,032
	2016	780,000	296,782	1,076,782
	2017	810,000	262,462	1,072,462
	2018	850,000	226,012	1,076,012
	2019	890,000	186,700	1,076,700
	2020	930,000	144,425	1,074,425
	2021	980,000	100,250	1,080,250
	2022	1,025,000	51,250	1,076,250
TOTAL		11,435,000	4,715,661	16,150,661

**CITY OF HOLLY HILL
WATER & SEWER BOND
SERIES 2005
\$1,500,000
BUDGET YEAR 2007 - 2008**

DEBT SERVICE REQUIREMENTS TO MATURITY

	FISCAL YEAR ENDING	PRINCIPAL	INTEREST	TOTAL DEBT SERVICE
OCTOBER 1	2008	55,000	53,289	108,289
	2009	60,000	51,188	111,188
	2010	60,000	48,896	108,896
	2011	60,000	46,604	106,604
	2012	65,000	44,312	109,312
	2013	65,000	41,829	106,829
	2014	70,000	39,346	109,346
	2015	70,000	36,672	106,672
	2016	75,000	33,998	108,998
	2017	80,000	31,133	111,133
	2018	80,000	28,077	108,077
	2019	85,000	25,021	110,021
	2020	85,000	21,774	106,774
	2021	90,000	18,527	108,527
	2022	95,000	15,089	110,089
	2023	95,000	11,460	106,460
	2024	100,000	7,831	107,831
	2025	105,000	4,011	109,011
TOTAL		1,395,000	559,057	1,954,057

**CITY OF HOLLY HILL
PERSONNEL SUMMARY**

	<u>2005-2006</u> Budgeted Positions	<u>2006-2007</u> Budgeted Positions	<u>2007-2008</u> Budgeted Positions
GENERAL GOVERNMENT			
<u>City Manager</u>			
City Manager	1	1	1
City Clerk	1	1	1
IT Manager	1	1	1
Admin Assistant	1	1	1
IT Assistant	1	1	0.5
	<u>5</u>	<u>5</u>	<u>4.5</u>
<u>Finance and Administration</u>			
Finance Director	1	1	1
Technical Advisor	0	0	1
Asst Finance Director	1	1	1
Accountant	1	1	0
Accounting Clerk III	1	1	1
Accounting Clerk II	1	1	1
Customer Serv Coordinator	1	1	1
Customer Serv Clerk III	1	1	1
Customer Serv Clerk II	1	1	1
Customer Serv Clerk I	1	1	1
	<u>9</u>	<u>9</u>	<u>9</u>
<u>Human Resources/Civil Service</u>			
Human Resources Director	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>
PUBLIC SAFETY			
<u>Law Enforcement</u>			
Director of Public Safety	1	1	1
Police Commander	1	1	1
Police Sergeant	6	6	6
Police Corporal	7	7	7
Police Investigator	3	3	2
Drug Investigator	0	0	0
Police Officer	12	12	11
Admin Assistant	1	1	1
Staff Assistant/CID	1	1	0
Police Service Clerk	3	3	2
Community Service Officer	1	1	1
	<u>36</u>	<u>36</u>	<u>32</u>
<u>Fire Control</u>			
Fire Division Chief	1	1	1
Fire Lieutenant	2	2	2
Fire Inspector	1	1	1
Driver / Engineer	3	4	3
Firefighter/ Paramedic	5	4	3
Firefighter/ EMT	4	4	3
Staff Assistant	0.5	0.5	1
	<u>16.5</u>	<u>16.5</u>	<u>14</u>

**CITY OF HOLLY HILL
PERSONNEL SUMMARY**

	<u>2005-2006</u> Budgeted Positions	<u>2006-2007</u> Budgeted Positions	<u>2007-2008</u> Budgeted Positions
<u>Protective Inspection</u>			
Chief Building Official	1	1	1
Community Development Director	1	1	1
Property Maintenance Inspector	1	1	1
Licensing/Permit Coordinator	1	1	1
Community Service Officer	2	2	2
	<hr/> 6	<hr/> 6	<hr/> 6
 PUBLIC SERVICES			
<u>Administration</u>			
Public Works Director	1	1	1
City Engineer	1	1	0
City Technician	0	0	1
Utilities Supervisor	1	1	1
Admin Assistant	1	1	1
Staff Assistant/PW	1	1	0
	<hr/> 5	<hr/> 5	<hr/> 4
 <u>Transportation/Road & Street Facilities</u>			
Garage Supervisor	1	1	1
Streets Foreman	1	1	1
Senior Mechanic	2	2	2
Equipment Operator/Maint Worker	4	4	4
	<hr/> 8	<hr/> 8	<hr/> 8
 <u>Buildings & Grounds</u>			
Buildings & Grounds Supervisor	1	1	0
Tradesworker	1	1	1
Equipment Operator/Maint Worker	6	6	2
Custodian	2	2	2
Heavy Equipment Operator	1	1	1
	<hr/> 11	<hr/> 11	<hr/> 6
 <u>Recreation</u>			
Recreation Director	1	1	1
Recreation Supervisor	1	1	1
Program Administrator	1	1	1
Custodian	1	1	1
Caretaker (1 PT)	0.5	0.5	0.5
PAL- Program Asst (2 PTE)	2	2	1
Aquatics/Life Guard (2 PTE)	1	1	1
	<hr/> 7.5	<hr/> 7.5	<hr/> 6.5
 <u>Community Redevelopment Trust Fund</u>			
Community Redevelopment Area Coordinator	1	1	1
Community Service Officer	0	0	1
	<hr/> 1	<hr/> 1	<hr/> 2
 <u>Stormwater Drainage</u>			
Equipment Operator/Maint Worker I	1	1	1
Equipment Operator/Maint Worker	3	3	2
	<hr/> 4	<hr/> 4	<hr/> 3

**CITY OF HOLLY HILL
PERSONNEL SUMMARY**

	<u>2005-2006</u> Budgeted Positions	<u>2006-2007</u> Budgeted Positions	<u>2007-2008</u> Budgeted Positions
<u>Garbage/Solid Waste Control</u>			
Solid Waste Coordinator	<u>0</u>	<u>0</u>	<u>0</u>
	0	0	0
 PUBLIC UTILITIES			
<u>Water Utility Service/Water Plant</u>			
Chief Water Plant Operator	1	1	1
Water Plant Operator	5	5	5
Utility Mechanic	3	3	3
Meter Reader	<u>2.5</u>	<u>2</u>	<u>2</u>
	11.5	11	11
 <u>Sewer Service/Water Pollution Control Plant</u>			
Chief Wastewater Plant Operator	1	1	1
Lab Technician	1	1	1
Plant Operator	5	5	5
Plant Operator Trainee	0	1	0
Sludge Belt Press Operator	1	1	1
Utility Mechanic	<u>3</u>	<u>3</u>	<u>3</u>
	11	12	11
 TOTAL PERSONNEL	 132.5	 133.0	 118.0

**CAPITAL OUTLAY
2007 – 2008**

All capital outlay and improvements included in this 2007-08 budget are listed on the following pages.

The following summaries describe significant non-routine capital expenditures affecting current and future operating budgets and services.

1. AS400 Computer System Replacement / Upgrade

Replace the City's existing AS400 that has become obsolete.

Cost: \$30,000

Source: General Revenue/Water & Sewer

Impact: Improve daily performance throughout the city. Increase productivity and reduce maintenance and repairs.

2. Street Resurfacing Program

Continuing five year plan.

Cost: \$75,000

Source: Gas Tax

Impact: Reduced labor and materials for maintenance and repair of roads.

3. Sidewalk Program

Continuing five year plan to build new sidewalks.

Cost: \$87,500

Source: CDBG - \$87,500

Impact: Improve safety for pedestrians.

4. Florida East Coast Railroad Crossing

Florida East Coast Railroad Crossing Improvements.

Cost: \$109,300

Source: General Revenue

Impact: Improve safety at railroad crossing.

5. Stormwater Management Program

Installation of pipes in ditches located within the canal system.

Cost: \$45,000

Source: Stormwater Fees

Impact: Improved flow of stormwater during rainy season and reduce the possibilities of flooding conditions during tropical storms and hurricanes. Maintenance costs estimated at \$5,000 annually.

6. Installation of Two Stormwater Boxes

Third Street Outfall Pollution Removal Device Project

Cost: \$136,000

Source: Stormwater Fees - \$41,000

Stormwater Grant - \$95,000

Impact: Improve the quality of stormwater discharged to the Halifax River.

**CAPITAL OUTLAY
2007 - 2008**

7. Reuse Water Line and Irrigation System

Construct reuse water line and irrigation system for the water treatment plant common areas to meet obligation imposed by the St. Johns River Water Management District to increase the use of treated sewage (reuse water) to avoid discharging into the canal and the Halifax River.

Cost: \$39,000 Source: Sewer Charges

Impact: Possibility of failure to meet regulatory requirements. Annual maintenance costs estimated at \$2,500.

8. Alabama Reuse Main & Reuse Line to Hollyland Park

Meet obligation imposed by the St. Johns River Water Management District to increase the use of treated sewage (reuse water) to avoid discharging into the canal and the Halifax River.

Cost: \$305,000 Source: Sewer Charges

Impact: Irrigate City ballfields and a 160 unit subdivision under construction. Possibility of failure to meet regulatory requirements.

9. Potable Water Treatment Plant Upgrade

Modification of the water treatment plant and processes to meet current and new regulatory requirements.

- Aeration Structure Improvements
- Lime Softening Drive Replacement and Upgrade
- Filter Instrumentation and Structural Repair
- Clear well Ground Storage Upgrades
- Plant Instrumentation
- Recarbonation Covers and Disinfection
- Filter Media Replacement and Enclosure

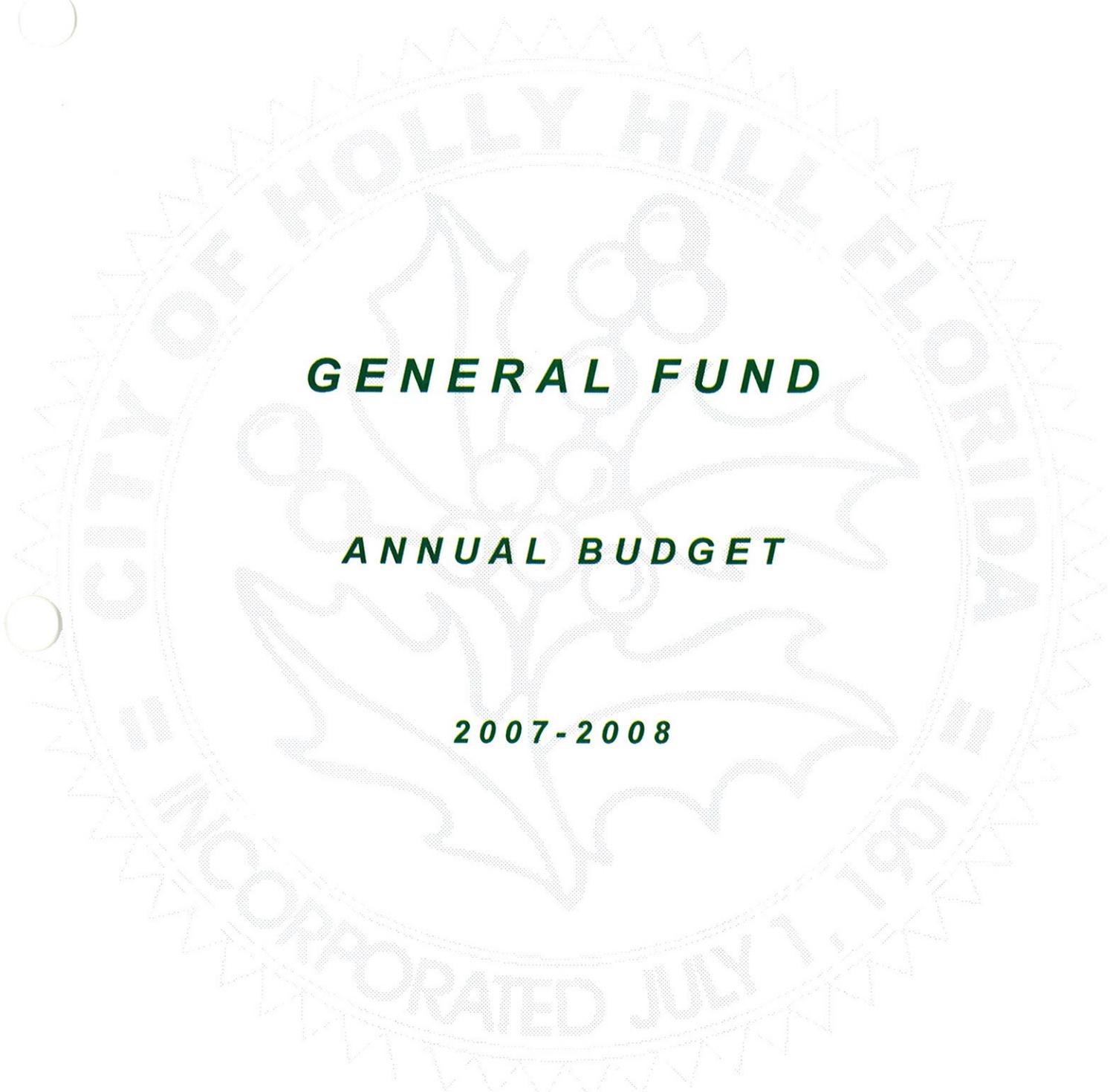
Cost: \$475,000 Source: Series 2005 Water and Sewer Bond

Impact: No additional operating costs are anticipated. Annual debt service cost is approximately \$81,000 annually for 20 years.

CITY OF HOLLY HILL
FISCAL YEAR 2007 - 2008
CAPITAL OUTLAY

A list of Capital Outlay Items proposed for each department is noted below:

	ITEM COST	TOTAL COST
General Government		65,000
Online Credit Card Payment System	25,000	
AS400	30,000	
Hardware, Misc	5,000	
Software, Misc	5,000	
Law Enforcement		\$25,100
Laptop & Mount	3,100	
Vehicles - Crown Victoria (1) - Patrol	22,000	
Transportation/Road & Street Facilities		\$184,300
Street Resurfacing Program	75,000	
FEC Railroad Crossing (Completed 06-07 FY)	109,300	
TOTAL GENERAL GOV'T CAPITAL OUTLAY		\$274,400
Community Development Block Grant Fund		\$87,500
Sidewalks - Flomich Street (replace)	87,500	
Stormwater Management		\$181,000
Installation of Pipes in Ditches (Canal System)	45,000	
Third Street Outfall Pollution Removal Device Project	136,000	
Renewal & Replacement		\$1,013,000
Water		
Elevated Tank Altitude Control Valve	10,000	
Irrigation System - Water Plant	39,000	
Fire Hydrant Replacements (NE Quad)	5,000	
Lab Repairs	20,000	
Compact Pickup Truck (Replace #18)	12,000	
Slurry Pumping System	20,000	
Scada System Upgrades	20,000	
TOTAL R&R WATER		\$126,000
Sewer		
Misc. Wastewater Building Upgrades	15,000	
Hurricane Shutters for Observation Tower	5,000	
Sewer System Maintenance (lining) 2006-07	395,000	
Sewer System Maintenance (lining) 2007-08	80,000	
Alabama Reuse Main	250,000	
Lift Station #24 Extension to Mirage	15,000	
Reuse Line to Hollyland Park	55,000	
Equalization Drives	6,000	
Solids Handling Equipment	18,000	
Reuse Pumping Station, G.M.	13,000	
Alum Tank & Pumps, G.M.	3,000	
Effluent Pumping System, G.M.	7,000	
Bar Screen & Pista Gril, G.M.	5,000	
Dissolved Air Flootation Unit, G.M.	7,000	
Chemical Storage Building, G.M.	5,000	
Sand Filter, G.M.	8,000	
TOTAL R&R SEWER		\$887,000
Water & Sewer Construction		\$476,000
Water		
Potable Water Treatment Plant Upgrades Phase I	476,000	
-- Aeration Upgrades		
-- Lime Softening Drive Replacement & Upgrade		
-- Filter Instrumentation & Structural Repair		
-- Clearwell Ground Storage Upgrades		
-- Plant Instrumentation		
TOTAL 2007 - 2008 CAPITAL OUTLAY		\$2,306,300

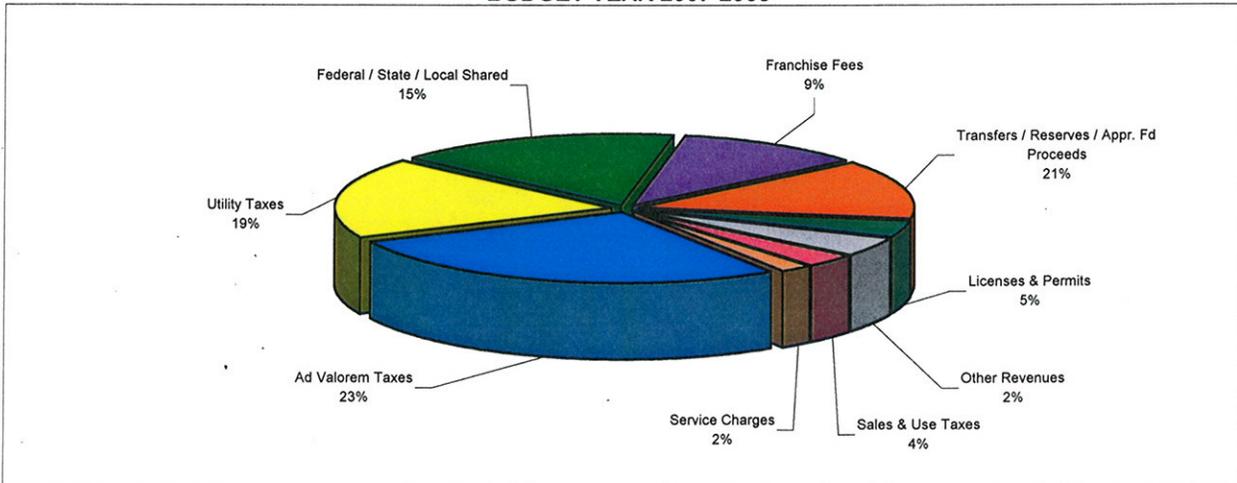


GENERAL FUND

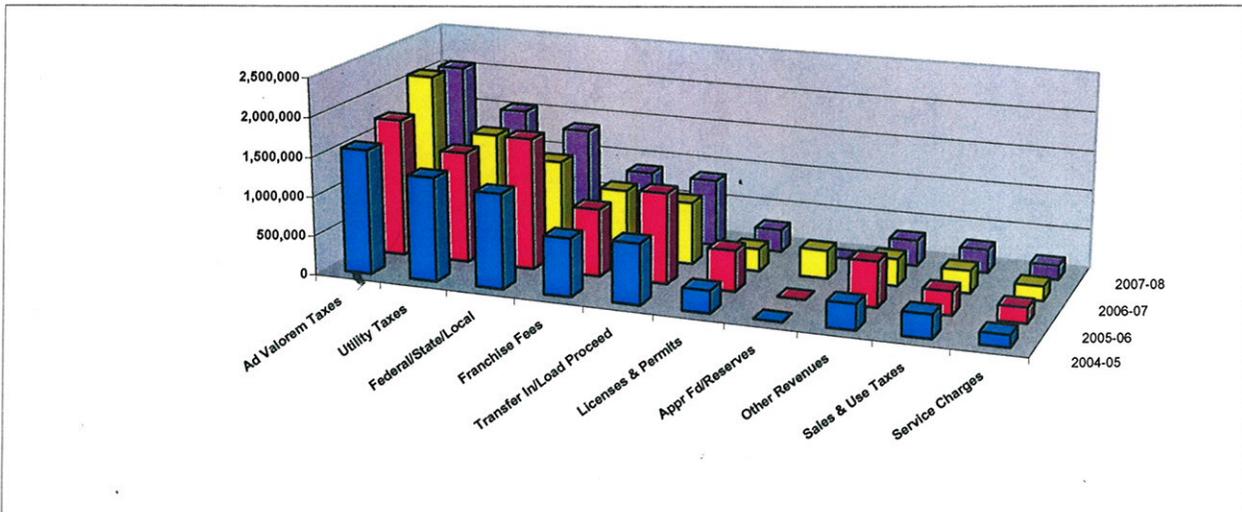
ANNUAL BUDGET

2007-2008

**CITY OF HOLLY HILL
GENERAL FUND REVENUES
BUDGET YEAR 2007-2008**



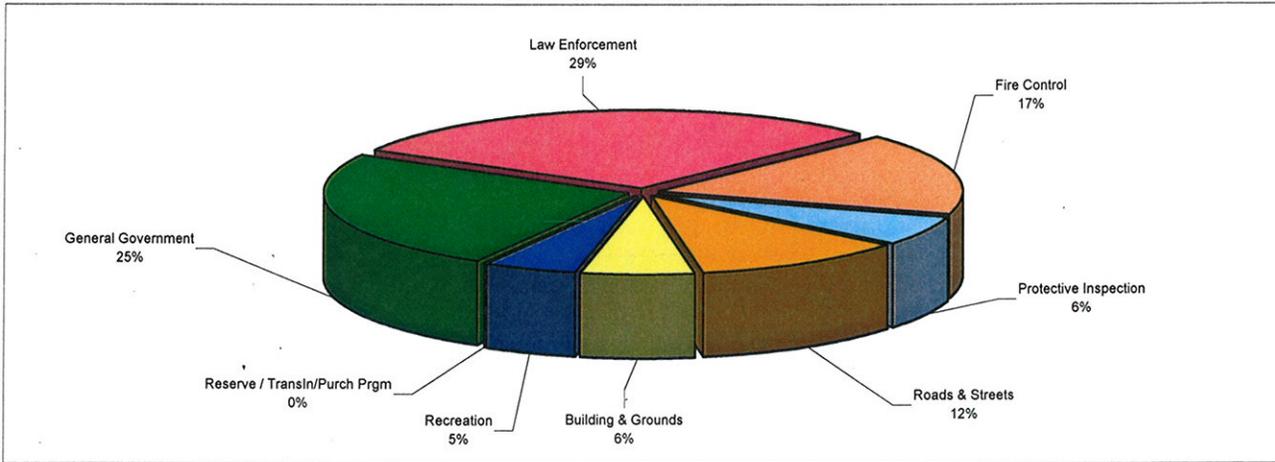
Ad Valorem Taxes	2,061,000	Licenses & Permits	286,100
Utility Taxes	1,546,800	Other Revenues	325,100
Federal / State / Local Shared	1,355,300	Sales & Use Taxes	294,300
Franchise Fees	873,300	Service Charges	179,800
Transfers / Reserves / Appr Fd	851,900	Total Revenue	7,773,600



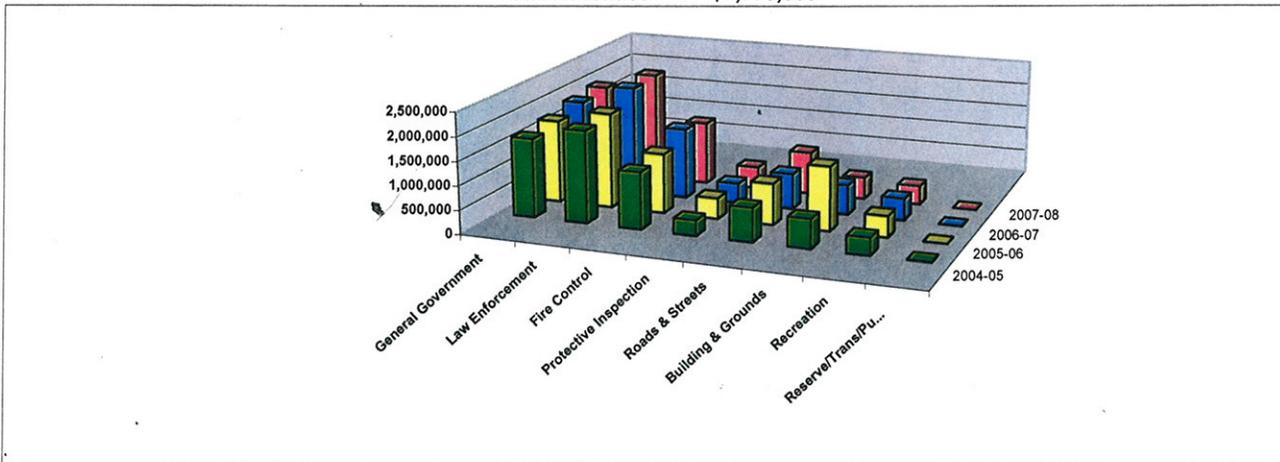
FOUR YEAR HISTORY

	2004-05	2005-06	2006-07	2007-08
	1580436	ACTUAL	AMENDED	BUDGET
Ad Valorem Taxes	1,580,436	1,751,822	2,130,800	2,061,000
Utility Taxes	1,318,201	1,411,068	1,435,000	1,546,800
Federal/State/Local	1,201,951	1,669,074	1,160,800	1,355,300
Franchise Fees	737,798	857,609	868,500	873,300
Transfer In/Load Proceed	767,167	1,148,400	796,900	851,900
Licenses & Permits	284,737	518,996	286,100	286,100
Appr Fd/Reserves	0	0	362,100	0
Other Revenues	322,697	569,748	345,600	325,100
Sales & Use Taxes	296,820	294,645	288,100	294,300
Service Charges	148,993	194,118	184,500	179,800
TOTAL REVENUES	\$6,658,800	\$8,415,480	\$7,858,400	\$7,773,600

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
BUDGET YEAR 2007-2008**



General Government	1,930,000
Law Enforcement	2,298,700
Fire Control	1,327,300
Protective Inspection	462,300
Roads & Streets	899,100
Building & Grounds	463,300
Recreation	392,900
Reserve / TransIn/Purch Prgm	0
Total Revenues	\$7,773,600



FOUR YEAR HISTORY

	2003-2004	2004-2005	2005-2006	2006-2007
	ACTUAL	ACTUAL	AMENDED	BUDGET
EXPENDITURES				
General Government	1,651,576	1,732,507	1,863,400	1,930,000
Law Enforcement	1,926,265	1,995,109	2,269,900	2,298,700
Fire Control	1,190,952	1,254,474	1,479,600	1,327,300
Protective Inspection	317,059	437,487	418,800	462,300
Roads & Streets	704,166	866,983	745,000	899,100
Building & Grounds	605,912	1,344,613	624,900	463,300
Recreation	363,218	445,115	456,800	392,900
Reserve/Trans/Purch Prgm	6,994	0	0	0
TOTAL EXPENDITURES	\$6,766,142	\$8,076,288	\$7,858,400	\$7,773,600

GENERAL FUND REVENUE EXPLANATION 2007-08

Property Tax Revenue

The General Fund revenue projections include ad valorem tax revenue of \$2,504,283 less \$467,300 to be placed in the Community Redevelopment Trust Fund. This estimate is based on the rate of \$3.68177 per \$1,000 assessed valuation of \$701,221,092. The proposed millage rate is \$3.68177 which is 5.00% below the rolled-back rate. The current year estimated gross taxable value increased by \$65,124,809, or 10.24% from the 2006 final gross taxable value of \$636,096,283. The following table provides a summary of the City's anticipated tax collections at the rate of 97% estimated collections.

Gross taxable value	\$701,221,092
Less exemptions	
(new construction + additions - deletions)	10,989,241
Adjusted taxable value	690,231,851
Rate per \$1,000	3.68177
2006 tax levy	2,581,735
Estimated % of collections	97%
Estimated current tax collections	2,504,283

Sales and Use Taxes

The City receives a percentage of the first two cents (\$.02) per gallon of the six-cent local option gas tax charged in Volusia County, which is allocated among the cities except the City of Deltona, on an equally weighted basis of taxable value and population. This revenue, estimated at \$171,300 is based on the state revenue projections for 2007-08.

Local Option Gas Tax revenue is restricted by F.S.S. 336.025(C) to "transportation expenditures". These expenditures include road and street maintenance and equipment, drainage, street lighting, engineering, signalization and bridge maintenance as well as other transportation expenditures.

The 2nd Local Option Gas Tax of five cents (\$.05) per gallon charged in Volusia County is also allocated among the cities based on population and taxable value. This gas tax is restricted to "transportation expenditures needed to meet the requirements of the capital improvements element of an adopted comprehensive plan". Expenditures may not include routine maintenance of roads. This revenue, estimated at \$123,000, is based on State revenue projections for 2007-08.

Franchise Fees

Based on eight months' collections, revenue from franchise fees is expected to be higher than the 2006-07 budget. The following table shows the franchise fee charged to various companies:

Florida Power & Light	6%
Peoples Gas	6%
Towing Services	\$19,600

Utility Service Taxes

Based on current and historical revenue information, the electric and gas utility taxes are expected to be higher than the 2006-07 budget. New to this fiscal year is a utility tax on the water utility.

Electric	10%
Gas	10%
Water	10%

Telecommunications Tax

During the 2000 regular session, the Florida Legislature created the "Communications Services Tax Simplification Law" which combines seven different state and local taxes or fees and replaces these revenues with a two tiered tax composed of a state tax and a local option tax on communications services. The state provided conversion rates based on estimated numbers from 1999. The city's rate is 5.22% on these services. The revenues that are combined are the cable and telecommunications franchise fees and the telecommunications utility tax. Based on eight months collections, the revenues are estimated to be the same for 2007-08.

Licenses and Permits

Revenue from occupational licenses is expected to be the same as the 2006-07 budget. Permit fees and inspection fees are expected to be lower than anticipated in the 2006-07 budget.

State Shared Revenues

This revenue is received from the State for grants, one-half cent of the state sales tax, mobile home licenses, alcoholic beverage licenses and motor fuel tax rebate. The State Revenue Sharing line item is composed of a portion of state sales tax and the 8th cent motor fuel tax. Currently, 26.62% of the City's State Revenue Sharing funds are from the 8th cent motor fuel tax. F.S.S. 206.605(3) restricts this amount, approximately \$123,000 to road use only. This use includes the purchase of transportation facilities and road and street rights-of-way, construction reconstruction and maintenance of roads and streets. The F.S.S. 206.625(1) provides that the return of tax paid by the City (Motor Fuel Tax Rebate) will also be used for roads and streets construction, reconstruction, and maintenance. Anticipated collections of the State Revenue Sharing and Half-Cent Sales Tax revenue are expected to be the same as 2006-07 estimates.

Local Shared Revenues

This revenue is monies received from the County or other local and regional agencies for grants and for the City share of County licenses. Based on current year's collections, the city's share of county licenses is expected to be about the same as 2006-07 estimates.

Payments in Lieu of Taxes

Enterprise and Special Revenue funds make payments in lieu of taxes to the general fund at an annual rate of 6%. For the 2007-08 budget year this is estimated at \$252,600.

Fines and Forfeitures

Court fines and police education revenues are expected to be about the same as 2006-07 based on current receipts. Code enforcement fines and parking violations are anticipated to be about the same as the current year.

Interest Earnings

Interest earnings are based on current average earnings and are expected to be higher than estimates in the 2006-07 budget.

Miscellaneous Revenues

Surplus Sales - The City anticipates that obsolete equipment items will be sold for an estimated \$20,000.

Other Miscellaneous Revenue - Current projections indicate these revenues will remain about the same as 2006-07 budget.

Appropriated Fund Balances and Reserves

Fund balance appropriations for current year projects which are being reappropriated and new capital items and projects totaling \$250,000 are planned in this budget.

Transfers

Transfers from the Water and Sewer Enterprise Fund and the Solid Waste Enterprise Fund totaling \$851,900 will defray those funds' administrative expenses and share of debt service payments for City Hall Renovations budgeted in the General Fund.

**CITY OF HOLLY HILL
GENERAL FUND REVENUES**

FUND 001	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
AD VALOREM TAXES						
311.10.00	Current Ad Valorem Taxes	1,563,389	1,746,671	2,118,800	2,118,800	2,051,000
311.20.00	Delinquent Ad Valorem Taxes	17,047	5,151	15,000	12,000	10,000
	Total Ad Valorem Taxes	1,580,436	1,751,822	2,133,800	2,130,800	2,061,000
SALES AND USE TAXES						
312.41.00	Local Option Gas Tax	172,482	171,016	174,600	167,600	171,300
312.41.10	2nd Local Option Gas Tax	124,338	123,629	128,300	120,500	123,000
	Total Sales and Use Taxes	296,820	294,645	302,900	288,100	294,300
INSURANCE PREMIUM TAX DOLLARS						
312.51.00	Fire Ins. Premium Tax	48,422	53,677	0	53,700	53,700
312.52.00	Casualty Ins. Premium Tax	74,699	74,699	0	74,700	74,700
	Total Insurance Premium Tax Dollars	123,121	128,376	0	128,400	128,400
FRANCHISE FEES						
313.10.00	Electricity	703,538	822,824	775,000	833,700	833,700
313.40.00	Gas	12,990	15,152	13,000	15,200	20,000
313.91.00	Towing Services	21,270	19,633	19,600	19,600	19,600
	Total Franchise Fees	737,798	857,609	807,600	868,500	873,300
UTILITY SERVICE TAXES						
314.10.00	Electricity	757,813	785,546	780,000	785,000	785,000
314.40.00	Gas	32,357	39,408	32,000	50,000	50,000
314.30.00	Water	0	0	0	0	150,000
	Total Utility Taxes	790,170	824,953	812,000	835,000	985,000
LOCAL COMMUNICATIONS SERVICE TAX						
315.10.00	Telecommunications	528,031	586,115	600,000	600,000	561,800
	Total Local Communications Serv Tax	528,031	586,115	600,000	600,000	561,800
	Total Taxes	4,056,375	4,443,521	4,656,300	4,850,800	4,903,800
LICENSES & PERMITS						
321.10.00	Local Business Tax Receipts	174,209	175,866	175,000	182,000	182,000
322.10.00	Building Permits	68,020	203,473	200,000	67,600	67,600
322.11.00	Electrical Permits	8,725	59,212	63,000	14,400	14,400
322.12.00	Plumbing Permits	3,776	44,259	48,000	6,500	6,500
322.13.00	Mechanical Permits	3,834	9,346	12,000	3,800	3,800
329.10.00	Other Licenses & Permits	5,359	7,244	7,000	6,200	6,200
329.20.00	Inspection Fees	20,816	19,597	20,000	5,600	5,600
	Total Licenses & Permits	284,737	518,996	525,000	286,100	286,100
FEDERAL SHARED REVENUES						
331.22.00	Part-time COPS Grant	0	0	0	0	0
331.22.10	COPS More Grant	0	0	0	0	0
331.22.15	COPS More Grant 2002 (Tech Equip)	0	0	0	0	0
331.24.00	Byrne Grant / PAL	0	0	0	0	0
331.24.10	Byrne Grant/Police Investigator	15,000	0	0	0	0
331.26.00	Bulletproof Vest Grant	0	0	0	0	0
331.29.20	FEMA / Firefighters Grant	0	0	0	0	0
331.52.00	FEMA Reimbursement	0	446,664	0	0	0
	Total Federal Shared Revenues	15,000	446,664	0	0	0

**CITY OF HOLLY HILL
GENERAL FUND REVENUES**

FUND 001	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
STATE SHARED REVENUES						
334.16.00	Historical Grant	0	14,750	0	0	0
334.52.00	FEMA Reimbursement	0	24,275	0	0	0
335.12.00	State Revenue Sharing	438,988	445,903	453,900	453,900	410,600
335.14.00	Mobile Home Licenses	17,095	15,993	17,000	15,000	15,000
335.15.00	Alcohol Beverage Licenses	7,631	7,702	7,600	7,700	7,700
335.18.00	Half Cent Sales Tax	700,019	691,925	691,500	665,000	650,200
335.23.00	Firefighter Supplemental Comp.	813	1,144	1,500	600	600
335.41.00	Motor Fuel Tax Rebate	416	295	300	300	300
	Total State Shared Revenues	<u>1,164,961</u>	<u>1,201,987</u>	<u>1,171,800</u>	<u>1,142,500</u>	<u>1,084,400</u>
LOCAL SHARED REVENUES						
337.20.00	County Contrib EMS Grant	3,690	3,310	0	0	0
336.20.00	City Share of County Licenses	18,299	17,113	18,300	18,300	18,300
	Total Local Shared Revenues	<u>21,989</u>	<u>20,423</u>	<u>18,300</u>	<u>18,300</u>	<u>18,300</u>
PAYMENTS IN LIEU OF TAXES						
339.20.00	Stormwater Drainage	0	0	0	0	33,900
339.30.00	Solid Waste	0	0	0	0	85,600
339.40.00	Water and Sewer Fund	0	0	0	0	133,100
	Total Payments in Lieu of Taxes	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>252,600</u>
	Total Shared Revenues	<u>1,201,951</u>	<u>1,669,074</u>	<u>1,190,100</u>	<u>1,160,800</u>	<u>1,355,300</u>
CHARGES FOR SERVICES						
341.20.00	Zoning Fees	3,885	5,370	20,000	10,000	5,000
341.30.00	Sales of Maps/Publications	245	800	600	300	300
341.40.00	Certifications/Copies/Research	7,511	8,127	7,000	7,000	7,000
342.10.10	Police Services/Reports/Copies/Other	1,557	1,356	1,500	1,500	1,500
342.10.20	Police Services/Fingerprinting/False Alarms	1,978	7,832	3,500	7,500	7,500
342.20.00	Fire Programs	0	1,425	1,500	1,500	1,500
342.20.10	False Alarms/Fire	0	3,700	3,500	3,500	3,500
344.90.10	Median/Roadway Maintenance (DOT)	32,950	32,950	33,000	31,400	31,400
344.90.12	Traffic Signal Maint (DOT)	8,851	9,117	9,300	9,300	9,600
344.90.20	Sidewalk Fee	12,978	16,094	15,000	16,000	16,000
344.90.30	R-O-W Maint. Volusia Cty	0	5,229	2,500	2,500	2,500
347.21.00	Program Activity Fees	68,741	88,048	80,000	80,000	80,000
347.53.00	Sica Hall Revenues	10,296	14,070	13,000	14,000	14,000
	Total Charges for Services	<u>148,993</u>	<u>194,118</u>	<u>190,400</u>	<u>184,500</u>	<u>179,800</u>
JUDGEMENTS & FINES						
351.10.00	Court Fines	30,492	29,496	31,700	29,000	29,000
351.30.00	Police Education	4,057	3,296	3,400	3,200	3,200
351.50.00	Code Enforcement Fines	770	3,550	3,000	200	3,000
351.60.00	Parking Violations	693	565	400	0	200
359.10.00	Other Fines and Forfeitures	0	0	0	0	0
	Total Judgements & Fines	<u>36,012</u>	<u>36,907</u>	<u>38,500</u>	<u>32,400</u>	<u>35,400</u>

**CITY OF HOLLY HILL
GENERAL FUND REVENUES**

FUND 001	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
INTEREST EARNINGS						
361.10.00	Investments	22,259	47,276	25,000	33,400	33,400
361.20.00	Investments/State Bd of Administration	40,018	71,853	68,000	68,000	68,000
	Total Interest Earnings	<u>62,277</u>	<u>119,129</u>	<u>93,000</u>	<u>101,400</u>	<u>101,400</u>
SALES & COMPENSATION/LOSS OF FIXED ASSETS						
364.41.00	Surplus Sales (Equip., Land, Bldgs.)	7,325	12,062	20,000	20,000	20,000
364.42.00	Insurance Proceeds/Loss	28,236	45,326	0	2,300	0
	Total Sales & Compensation	<u>35,561</u>	<u>57,388</u>	<u>20,000</u>	<u>22,300</u>	<u>20,000</u>
CONTRIBUTIONS						
366.90.00	Contributions & Donations	10,734	9,044	4,500	4,500	4,500
366.90.10	Explorers/VIP Donations	2,981	649	0	0	0
366.90.20	Firemans Fund Grant	0	0	0	21,200	0
	Total Contributions	<u>13,715</u>	<u>9,693</u>	<u>4,500</u>	<u>25,700</u>	<u>4,500</u>
OTHER MISCELLANEOUS REVENUES						
365.10.00	Scrap Sales	32	398	400	400	400
369.62.00	Volusia County Reimbursements	13,879	15,590	14,000	14,000	14,000
369.90.00	Other Miscellaneous Revenue	38,100	202,267	30,000	21,000	21,000
	Total Other Misc. Revenues	<u>52,011</u>	<u>218,256</u>	<u>44,400</u>	<u>35,400</u>	<u>35,400</u>
	Total Misc. Revenue	<u>163,563</u>	<u>404,465</u>	<u>161,900</u>	<u>184,800</u>	<u>161,300</u>
APPROPRIATIONS						
380.10.00	Appropriated Fund Balance	0	0	500,200	362,100	0
380.11.00	Appropriated Reserve for Police Education	0	0	0	0	0
TRANSFERS FROM OTHER FUNDS						
381.50.00	Transfer from LETF	1,022	0	0	0	0
381.65.00	Transfer from CDBG	13,145	0	0	0	0
381.75.00	Transfer from Stormwater	0	0	0	0	0
		<u>14,167</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TRANSFERS FROM ENTERPRISE OPERATIONS						
381.10.00	Transfer From Water & Sewer Fund	450,000	500,000	478,000	478,000	508,000
381.70.00	Transfer From Solid Waste Fund	303,000	648,400	318,900	318,900	343,900
	Total Transfers From Enterprise	<u>753,000</u>	<u>1,148,400</u>	<u>796,900</u>	<u>796,900</u>	<u>851,900</u>
	Total General Fund Revenues	<u>6,658,799</u>	<u>8,415,481</u>	<u>8,059,300</u>	<u>7,858,400</u>	<u>7,773,600</u>

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2007 - 2008**

FUND 001	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
GENERAL FUND EXPENDITURES SUMMARY						
	General Government	1,651,576	1,732,507	1,829,800	1,863,400	1,930,000
	Law Enforcement	1,926,265	1,995,109	2,278,600	2,269,900	2,298,700
	Fire Control	1,190,952	1,254,474	1,376,800	1,479,600	1,327,300
	Protective Inspection	317,059	437,487	475,500	418,800	462,300
	Transportation/Road & Street	704,166	866,983	971,100	745,000	899,100
	Buildings & Grounds	605,912	1,344,613	689,700	624,900	463,300
	Recreation Department	363,218	445,115	437,800	456,800	392,900
	Transfer to LETF	0	0	0	0	0
	Transfer to LLEBG	0	0	0	0	0
	Transfer to Capital Projects	0	0	0	0	0
	Employee Computer Purchase Program	6,994	0	0	0	0
	Reserve	0	0	0	0	0
	TOTAL EXPENDITURES	6,766,143	8,076,288	8,059,300	7,858,400	7,773,600

**BUDGET BREAKDOWN BY
PERSONAL, OPERATING, CAPITAL DEBT, RESERVES, TRANSFERS
2007 - 2008**

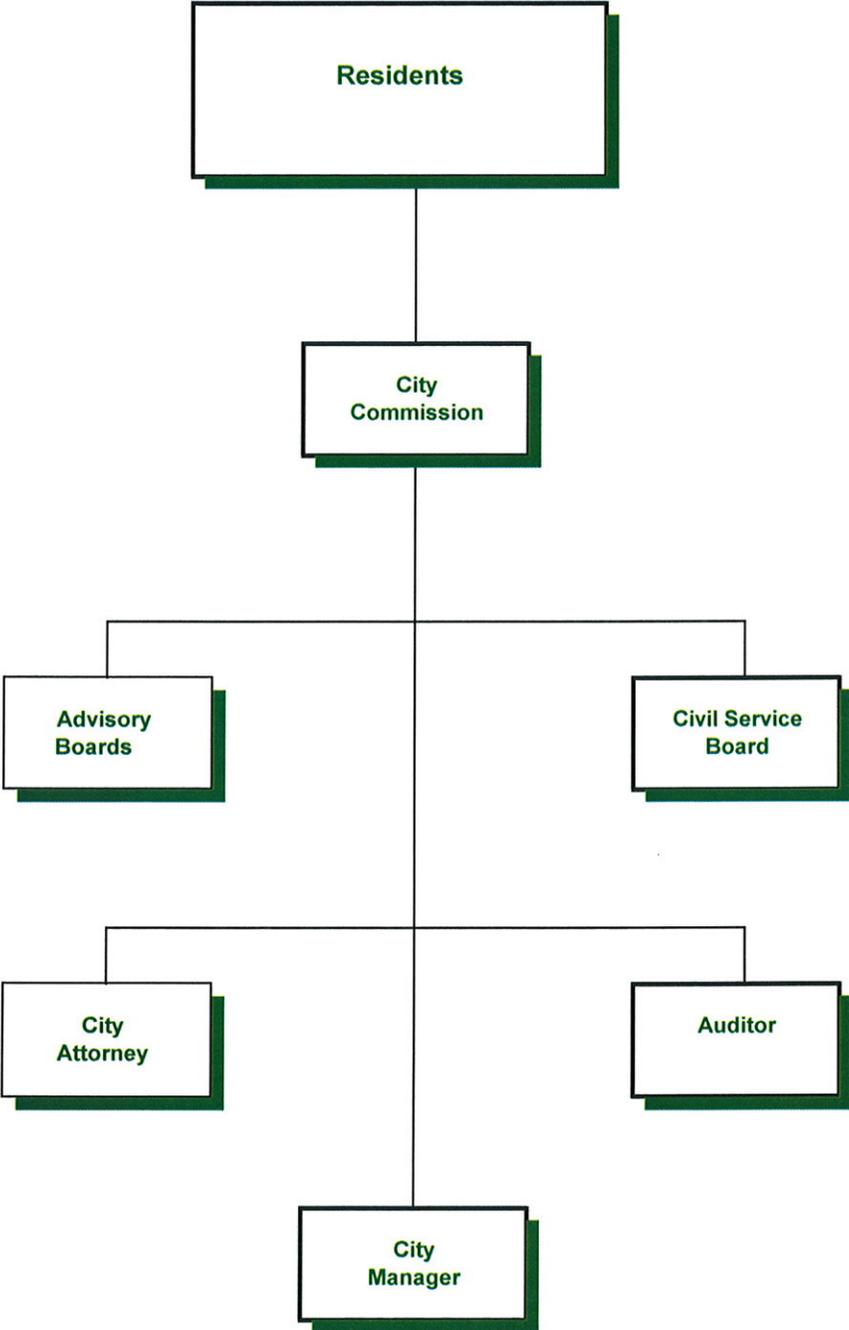
FUND - Documentation	PERSONAL	OPERATING	CAPITAL	DEBT	TRANSFER/ RESERVE	TOTAL		Difference 06-07 & 07-08	% DIFF.
						2007-08 PROPOSED	2006-07		
GENERAL FUND									
Commission	30,000	56,000				86,000	99,600	(13,600)	-13.7%
City Manager	389,400	38,600				428,000	440,300	(12,300)	-2.8%
Finance	558,000	285,500				843,500	751,100	92,400	12.3%
Personnel	91,300	15,300				106,600	112,900	(6,300)	-5.6%
Civil Service	-	-				-	-	-	
Gen Govt Debt	-	-		111,700		111,700	164,400	(52,700)	-32.1%
Other Services	58,700	230,500	65,000			354,200	261,500	92,700	35.4%
Total Gen Govt	1,127,400	625,900	65,000	111,700		1,930,000	1,829,800	100,200	5.5%
Police	1,962,900	335,800				2,298,700	2,278,600	20,100	0.9%
Fire	1,195,600	131,700				1,327,300	1,376,800	(49,500)	-3.6%
Code Admin/Comm Development	350,100	112,200				462,300	475,500	(13,200)	-2.8%
Total Public Safety	3,508,600	579,700				4,088,300	4,130,900	(42,600)	-1.0%
Streets	437,500	277,300	184,300			899,100	971,100	(72,000)	-7.4%
Bldgs & Grds	306,700	156,600				463,300	689,700	(226,400)	-32.8%
Recreation	269,200	123,700				392,900	437,800	(44,900)	-10.3%
Total Public Works	1,013,400	557,600	184,300			1,755,300	2,098,600	(343,300)	-16.4%
TRANSFERS/RESERVES									
									#DIV/0!
TOTAL GEN FUND	5,649,400	1,763,200	249,300	111,700		7,773,600	8,059,300	(285,700)	-3.5%
TOTAL GEN FUND(06-07)	5,681,300	1,888,800	324,800	164,400		8,059,300			
Difference	(31,900)	(125,600)	(75,500)	(52,700)		(285,700)			

Current Projected Revenues
Projected Revenues less Projected Expenses

343,900
(7,429,700)

CITY OF HOLLY HILL

CITY COMMISSION ORGANIZATION CHART



CITY COMMISSION

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Personal Services	38,582	27,403	44,100	18,900	33,600
Operating Expenses	<u>55,038</u>	<u>82,176</u>	<u>55,500</u>	<u>54,300</u>	<u>86,000</u>
TOTAL	93,620	109,579	99,600	73,200	119,600

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

The City Commission is the governing body of the City, responsible for making the laws and regulations of the City. Policy decisions regarding types and levels of services to be provided are also the responsibility of the Commission.

The City Commission consists of the Mayor and four Commission members. They are elected on a citywide basis for a four-year term in October of odd-numbered years. They share equal voting powers.

The City Commission appoints the City Manager, City Attorney, City Engineers, City Auditors and various members of advisory boards, all of whom serve at the pleasure of the Commission.

ACTIVITY GOALS

Represent the residents of Holly Hill by formulating and enacting public policy and by providing the leadership necessary to meet community needs.

ACTIVITY OBJECTIVES

1. Review, evaluate and adopt the annual budget.
2. Review, evaluate and adopt the Redevelopment District.
3. Review and evaluate alternative uses of the property adjacent to City Hall.

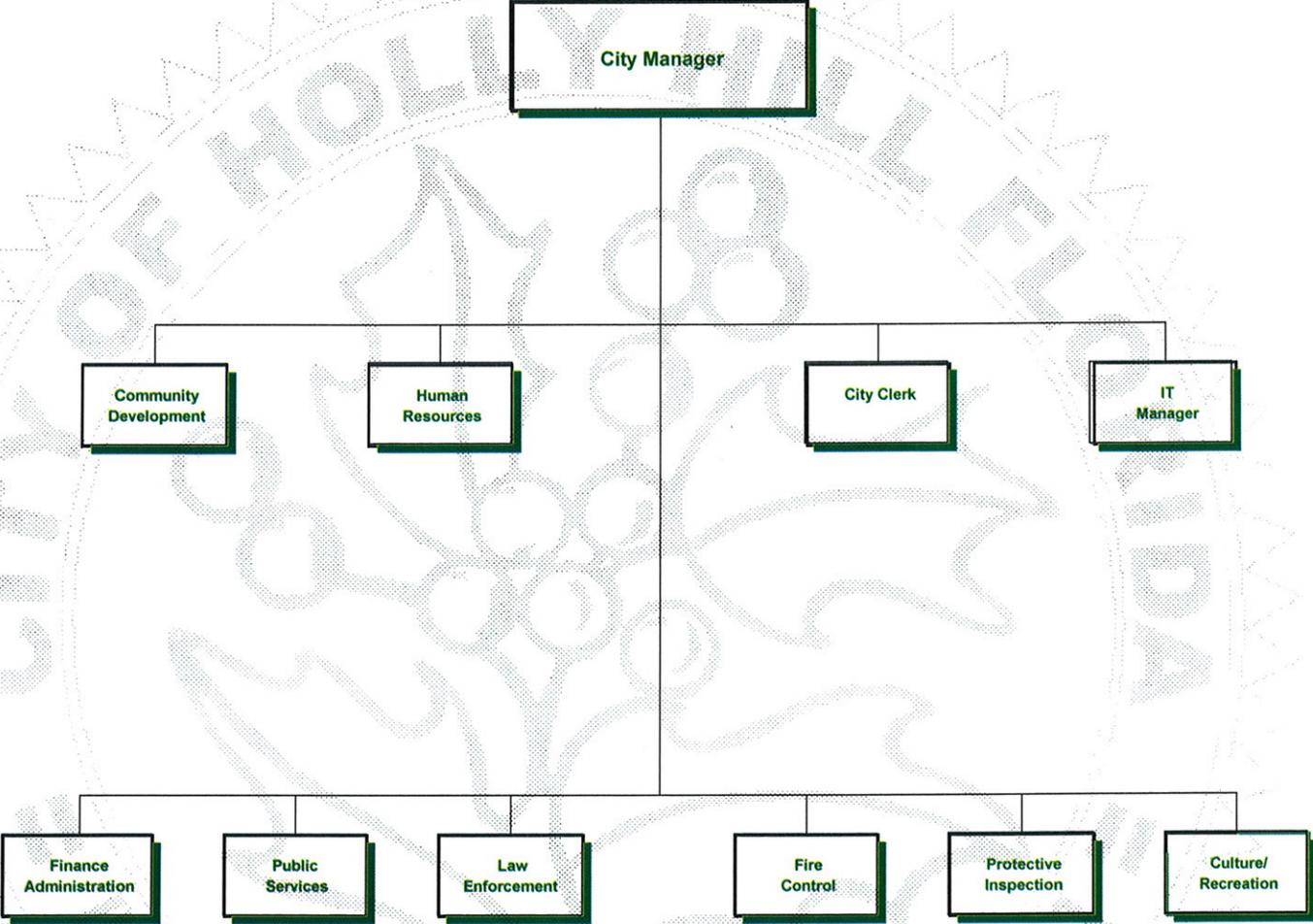
ACTIVITY MEASUREMENTS

ACTIVITY MEASUREMENTS	ACTUAL 2004-2005	ACTUAL 2005-2006	ACTUAL 2006-2007	PROJECTED 2007-2008
Number of Reg City Commission Meetings	26	22	23	18
Number of Special Commission Meetings	15	6	9	7
Number of Commission Workshops	4	16	21	14
Number of Ordinances adopted	38	42	39	25
Number of Resolutions adopted	67	56	43	43

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2007 - 2008**

FUND 001	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
GENERAL GOVERNMENT - COMMISSION						
PERSONAL SERVICES						
511.11.00	Executive Salaries	0	0	0	0	0
511.12.00	FICA Taxes	0	0	0	0	0
511.22.00	Retirement Contributions	0	0	0	0	0
511.23.00	Life & Health Insurance	23,158	22,113	27,100	14,400	30,000
511.24.00	Workers' Compensation	0	0	0	0	0
511.28.01	Training & Travel	15,424	5,290	17,000	4,500	3,600
	Total Personal Services	<u>38,582</u>	<u>27,403</u>	<u>44,100</u>	<u>18,900</u>	<u>33,600</u>
OPERATING EXPENSES						
511.41.00	Telephone/Communications Service	1,343	420	1,300	300	300
511.42.00	Postage, Freight & Express	431	830	200	300	200
511.44.00	Rentals & Leases	307	383	600	400	0
511.45.00	Non-Employee Insurance	867	0	0	0	0
511.46.50	Repairs & Maintenance	0	0	0	0	0
511.47.00	Printing & Binding	0	230	300	200	300
511.49.01	Other Charges & Obligations	0	907	500	0	500
511.49.10	Other Special Costs	44,000	44,000	44,000	44,000	44,000
511.51.00	Office Supplies	0	0	200	200	200
511.52.50	Fuel & Oil	0	0	0	0	0
511.54.00	Subscriptions & Memberships	3,090	8,002	8,400	8,900	6,900
	Total Operating Expenses	<u>55,038</u>	<u>54,773</u>	<u>55,500</u>	<u>54,300</u>	<u>52,400</u>
	TOTAL CITY COMMISSION	<u><u>93,620</u></u>	<u><u>82,176</u></u>	<u><u>99,600</u></u>	<u><u>73,200</u></u>	<u><u>86,000</u></u>

**CITY OF HOLLY HILL
CITY MANAGER
ORGANIZATION CHART**



CITY MANAGER

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Personal Services	373,312	330,891	396,200	360,900	389,400
Operating Expenses	<u>38,219</u>	<u>39,174</u>	<u>44,100</u>	<u>30,600</u>	<u>38,600</u>
TOTAL	411,531	370,065	440,300	391,500	428,000

PERMANENT POSITIONS	2005-2006	2006-2007	2007-2008
City Manager	1.00	1.00	1.00
Assistant to City Manager	0.00	0.00	0.00
City Clerk	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
IT Manager	1.00	1.00	1.00
IT Assistant	<u>1.00</u>	<u>1.00</u>	<u>0.50</u>
Total	5.00	5.00	4.50

SIGNICANT EXPENDITURE CHANGES

The position of the IT Assistant became part-time.

ACTIVITY DESCRIPTION

The City Manager is the administrative head of the City and is responsible to the City Commission for the proper administration of all affairs of the City. The City Manager provides information and recommends policies and procedures to the Commission, implements Commission decisions, and provides direction and guidance to all city departments for coordination of city operations.

The City Clerk records and maintains the City Commission minutes, agendas, ordinances, resolutions and other official city records. This office is also responsible for administering all municipal elections.

ACTIVITY GOALS

1. Coordinate and administer all city functions effectively and efficiently.
2. Provide leadership, direction and guidance for all city departments, programs and projects.

ACTIVITY OBJECTIVES

1. Prepare and present the Annual Budget to the City Commission.
2. Continue developing five-year capital improvement plans for programs that have not been addressed.
3. Provide guidance to Commission in promoting redevelopment of the Ridgewood Avenue corridor.
4. Record and maintain City Records in the records in the records retention schedule.
5. Administrate all municipal elections and assist in county, state, and federal elections, as necessary.

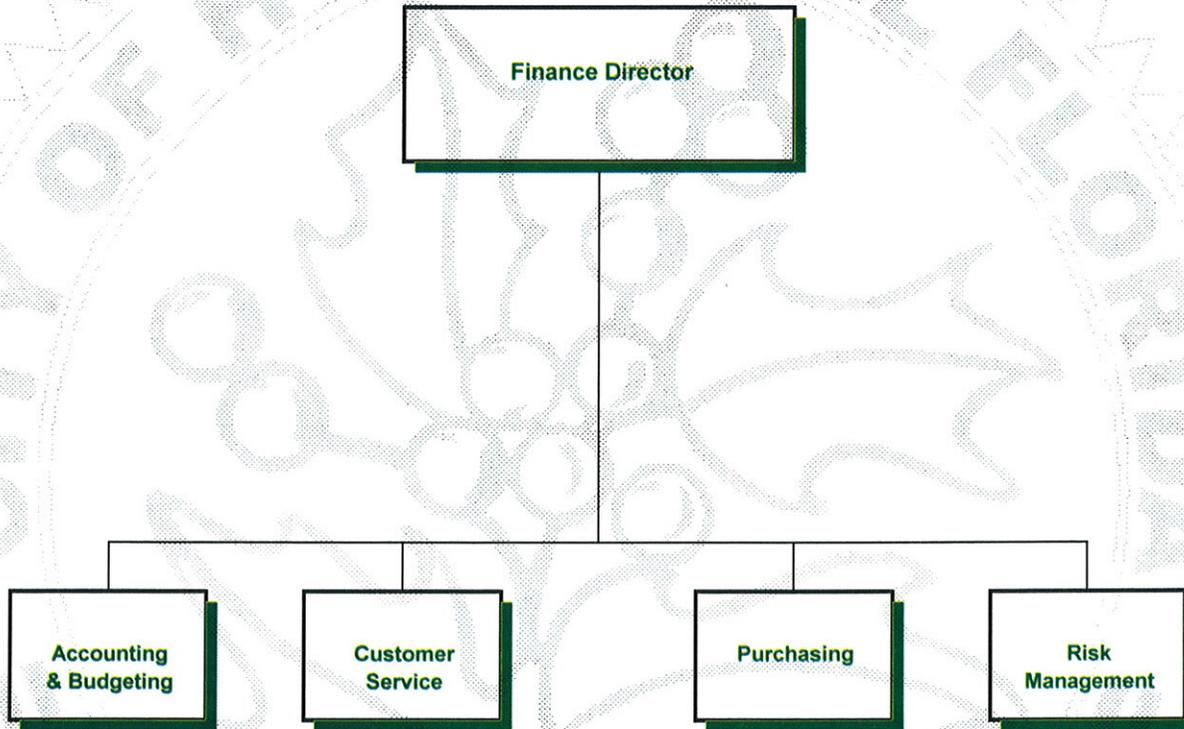
ACTIVITY MEASUREMENTS	ACTUAL 2004-2005	ACTUAL 2005-2006	ESTIMATE 2006-2007	PROJECTED 2007-2008
Number of City Commission meetings & Workshops attended	46	44	53	39
Number of agendas prepared	46	44	53	39
Number of resolutions & ordinances filed	106	97	82	69
Number of elections administered	0	1	0	1

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2007 - 2008**

FUND 001	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
GENERAL GOVERNMENT - CITY MANAGER						
PERSONAL SERVICES						
512.11.00	Executive Salaries	101,276	107,853	118,300	119,900	124,100
512.12.00	Regular Salaries & Wages	186,888	131,162	171,300	137,300	145,100
512.13.00	Other Salaries & Wages	0	10,152	0	20,000	20,300
512.14.00	Overtime/Regular Employees	0	45	0	0	0
512.19.01	Uniforms	500	625	700	600	800
512.21.00	FICA Taxes	20,108	17,814	20,300	19,500	22,200
512.22.00	Retirement Contributions	29,425	30,909	37,300	35,700	38,600
512.23.00	Life & Health Insurance	26,342	23,929	28,500	22,700	25,000
512.24.00	Workers' Compensation	1,271	1,710	1,800	700	1,900
512.28.01	Training & Travel	7,502	6,691	18,000	4,500	11,400
	Total Personal Services	<u>373,312</u>	<u>330,891</u>	<u>396,200</u>	<u>360,900</u>	<u>389,400</u>
OPERATING EXPENSES						
512.31.01	Professional Services	225	171	300	100	300
512.41.00	Telephone/Communications Services	6,358	5,577	6,200	5,900	2,800
512.42.00	Postage, Freight & Express	1,068	813	1,000	1,000	1,000
512.44.00	Rentals and Leases	82	21	300	100	0
512.45.00	Non-Employee Insurance	1,734	2,743	2,500	1,300	2,500
512.46.01	Repair & Maintenance Services	1,484	2,427	1,800	2,600	2,000
512.46.50	Vehicle Repairs & Maintenance	566	615	1,200	200	1,200
512.47.00	Printing & Binding	3,422	5,444	4,000	4,100	4,000
512.49.01	Other Charges & Obligations	11,343	8,391	15,000	5,500	13,500
512.49.10	Other Special Costs	0	0	0	0	0
512.51.00	Office Supplies	8,723	8,769	6,000	6,500	6,000
512.52.50	Fuel & Oil Supplies	564	1,465	1,600	300	1,600
512.54.00	Subscriptions & Memberships	2,651	2,739	4,200	3,000	3,700
	Total Operating Expenses	<u>38,219</u>	<u>39,174</u>	<u>44,100</u>	<u>30,600</u>	<u>38,600</u>
	TOTAL CITY MANAGER	<u><u>411,531</u></u>	<u><u>370,065</u></u>	<u><u>440,300</u></u>	<u><u>391,500</u></u>	<u><u>428,000</u></u>

CITY OF HOLLY HILL

**FINANCE
ORGANIZATION CHART**



FINANCE AND ADMINISTRATION

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Personal Services	394,777	417,307	474,200	530,100	558,000
Operating Expenses	<u>250,001</u>	<u>355,809</u>	<u>276,900</u>	<u>274,300</u>	<u>285,500</u>
TOTAL	644,778	773,116	751,100	804,400	843,500

PERMANENT POSITIONS	2005-2006	2006-2007	2007-2008
Finance Director	1.00	1.00	1.00
Technical Advisor	.00	.00	1.00
Chief Acct/Asst Fin Dir	1.00	1.00	1.00
Accountant	1.00	1.00	.00
Accounting Clerk III	1.00	1.00	1.00
Accounting Clerk II	1.00	1.00	1.00
Customer Service Coordinator	1.00	1.00	1.00
Customer Service III	1.00	1.00	1.00
Customer Service Clerk II	1.00	1.00	1.00
Customer Service Clerk I	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total	9.00	9.00	9.00

SIGNIFICANT EXPENDITURE CHANGES

None.

ACTIVITY DESCRIPTION

Finance and Administration is responsible for the accounting and reporting of financial activities and the recording and maintaining of official city records. Approximately 45% of the Finance and Administration budget is funded by the Water and Sewer Enterprise Fund and the Solid Waste Enterprise Fund.

The department is organized into two units with overlapping responsibilities as follows:

The Finance Director is responsible for the financial activities of the City. This includes the accounting and reporting of all financial transactions, maintaining permanent accounting records, budget presentations, budget monitoring, preparation of special reports and the investment of idle funds. This office is responsible for the distribution of all monies, including payroll, and for the proper documentation and reporting which this entails. The Finance Office also processes all insurance claims and maintains fixed asset records and assists other departments with data processing needs.

The Customer Service office handles the billing of water, sewer, garbage, storm water utility fees, and payments for licenses, permits, and other city revenue. The personnel in this office are often the general public's first contact with City Hall and they provide information with regard to water, sewer and garbage and they may direct customers to various other offices for additional assistance.

ACTIVITY GOALS

1. Complete billing cycle accurately and on a timely basis.
2. Process cash receipts and disbursements accurately and in a timely manner.
3. Provide and maintain accurate financial information.
4. Provide polite and cordial service to the general public.

ACTIVITY OBJECTIVES

1. Provide customers with bills on a monthly basis.
2. Process cash receipts on a daily basis.
3. Complete payroll accurately on a bi-weekly basis.
4. Provide payments to all vendors accurately and timely.
5. Maintain insurance policies and file claims as necessary.
6. Prepare routine and special reports as necessary.
7. Maintain general ledgers and provide up-to-date budget analyzes for all funds and departments.
8. Invest idle funds efficiently and effectively.
9. Provide information to Commission, City Manager, Department Heads, and Citizens.

ACTIVITY MEASUREMENTS

	ACTUAL 2004-2005	ACTUAL 2005-2006	ESTIMATED 2006-2007	PROJECTED 2007-2008
Number of utility bills mailed	74,630	75,155	77,000	80,000
Number of penalty notices mailed	12,088	12,660	13,000	14,000
Number of payroll checks prepared	451	358	450	405
Number of direct deposit receipts prepared	3,016	3,065	3,000	3,070
Number of accounts payable checks issued	4,455	4,280	4,500	4,360
Number of insurance claims filed	4	2	1	1

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2007 - 2008**

FUND 001	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
GENERAL GOVERNMENT - FINANCE AND ADMINISTRATION						
PERSONAL SERVICES						
513.11.00	Executive Salaries	72,417	76,584	84,300	142,100	170,500
513.12.00	Regular Salaries & Wages	228,500	229,018	269,700	262,700	245,700
513.13.00	Other Salaries & Wages	1,000	0	0	0	0
513.14.00	Overtime	509	640	500	500	500
513.19.01	Uniforms	0	0	0	0	2,000
513.21.00	FICA Taxes	21,732	23,303	25,300	30,300	31,900
513.22.00	Retirement Contributions	22,180	27,285	35,700	39,800	42,700
513.23.00	Life & Health Insurance	40,720	46,084	49,500	50,300	54,600
513.24.00	Workers' Compensation	1,356	12,736	2,200	1,200	2,700
513.28.01	Training & Travel	6,363	1,657	8,000	3,200	7,400
	Total Personal Services	<u>394,777</u>	<u>417,307</u>	<u>474,200</u>	<u>530,100</u>	<u>558,000</u>
OPERATING EXPENSES						
513.31.01	Professional Services	110,675	180,162	114,000	101,300	115,000
513.32.00	Accounting & Auditing Services	43,415	47,083	46,000	49,200	56,000
513.41.00	Telephone/Communications Services	6,212	6,436	7,000	2,000	3,000
513.42.00	Postage, Freight & Express	30,139	31,483	34,000	35,100	37,000
513.44.00	Rentals & Leases	13,317	11,093	13,000	13,000	13,000
513.46.01	Repairs & Maintenance	28,238	35,376	44,000	35,000	44,000
513.47.00	Printing & Binding	6,280	6,701	8,000	8,000	8,000
513.49.01	Other Charges & Obligations	1,125	3,389	1,500	1,800	500
513.49.10	Other Special Costs	2,126	24,346	0	20,400	0
513.51.00	Office Supplies	7,680	8,390	8,000	7,000	8,000
513.54.00	Subscriptions & Memberships	795	1,351	1,400	1,500	1,000
	Total Operating Expenses	<u>250,001</u>	<u>355,809</u>	<u>276,900</u>	<u>274,300</u>	<u>285,500</u>
	TOTAL FINANCE AND ADMIN	<u><u>644,778</u></u>	<u><u>773,116</u></u>	<u><u>751,100</u></u>	<u><u>804,400</u></u>	<u><u>843,500</u></u>

HUMAN RESOURCES/CIVIL SERVICE

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Personal Services	74,690	80,390	92,000	88,900	91,300
Operating Expenses	<u>24,122</u>	<u>22,395</u>	<u>20,900</u>	<u>10,900</u>	<u>15,300</u>
TOTAL	98,212	102,785	112,900	99,800	106,600

PERMANENT POSITIONS	2005-2006	2006-2007	2007-2008
Human Resources Director	1.00	1.00	1.00

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

The Human Resources Department is a service-oriented department providing comprehensive human resources services to all City departments including personnel records custody and maintenance, training, employee relations, recruitment, pay and classification, employee benefits, workers-compensation, safety and Equal Employment Opportunity.

The Civil Service Board, composed of five unpaid members appointed by the City Commission, is responsible for assisting in personnel matters as necessary. The board assists the City Commission on personnel matters covered by the Civil Service Ordinance.

ACTIVITY GOALS

Provides administrative personnel related services to the employees and management of the city and promotes personnel practices that are administered fairly, equitable and in accordance with the City's rules and regulations, collective bargaining agreements and employment law.

ACTIVITY OBJECTIVES

1. Performs position recruitment and promotional activities.
2. Develops and updates a competitive pay and classification plan.
3. Insure compliance with federal and state personnel regulations and laws.
4. Administers and coordinates the City's group health, life, dental, and workers compensation insurance programs.
5. Review, updates and implements City personnel rules and regulations.
6. Maintain personnel records for employees and performs required statistical reporting to governmental agencies.
7. Serves as liaison with three collective bargaining units and the Civil Service Board regarding labor and management issues.

ACTIVITY MEASUREMENTS

	ACTUAL 2004-2005	ACTUAL 2005-2006	ESTIMATED 2006-2007	PROJECTED 2007-2008
Number of Regular Board meetings	4	4	4	4
Number of joint meetings with City Commission	0	0	0	0
Number of job advertisements placed	67	52	22	18

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2007 - 2008**

FUND 001	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
GENERAL GOVERNMENT - HUMAN RESOURCES / CIVIL SERVICE						
PERSONAL SERVICES						
513.11.00	Executive Salaries	52,969	57,535	66,700	66,200	70,500
513.19.01	Uniforms	0	0	0	0	200
513.21.00	FICA Taxes	4,034	4,490	4,600	5,100	5,400
513.22.00	Retirement Contributions	3,842	4,955	6,300	6,500	7,000
513.23.00	Life & Health Insurance	4,822	5,355	5,700	5,700	6,200
513.24.00	Workers' Compensation	257	416	400	300	500
513.28.01	Training & Travel	8,765	7,638	8,300	5,100	1,500
	Total Personal Services	<u>74,690</u>	<u>80,390</u>	<u>92,000</u>	<u>88,900</u>	<u>91,300</u>
OPERATING EXPENSES						
513.41.00	Telephone/Communications Services	191	199	400	400	200
513.42.00	Postage, Freight & Express	177	204	600	300	300
513.43.01	Utility Services	1,940	2,281	2,000	1,700	2,000
513.46.01	Repairs & Maintenance	0	0	200	0	0
513.47.00	Printing & Binding	0	0	400	0	400
513.49.01	Other Charges & Obligations	125	598	600	700	100
513.50.00	Advertising	20,558	18,036	15,000	7,600	11,000
513.51.00	Office Supplies	0	0	500	100	500
513.54.00	Subscriptions & Memberships	1,130	1,078	1,200	100	800
	Total Operating Expenses	<u>24,122</u>	<u>22,395</u>	<u>20,900</u>	<u>10,900</u>	<u>15,300</u>
	TOTAL HUMAN RESOURCES	<u>98,812</u>	<u>102,785</u>	<u>112,900</u>	<u>99,800</u>	<u>106,600</u>

GENERAL GOVERNMENT – DEBT SERVICES

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Debt Service	<u>174,910</u>	<u>158,935</u>	<u>164,400</u>	<u>164,400</u>	<u>111,700</u>
TOTAL	174,910	158,935	164,400	164,400	111,700

PERMANENT POSITIONS

N/A

ACTIVITY DESCRIPTION

This is a non-department established to record principal and interest debt for General Government, Police and Fire equipment.

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2007 - 2008**

FUND 001	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
GENERAL GOVERNMENT - DEBT SERVICE						
DEBT SERVICE - PRINCIPAL						
517.71.01	General Government	117,550	141,126	148,200	148,200	108,700
517.71.10	Police Equipment	0	0	0	0	0
517.71.20	Fire Equipment	32,409	0	0	0	0
	Total Principal Payments	<u>149,959</u>	<u>141,126</u>	<u>148,200</u>	<u>148,200</u>	<u>108,700</u>
DEBT SERVICE - INTEREST						
517.72.01	General Government	23,832	17,810	16,200	16,200	3,000
517.72.10	Police Equipment	0	0	0	0	0
517.72.20	Fire Equipment	1,120	0	0	0	0
	Total Interest Payments	<u>24,951</u>	<u>17,810</u>	<u>16,200</u>	<u>16,200</u>	<u>3,000</u>
	TOTAL GEN GOVT DEBT SERVICE	<u><u>174,910</u></u>	<u><u>158,935</u></u>	<u><u>164,400</u></u>	<u><u>164,400</u></u>	<u><u>111,700</u></u>

GENERAL GOVERNMENT – OTHER SERVICES

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Personal Services	26,047	24,390	23,400	31,800	58,700
Operating Expenses	182,002	190,293	201,000	250,800	230,500
Capital Outlay	<u>19,875</u>	<u>30,748</u>	<u>37,100</u>	<u>47,500</u>	<u>65,000</u>
TOTAL	227,925	245,430	261,500	330,100	354,200

PERMANENT POSITIONS

N/A

ACTIVITY DESCRIPTION

This is a non-department established to record expenditures that are not allocated to the various departments. These expenditures include some insurance expenses, election expenses, advertising, grants and aids, and annual service award payments. It also includes utilities, operating supplies and repairs for the City Hall building which houses the City Manager, Finance and Administration, Civil Service, Police, Fire and Protective Inspection departments.

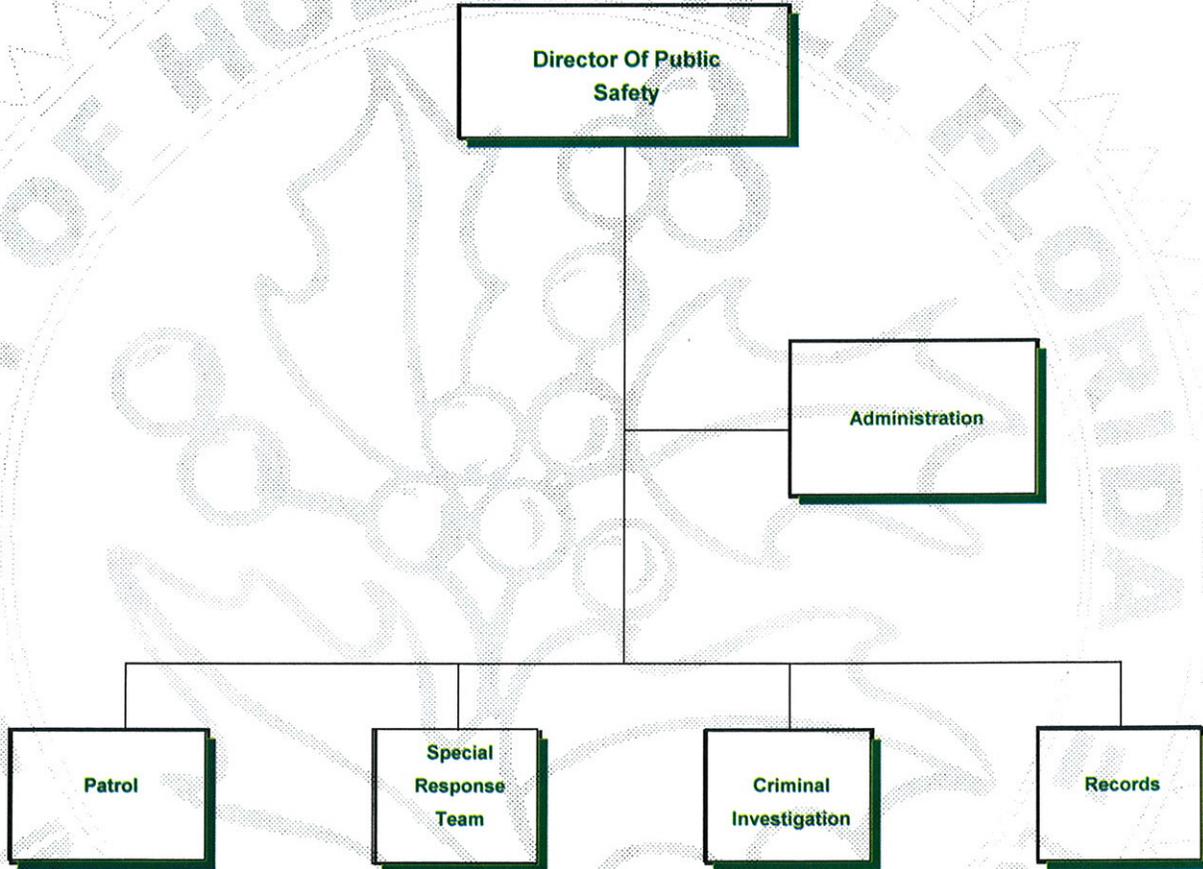
The City owns the Library building and the Chamber of Commerce building and provides for the maintenance and repairs of these buildings. Volusia County provides for the operations of the Library and local business people operate the Chamber of Commerce.

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2007 - 2008**

FUND 001	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
GENERAL GOVERNMENT - OTHER SERVICES						
PERSONAL SERVICES						
519.25.00	Unemployment Insurance	16,316	7,475	7,000	20,700	35,800
519.29.01	Other Personal Services	9,731	16,914	16,400	11,100	3,900
519.29.10	Reserve/ Retirees	0	0	0	0	19,000
	Total Personal Services	<u>26,047</u>	<u>24,390</u>	<u>23,400</u>	<u>31,800</u>	<u>58,700</u>
OPERATING EXPENSES						
519.43.01	Utility Services	18,489	22,072	17,000	24,000	23,000
519.45.00	Non-employee Insurance	104,887	78,121	85,000	130,000	108,900
519.45.01	Non-employee Insurance Contingency	0	0	0	0	30,000
519.46.01	Repair & Maintenance Services	5,045	9,650	11,000	9,400	10,000
519.46.02	Repair & Maintenance Svc - Computer	4,939	7,719	23,200	18,200	17,800
519.50.00	Advertising	14,183	11,592	12,000	16,000	12,000
519.52.01	Operating Supplies	489	1,348	4,000	4,000	2,000
519.52.02	Operating Supplies - Computer	5,823	6,285	3,500	3,800	3,800
519.58.00	Election Expenses	3,237	11,347	0	2,300	13,000
519.80.00	Grants and Aids	24,910	42,160	45,300	43,100	10,000
	Total Operating Expenses	<u>182,003</u>	<u>190,293</u>	<u>201,000</u>	<u>250,800</u>	<u>230,500</u>
CAPITAL OUTLAY						
519.62.00	Buildings	0	12,627	4,000	0	0
519.63.00	Improvements Other than Buildings	0	0	18,000	25,100	0
519.64.00	Machinery & Equipment	19,875	18,121	15,100	22,400	65,000
	Total Capital Outlay	<u>19,875</u>	<u>30,748</u>	<u>37,100</u>	<u>47,500</u>	<u>65,000</u>
	TOTAL OTHER SERVICES	<u>227,925</u>	<u>245,430</u>	<u>261,500</u>	<u>330,100</u>	<u>354,200</u>
	TOTAL GENERAL GOVERNMENT	<u>1,651,576</u>	<u>1,732,507</u>	<u>1,829,800</u>	<u>1,863,400</u>	<u>1,930,000</u>

CITY OF HOLLY HILL

LAW ENFORCEMENT ORGANIZATION CHART



LAW ENFORCEMENT

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Personal Services	1,560,854	1,617,019	1,893,100	1,893,200	1,962,900
Operating Expenses	311,135	331,245	333,300	327,700	335,800
Capital Outlay	<u>54,276</u>	<u>46,845</u>	<u>52,200</u>	<u>49,000</u>	<u>0</u>
TOTAL	1,926,266	1,995,109	2,278,600	2,269,900	2,298,700

PERMANENT POSITIONS	2006	2007	2008
Director of Public Safety	0.50	0.50	0.50
Police Commander	1.00	1.00	1.00
Police Sergeants	5.00	5.00	5.00
Police Corporals	6.00	6.00	6.00
Police Investigators	3.00	3.00	2.00
Police Officers	9.00	9.00	8.00
Community Service Officer	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Staff Assistant II SOD	1.00	1.00	0.00
Police Service Clerks	<u>3.00</u>	<u>3.00</u>	<u>2.00</u>
Total	30.50	30.5	26.5
Part-Time Police Officers	10.00	10.00	2.00

SIGNIFICANT EXPENDITURE CHANGES

This budget reflects a reduction of one police patrol officer, one investigator in CID and one staff assistant in CID (a police service clerk position was transferred to the fire department for a total staff reduction of four positions). The patrol officer position had been earmarked as the second position in the Traffic Unit. Given the reduction, further enhancements to traffic efforts will be stymied. Further, this position has been used to supplement vacancies in the patrol force. Turnover has dropped dramatically since the dismissal of a community service officer who was creating dissension in the police department, but without a buffer, any vacancy causes serious staffing problems within patrol.

Originally designated as the drug investigator, the loss of the CID investigator position will impact the number of type of investigations that will be conducted. Further, in the past, investigators have been rotated into patrol to cover vacancies. With the reduction in authorized strength, this will be very difficult. Finally, the loss of support staff in CID will impact other staff positions with increased workload and force a reduction in the types of services performed by that position, most notably transcription of recorded statements.

ACTIVITY DESCRIPTION

The Police Department is charged with the responsibility of preserving peace and good order and providing for the safety and security of persons and property within the City. There are several specialized functions within the Department:

The Patrol Division is staffed by four sergeants, four corporals and eight police officers working around the clock. They provide a visible police presence, respond to calls for service, conduct preliminary investigations into reported crimes and address traffic matters in the city.

The Police Department has reorganized several key support functions to better serve the community. This includes the addition of a dedicated traffic function, comprised of a Corporal, specially trained in traffic enforcement and management, who will address speeding and other pressing traffic issues in the City. The Traffic Unit will also conduct traffic homicide investigations and conduct proactive DUI and aggressive driving prevention efforts City wide.

The Criminal Investigations Division is assigned to follow-up reports of crime.

The Special Response Team, funded by the CRA, has transformed into a highly specialized crime suppression team, tactically trained and equipped to deal with street crimes, narcotics enforcement, vice suppression, and other specialized operations in the Redevelopment Area.

Police service clerks continue to maintain department records, answer non-emergency telephones and provide customer service at the front desk.

ACTIVITY GOALS

1. Maintain police information effectively.
2. Provide thorough and complete patrol of the city.
3. Enforce all laws in a non-discriminatory manner.
4. Respond promptly to requests for police service.
5. Provide investigation services to insure adequate and thorough investigations are conducted.

ACTIVITY OBJECTIVES

1. Achieve response time of 2 minutes or less on all emergency calls for police assistance.
2. Maximize traffic safety and reduce accidents through education, prevention and enforcement.
3. Reduce crime to the extent possible.
4. Maintain state accreditation.

ACTIVITY MEASUREMENTS	ACTUAL	ACTUAL	ESTIMATED	PROJECTED
	2005	2006	2007	2008
Number of calls dispatched	20,975	24,442	24,500	24,000
Number of reports processed	5,510	6,092	5,850	5,900
Average response time (minutes)	2	2	2	2
Number of traffic crash reports	530	545	500	550
Number of active reserves	3	2	2	2

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2007 - 2008**

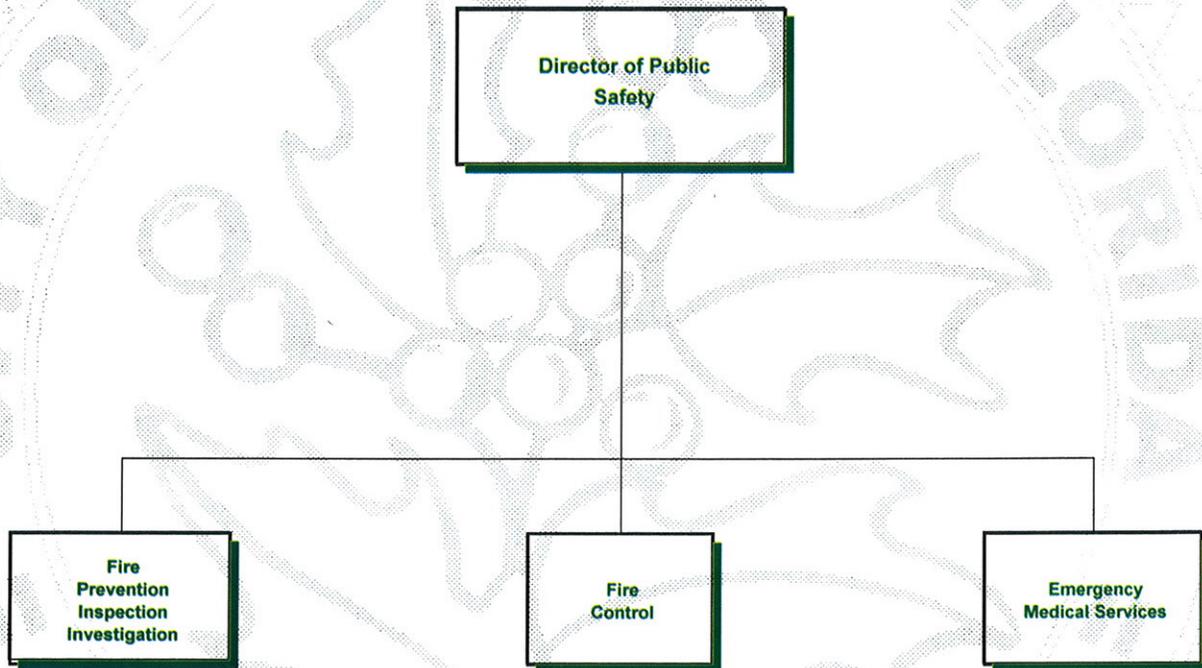
FUND 001	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
PUBLIC SAFETY/LAW ENFORCEMENT						
PERSONAL SERVICES						
521.11.00	Executive Salaries	38,089	41,752	45,600	45,300	48,000
521.12.00	Regular Salaries	995,231	1,016,782	1,134,200	1,110,200	1,070,300
521.13.00	Other Salaries	13,331	792	0	6,000	6,000
521.14.00	Overtime/Regular Employees	68,475	87,420	105,000	85,000	105,000
521.15.00	Incentive Pay Supplement	10,550	8,620	12,000	11,400	13,200
521.19.01	Uniforms	10,632	12,589	14,000	15,500	15,800
521.19.10	Uniform & Equipment Allowances	7,495	6,772	10,500	8,600	13,700
521.21.00	FICA Taxes	87,935	86,600	92,700	91,000	94,600
521.22.00	Retirement Contributions	108,104	115,588	211,600	322,600	342,500
521.23.00	Life & Health Insurance	132,583	150,953	159,000	151,500	166,200
521.24.00	Workers' Compensation	71,989	79,612	100,000	34,100	79,700
521.28.01	Training & Travel	7,827	8,511	8,500	9,400	5,200
521.28.20	Second Dollar Training Fund	8,613	1,031	0	2,600	2,900
	Total Personal Services	<u>1,560,854</u>	<u>1,617,019</u>	<u>1,893,100</u>	<u>1,893,200</u>	<u>1,963,100</u>
OPERATING EXPENSES						
521.31.01	Professional Services	8,930	11,428	8,800	11,100	6,000
521.34.00	Other Contractual Services	91,618	96,186	101,000	101,300	109,000
521.41.00	Telephone/Communications Services	20,662	19,317	20,000	15,100	20,000
521.42.00	Postage, Freight & Express	1,216	880	1,300	1,300	1,300
521.43.01	Utility Services	14,228	16,725	14,600	19,000	17,500
521.44.00	Rentals & Leases	9,875	4,081	8,400	5,700	6,000
521.45.00	Non-Employee Insurance	52,907	52,344	56,500	51,500	56,500
521.46.01	Repair & Maintenance Services	13,570	13,342	12,000	16,000	14,000
521.46.50	Vehicle Repairs & Maintenance	23,002	20,902	23,000	17,100	23,000
521.47.00	Printing & Binding	2,653	2,121	3,000	3,600	3,000
521.49.01	Other Charges & Obligations	715	3,003	1,000	3,100	1,000
521.51.00	Office Supplies	6,693	9,242	7,000	7,100	7,000
521.52.01	Operating Supplies	17,716	14,394	18,000	19,500	16,000
521.52.50	Fuel & Oil Supplies	44,433	64,475	52,400	52,400	52,400
521.54.00	Subscriptions & Memberships	1,480	1,780	2,300	1,600	1,900
521.56.01	Program Expenses	1,438	1,025	4,000	2,300	1,000
	Total Operating Expenses	<u>311,135</u>	<u>331,245</u>	<u>333,300</u>	<u>327,700</u>	<u>335,600</u>

CITY OF HOLLY HILL
 GENERAL FUND EXPENDITURES
 2007 - 2008

FUND 001	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
PUBLIC SAFETY/LAW ENFORCEMENT CONTINUED						
CAPITAL OUTLAY						
521.62.00	Buildings	0	0	0	0	0
521.63.00	Improvements other than Buildings	0	0	0	0	0
521.64.00	Machinery & Equipment	54,276	46,845	52,200	49,000	0
	Total Capital Outlay	<u>54,276</u>	<u>46,845</u>	<u>52,200</u>	<u>49,000</u>	<u>0</u>
TOTAL LAW ENFORCEMENT		<u>1,926,265</u>	<u>1,995,109</u>	<u>2,278,600</u>	<u>2,269,900</u>	<u>2,298,700</u>

CITY OF HOLLY HILL

FIRE CONTROL ORGANIZATION CHART



FIRE CONTROL

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Personal Services	1,049,336	1,111,225	1,201,900	1,282,700	1,195,600
Operating Expenses	126,844	122,160	141,300	110,300	131,700
Capital Outlay	<u>14,773</u>	<u>21,089</u>	<u>33,600</u>	<u>86,600</u>	<u>0</u>
TOTAL	1,190,953	1,254,474	1,376,800	1,479,600	1,327,300

PERMANENT POSITIONS	2005-2006	2006-2007	2007-2008
Director of Public Safety	0.50	0.50	.50
Fire Division Chief	1.00	1.00	1.00
Fire Lieutenant	2.00	2.00	2.00
Driver/Engineer	6.00	4.00	3.00
Firefighters/EMT	6.00	8.00	6.00
Fire Inspector	1.00	1.00	1.00
Staff Assistant	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
Total	16.50	16.50	14.50

PART-TIME POSITIONS

Permanent Part Time Staff Asst	0.50	0.50	0.00
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SIGNIFICANT EXPENDITURE CHANGES

Due to fiscal constraints, the City will not renew its agreement with Volusia County to co-staff VCFS Station 11 on Derbyshire Road. As a result, one driver/engineer and two firefighter positions have been eliminated from this budget. Service levels will be maintained by relying on a Volusia County EMS ordinance that mandates automatic, closest unit response to medical calls for service (thus Stations 11 will still respond to calls in Holly Hill) and existing automatic aid agreements that remain in effect.

ACTIVITY DESCRIPTION

This department has the responsibility of preserving and protecting lives and property from fire or other disasters that may occur. The main functions performed include: fighting fires, performing rescue operations, promoting fire prevention, and providing emergency medical treatment for the sick and injured. All full-time personnel maintain Emergency Medical Technician (EMT) or Paramedic certification.

ACTIVITY GOALS

1. Minimize fire losses.
2. Reduce fire hazards.
3. Provide fire prevention training to school children, residents and business owners.
4. Provide higher levels of training to employees.
5. Reduce equipment downtime.
6. Respond immediately to alarms.
7. Reduce code violations related fires.

ACTIVITY OBJECTIVES

1. Maintain a response time of 4 to 6 minutes on all emergency calls.
2. Enforce fire life safety codes through inspections and building plans review to increase the level of fire safety in the City.
3. Work with schools and adult living facilities on fire prevention practices.
4. Maintain preventative maintenance programs on all equipment.
5. Increase pre-emergency plans and company inspections.
6. Assist employees with training and career goals by developing and implementing comprehensive plans.

ACTIVITY MEASUREMENTS	ACTUAL 2005	ACTUAL 2006	ESTIMATED 2007	PROJECTED 2008
Total calls for service	2,751	3,471	3,570	3,400
Number of fire and other responses	649	556	840	700
Number of medical responses	2,102	2,915	2,700	2,500

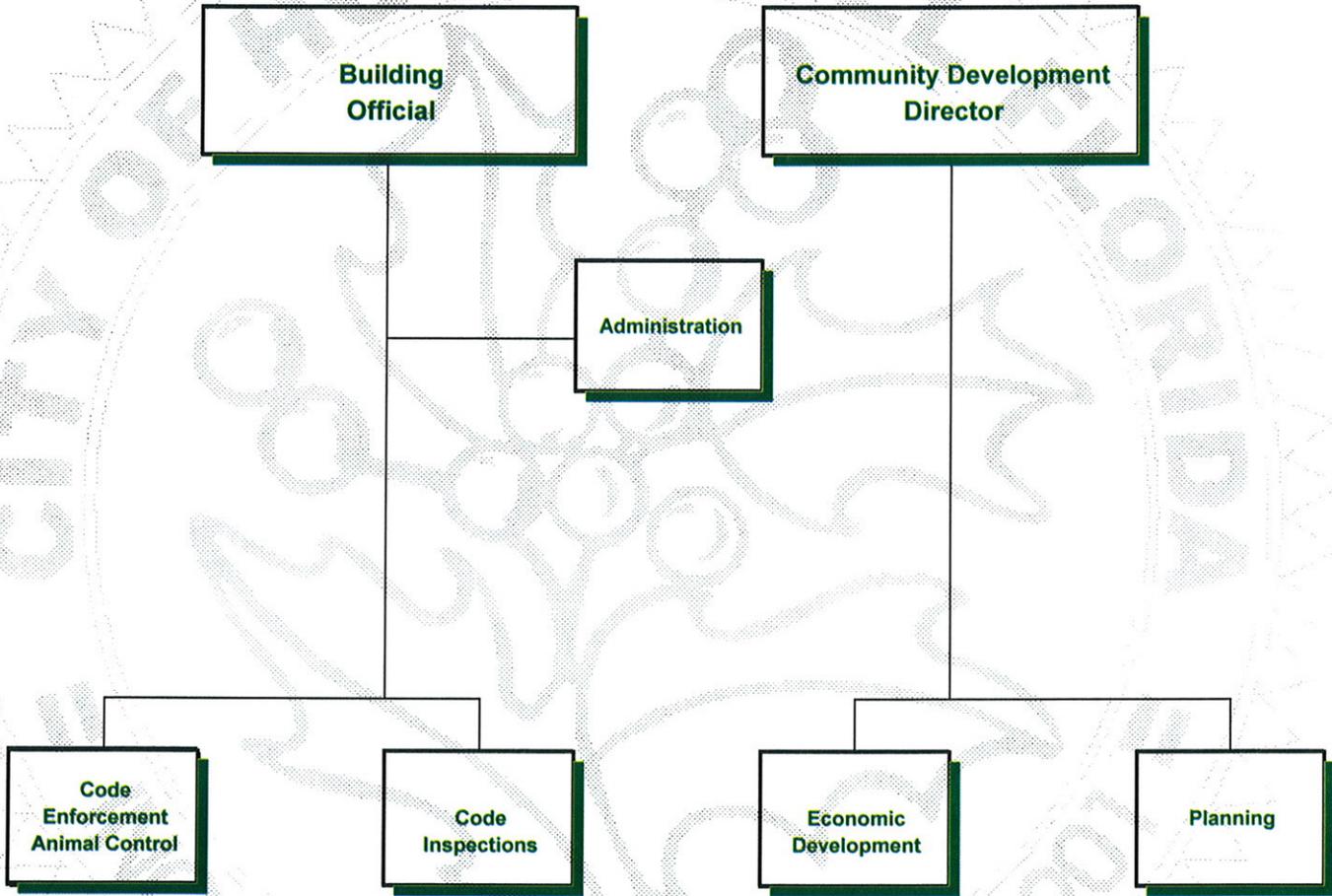
**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2007 - 2008**

FUND 001	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
PUBLIC SAFETY/FIRE CONTROL						
PERSONAL SERVICES						
522.11.00	Executive Salaries	38,324	41,512	45,600	45,200	48,000
522.12.00	Regular Salaries	563,725	601,158	649,100	655,500	612,100
522.13.00	Other Salaries	6,685	241	13,000	0	0
522.14.00	Overtime/Regular Employees	125,071	161,931	114,000	139,000	111,000
522.15.00	Incentive Pay Supplement	1,086	1,683	2,400	1,300	1,200
522.19.01	Uniforms	7,308	6,561	11,800	8,200	9,000
522.21.00	FICA Taxes	53,218	60,013	58,900	62,400	59,100
522.22.00	Retirement Contributions	126,376	103,775	143,300	227,600	184,800
522.23.00	Life & Health Insurance	69,531	73,769	87,800	80,500	88,800
522.24.00	Workers' Compensation	47,941	55,936	60,000	50,000	73,600
522.28.01	Training & Travel	10,072	4,647	16,000	13,000	8,000
	Total Personal Services	<u>1,049,336</u>	<u>1,111,225</u>	<u>1,201,900</u>	<u>1,282,700</u>	<u>1,195,600</u>
OPERATING EXPENSES						
522.31.01	Professional Services	2,080	3,162	4,200	1,800	3,500
522.34.00	Contractual Services	25,265	27,569	27,300	28,400	30,000
522.41.00	Telephone/Communications Services	5,182	4,383	5,600	3,100	3,500
522.42.00	Postage, Freight & Express	213	199	400	500	400
522.43.01	Utility Services	7,959	10,454	7,900	9,700	9,600
522.44.00	Rentals & Leases	11,330	11,193	12,400	10,300	12,400
522.45.00	Non-Employee Insurance	10,762	9,110	13,000	11,400	11,500
522.46.01	Repair & Maintenance Services	8,264	8,903	10,300	12,600	13,800
522.46.50	Vehicle Repairs & Maintenance	8,067	9,125	10,000	8,000	8,000
522.47.00	Printing & Binding	843	644	1,000	500	1,000
522.49.01	Other Charges & Obligations	249	22	500	500	500
522.51.00	Office Supplies	2,300	1,191	2,000	1,200	2,000
522.52.01	Operating Supplies	17,774	19,052	22,000	9,000	17,100
522.52.50	Fuel & Oil Supplies	6,429	6,937	9,000	5,800	8,000
522.52.70	EMS Supplies	8,541	8,501	12,000	6,500	10,000
522.52.90	Fire Prevention Supplies	10,822	98	1,500	200	0
522.54.00	Subscriptions & Memberships	763	1,618	2,200	800	400
	Total Operating Expenses	<u>126,844</u>	<u>122,160</u>	<u>141,300</u>	<u>110,300</u>	<u>131,700</u>

CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2007 - 2008

FUND 001	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
PUBLIC SAFETY/FIRE CONTROL CONTINUED						
CAPITAL OUTLAY						
522.62.00	Buildings	0	0	0	0	0
522.63.00	Improvements other than Buildings	0	0	0	0	0
522.64.00	Machinery & Equipment	14,773	21,089	33,600	86,600	0
	Total Capital Outlay	<u>14,773</u>	<u>21,089</u>	<u>33,600</u>	<u>86,600</u>	<u>0</u>
	TOTAL FIRE CONTROL	<u>1,190,952</u>	<u>1,254,474</u>	<u>1,376,800</u>	<u>1,479,600</u>	<u>1,327,300</u>

CITY OF HOLLY HILL
PROTECTIVE INSPECTION / COMMUNITY DEVELOPMENT
ORGANIZATION CHART



PROTECTIVE INSPECTION / COMMUNITY DEVELOPMENT

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Personal Services	219,798	292,772	346,800	321,200	350,100
Operating Expenses	94,487	133,585	121,700	86,200	112,200
Capital Outlay	<u>2,774</u>	<u>11,130</u>	<u>7,000</u>	<u>11,400</u>	<u>0</u>
TOTAL	317,059	437,487	475,500	418,800	462,300

PERMANENT POSITIONS	2005-2006	2006-2007	2007-2008
Chief Building Official	1.00	1.00	1.00
Community Development Director	.66	.66	.66
Property Maintenance Inspector	1.00	1.00	1.00
Licensing/Permit Coordinator	1.00	1.00	1.00
Community Service Officer	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total	5.66	5.66	5.66

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

This department is responsible for issuing all building permits, which include electrical, plumbing, mechanical, and sewer and performs inspections pertaining to these permits. Other permits issued include special events, tents, signs, garage sales and tree removal. All applications are processed and checked for zoning and business regulations. Property rezoning and variance applications are processed by this office and brought before the board for public hearings. This office works very closely with the Board of Planning and Appeals and the Redevelopment Board. This department is responsible for occupational licensing of businesses and registration of contractors. The Building Official co-ordinates work with the Fire Inspectors and the Community Service Officers. The Community Service Officer's duties include canvassing the City, responding to complaints and contacting property owners for violations of City Ordinances concerning junk vehicles, high weeds, etc. and issues 72-hour notices or NTA's (Notice to Appear).

ACTIVITY GOALS

1. Provide through inspections of zoning, construction and health regulations in accordance with municipal building codes and ordinances to promote the health, safety and welfare of the public.
2. Provide information and assistance to residents, builders and business owners.
3. Canvas the City to rehabilitate or eliminate sub-standard housing and commercial buildings.
4. Control violations of City ordinances in an impartial manner.
5. Insure all city businesses are properly licensed and administer the collection of occupational licenses and renewals.
6. Coordinate work with the Fire Inspectors for plan reviews and to keep the city up to code and inspect all city businesses.
7. Control the stray animal population.
8. Provide residents with protection from loose and dangerous animals.

ACTIVITY OBJECTIVES

1. Enforce the provisions of the City's building, zoning and licensing codes.
2. Provide all inspections promptly.
3. Process applications and permits in a timely manner.
4. Locate, identify, rehabilitate or eliminate substandard structures throughout the city.
5. Provide information to various boards, City Commission and City Manager.
6. Reduce the number of City Ordinance violations within the City.
7. Process all appeals, variances, rezoning, amendments and comprehensive land use matters through the Board of Planning and Appeals.
8. Maintain occupational license and sign permit records of renewals and new licenses.
9. Maintain a land management system that will provide historical information on all properties within the City relating to annexation, permits, code violations and zoning.
10. Reduce the number of stray animals within the City.

ACTIVITY MEASUREMENTS	ACTUAL	ACTUAL	ESTIMATED	PROJECTED
	2004-2005	2005-2006	2006-2007	2007-2008
Number of building permits issued	1,348	1,500	1,500	1,500
* Number of other permits issued	452	500	500	500
Number of occupational license renewals	2,288	2,400	2,400	2,400
Number of new occupational license issued	143	150	150	150
Number of building inspections performed	850	850	850	850
Number of code inspections & notices	1,011	1,100	1,100	1,100
Number of license registrations	140	150	150	150
Number of Board of Planning & Appeals meetings	0	12	12	12
Rental License	60	75	75	75

*Other permits include those permits issued that are not relative to the changes or repairs of structures. These permits have been included with the building permits issued totals in the past and had little impact on the overall total. Since the Code Administration office became responsible for issuing garage sale permits as of April 1998 and with the increase in special event permits for businesses, the totals have been separated for more accuracy.

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2007 - 2008**

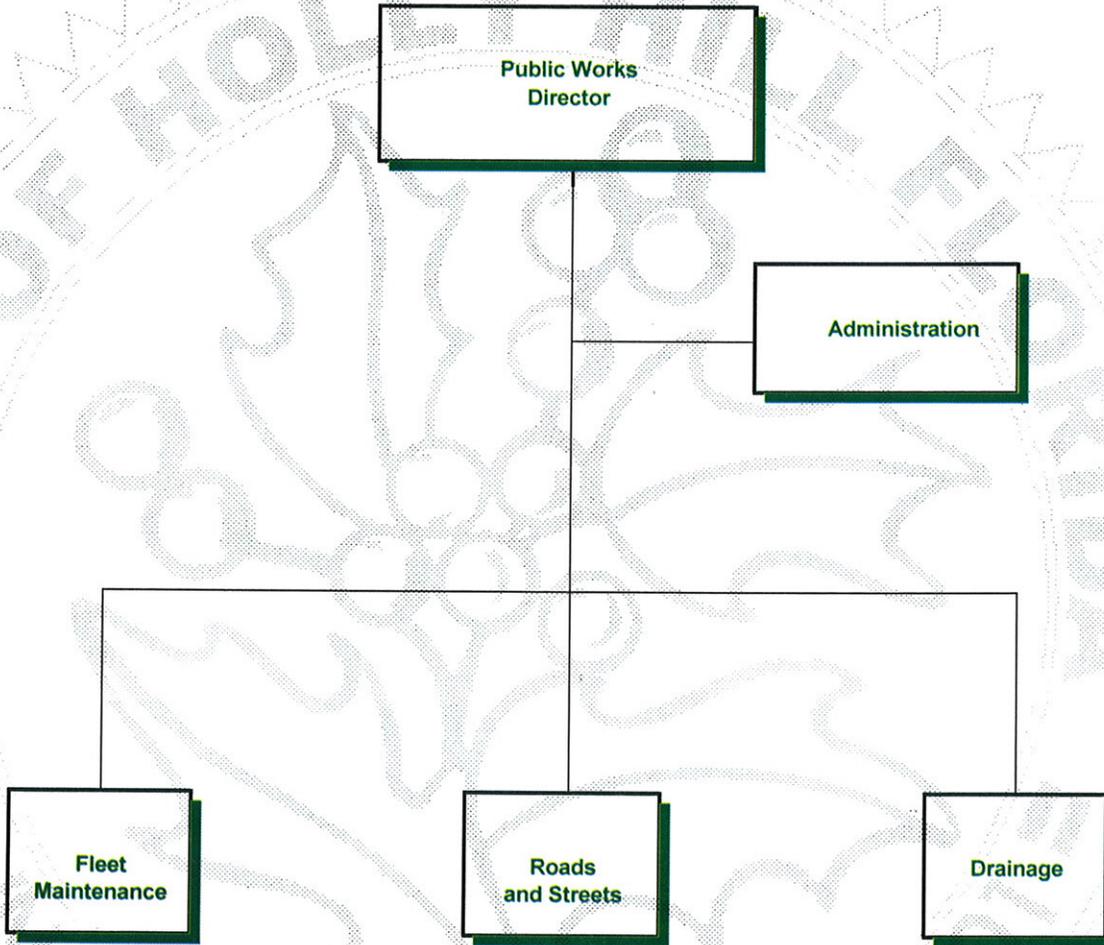
FUND 001	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
PUBLIC SAFETY/PROTECTIVE INSPECTION						
CODE ADMINISTRATION/COMMUNITY DEVELOPMENT						
PERSONAL SERVICES						
524.11.00	Executive Salaries	59,396	64,448	117,100	116,100	123,300
524.12.00	Regular Salaries	95,139	151,327	121,000	117,700	127,800
524.13.00	Other Salaries & Wages	0	0	0	3,000	0
524.14.00	Overtime/Regular Employees	418	326	1,000	1,000	1,000
524.19.01	Uniforms	976	1,025	1,100	1,000	1,400
524.21.00	FICA Taxes	11,595	16,286	17,100	17,600	19,300
524.22.00	Retirement Contributions	11,305	18,617	23,500	23,300	24,800
524.23.00	Life & Health Insurance	22,738	26,897	32,900	29,500	36,500
524.24.00	Workers' Compensation	13,695	12,917	25,600	9,200	13,000
524.28.01	Training & Travel	4,537	928	7,500	2,800	3,000
	Total Personal Services	<u>219,798</u>	<u>292,772</u>	<u>346,800</u>	<u>321,200</u>	<u>350,100</u>
OPERATING EXPENSES						
524.31.01	Professional Services	21,481	37,180	10,000	4,400	8,000
524.34.00	Contractual Services	36,450	23,682	48,000	34,000	40,000
524.41.00	Telephone/Communications Services	1,648	1,543	1,400	1,700	2,000
524.42.00	Postage, Freight, & Express	3,642	4,595	5,000	3,500	4,000
524.43.01	Utility Services	2,264	3,041	2,600	3,900	3,900
524.44.00	Rentals & Leases	14	66	0	100	0
524.45.00	Non-Employee Insurance	4,790	5,108	5,800	4,700	5,800
524.46.01	Repair & Maintenance Services	10,270	12,634	14,600	13,000	14,600
524.46.50	Vehicle Repairs & Maintenance	639	800	1,200	500	1,200
524.47.00	Printing & Binding	2,530	2,153	3,000	1,800	3,000
524.49.01	Other Charges & Obligations	93	137	200	500	200
524.49.10	Other Special Charges	933	72	800	0	800
524.50.00	Advertising	0	33,313	20,000	8,600	20,000
524.51.00	Office Supplies	2,230	1,363	1,500	2,200	1,500
524.52.01	Operating Supplies	3,299	1,767	2,000	2,100	2,000
524.52.50	Fuel & Oil Supplies	3,489	5,921	4,500	4,500	4,500
524.54.00	Subscriptions & Memberships	714	210	1,100	700	700
	Total Operating Expenses	<u>94,487</u>	<u>133,585</u>	<u>121,700</u>	<u>86,200</u>	<u>112,200</u>

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2007 - 2008**

FUND 001	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
PUBLIC SAFETY/PROTECTIVE INSPECTION						
CODE ADMINISTRATION/COMMUNITY DEVELOPMENT						
CAPITAL OUTLAY						
524.62.00	Buildings	0	0	2,000	1,800	0
524.63.00	Improvements other than Buildings	0	0	0	0	0
524.64.00	Machinery & Equipment	2,774	11,130	5,000	9,600	0
	Total Capital Outlay	<u>2,774</u>	<u>11,130</u>	<u>7,000</u>	<u>11,400</u>	<u>0</u>
	TOTAL PROTECTIVE INSPECTION	<u>317,059</u>	<u>437,487</u>	<u>475,500</u>	<u>418,800</u>	<u>462,300</u>

CITY OF HOLLY HILL

**TRANSPORTATION/ROAD AND STREET FACILITIES
ORGANIZATION CHART**



TRANSPORTATION / ROAD AND STREET FACILITIES

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Personal Services	345,950	387,638	455,800	410,900	437,500
Operating Expenses	281,654	285,959	375,300	328,100	277,300
Capital Outlay	<u>76,562</u>	<u>193,385</u>	<u>140,000</u>	<u>6,000</u>	<u>184,300</u>
TOTAL	704,166	866,983	971,100	745,000	899,100

PERMANENT POSITIONS	2005-2006	2006-2007	2007-2008
Public Works Director	0.25	0.25	0.25
City Engineer	0.25	0.25	0.25
Foreman	0.75	0.75	0.50
Admin Assistant	0.50	0.50	0.25
Staff Assistant	0.50	0.50	0.00
Garage Supervisor	0.50	0.50	0.25
Senior Mechanic	2.00	2.00	2.00
Equip Operator/Maint. Worker	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Total	8.75	8.75	8.00

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

This department is responsible for the maintenance of streets, sidewalks, bridges, traffic lights and signs. The city garage is included in this department and it is responsible for providing maintenance and repairs to 73 cars and trucks, 42 off-road vehicles and other pieces of equipment.

The department has prepared reports and continues to monitor the condition of the City's storm drainage system, streets and sidewalks. These reports are being used to determine priorities for repair and maintenance during the year.

ACTIVITY GOALS

1. Maintain streets, sidewalks, and traffic signal systems effectively.
2. Clean, maintain and construct neighborhood drainage systems throughout the community and residential areas.
3. Maintain and repair City vehicles and equipment with a minimum of downtime and expense.
4. Resurface streets, concentrating on poor and fair existing pavements.
5. Repair existing sidewalks all around the city that are cracking or broken.
6. Construct a new sidewalk on Flomich from Center to Nova.
7. Develop a file room for better record keeping and access to information.

ACTIVITY OBJECTIVES

- 1. Continue preventive maintenance program for all city equipment.
- 2. Reduce maintenance and repair costs through preventive maintenance programs.
- 3. Continue street resurfacing, sidewalk maintenance and construction.
- 4. Improve safety awareness among employees.

ACTIVITY MEASUREMENTS	ACTUAL 2004-2005	ACTUAL 2005-2006	ESTIMATED 2006-2007	PROJECTED 2007-2008
Paved Streets	62.50 miles	62.50 miles	62.50 miles	62.50 miles
Unpaved Streets	.50 miles	.50 miles	.50 miles	.50 miles
Sidewalks	34.00 miles	34.00 miles	34.00 miles	34.00 miles

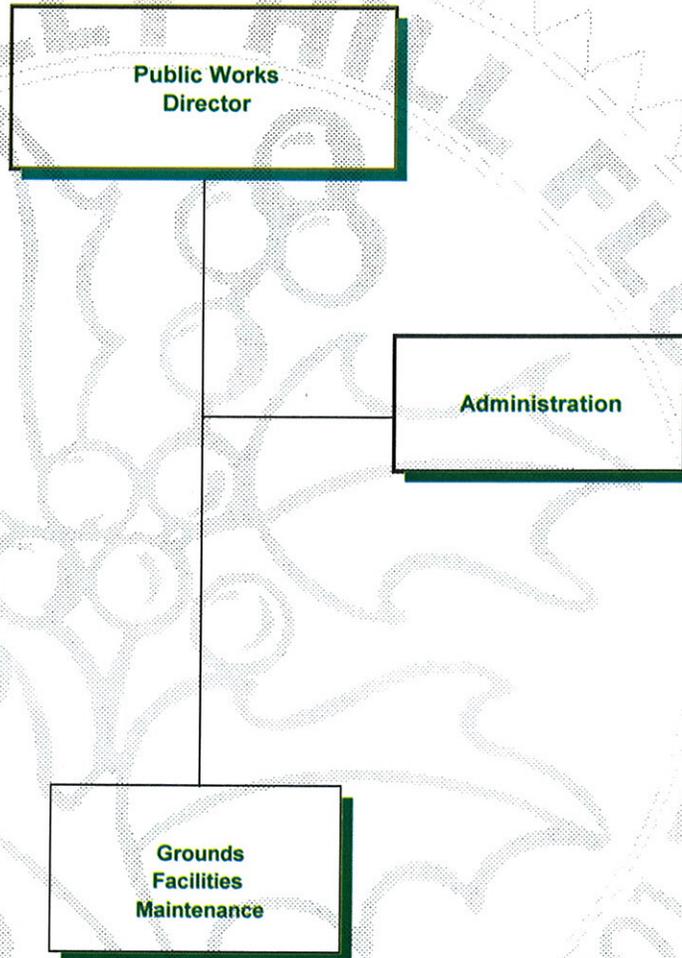
**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2007 - 2008**

FUND 001	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
TRANSPORTATION/ROAD & STREET FACILITIES						
PERSONAL SERVICES						
541.11.00	Executive Salaries	21,342	36,522	39,000	22,000	23,300
541.12.00	Regular Salaries	228,581	237,235	277,700	277,700	275,100
541.13.00	Other Salaries & Wages	2,000	2,416	0	0	0
541.14.00	Overtime/Regular Employees	887	1,270	3,000	700	3,000
541.19.01	Uniforms	1,458	1,274	2,000	1,400	1,400
541.21.00	FICA Taxes	18,541	20,871	22,800	22,400	23,100
541.22.00	Retirement Contributions	19,387	24,083	31,300	28,300	31,600
541.23.00	Life & Health Insurance	38,512	40,571	54,300	43,900	49,900
541.24.00	Workers' Compensation	14,575	22,827	23,300	13,300	28,600
541.28.01	Training & Travel	666	769	2,400	1,200	1,500
	Total Personal Services	<u>345,950</u>	<u>387,638</u>	<u>455,800</u>	<u>410,900</u>	<u>437,500</u>
OPERATING EXPENSES						
541.31.01	Professional Services	762	438	11,300	1,300	2,000
541.34.00	Contractual Services	24,036	12,830	83,800	85,500	0
541.41.00	Telephone/Communications Services	1,114	1,153	1,000	600	1,000
541.42.00	Postage, Freight, & Express	651	329	500	200	500
541.43.01	Utility Services	4,499	6,266	4,500	5,000	6,500
541.43.50	Street Lighting	100,307	108,886	112,000	112,000	112,000
541.43.60	Traffic Lights	14,126	17,259	18,300	17,800	18,600
541.44.00	Rentals & Leases	1,387	1,342	2,600	1,400	1,600
541.45.00	Non-Employee Insurance	15,692	16,504	20,000	12,700	15,000
541.46.01	Repair & Maintenance Services	18,214	13,873	17,400	16,200	18,800
541.46.10	Traffic Light Repairs	11,465	17,061	15,000	11,500	15,000
541.46.50	Vehicle Repairs & Maintenance	10,098	7,895	11,000	6,000	10,000
541.47.00	Printing & Binding	468	186	900	0	500
541.49.01	Other Charges & Obligations	89	171	500	200	300
541.49.10	Other Special Charges	1,353	0	1,000	0	0
541.49.20	Tree Removal	17,135	10,875	12,000	8,200	12,000
541.51.00	Office Supplies	947	502	1,000	1,100	1,000
541.52.01	Operating Supplies	34,843	29,853	28,000	24,600	28,000
541.52.10	Signs & Materials	5,761	9,141	6,000	1,800	6,000
541.52.50	Fuel & Oil Supplies	13,192	18,095	16,700	15,400	17,000
541.53.00	Road Materials & Supplies	4,943	12,816	11,000	6,300	11,000
541.54.00	Subscriptions & Memberships	573	485	800	300	500
	Total Operating Expenses	<u>281,654</u>	<u>285,959</u>	<u>375,300</u>	<u>328,100</u>	<u>277,300</u>

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2007 - 2008**

FUND 001	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
TRANSPORTATION/ROAD & STREET FACILITIES CONTINUED						
CAPITAL OUTLAY						
541.62.00	Buildings	0	0	0	0	0
541.63.00	Improvements other than Buildings	64,611	183,710	140,000	6,000	184,300
541.64.00	Machinery & Equipment	11,951	9,676	0	0	0
	Total Capital Outlay	<u>76,562</u>	<u>193,385</u>	<u>140,000</u>	<u>6,000</u>	<u>184,300</u>
	TOTAL STREETS	<u>704,166</u>	<u>866,983</u>	<u>971,100</u>	<u>745,000</u>	<u>899,100</u>

**CITY OF HOLLY HILL
BUILDINGS AND GROUNDS
ORGANIZATION CHART**



BUILDINGS AND GROUNDS

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Personal Services	381,701	421,525	468,500	420,500	306,700
Operating Expenses	167,789	213,129	167,800	144,000	156,600
Capital Outlay	<u>56,422</u>	<u>709,958</u>	<u>53,400</u>	<u>60,400</u>	<u>0</u>
TOTAL	605,912	1,344,613	689,700	624,900	463,300

PERMANENT POSITIONS	2005-2006	2006-2007	2007-2008
Public Works Director	0.25	0.25	0.10
City Engineer	0.125	0.125	0.00
Buildings & Grounds Supervisor	1.00	1.00	0.25
Heavy Equip Operator	1.00	1.00	1.00
Equip Operator/Maint Worker	6.00	6.00	2.00
Trades worker	1.00	1.00	1.00
Custodian	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total	11.375	11.375	6.35

SIGNIFICANT EXPENDITURE CHANGES

This budget reflects a reduction of four equipment operators/maintenance workers, and a supervisor due to financial constraints in this budget.

ACTIVITY DESCRIPTION

The Buildings and Grounds department is responsible for the development and maintenance of parks, grounds, park facilities, retention ponds, all medians, right-of-ways and other City buildings. These facilities include:

Sunrise Park (N & S)	Daytona Ave Clubhouse	Wellness Center
Sica Hall	Hollyland Park	Tennis & Racquet Ball Courts
Big Tree Park	MacArthur Circle	Retention/Recreation Areas
Ross Point Park	Ivanhoe Park	Waite Park
Median Strips	Grove Street Park	Shirley Heyman Park
a. US #1	Youth Center	Flomich Park
b. Riverside Dr.	Box Car Memorial	Multi-Purpose Field
c. Nova Road	Municipal Gym & Pool	Riverside Park
City Hall	Schadow Nature Area	
Holly Hill Library	Dog Park	
Holly Hill Welcome Park	Centennial Park	

Plans include improvements to be constructed in the Sunrise Park. The improvements include playground equipment, picnic pavilion, multiple covered picnic tables, park benches, parking improvements and restrooms. Improvements with plantings and irrigation are planned for parks and new highway medians on Nova Road and U.S. 1.

This budget provides funds for highway medians maintenance of the FDOT roads US1/Ridgewood Avenue, Riverside Drive, and Nova Road.

ACTIVITY GOALS

1. Provide residents with buildings, parks and grounds that are safe, useful, and attractive and meet the needs of the community.
2. Provide colorful and attractive planting around the City to enhance the community.
3. Provide attractive "Welcome to the City of Holly Hill" signs to greet residents, tourist and newcomers to our area.
4. Develop open spaces as needed.
5. To actively pursue grants and funding to enrich our parks and recreational programs.

ACTIVITY OBJECTIVES

1. Develop a comprehensive maintenance program to increase the attractiveness and safety of facilities.
2. Reduce time spent on weed control by the effective use of herbicides.
3. Reduce vandalism damage.
4. Enhance parks and storm water retention areas.
5. Maintain all city properties, buildings and landscape.

ACTIVITY MEASUREMENTS

	ACTUAL 2004-2005	ACTUAL 2005-2006	ESTIMATED 2006-2007	PROJECTED 2007-2008
Number of acres of park space	84.00	84.00	115.3	115.3
Number of playgrounds	5	5	5	5
Number of Ball fields	5	5	5	5
Number of public boat ramps	1	1	1	1
Number of fishing piers	3	3	3	3
Number of public overlooks to Halifax River	3	3	5	5
Municipal Gymnasium	1	1	1	1
Municipal Multi-Activities Center	1	1	1	1
Municipal Swimming Pool	1	1	1	1
Holly Hill Welcome Park & Fountain	4	4	4	4
Air Conditioned Gymnasium	1	1	1	1
Wellness Center	1	1	1	1
Bike Path	1	1	1	1
Tennis Courts	2	2	2	2
Racquet Ball Courts	2	2	2	2
Shuffleboard Courts	9	9	9	9

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2007 - 2008**

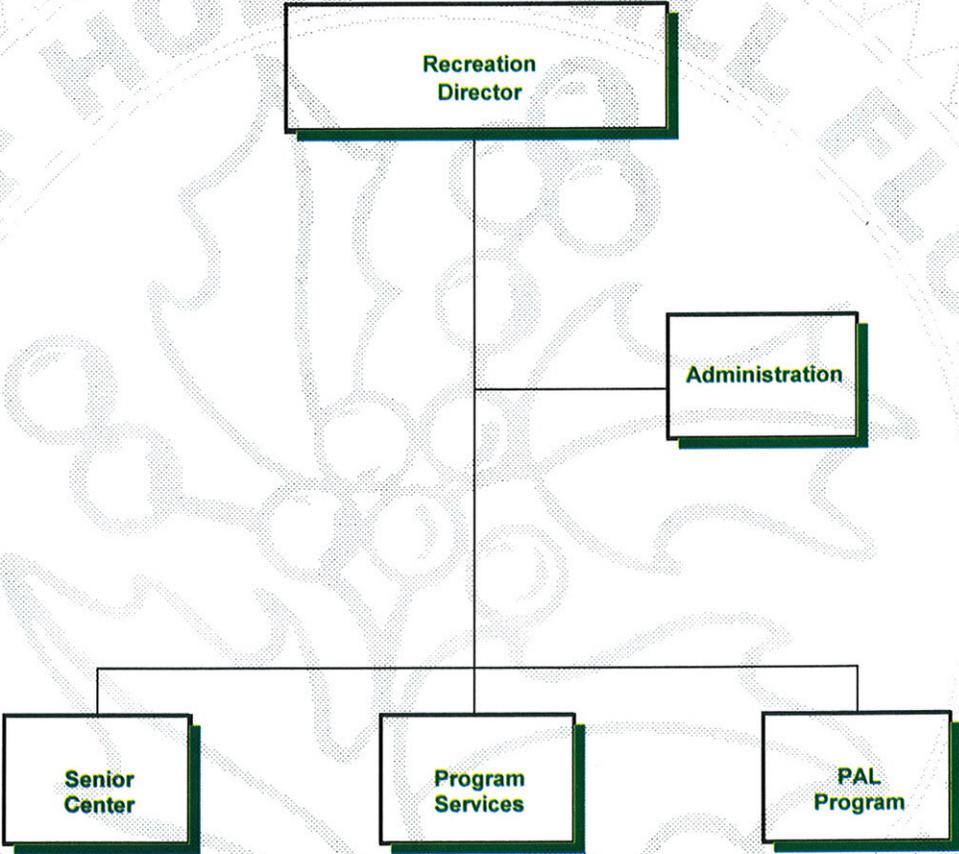
FUND 001	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
BUILDINGS AND GROUNDS - DIVISION 7210						
PERSONAL SERVICES						
572.11.00	Executive Salaries	21,342	26,842	30,700	11,000	9,300
572.12.00	Regular Salaries & Wages	227,224	264,031	290,400	274,500	191,700
572.13.00	Other Salaries & Wages	20,794	87	0	0	0
572.14.00	Overtime/Regular Employees	6,283	6,799	7,000	6,700	7,000
572.19.01	Uniforms	1,742	1,933	2,900	1,800	1,800
572.21.00	FICA Taxes	19,665	21,429	23,300	21,800	15,900
572.22.00	Retirement Contributions	18,693	25,464	31,300	28,300	20,500
572.23.00	Life & Health Insurance	47,634	58,330	59,600	58,200	40,000
572.24.00	Workers' Compensation	17,159	15,295	22,300	18,000	18,500
572.28.01	Training & Travel	1,165	1,314	1,000	200	2,000
	Total Personal Services	<u>381,701</u>	<u>421,525</u>	<u>468,500</u>	<u>420,500</u>	<u>306,700</u>
OPERATING EXPENSES						
572.31.01	Professional Services	604	350	2,000	300	1,000
572.34.00	Contractual Services	46,954	41,025	47,700	44,700	50,600
572.41.00	Telephone/Communications Services	72	47	300	100	200
572.42.00	Postage, Freight, & Express	103	116	400	300	400
572.43.01	Utility Services	23,900	26,422	23,000	26,000	25,000
572.44.00	Rentals & Leases	670	651	2,500	700	1,000
572.45.00	Non-Employee Insurance	12,597	12,736	15,000	8,400	10,500
572.46.01	Repairs & Maintenance Services	18,031	6,778	14,000	8,000	7,500
572.46.50	Vehicle Repair & Maintenance	6,999	4,210	6,000	3,600	6,000
572.46.99	Disaster Repairs & Maintenance	0	56,849	0	0	0
572.47.00	Printing & Binding	0	37	200	0	200
572.49.01	Other Charges & Obligations	30	0	200	200	100
572.49.10	Other Special Charges	0	0	1,000	0	0
572.49.20	Tree Removal	3,000	2,200	3,000	0	3,000
572.51.00	Office Supplies	0	304	300	300	200
572.52.01	Operating Supplies	42,819	38,813	35,000	36,700	35,000
572.52.50	Fuel & Oil Supplies	11,422	21,771	13,900	13,900	13,000
572.54.00	Subscriptions & Memberships	48	30	800	100	400
572.57.00	Beautification	540	789	2,500	700	2,500
	Total Operating Expenses	<u>167,789</u>	<u>213,129</u>	<u>167,800</u>	<u>144,000</u>	<u>156,600</u>

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2007 - 2008**

FUND 001	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
BUILDINGS AND GROUNDS CONTINUED						
CAPITAL OUTLAY						
572.62.00	Buildings	13,434	3,812	8,000	0	0
572.63.00	Improvements other than Buildings	34,090	683,506	28,000	3,000	0
572.64.00	Machinery & Equipment	8,898	22,640	17,400	57,400	0
	Total Capital Outlay	<u>56,422</u>	<u>709,958</u>	<u>53,400</u>	<u>60,400</u>	<u>0</u>
	TOTAL BUILDINGS AND GROUNDS	<u><u>605,912</u></u>	<u><u>1,344,613</u></u>	<u><u>689,700</u></u>	<u><u>624,900</u></u>	<u><u>463,300</u></u>

CITY OF HOLLY HILL

**CULTURE / RECREATION
ORGANIZATION CHART**



RECREATION DEPARTMENT

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Personal Services	240,334	306,488	285,300	290,700	269,200
Operating Expenses	117,696	135,626	151,000	145,500	123,700
Capital Outlay	<u>5,188</u>	<u>3,001</u>	<u>1,500</u>	<u>20,600</u>	<u>0</u>
TOTAL	363,218	445,115	437,800	456,800	392,900

PERMANENT POSITIONS	2005-2006	2006-2007	2007-2008
Recreation Director	1.00	1.00	1.00
Recreation Supervisor	1.00	1.00	1.00
Program Supervisor	1.00	1.00	0.00
Program Administrator	0.00	0.00	1.00
Custodian	1.00	1.00	1.00
Caretaker	0.50	0.50	0.50
PAL Program Asst (FTE)	2.00	2.00	1.00
Aquatics/Life Guard (FTE)	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Permanent Positions	7.50	7.50	6.50
TEMPORARY POSITIONS			
Day Camp Counselors	<u>15.00</u>	<u>15.00</u>	<u>10.00</u>
Total Temporary Positions	15.00	15.00	10.00
Total Positions for Recreation	22.50	22.50	16.50

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

The Recreation department is responsible for the planning of various programs and special activities. The programs include, but are not limited to: all youth activities, adult and senior programs, and summer day camp. In addition, the department presents special activities such as City Hall Christmas Lighting Ceremony and the annual Christmas parade.

For eight months of the year, during spring baseball and fall baseball, the Recreation department operates the concession stand located in Hollyland Park.

ACTIVITY GOALS

1. Provide a variety of quality recreational programs that are affordable and meet the needs of the community.
2. Use staff and facilities to optimal levels.
3. Provide staff and leadership for our new municipal gymnasium.
4. Utilize Grant funding to establish a strong PAL Program.

ACTIVITY OBJECTIVES

1. Continue current schedule of programs and build new programs around municipal gym, the activities center and the swimming pool.
2. Develop additional programs to increase community participation.
3. Develop and promote programs to encourage senior participation.
4. Operate concession stand at a profit.
5. Operate municipal gymnasium and swimming pool.
6. Encourage all citizens to take a more active part in our City.
7. Establish positive interaction and support with the Boys and Girls Club.
8. Create an active PAL & Recreation board that will provide communications and suggestions to enhance program improvements.

ACTIVITY MEASUREMENTS

	ACTUAL 2004-2005	ACTUAL 2005-2006	ESTIMATED 2006-2007	PROJECTED 2007-2008
Number of ball fields	5	5	5	5
Number of tennis courts	2	2	2	2
Number of shuffleboard courts	9	0	0	0
Number of community centers	2	2	2	2
Number of pool facilities	1	1	1	1
Number of other recreation centers	2	2	2	2
Number of youth baseball participants	325	220	0	0
Number of day camp weekly registrations	125	110	114	120
Number of weekly adult participants	525	225	270	275
Number of basketball participants	90	130	150	170
Number of cheerleading participants	24	0	24	12
Number of outdoor racquet ball courts	2	2	2	2
Number of wellness/exercise centers	1	1	1	1
Number of Multi-purpose fields	1	1	1	1
Number of participants for Spring Break	50	30	30	30
Number of Swimmers (avg. per mo. Apr–Nov)	n/a	954	1,194	1,200
Number of Flag Football participants	0	0	40	50

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2007 - 2008**

FUND 001	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
RECREATION DEPARTMENT - DIVISION 7220						
PERSONAL SERVICES						
572.11.00	Executive Salaries	57,143	59,590	65,500	64,700	68,800
572.12.00	Regular Salaries & Wages	88,597	126,719	94,300	97,700	77,300
572.13.00	Other Salaries & Wages	42,466	51,681	51,600	58,600	53,700
572.14.00	Overtime/Regular Employees	625	1,398	1,500	1,100	1,500
572.19.01	Uniforms	538	544	1,000	800	1,300
572.21.00	FICA Taxes	13,991	18,351	15,500	16,900	15,400
572.22.00	Retirement Contributions	9,498	15,485	16,900	17,000	15,500
572.23.00	Life & Health Insurance	18,821	21,865	22,000	22,000	21,400
572.24.00	Workers' Compensation	8,370	10,675	15,200	11,500	12,800
572.28.01	Training & Travel	285	180	1,800	400	1,500
	Total Personal Services	<u>240,334</u>	<u>306,488</u>	<u>285,300</u>	<u>290,700</u>	<u>269,200</u>
OPERATING EXPENSES						
572.31.01	Professional Services	403	527	700	400	700
572.34.00	Contractual Services	198	263	300	300	300
572.41.00	Telephone/Communications Services	1,586	1,719	2,000	1,600	2,000
572.42.00	Postage, Freight, & Express	345	422	600	800	700
572.43.01	Utility Services	49,490	57,398	50,000	51,200	55,000
572.44.00	Rentals & Leases	66	107	200	200	200
572.45.00	Non-Employee Insurance	4,258	4,335	5,300	4,900	5,000
572.46.01	Repair & Maintenance Services	11,109	16,561	12,000	15,600	12,000
572.46.50	Vehicle Repairs & Maintenance	1,817	1,367	2,000	600	2,000
572.47.00	Printing & Binding	0	935	300	0	0
572.49.01	Other Charges & Obligations	100	10	500	100	0
572.51.00	Office Supplies	274	42	500	500	800
572.52.01	Operating Supplies	5,673	2,862	2,900	2,900	3,500
572.52.50	Fuel & Oil Supplies	3,537	3,872	3,500	1,200	2,500
572.54.00	Subscriptions & Memberships	0	0	200	0	0
572.56.01	Program Expense	38,841	45,207	70,000	65,200	39,000
	Total Operating Expenses	<u>117,696</u>	<u>135,626</u>	<u>151,000</u>	<u>145,500</u>	<u>123,700</u>

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2007 - 2008**

FUND 001	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
RECREATION DEPARTMENT CONTINUED						
CAPITAL OUTLAY						
572.61.00	Land	0	0	0	0	0
572.62.00	Buildings	0	0	0	0	0
572.63.00	Improvements	0	0	0	0	0
572.64.00	Machinery & Equipment	5,188	3,001	1,500	20,600	0
	Total Capital Outlay	<u>5,188</u>	<u>3,001</u>	<u>1,500</u>	<u>20,600</u>	<u>0</u>
	TOTAL RECREATION	<u>363,218</u>	<u>445,115</u>	<u>437,800</u>	<u>456,800</u>	<u>392,900</u>

IMPACT FEE SPECIAL REVENUE FUNDS

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Transfers	0	0	0	1,100	0
Reserves	0	0	0	112,700	0
TOTAL	0	0	0	113,800	0

PERMANENT POSITIONS

N/A

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

Expansion of businesses and growth in populations create greater demand for governmental services such as police, fire, transportation, and parks. Impact fees on new construction provide one source of funds to provide for capital improvements when it becomes necessary.

The Impact Fee Special Revenue Funds are special revenue funds established to record the collection and the expenditure of law enforcement, fire, park and transportation impact fees.

The Law Enforcement and Fire impact fees will be used for capital improvements accommodate growth. Such improvements may include land acquisition, new facilities equipment, expansion and other improvements to serve new growth.

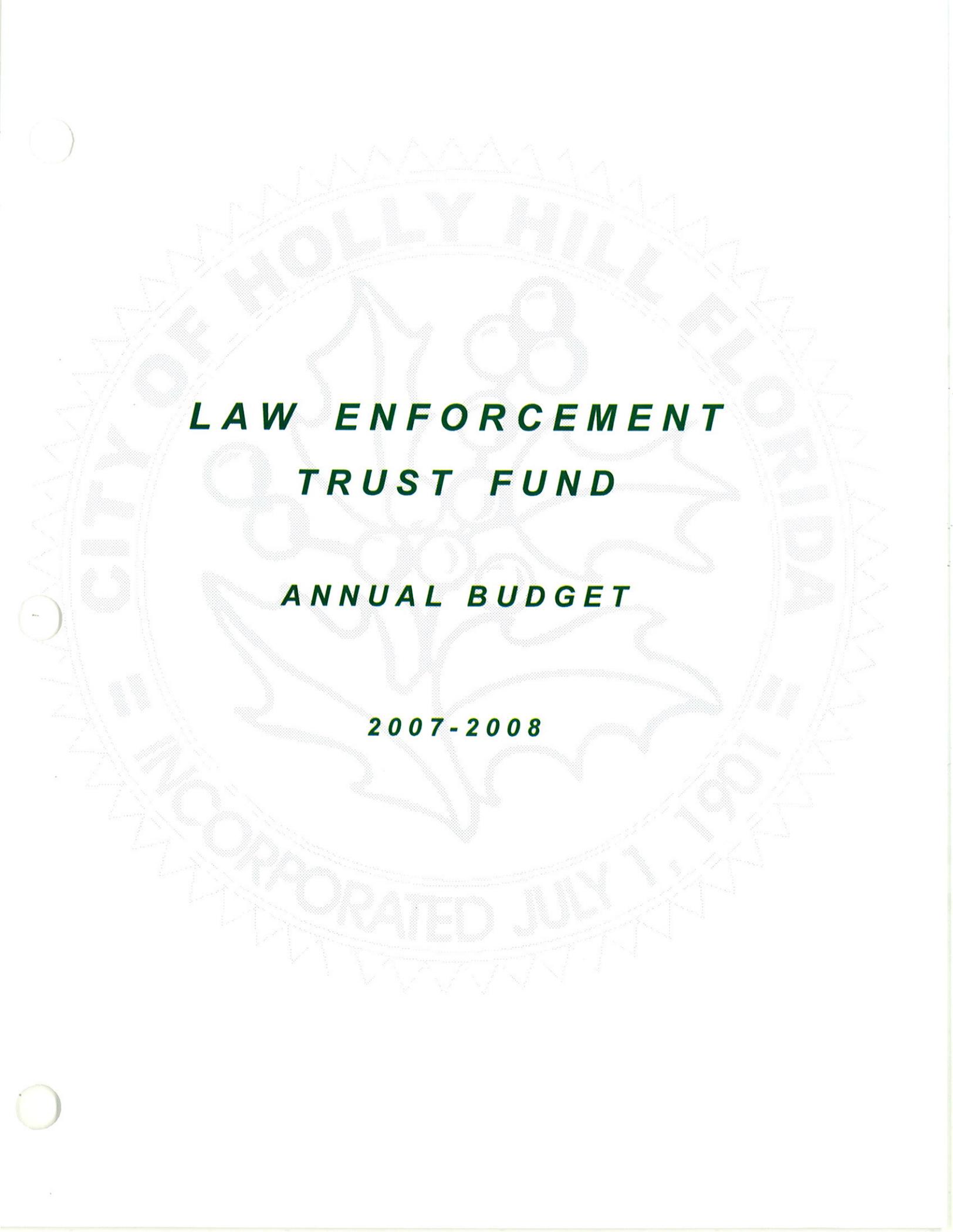
ACTIVITY GOAL

Provide an additional source and to help meet increased service demands requiring new or additional facilities, infrastructure, or equipment.

ACTIVITY MEASUREMENTS	ACTUAL 2005	ACTUAL 2006	ESTIMATED 2007	PROJECTED 2008
Population	12,612	12,620	12,759	13,325
Number of Annexations	3	2	3	3
Number of Business Parcels	661	667	670	675

**CITY OF HOLLY HILL
IMPACT FEE SPECIAL REVENUE FUNDS**

FUND		2004-2005	2005-2006	2006-2007	2006-2007	2007-2008
	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
101	Law Enforcement Impact Fees					
	REVENUES					
361.20.00	Interest from SBA	0	0	0	200	0
363.22.10	Law Enforcement Impact Fees	0	0	0	26,900	0
380.10.00	Appropriated Fund Balance	0	0	0	0	0
	Sub Total Revenues	0	0	0	27,100	0
	EXPENDITURES					
581.91.01	Transfer to General Fund	0	0	0	200	0
582.99.01	Budget Reserve	0	0	0	26,900	0
	Sub Total Expenditures	0	0	0	27,100	0
102	Fire Impact Fees					
	REVENUES					
361.20.00	Interest from SBA	0	0	0	200	0
363.22.20	Fire Impact Fees	0	0	0	18,000	0
380.10.00	Appropriated Fund Balance	0	0	0	0	0
	Sub Total Revenues	0	0	0	18,200	0
	EXPENDITURES					
581.91.01	Transfer to General Fund	0	0	0	200	0
582.99.01	Budget Reserve	0	0	0	18,000	0
	Sub Total Expenditures	0	0	0	18,200	0
103	Road/Transportation Impact Fees					
	REVENUES					
361.20.00	Interest from SBA	0	0	0	300	0
363.22.20	Road Impact Fees	0	0	0	33,600	0
369.91.00	Administrative Fees	0	0	0	400	0
380.10.00	Appropriated Fund Balance	0	0	0	0	0
	Sub Total Revenues	0	0	0	34,300	0
	EXPENDITURES					
581.91.01	Transfer to General Fund	0	0	0	400	0
582.99.01	Budget Reserve	0	0	0	33,900	0
	Sub Total Expenditures	0	0	0	34,300	0
104	Park Impact Fees					
	REVENUES					
361.20.00	Interest from SBA	0	0	0	300	0
363.27.10	Park Impact Fees	0	0	0	33,900	0
380.10.00	Appropriated Fund Balance	0	0	0	0	0
	Sub Total Revenues	0	0	0	34,200	0
	EXPENDITURES					
581.91.01	Transfer to General Fund	0	0	0	300	0
582.99.01	Budget Reserve	0	0	0	33,900	0
	Sub Total Expenditures	0	0	0	34,200	0
	TOTAL IMPACT FEE REVENUES	0	0	0	113,800	0
	TOTAL IMPACT FEE EXPENDITURES	0	0	0	113,800	0



**LAW ENFORCEMENT
TRUST FUND**

ANNUAL BUDGET

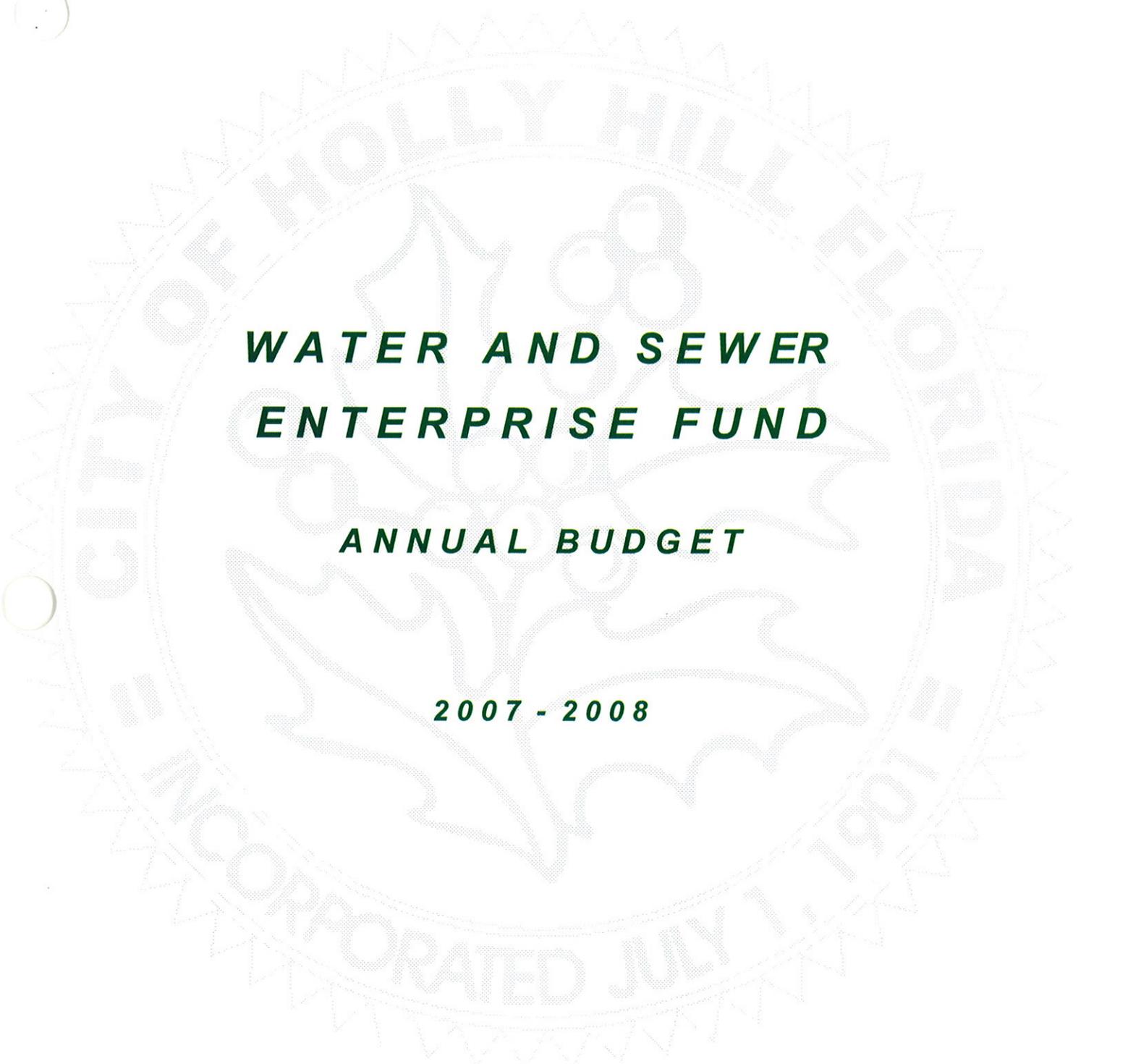
2007-2008

**CITY OF HOLLY HILL
PHYSICAL ENVIRONMENT/GARBAGE/SOLID WASTE CONTROL SERVICES**

FUND 495	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
CHARGES FOR SERVICES						
343.10.42	Refuse Charges	1,684,928	1,750,994	1,723,800	1,778,000	1,800,000
	Total Charges for Services	<u>1,684,928</u>	<u>1,750,994</u>	<u>1,723,800</u>	<u>1,778,000</u>	<u>1,800,000</u>
OTHER MISCELLANEOUS REVENUE						
361.10.00	Interest Earnings	0	0	0	0	0
361.20.00	Interest Earnings/SBA	2,808	3,759	2,500	3,500	4,000
364.41.00	Sale of Equipment	0	0	0	0	0
364.42.00	Insurance Proceeds/Loss of Equipment	0	0	0	0	0
369.90.00	Miscellaneous (FEMA)	465,950	(600,300)	0	0	0
369.95.00	Recycling Revenue	255	153	300	500	200
	Total Other Misc. Revenue	<u>469,013</u>	<u>(596,388)</u>	<u>2,800</u>	<u>4,000</u>	<u>4,200</u>
NON-REVENUE						
380.10.00	Appropriated Retained Earnings	0	(235,798)	0	0	56,500
	Total Non Revenue	<u>0</u>	<u>(235,798)</u>	<u>0</u>	<u>0</u>	<u>56,500</u>
	Total Enterprise Fund Revenues	<u><u>2,153,941</u></u>	<u><u>918,808</u></u>	<u><u>1,726,600</u></u>	<u><u>1,782,000</u></u>	<u><u>1,860,700</u></u>

**CITY OF HOLLY HILL
PHYSICAL ENVIRONMENT/GARBAGE/SOLID WASTE CONTROL SERVICES
2007 - 2008**

FUND 485	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
PERSONAL SERVICES						
534.12.00	Regular Salaries	0	0	0	0	0
534.14.00	Overtime/Regular Employees	0	0	0	0	0
534.19.01	Uniforms	0	0	0	0	0
534.21.00	FICA Taxes	0	0	0	0	0
534.22.00	Retirement Contributions	0	0	0	0	0
534.23.00	Life & Health Insurance	0	0	0	0	0
534.24.00	Worker's Compensation	0	0	0	0	0
534.28.01	Training & Travel	0	0	200	0	0
	Total Personal Services	0	0	200	0	0
OPERATING EXPENSES						
534.31.01	Professional Services	0	0	0	0	0
534.34.00	Other Contractual Services	1,540,506	1,328,793	1,383,600	1,433,600	1,405,000
534.41.00	Telephone/Communications Services	128	138	200	200	200
534.42.00	Postage, Freight, & Express	0	0	500	500	500
534.44.00	Rentals & Leases	442	0	600	600	600
534.45.00	Non-employee Insurance	4,329	4,693	10,000	10,000	11,000
534.46.01	Repair & Maintenance Services	1,271	259	1,900	1,000	1,000
534.47.00	Printing & Binding	70	0	500	500	500
534.49.01	Other Charges & Obligations	158	0	200	200	200
534.50.00	Advertising	2,700	604	700	2,200	2,500
534.51.00	Office Supplies	785	425	500	900	900
534.52.01	Operating Supplies	0	0	600	600	600
534.54.00	Subscriptions & Memberships	0	0	200	200	200
534.59.01	Bad Debt Expense	37,339	3,898	8,000	12,600	8,000
539.59.20	Depreciation Expense	4,066	3,495	0	0	0
	Total Operating Expenses	1,591,794	1,342,305	1,407,500	1,463,100	1,431,200
CAPITAL OUTLAY						
534.62.00	Buildings	0	0	0	0	0
534.63.00	Improvements other than Buildings	0	0	0	0	0
534.64.00	Machinery & Equipment	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0
CAPITAL RESERVES AND TRANSFERS						
539.99.01	Budget Reserves / Debris Removable	0	0	0	0	0
581.91.01	Transfer to General Fund	303,000	648,400	318,900	318,900	343,900
581.91.30	Transfer to Water & Sewer	65,300	0	0	0	0
590.99.20	Transfer/Payment in Lieu of Taxes	0	0	0	0	85,600
	TOTAL SOLID WASTE CONT SERVICES	1,960,094	1,990,705	1,726,600	1,782,000	1,860,700

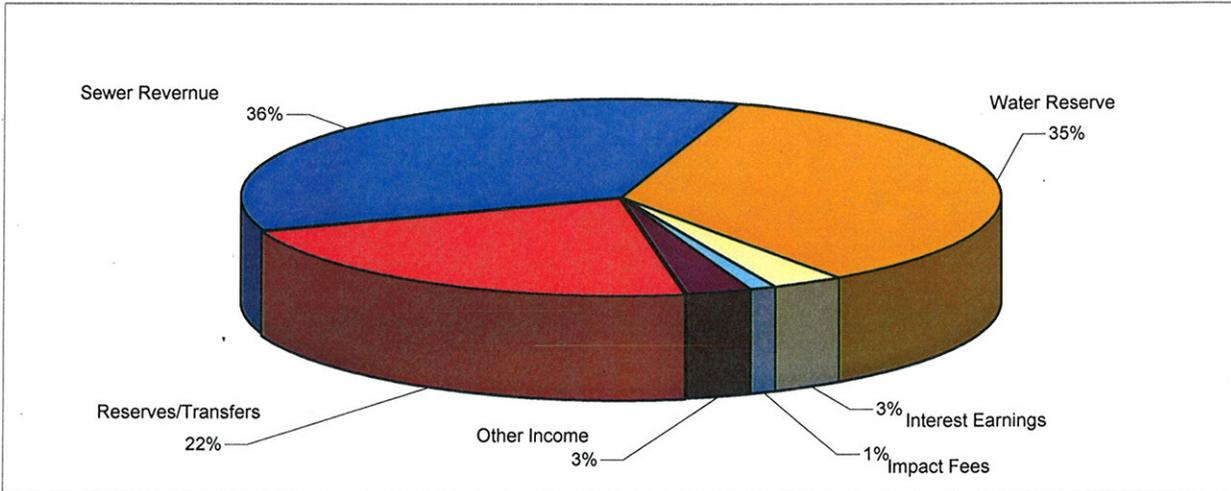


**WATER AND SEWER
ENTERPRISE FUND**

ANNUAL BUDGET

2007 - 2008

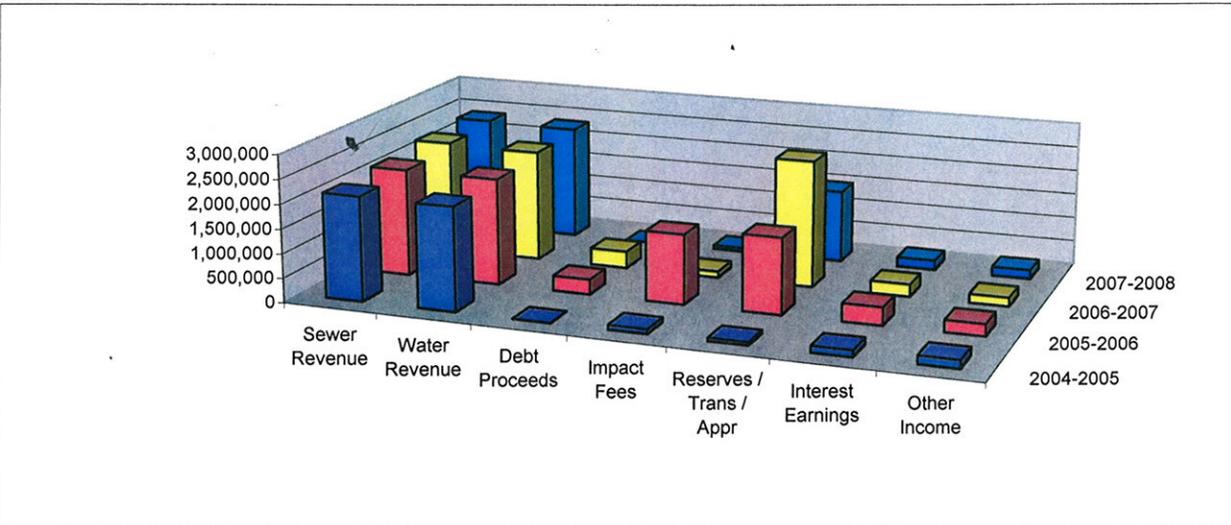
**CITY OF HOLLY HILL
WATER AND SEWER REVENUES
BUDGET YEAR 2007-2008**



Sewer Revenue	2,381,100
Water Revenue	2,345,800
Interest Earnings	196,900
Impact Fees	76,300
Other Income	183,900
Reserves/Transfers/Appr	1,490,700
Total Water & Sewer Revenues	\$6,674,700

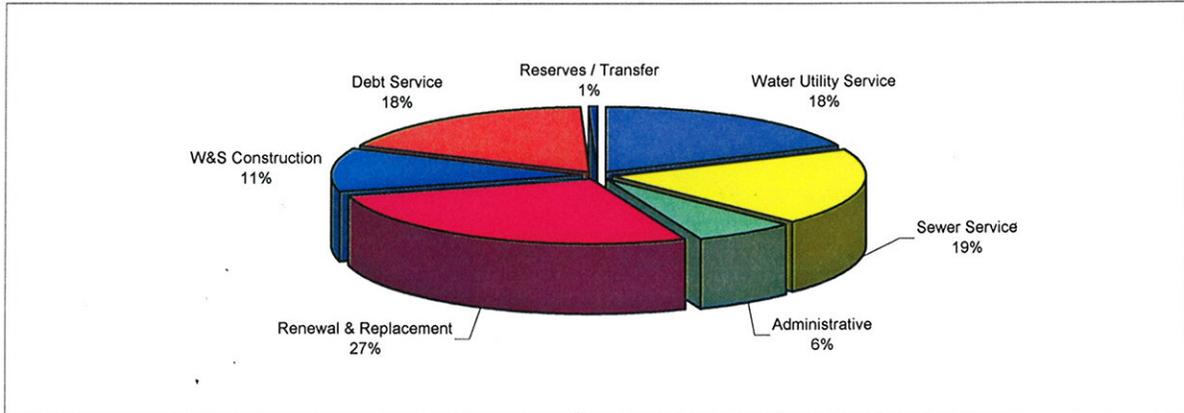
* Includes interest & impact fees in the R & R Fund and Debt Service Fund

Other Income

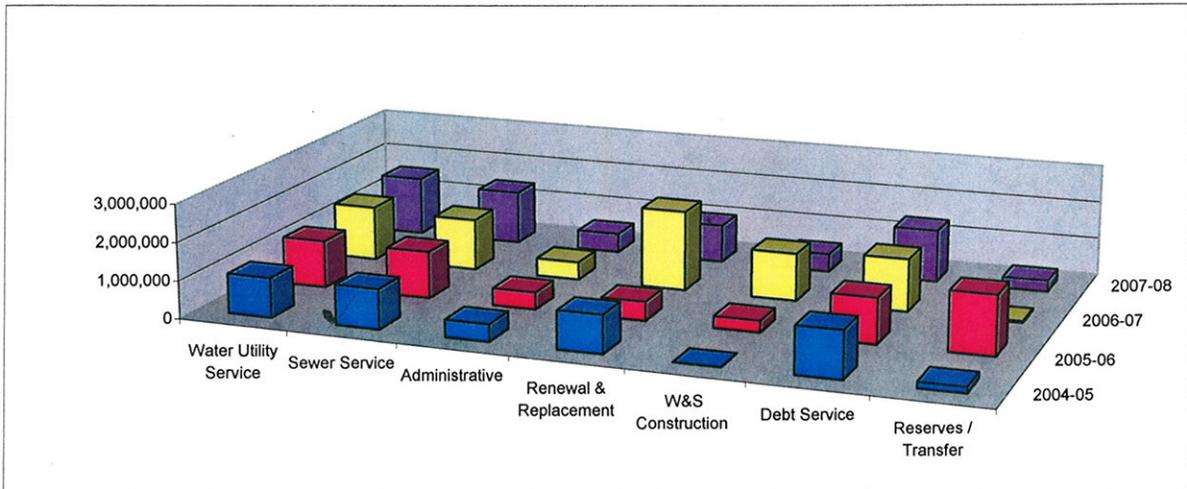


FOUR YEAR HISTORY	2004-2005	2005-2006	2006-2007	2007-2008
REVENUES	ACTUAL	ACTUAL	AMENDED	BUDGET
Sewer Revenue	2,146,102	2,208,893	2,323,700	2,381,100
Water Revenue	2,124,158	2,193,332	2,290,300	2,345,800
Debt Proceeds	0	306,042	352,900	0
Impact Fees	98,700	1,434,318	123,000	76,300
Reserves / Trans / Appr	65,300	1,562,250	2,602,000	1,490,700
Interest Earnings	132,695	370,011	257,000	196,900
Other Income	169,381	244,160	182,500	183,900
TOTAL REVENUES	\$4,736,336	\$8,319,006	\$8,131,400	\$6,674,700

**CITY OF HOLLY HILL
WATER AND SEWER EXPENDITURES
BUDGET YEAR 2006-2007**



Water Utility Service	1,451,200
Sewer Service	1,495,800
Administrative	508,000
Renewal & Replacemen	2,123,500
W&S Construction	855,500
Debt Service	1,393,400
Reserves / Transfer	42,000
Total Expenditures	\$7,869,400



FOUR YEAR HISTORY

	2003-2004 ACTUAL	2004-2005 ACTUAL	2005-2006 AMENDED	2006-2007 BUDGET
EXPENDITURES				
Water Utility Service	1,047,471	1,251,398	1,452,300	1,570,900
Sewer Service	1,050,176	1,244,041	1,373,800	1,424,200
Administrative	450,000	450,000	478,000	508,000
Renewal & Replacement	999,072	500,357	2,123,500	1,013,000
W&S Construction	0	306,042	1,268,400	476,000
Debt Service	1,233,567	1,193,250	1,393,400	1,389,300
Reserves / Transfer	155,633	1,552,857	42,000	293,300
TOTAL EXPENDITURES	\$4,935,919	\$6,497,945	\$8,131,400	\$6,674,700

WATER AND SEWER ENTERPRISE FUND REVENUE
EXPLANATION
2007 – 08

Water Sales

Residential and commercial water sales are expected to increase 2.5% more than current year revenue projections. This increase is due to a 2.5% increase in rates effective October 2007.

Meter Connection Charges/Service Charges/Cut-Off Charges

Current estimates indicate that revenues will be lower than anticipated 2006-07.

Hydrant Rental

Current estimates indicate that revenues will remain the same as 2006-07.

Sewer Charges

Sewer charges are based on 115% of the water rates. Due to a rate increase to be effective in October, revenues from sewer charges will be slightly higher than anticipated for 2006-07.

Sewer Connection Charges

Current estimates indicate that revenues will be higher than anticipated 2006-07.

Interest Earnings

Current estimates for 2006-07 indicate that earnings will be higher than anticipated.

Other Income

Current estimates indicate revenues will remain the same as 2006-07.

Appropriated Reserves

The budget anticipates using cash reserves in 2007-08 for renewals and replacements in the water and sewer systems.

**CITY OF HOLLY HILL
WATER AND SEWER SYSTEMS - REVENUE**

FUND 400	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
WATER REVENUE						
343.60.10	Water Sales	2,058,094	2,131,299	2,299,800	2,225,500	2,281,000
343.60.20	Meter Connection Charges	16,120	14,840	20,000	16,000	16,000
343.60.30	Service Charges	13,185	11,975	12,800	12,800	12,800
343.60.40	Cut-off Charges	26,571	25,030	25,000	25,000	25,000
343.60.50	Hydrant Rental	10,188	10,188	11,000	11,000	11,000
	Total Water Revenue	<u>2,124,158</u>	<u>2,193,332</u>	<u>2,368,600</u>	<u>2,290,300</u>	<u>2,345,800</u>
SEWER REVENUE						
343.60.60	Sewer Charges	2,124,678	2,187,164	2,372,200	2,298,000	2,355,400
343.60.70	Sewer Connection Charges	3,150	3,125	3,600	6,000	6,000
343.60.80	Reclaimed Water Charges	2,400	2,407	3,600	3,600	3,600
343.90.10	Inspections	15,874	16,197	16,100	16,100	16,100
	Total Sewer Revenue	<u>2,146,102</u>	<u>2,208,893</u>	<u>2,395,500</u>	<u>2,323,700</u>	<u>2,381,100</u>
INTEREST EARNINGS						
361.10.00	Interest	(8)	30,815	0	0	0
361.20.00	SBA Int/Wtr Rev & Opr Fd	61,207	99,582	55,000	99,000	99,000
	Total Interest Earnings	<u>61,207</u>	<u>130,397</u>	<u>55,000</u>	<u>99,000</u>	<u>99,000</u>
OTHER INCOME						
362.21.00	Communications Lease/T-Mobile & Sprint	23,000	23,000	25,000	25,000	26,400
364.41.00	Surplus Sales	0	0	1,000	1,000	1,000
364.42.00	Insurance Proceeds/Loss	0	0	0	0	0
365.10.00	Scrap Sales	6	4,174	2,000	2,000	2,000
369.40.00	Penalty Charges	131,904	148,561	0	148,500	148,500
369.60.00	DOT Reimbursement	0	63,126	0	0	0
369.90.00	Miscellaneous	14,471	5,299	6,000	6,000	6,000
	Total Other Income	<u>169,381</u>	<u>244,160</u>	<u>34,000</u>	<u>182,500</u>	<u>183,900</u>
OTHER NON-REVENUES						
380.10.00	Appropriated Retained Earnings	0	0	713,300	520,000	421,700
381.30.00	Transfer from Debt Service	610,683	678,682	0	0	0
381.40.00	Transfer from Renewal & Replacement	1,094,573	640,019	0	0	0
381.65.00	Transfer from CDBG Fund	0	62,250	0	0	0
381.70.00	Transfer from Solid Waste Fund	65,300	0	0	0	0
	Total Non-revenues	<u>1,770,556</u>	<u>1,380,951</u>	<u>713,300</u>	<u>520,000</u>	<u>421,700</u>
TOTAL WATER AND SEWER REVENUE		<u><u>6,271,404</u></u>	<u><u>6,157,732</u></u>	<u><u>5,566,400</u></u>	<u><u>5,415,500</u></u>	<u><u>5,431,500</u></u>

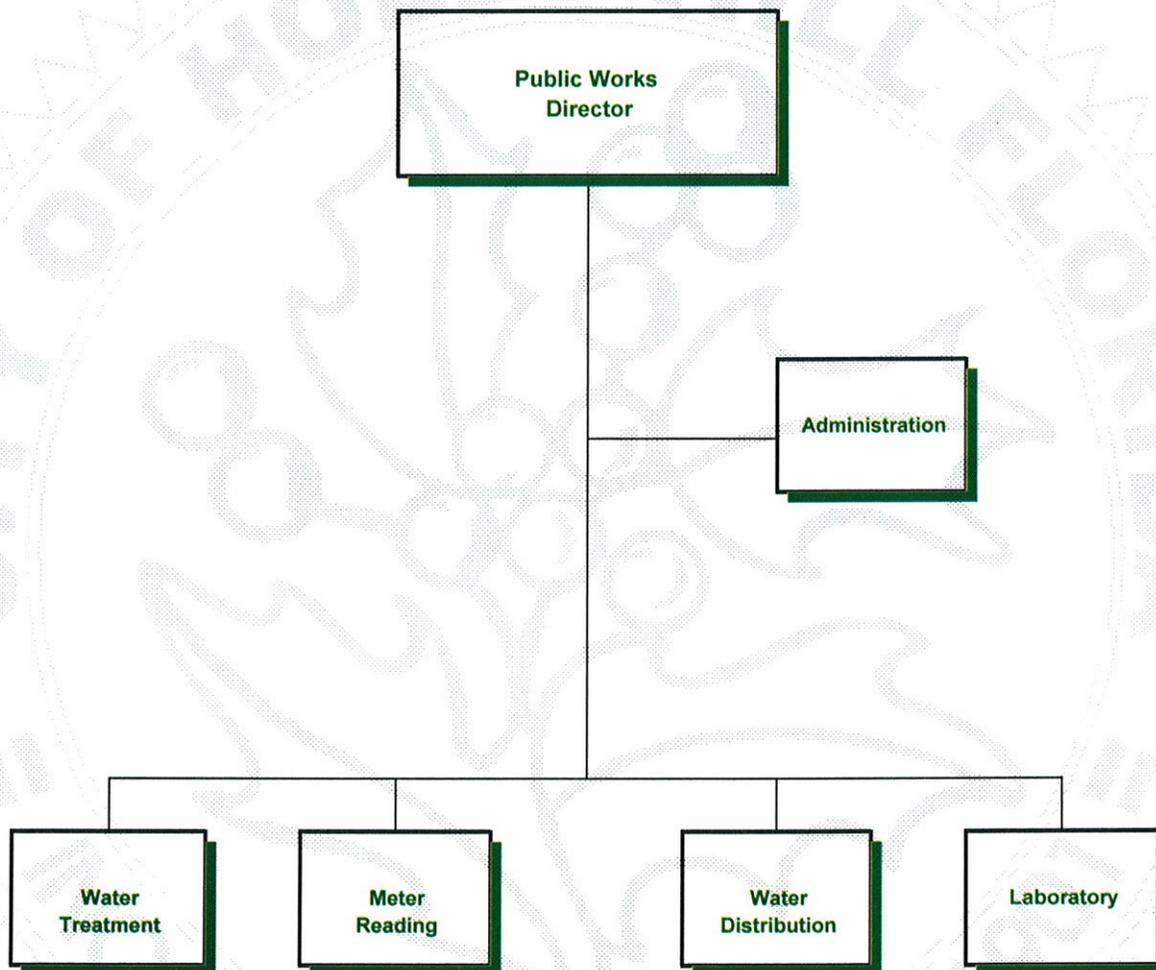
**CITY OF HOLLY HILL
WATER & SEWER SYSTEM - EXPENSES
2007 2008**

FUND 400	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
WATER & SEWER SYSTEM - EXPENDITURE SUMMARY						
OPERATING						
533.00.00	Water Utility Service/Water Plant	1,042,879	1,228,650	1,451,200	1,427,400	1,546,900
535.00.00	Sewer Service/Water Pollution Control Plant	1,045,585	1,221,293	1,495,800	1,348,900	1,400,200
ADMINISTRATIVE						
536.00.00	Transfer to General Fund	450,000	450,000	478,000	478,000	508,000
536.00.00	Other Administrative Expense	9,183	45,496	30,000	49,800	48,000
RESERVES						
580.99.00	Operating Reserve	0	0	0	0	0
EXPENDITURE APPROPRIATIONS & TRANSFERS						
581.91.10	Renewal & Replacement Transfer	984,600	300,000	689,000	689,000	449,000
581.91.20	Series 2002 Transfer	1,075,500	1,061,100	1,068,700	1,068,700	1,049,700
581.91.22	Transfer to Series 2005 Debt Service	0	0	110,400	110,400	108,300
581.91.50	Transfer to Stormwater Management *	42,000	42,000	42,000	42,000	42,000
581.91.60	State Loan Debt Service - 2001	160,500	158,500	159,500	159,500	104,500
581.91.80	State Loan Debt Service - 2005	0	0	41,800	41,800	41,800
590.99.20	Transfer/Payment in Lieu of Taxes	0	0	0	0	133,100
GRAND TOTAL		<u>4,810,247</u>	<u>4,507,039</u>	<u>5,566,400</u>	<u>5,415,500</u>	<u>5,431,500</u>

* Sewer Rehabilitation 2004 Project Costs Included in SRF Loan Debt Service Payments for Stormwater Projects.

CITY OF HOLLY HILL

**WATER UTILITY SERVICE/WATER PLANT
ORGANIZATION CHART**



WATER UTILITY SERVICE

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Personal Services	530,843	637,711	733,600	740,000	766,400
Operating Expenses	512,037	552,913	717,600	687,400	780,500
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	1,042,879	1,190,624	1,451,200	1,427,400	1,546,900

PERMANENT POSITIONS	2004-2005	2005-2006	2006-2007
Public Works Director	0.20	0.20	0.20
Engineer Technician	0.125	0.125	0.25
Utility Supervisor	0.50	0.50	0.50
Administrative Assistant	0.25	0.25	0.25
Staff Assistant	0.25	0.25	0.00
Lab Technician	0.50	0.50	0.50
Garage Supervisor	0.25	0.25	0.25
Chief Plant Operator	1.00	1.00	1.00
Water Plant Operator	5.00	5.00	5.00
Utility Mechanic	3.00	3.00	3.00
Meter Reader	<u>2.00</u>	<u>2.50</u>	<u>2.00</u>
Total	13.08	13.58	12.95

SIGNIFICANT EXPENDITURE CHANGES

None.

ACTIVITY DESCRIPTION

The Water Utility Service department is responsible for Water plant operations and providing the highest quality water to the community. The current production rate is approximately 1.2 million gallons per day. This department is also responsible for maintaining the well fields, laying pipe, repairing water lines, maintaining fire hydrants, installing water meters and reading meters. Extensive improvements to the water treatment plant, instrumentation, new filter & controls.

ACTIVITY GOALS

1. Provide the highest quality water to the citizens of Holly Hill.
2. Operate the water treatment plant to meet or exceed all State and Federal regulations and requirements.
3. Maintain well fields and water distribution to provide quality water to citizens.
4. Remain knowledgeable of and assure an adequate supply of raw water.
5. Upgrade system communications, instrumentation and reporting.

ACTIVITY OBJECTIVES

1. Refurbish parts of the water treatment plant, particularly in the softening basins and aeration areas. New instrumentation & controls inside the water treatment plant.
2. Continue with an effective cross-connection/back-flow prevention device testing program.
3. In conjunction with other activities, continue the preventative maintenance program for all City equipment.
4. Improve safety awareness among employees.
5. Convert manual read water meters to radio road meters.
6. Reduce time and labor on reading water meters.
7. Institute recommendation outlined in the utility master plan.

ACTIVITY MEASUREMENTS

	<u>ACTUAL</u> <u>2004-2005</u>	<u>ACTUAL</u> <u>2005-2006</u>	<u>ESTIMATED</u> <u>2006-2007</u>	<u>PROJECTED</u> <u>2007-2008</u>
Water Treatment Plant Capacity	2.3 MGD	2.3 MGD	2.3 MGD	2.3 MGD
Water average daily flow	1.54 MGD	1.50 MGD	1.50 MGD	1.50 MGD
Number of fire hydrants	298	298	300	300
Average number of meters read per month	5,819	5,898	5,900	6,000

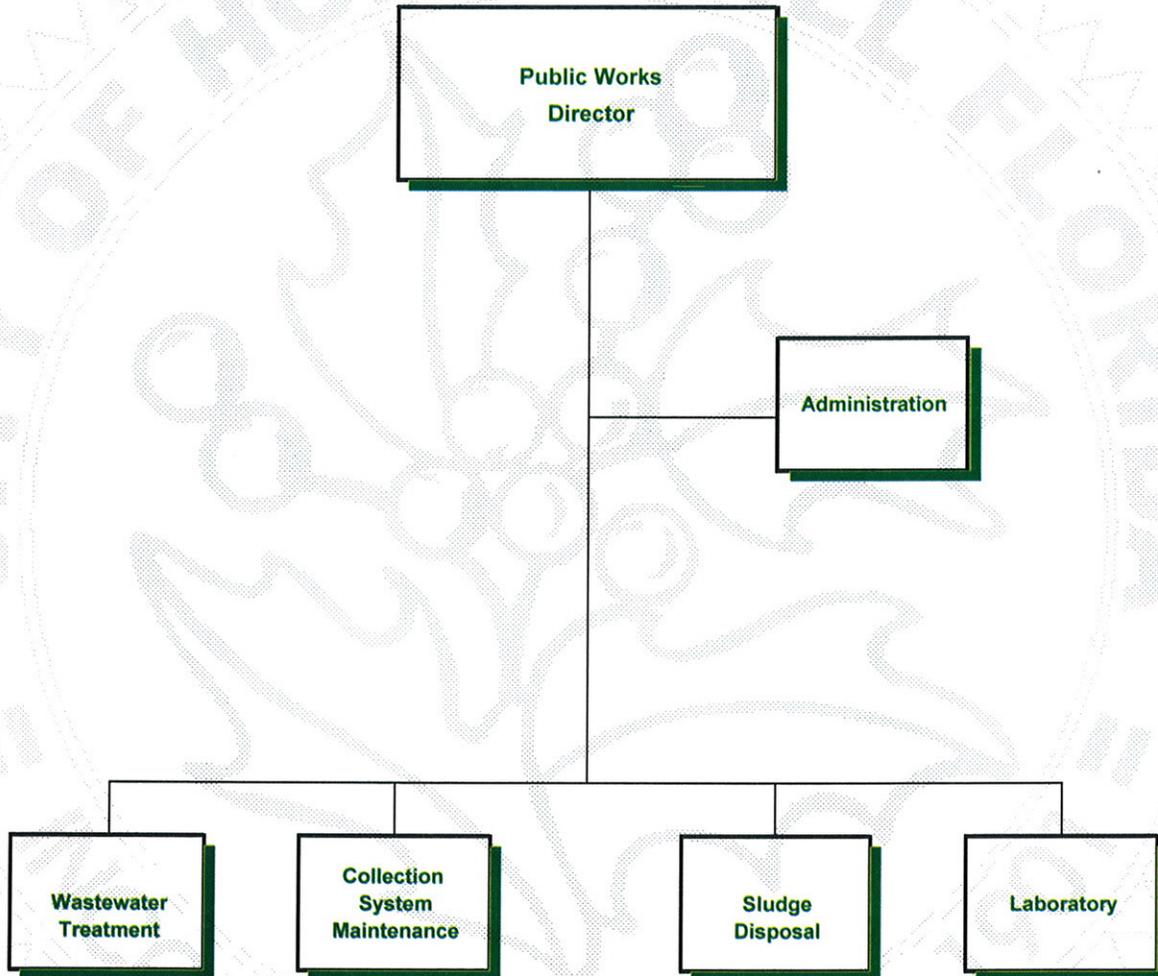
**CITY OF HOLLY HILL
WATER & SEWER SYSTEM - EXPENSES
2007 2008**

FUND 400	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
WATER UTILITY SERVICE/WATER PLANT						
PERSONAL SERVICES						
533.11.00	Executive Salaries	17,033	23,325	26,300	18,000	18,600
533.12.00	Regular Salaries & Wages	363,044	461,127	489,300	509,300	511,900
533.13.00	Other Salaries	5,095	4,239	0	0	0
533.14.00	Overtime/Regular Employees	12,353	16,697	17,400	17,400	17,400
533.19.01	Uniforms	2,129	2,421	3,200	1,000	3,200
533.21.00	FICA Taxes	29,240	36,483	39,400	40,600	41,900
533.22.00	Retirement Contributions	27,740	40,256	52,500	52,500	54,000
533.23.00	Life & Health Insurance	54,730	63,093	71,300	74,000	78,700
533.24.00	Workers' Compensation	16,734	23,527	29,200	26,200	35,700
533.28.01	Training & Travel	2,745	4,569	5,000	1,000	5,000
	Total Personal Services	<u>530,843</u>	<u>675,737</u>	<u>733,600</u>	<u>740,000</u>	<u>766,400</u>
OPERATING EXPENSES						
533.31.01	Professional Services	101,688	68,660	126,500	126,500	69,500
533.34.00	Contractual Services	30,162	41,687	49,500	45,000	49,500
533.41.00	Telephone/Communications Services	629	719	700	300	800
533.42.00	Postage, Freight & Express	2,711	380	500	1,000	1,000
533.43.01	Utility Services	152,728	192,806	190,000	206,000	200,000
533.44.00	Rentals & Leases	800	781	3,000	1,500	1,200
533.45.00	Non-employee Insurance	48,998	57,917	60,000	68,600	70,000
533.46.01	Repair & Maintenance Services	43,743	54,394	52,200	42,200	142,200
533.46.50	Vehicle Repairs & Maintenance	4,626	2,352	5,000	6,000	5,000
533.47.00	Printing & Binding	1,512	959	1,400	1,400	1,400
533.49.01	Other Charges & Obligations	35	141	500	500	500
533.49.10	Other Special Services	0	0	0	0	1,000
533.51.00	Office Supplies	1,924	1,224	1,000	1,100	1,000
533.52.01	Operating Supplies	113,151	117,036	211,900	171,900	220,000
533.52.50	Fuel & Oil Supplies	5,708	9,801	10,000	10,000	12,000
533.54.00	Subscriptions & Memberships	3,623	4,055	5,400	5,400	5,400
	Total Operating Expenses	<u>512,037</u>	<u>552,913</u>	<u>717,600</u>	<u>687,400</u>	<u>780,500</u>
	TOTAL WATER PLANT	<u><u>1,042,879</u></u>	<u><u>1,228,650</u></u>	<u><u>1,451,200</u></u>	<u><u>1,427,400</u></u>	<u><u>1,546,900</u></u>

CITY OF HOLLY HILL

WATER UTILITY SERVICE/SEWER PLANT

ORGANIZATION CHART



SEWER SERVICE

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Personal Services	531,471	667,895	769,200	730,900	721,100
Operating Expenses	514,114	553,398	726,600	618,000	679,100
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	1,045,585	1,221,293	1,495,800	1,348,900	1,400,200

PERMANENT POSITIONS	2004-2005	2005-2006	2006-2007
Public Works Director	0.20	0.20	0.20
Engineer Technician	0.20	0.25	0.25
Utility Supervisor	0.50	0.50	0.50
Administrative Assistant	0.25	0.25	0.25
Staff Assistant	0.25	0.25	0.00
Lab Technician	0.50	0.50	0.50
Garage Supervisor	0.25	0.25	0.25
Chief Wastewater Plant Operator	1.00	1.00	1.00
Wastewater Plant Operator	5.00	5.00	5.00
Sludge Belt Press Operator	1.00	1.00	1.00
Utility Mechanic	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Total	12.15	12.20	11.95

SIGNIFICANT EXPENDITURE CHANGES

1. Construction of improvements to waste water treatment plant.
2. Revisit rate structure to provide funding for rehabilitation of the gravity sewer system to decrease infiltration/inflow in the collection system.

ACTIVITY DESCRIPTION

The Sewer Service department is responsible for the water pollution control plant operation, treating and disposing of approximately 1.8 million gallons of wastewater every day. It is responsible for the maintenance, repair and cleaning of plant equipment, sewer mains and lift stations. Extend the reuse system so we can remove effluent from the Halifax River.

ACTIVITY GOALS

1. Operate the water pollution control plant to meet all State and Federal regulations and requirements.
2. Maintain sewer mains and lift stations to insure effective, sanitary conditions.
3. Expand reuse system to recycle wastewater effluent by irrigation.
4. Integrate reuse control system with wastewater plant.
5. Continue a program for reducing the infiltration and inflow in the gravity sewer system.
6. Rehab lift stations.
7. Design & construction of utilities in the redevelopment areas.

ACTIVITY OBJECTIVES

1. Improve performance and efficiency of the water pollution control plant.
2. In conjunction with other activities, continue the preventative maintenance program for all City equipment.
3. Improve safety awareness among employees.
4. Install a modern and efficient system of operation controls and instrumentation.

ACTIVITY MEASUREMENTS	ACTUAL	ACTUAL	ESTIMATED	PROJECTED
	2004-2005	2005-2006	2006-2007	2007-2008
Wastewater Treatment Plant Capacity	2.3 MGD	2.4 MGD	2.4 MGD	2.4 MGD
Wastewater average daily flow	1.26 MGD	1.5 MGD	1.5 MGD	1.5 MGD
Number of lift stations	30	30	30	30
Miles of sanitary sewers	75.5 miles	75.5 miles	75.5 miles	75.5 miles
Collection system users	4,967	5,225	5,200	5,250

**CITY OF HOLLY HILL
WATER & SEWER SYSTEM - EXPENSES
2007 2008**

FUND 400	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
SEWER SERVICE/WATER POLLUTION CONTROL PLANT						
PERSONAL SERVICES						
535.11.00	Executive Salaries	16,348	33,000	34,800	22,100	18,600
535.12.00	Regular Salaries & Wages	356,743	419,216	479,400	488,200	474,100
535.14.00	Overtime/Regular Employees	31,626	39,688	25,000	31,500	25,000
535.19.01	Uniforms	1,986	2,380	3,000	2,500	3,000
535.21.00	FICA Taxes	29,951	37,195	39,900	41,500	39,600
535.22.00	Retirement Contributions	30,065	42,773	53,300	53,300	51,000
535.23.00	Life & Health Insurance	52,151	65,484	76,500	73,500	72,800
535.24.00	Workers' Compensation	12,111	22,440	23,000	15,000	27,000
535.28.01	Training & Travel	492	5,718	34,300	3,300	10,000
	Total Personal Services	531,471	667,895	769,200	730,900	721,100
OPERATING EXPENSES						
535.31.01	Professional Services	61,709	60,392	181,500	81,500	82,000
535.34.00	Contractual Service	30,162	41,687	49,500	40,500	49,500
535.41.00	Telephone/Communications Services	643	1,018	800	1,000	1,200
535.42.00	Postage, Freight & Express	48	59	300	300	300
535.43.01	Utility Services	133,892	167,672	170,000	170,000	180,000
535.44.00	Rentals & Leases	842	823	1,000	10,500	1,000
535.45.00	Non-Employee Insurance	34,944	42,116	45,000	92,000	92,000
535.46.01	Repair & Maintenance Services	89,525	78,189	90,000	75,000	75,000
535.46.50	Vehicle Repairs & Maintenance	4,472	1,576	3,500	3,500	3,500
535.47.00	Printing & Binding	0	81	300	300	300
535.49.01	Other Charges & Obligations	1,865	0	300	300	300
535.49.10	Other Special Costs	0	0	500	500	1,000
535.51.00	Office Supplies	629	1,300	1,000	1,700	1,000
535.52.01	Operating Supplies	143,541	142,878	176,000	131,000	185,000
535.52.50	Fuel & Oil Supplies	11,703	15,364	5,000	6,000	6,000
535.54.00	Subscriptions & Memberships	140	242	1,900	3,900	1,000
	Total Operating Expense	514,114	553,398	726,600	618,000	679,100
	TOTAL SEWER SERVICE	1,045,585	1,221,293	1,495,800	1,348,900	1,400,200

WATER & SEWER ADMINISTRATION

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Personal Services	244,100	244,100	262,400	286,800	359,700
Operating Expenses	215,083	251,996	245,600	241,000	196,300
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	459,183	496,096	508,000	527,800	556,000

PERMANENT POSITIONS	2005-06	2006-07	2007-08
City Manager	0.25	0.25	0.33
City Clerk	0.25	0.25	0.20
Finance Director	0.25	0.25	0.33
Financial Technical Advisor	0.00	0.00	0.33
H R Director	0.25	0.25	0.33
IT Director	0.33	0.25	0.05
Chief Acct/Asst Fin Dir	0.33	0.25	0.33
Accountant	0.25	0.25	0.00
Account Clerk III	0.25	0.25	0.33
Account Clerk II	0.25	0.25	0.33
Account Clerk I	0.25	0.25	0.33
Cust Svc Supervisor	0.75	0.75	0.75
Cust Svc Clerk III	0.75	0.75	0.75
Cust Svc Clerk II	0.75	0.75	0.75
Cust Svc Clerk I	0.75	0.75	0.75
Custodian	<u>0.20</u>	<u>0.20</u>	<u>0.00</u>
Total	5.70	5.70	5.89

SIGNIFICANT EXPENDITURE CHANGES

1. None

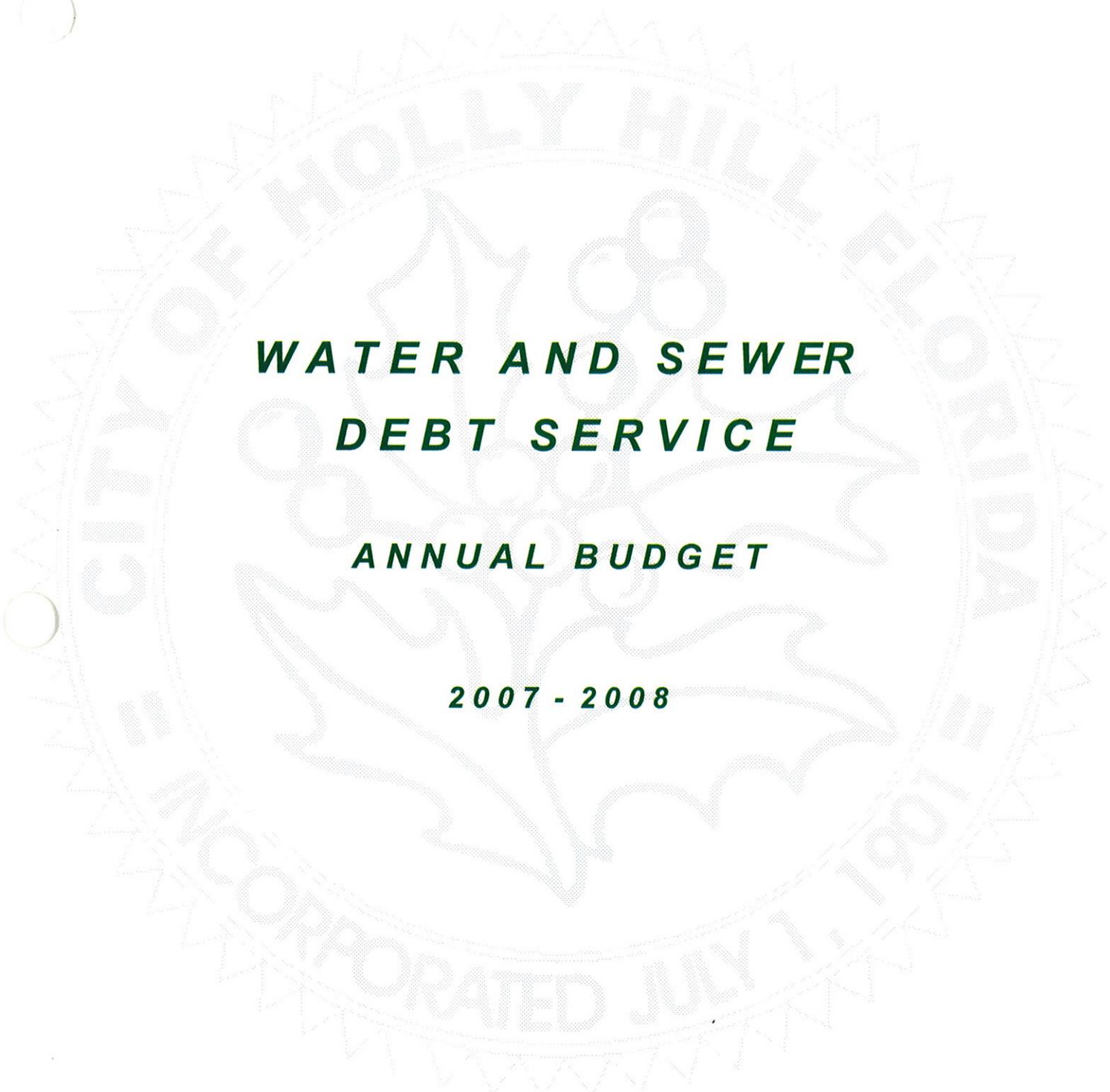
ACTIVITY DESCRIPTION, GOALS, OBJECTIVES, MEASUREMENTS

See General Government departments

ACTIVITY MEASUREMENTS	ACTUAL 2004-2005	ACTUAL 2005-2006	ESTIMATED 2006-2007	PROJECTED 2007-2008
Number of utility bills mailed	74,630	75,155	77,000	80,000
Number of penalty notices mailed	12,088	12,660	13,000	14,000
Number of payroll checks prepared	451	358	450	405
Number of direct deposit receipts prepared	3,016	3,065	3,000	3,070
Number of accounts payable checks issued	4,455	4,280	4,500	4,360
Number of insurance claims filed	4	2	1	1

**CITY OF HOLLY HILL
WATER & SEWER SYSTEM - EXPENSES
2007 2008**

FUND 400	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
WATER AND SEWER ADMINISTRATION						
PERSONAL SERVICES						
536.11.00	Executive Salaries	54,400	54,400	57,100	69,300	120,500
536.12.00	Regular Salaries & Wages	123,500	123,500	129,700	139,900	139,800
536.14.00	Overtime	1,000	1,000	500	500	500
536.21.00	FICA Taxes	13,700	13,700	14,300	16,300	19,900
536.22.00	Retirement Contributions	17,400	17,400	18,500	18,500	28,600
536.23.00	Life & Health Insurance	23,000	23,000	27,000	27,000	43,300
536.24.00	Worker's Compensation	1,100	1,100	1,300	1,300	1,600
536.25.00	Unemployment Compensation	1,000	1,000	3,000	3,000	0
536.28.01	Training & Travel	6,000	6,000	6,000	6,000	4,000
536.29.01	Other Personal Services	3,000	3,000	5,000	5,000	1,500
	Total Personal Services	244,100	244,100	262,400	286,800	359,700
OPERATING EXPENSES						
536.31.01	Professional Services	59,000	59,000	59,000	59,000	50,000
536.32.00	Accounting & Auditing	18,500	18,500	18,500	18,500	18,500
536.41.00	Telephone/Communications Services	4,800	4,000	4,000	4,000	4,000
536.42.00	Postage, Freight, & Express	15,500	15,500	15,500	15,500	16,000
536.43.01	Utility Services	12,600	13,000	13,000	10,400	10,000
536.44.00	Rentals & Leases	4,000	4,000	4,000	4,000	4,000
536.46.01	Repair & Maintenance Services	15,000	17,000	17,000	17,000	10,000
536.46.50	Vehicle Repairs & Maintenance	1,800	1,800	1,800	1,800	200
536.47.00	Printing & Binding	9,500	8,000	8,000	8,000	8,000
536.49.01	Other Charges & Obligations	31,900	31,900	33,800	12,000	5,000
536.49.10	Other Special Costs	10,569	22,445	12,000	33,800	30,000
536.50.00	Advertising	2,800	2,800	10,000	10,000	10,000
536.51.00	Office Supplies	8,000	8,000	8,000	8,000	7,200
536.52.01	Operating Supplies	9,000	7,000	7,000	7,000	1,000
536.52.50	Fuel & Oil Supplies	2,000	2,000	2,000	2,000	0
536.54.00	Subscriptions & Memberships	4,000	4,000	4,000	4,000	2,000
536.59.01	Bad Debt Expense	(1,386)	23,051	18,000	16,000	18,000
536.80.00	Grants & Aids	7,500	10,000	10,000	10,000	2,400
	Total Operating Expenses	215,083	251,996	245,600	241,000	196,300
	TOTAL WATER & SEWER ADMINIS	459,183	496,096	508,000	527,800	556,000



**WATER AND SEWER
DEBT SERVICE**

ANNUAL BUDGET

2007 - 2008

WATER & SEWER DEBT SERVICE FUND

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Principal Payments	610,683	530,000	748,600	736,800	766,800
Interest Expense	622,239	662,711	642,800	654,600	620,500
Other Debt Service	<u>539</u>	<u>539</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
TOTAL	1,233,462	1,193,250	1,393,400	1,393,400	1,389,300

PERMANENT POSITIONS

N/A

SIGNIFICANT EXPENDITURE CHANGES

1. None

ACTIVITY DESCRIPTION

The Water and Sewer Debt Service Funds have been established to record the principal and interest payments made on outstanding bonds and/or state revolving loans. The funds allocated for these payments are transferred from Water and Sewer revenues.

ACTIVITY GOAL

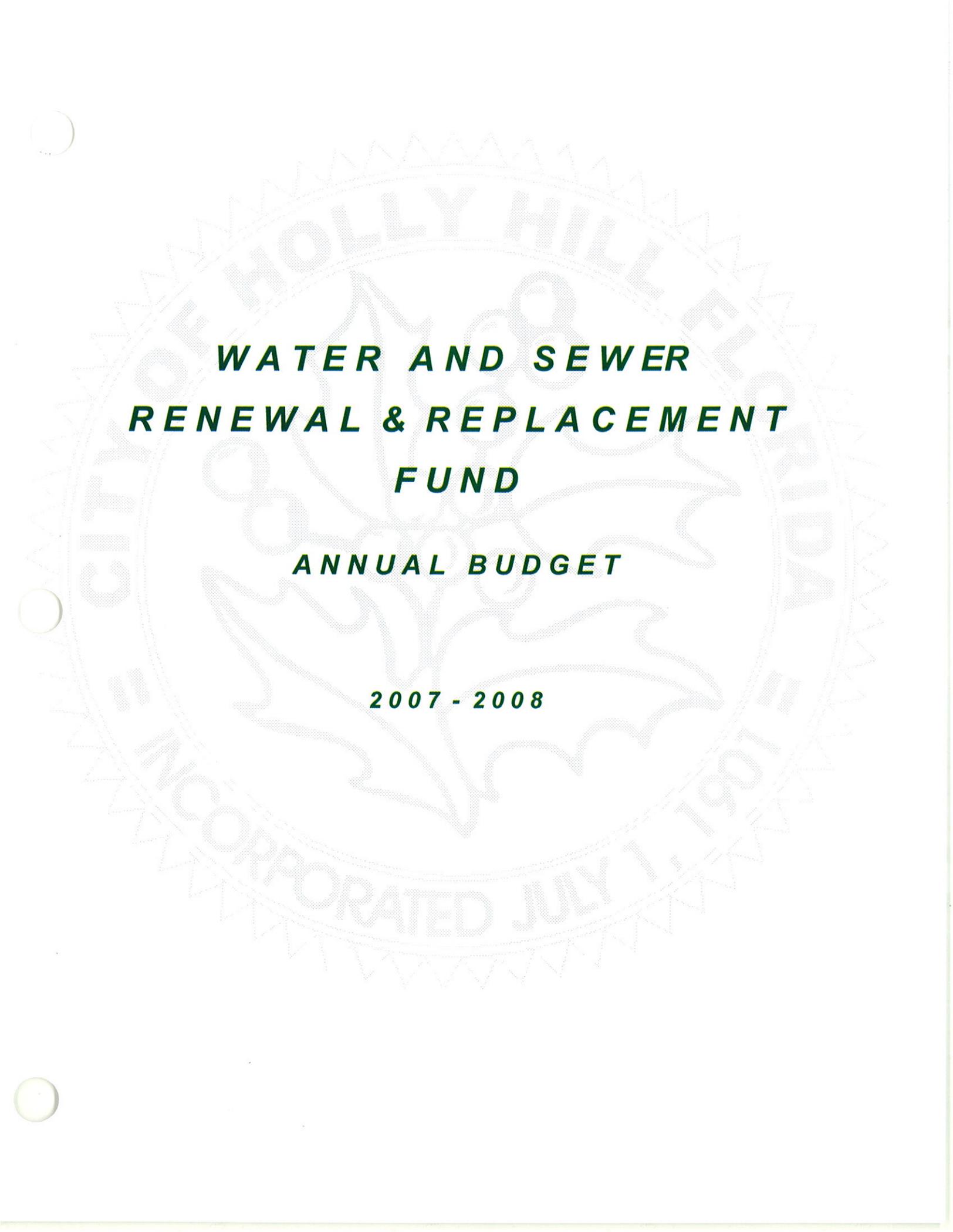
N/A

ACTIVITY MEASUREMENTS

N/A

**CITY OF HOLLY HILL
WATER AND SEWER DEBT SERVICE
2007 - 2008**

FUND		2004-2005	2005-2006	2006-2007	2006-2007	2007-2008
	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
471	SERIES 2002					
	REVENUES					
361.20.00	Interest from SBA	9,009	18,567	5,000	5,000	5,000
380.10.00	Appropriated Retained Earnings	0	0	7,000	7,000	24,000
381.10.00	Transfer from Water & Sewer Fund	1,075,500	1,061,100	1,068,700	1,068,700	1,049,700
	Sub Total Series 2002 Revenues	1,084,509	1,079,667	1,080,700	1,080,700	1,078,700
	EXPENDITURES					
587.71.60	Principal	515,000	530,000	550,000	550,000	565,000
587.72.60	Interest	557,481	544,606	528,700	528,700	511,700
587.73.60	Other Debt Service Costs	539	539	2,000	2,000	2,000
	Sub Total Series 2002 Expenditures	1,073,020	1,075,145	1,080,700	1,080,700	1,078,700
472	STATE REVOLVING FUND LOAN - 2001					
	REVENUES					
361.20.00	Interest from SBA	1,409	2,693	1,000	1,000	1,000
380.10.00	Appropriated Retained Earnings	0	0	0	0	55,000
381.10.00	Transfer from Water & Sewer Fund	160,500	158,500	159,500	159,500	104,500
	Sub Total SRF Loan Revenues	161,909	161,193	160,500	160,500	160,500
	EXPENDITURES					
587.71.80	Principal	95,683	0	101,800	101,800	105,000
587.72.80	Interest	64,758	61,760	58,700	58,700	55,500
	Sub Total SRF Loan Expenditures	160,442	61,760	160,500	160,500	160,500
474	SERIES 2005					
	REVENUES					
361.20.00	Interest from SBA	0	0	0	0	0
380.10.00	Appropriated Retained Earnings	0	0	0	0	0
381.10.00	Transfer from Water & Sewer Fund	0	0	110,400	110,400	108,300
	Sub Total Series 2005 Revenues	0	0	110,400	110,400	108,300
	EXPENDITURES					
587.71.70	Principal	0	0	55,000	55,000	55,000
587.72.70	Interest	0	56,345	55,400	55,400	53,300
	Sub Total Series 2005 Expenditures	0	56,345	110,400	110,400	108,300
475	STATE REVOLVING FUND LOAN - 2005					
	REVENUES					
361.20.00	Interest from SBA	0	0	0	0	0
380.10.00	Appropriated Retained Earnings	0	0	0	0	0
381.10.00	Transfer from Water & Sewer Fund	0	0	41,800	41,800	41,800
	Sub Total SRF Loan Revenues	0	0	41,800	41,800	41,800
	EXPENDITURES					
587.71.80	Principal	0	0	41,800	30,000	41,800
587.72.80	Interest	0	0	0	11,800	0
	Sub Total SRF Loan Expenditures	0	0	41,800	41,800	41,800
	TOTAL DEBT SERVICE REVENUES	1,246,410	1,240,860	1,393,400	1,393,400	1,389,300
	TOTAL DEBT SERVICE EXPENDITURES	1,233,462	1,193,250	1,393,400	1,393,400	1,389,300



**WATER AND SEWER
RENEWAL & REPLACEMENT
FUND**

ANNUAL BUDGET

2007 - 2008

WATER & SEWER RENEWAL AND REPLACEMENT FUND

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Capital Outlay	999,072	500,357	2,123,500	2,123,500	1,013,000
Capital Outlay(Impact Fees)	14,260	28,617	1,018,000	1,018,000	15,000
Reserve for Improvement	<u>113,633</u>	<u>1,510,857</u>	<u>0</u>	<u>0.00</u>	<u>118,200</u>
TOTAL	1,126,965	2,039,831	3,141,500	3,141,500	1,146,200

PERMANENT POSITIONS

N/A

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

The Renewal and Replacement Fund was established to provide for major improvements and/or repairs to the Water and Wastewater Utility System. The funds allocated for these future improvements are transferred from Water and Sewer revenues and impact fees.

ACTIVITY GOAL

N/A

ACTIVITY OBJECTIVE

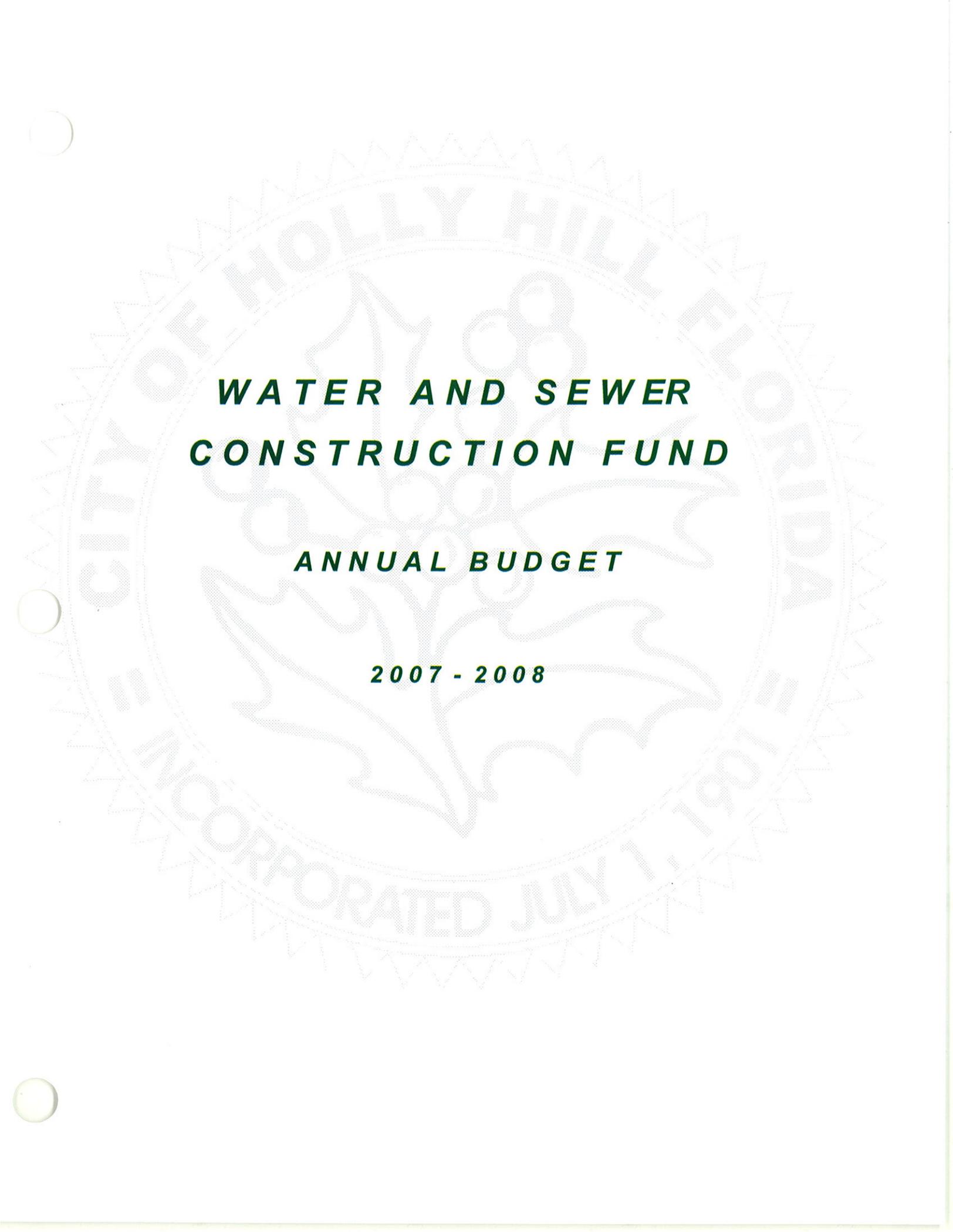
N/A

ACTIVITY MEASUREMENTS

N/A

**CITY OF HOLLY HILL
RENEWAL AND REPLACEMENT FUND
WATER & SEWER
2007 - 2008**

FUND 480	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
REVENUES						
361.20.00	Interest Earnings - SBA	31,885	50,730	30,000	30,000	30,000
389.40.00	Contributions from Other Sources	0	0	0	0	0
	Total Revenues	<u>31,885</u>	<u>50,730</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
APPROPRIATIONS & TRANSFERS						
380.10.00	Appropriated Retained Earnings	0	0	386,500	386,500	519,000
381.10.00	Transfer from Water & Sewer Fund	984,600	300,000	689,000	689,000	449,000
381.41.00	Transfer from Water Impact Fees	14,260	26,817	450,000	450,000	0
381.42.00	Transfer from Sewer Impact Fees	0	53,633	568,000	568,000	15,000
	Total Appropriations & Transfers	<u>998,860</u>	<u>380,450</u>	<u>2,093,500</u>	<u>2,093,500</u>	<u>983,000</u>
	TOTAL R & R FUND REVENUES	<u>1,030,745</u>	<u>431,180</u>	<u>2,123,500</u>	<u>2,123,500</u>	<u>1,013,000</u>
EXPENDITURES						
WATER PLANT/CAPITAL OUTLAY						
533.31.01	Professional Services	8,643	15,279	25,000	25,000	0
533.62.00	Buildings	0	0	17,000	17,000	0
533.63.00	Improvements other than Buildings	235,410	210,690	885,500	885,500	74,000
533.64.00	Machinery & Equipment	62,523	16,573	52,000	52,000	52,000
	Total Water Plant	<u>306,576</u>	<u>242,542</u>	<u>979,500</u>	<u>979,500</u>	<u>126,000</u>
WATER POLLUTION CONTROL/CAPITAL OUTLAY						
535.31.01	Professional Services	27,007	0	0	0	0
535.62.00	Buildings	0	0	47,000	47,000	20,000
535.63.00	Improvements other than Buildings	257,493	124,805	963,000	963,000	795,000
535.64.00	Machinery & Equipment	407,997	133,010	134,000	134,000	72,000
	Total Water Pollution Control	<u>692,497</u>	<u>257,815</u>	<u>1,144,000</u>	<u>1,144,000</u>	<u>887,000</u>
	TOTAL EXPENDITURES & RESERVES	<u>999,072</u>	<u>500,357</u>	<u>2,123,500</u>	<u>2,123,500</u>	<u>1,013,000</u>



**WATER AND SEWER
CONSTRUCTION FUND**

ANNUAL BUDGET

2007 - 2008

**WATER & SEWER CONSTRUCTION FUND
SERIES 2005**

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Capital Outlay	0	0	855,550	915,500	476,000
Bond Issue Costs	0	0	0	0	0
Reserves	0	0	0	0	0
TOTAL	0	0	855,550	915,500	476,000

PERMANENT POSITIONS

N/A

SIGNIFICANT EXPENDITURE CHANGES

Water and Sewer Revenue Bond, Series 2005 will fund certain Water and Sewer Improvements in the Utility Master Plan.

ACTIVITY DESCRIPTION

The Construction Fund was established to account for the expenditure of the Series 2005 Bond proceeds to be used for major improvements to the water and sewer system.

**CITY OF HOLLY HILL
WATER AND SEWER CONSTRUCTION FUND
2007 - 2008**

FUND		2004-2005	2005-2006	2006-2007	2006-2007	2007-2008
491	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
	WATER AND SEWER BOND 2005					
	REVENUES					
	WATER & SEWER CONSTRUCTION FUND					
361.20.00	Interest from SBA	0	62,468	32,000	32,000	5,000
380.10.00	Appropriated Fund Balance	0	1,500,000	823,500	883,500	471,000
384.10.00	Debt Proceeds - Series 2005	0	0	0	0	0
	TOTAL CONSTRUCTION FUND REVENUE	<u>0</u>	<u>1,562,468</u>	<u>855,500</u>	<u>915,500</u>	<u>476,000</u>
	EXPENDITURES					
	WATER IMPROVEMENTS					
533.31.01	Professional Services	0	0	0	55,500	0
553.62.00	Buildings	0	0	0	0	0
533.63.00	Improvements Other than Buildings	0	0	855,500	780,000	476,000
533.64.00	Machinery & Equipment	0	0	0	0	0
	TOTAL WATER IMPROVEMENTS	<u>0</u>	<u>0</u>	<u>855,500</u>	<u>835,500</u>	<u>476,000</u>
	WASTEWATER IMPROVEMENTS					
535.31.01	Professional Services	0	0	0	75,000	0
535.62.00	Buildings	0	0	0	0	0
535.63.00	Improvements Other than Buildings	0	0	0	5,000	0
535.64.00	Machinery & Equipment	0	0	0	0	0
	TOTAL WASTEWATER IMPROVEMENTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>80,000</u>	<u>0</u>
536.31.01	Professional Services	0	0	0	0	0
	RESERVES - WTP Improvements	0	0	0	0	0
	TOTAL W & S CONSTRUCTION FUND	<u>0</u>	<u>0</u>	<u>855,500</u>	<u>915,500</u>	<u>476,000</u>

**WATER & SEWER CONSTRUCTION FUND
STATE REVOLVING LOAN 2005**

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	PROPOSED 2007-2008
Capital Outlay	0	306,042	0	352,900	0
Reserves	0	0	0	0	0
TOTAL	0	306,0420	0	352,900	0

PERMANENT POSITIONS

N/A

SIGNIFICANT EXPENDITURE CHANGES

Water and Sewer State Revolving Fund will fund certain Water and Sewer Improvements in the Utility Master Plan.

ACTIVITY DESCRIPTION

The Construction Fund was established to account for the expenditure of the State Revolving Loan proceeds to be used for major improvements to the water and sewer system.

**CITY OF HOLLY HILL
WATER AND SEWER STATE REVOLVING FUND
2007 - 2008**

FUND		2004-2005	2005-2006	2006-2007	2006-2007	2007-2008
492	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
WATER AND SEWER STATE REVOLVING FUND						
REVENUES						
WATER AND SEWER STATE REVOLVING FUND						
361.20.00	Interest from SBA	0	0	0	0	0
380.10.00	Appropriated Fund Balance	0	0	0	0	0
381.30.00	Debt Proceeds	0	0	0	0	0
384.30.00	State Revolving Fund	0	306,042	0	352,900	0
TOTAL STATE REVOLVING FUND REVENUE		0	306,042	0	352,900	0
EXPENDITURES						
WATER IMPROVEMENTS						
533.31.01	Professional Services	0	0	0	0	0
553.62.00	Buildings	0	0	0	0	0
533.63.00	Improvements Other than Buildings	0	0	0	0	0
533.64.00	Machinery & Equipment	0	0	0	0	0
	Bond Issue Costs				0	0
TOTAL WATER IMPROVEMENTS		0	0	0	0	0
WASTEWATER IMPROVEMENTS						
535.31.01	Professional Services	0	0	0	20,900	0
535.62.00	Buildings	0	0	0	0	0
535.63.00	Improvements Other than Buildings	0	306,042	0	332,000	0
535.64.00	Machinery & Equipment	0	0	0	0	0
TOTAL WASTEWATER IMPROVEMENTS		0	306,042	0	352,900	0
RESERVES						
		0	0	0	0	0
TOTAL W & S STATE REVOLVING FUND		0	306,042	0	352,900	0

**CITY OF HOLLY HILL, FLORIDA
MISCELLANEOUS STATISTICAL DATA
2007-2008**

<i>Date of Incorporation:</i>	<i>July 1, 1901</i>		
<i>Date First Charter Adopted:</i>	<i>1901</i>		
<i>Date Present Charter Adopted:</i>	<i>1941</i>		
<i>Form of Government:</i>	<i>Commission/Manager</i>		
<i>Population:</i>	<i>12,759</i>		
<i>Area - Square Miles:</i>	<i>4.5</i>		
Miles of Streets and Sidewalks:		Employees as of September 30, 2004	
Paved Streets	61.0 miles	Civil service	116
Unpaved Streets	0.5 miles	Exempt	1
Sidewalks	33.0 miles		
Miles of Storm Sewers:		Education: Volusia County School District	
Storm sewers	42.0 miles	Elementary schools	1
Sanitary sewers	75.5 miles	Secondary schools	1
		Students:	
		Kindergarten to grade 5	655
		Grades 6 to 8	675
		Total	1,330
Fire Protection:		Education personnel:	
Number of stations:	1	Instructional	118
Number of Firefighters	13	Noninstructional	72
Number of fire hydrants	304	Administrative	6
Police Protection:		Street Lights:	
Number of stations:	1	High pressure Sodium Vapor:	
Number of Police officers	28	6,300 lumen	672
Number of Reserve officers	2	9,500 lumen	86
Animal Control officers	1	16,000 lumen	35
		22,000 lumen	139
		50,000 lumen	24
		White Way underground 1,000 lumen	6
Recreation:		Water Treatment Plant:	
Parks (total 81.5 acres):	10	Design capacity	2.3 MGD
Dog Park Facility (2.7 acres)	1	Current production rate	1.262 MGD
Playgrounds	4	Users	5,955
Recreation buildings	5		
Tennis courts	2	Water Pollution Control Plant:	
Racquetball courts	2	Design capacity	2.4 MGD
Shuffleboard courts	9	Current production rate	1.542 MGD
Baseball/softball fields	5	Users	4,967
Community centers	2		
Public fishing piers	3		
Boat ramp	1		
Wooden pier overlook	3		
Municipal gymnasium	1		
Concrete bike paths (miles)	1.5		
Swimming pools	1		
Multi-purpose field	1		

<i>Major Taxpayers</i>	<i>Type of Business</i>	<i>Assessed Values</i>	<i>% Assessed Value</i>
Holly Hill Associates, Ltd.	Condominium Development	13,337	2.07%
Holly Hill R.H.F. Housing, Inc.	Bishops Glen Retirement Center	12,498	1.94%
Sun Communities, Operating	Holly Forrest Mobile Homes Park	7,285	1.13%
Charleston Place LTD	Apartment Complex	7,230	1.12%
Florida Power & Light	Electric Power Utility	6,914	1.08%
HK New Plan Exec Property	Winn Dixie Shopping Center	6,142	0.96%
Highlander Corporation	R.W. Contractors, Inc.	3,942	0.93%
Holly Hill (E&A) LLC	Publix Shopping Center	5,043	0.78%
BellSouth Telecommunications, Inc.	Communications Utility	4,099	0.64%
Metra Electronics	Electronics Manufacturer	3,804	0.60%

GLOSSARY

Accrual Basis – The basis of accounting in which revenues and expenditures are recorded at the time they are earned or incurred.

Ad Valorem Taxes - Property taxes levied on assessed value of real or personal property.

Appropriation - Authorization granted to make expenditures and to incur obligations for specific purposes. An allocated time is set in which this appropriation can be expended.

Assessed Valuation - A valuation set upon real estate or other property by the County Property Appraiser.

Attrition - A gradual, natural reduction in personnel, as through retirement, resignation or death.

Bond - A certificate of debt issued by the municipality guaranteeing payment of the principal plus interest by a specified date in the future.

Budget - A financial plan for a period of time showing the probable revenues and expenditures. The expenditures are balanced with the revenues.

Budget Amendment - A way of revising budget amounts after the budget has been adopted.

Budget Calendar - A calendar of specific dates for completing the budget process from beginning preparation to adoption of the budget.

CDBG - Community Development Block Grant

Capital Outlay - An expenditure that becomes an addition to the fixed assets of the City.

Construction Fund - A fund established to record the bond proceeds and the expenditure of those proceeds for improvements to the water and wastewater systems.

Debt Service Fund - A fund established to record the resources for and the payment of long-term debt principal and interest.

Expenditures - A decrease in the net financial resources of the City due to the acquisition of goods and services.

FDER - Florida Department of Environmental Regulations.

FDOT - Federal Department of Transportation

Fiscal Year - A twelve-month period to which the annual operating budget applies. The City of Holly Hill fiscal year begins on October 1, and ends on September 30 of each year.

Florida State Statutes (F.S.S.) - A law enacted by the Florida Legislature and set forth in a formal document.

Fund - An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government functions.

Fund Balance - The excess of assets over liabilities.

General Fund - A fund established to record all revenues and expenditures except those required to be recorded in another fund. The General Fund is used for the ordinary operations of a government.

Grant - Contributions from one governmental unit to another. The contribution is usually made to a specified function, but can at times be used for general purposes.

Line Item - An individual expenditure category listing in the budget, such as; salaries, operating supplies, equipment, etc.

Law Enforcement Trust Fund - An expendable trust fund established to record confiscated property revenues and the expenditure of those revenues for law enforcement purposes.

LEBG - Law Enforcement Block Grant fund.

Millage Rate - The tax rate stated in terms of dollars and cents per thousand dollars of assessed property value.

Modified Accrual Basis - The basis of accounting in which revenues and expenditures are measured resources available to the City.

PAL - Police Athletic League

Recycling - An operation to collect useful materials from garbage or waste to reprocess in order to have a new use or function.

Operating Budget - A budget for general expenditures such as wages, maintenance, supplies and services.

Ordinance/Resolution - A formal legislative enactment by the governing board of a municipality.

Renewal and Replacement Fund - A fund used to record the resources for and expenditure of certain capital outlay items in the Water and Sewer Enterprise Fund.

Reserves - An account used to indicate that a portion of a fund balance is reserved for a specific purpose.

Retained Earnings - An equity account reflecting accumulated earning of an enterprise fund.

Revenue - Income of a government from sources, such as tax payments, fees from specific services, receipts from other governments, shared revenues and interest income, fines and forfeitures.

Rolled-Back Rate - This is the tax rate computed in accordance with the "Trim Bill" regulations for an upcoming fiscal year that will yield a dollar amount equal to the amount of property tax levied in the prior year.

Roll-off Containers - A large 20 cubic yard container used for collecting garbage and other waste products.

Solid Waste Enterprise Fund - A fund established to record solid waste revenues and expenditures. The accrual basis of accounting is used. Revenues are recognized when they are earned and expenses are recognized when they are incurred.

State Revolving Loan -- Low cost loan provided by the State for stormwater, water and sewer.

Taxes - Compulsory charges levied by a government for the purpose of financing services performed.

Transfer - Amounts transferred from one fund to another fund.

"Trim Bill" - "Trim" is an acronym for the "Truth in Millage" state statute governing the determination of millage for taxing authorities. The statute requires strict adherence to a schedule for advertising and holding public hearings; the language in the advertisements; the size of the advertisements; the method of fixing the millage rate; and other millage limitations.

USEPA - United States Environmental Protection Agency.

VIPS -- Volunteers in Police Services

Wastewater Reuse System - An operation to recycle wastewater that will provide sprinkling water and reducing the withdrawal from the freshwater aquifer.

Water and Sewer Enterprise Fund - A fund established to record water and sewer expenditures and revenues. The accrual basis of accounting is used. Revenues are recognized when they are earned and expenses are recognized when they are incurred.

LAW ENFORCEMENT TRUST FUND

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Personal Services	0	0	0	0	0
Operating Expenses	5,948	5,299	0	7,000	0
Capital Outlay	<u>17,016</u>	<u>0</u>	<u>0</u>	<u>200</u>	<u>0</u>
TOTAL	22,964	2,299	0	7,200	0

PERMANENT POSITIONS

N/A

SIGNIFICANT EXPENDITURE CHANGES

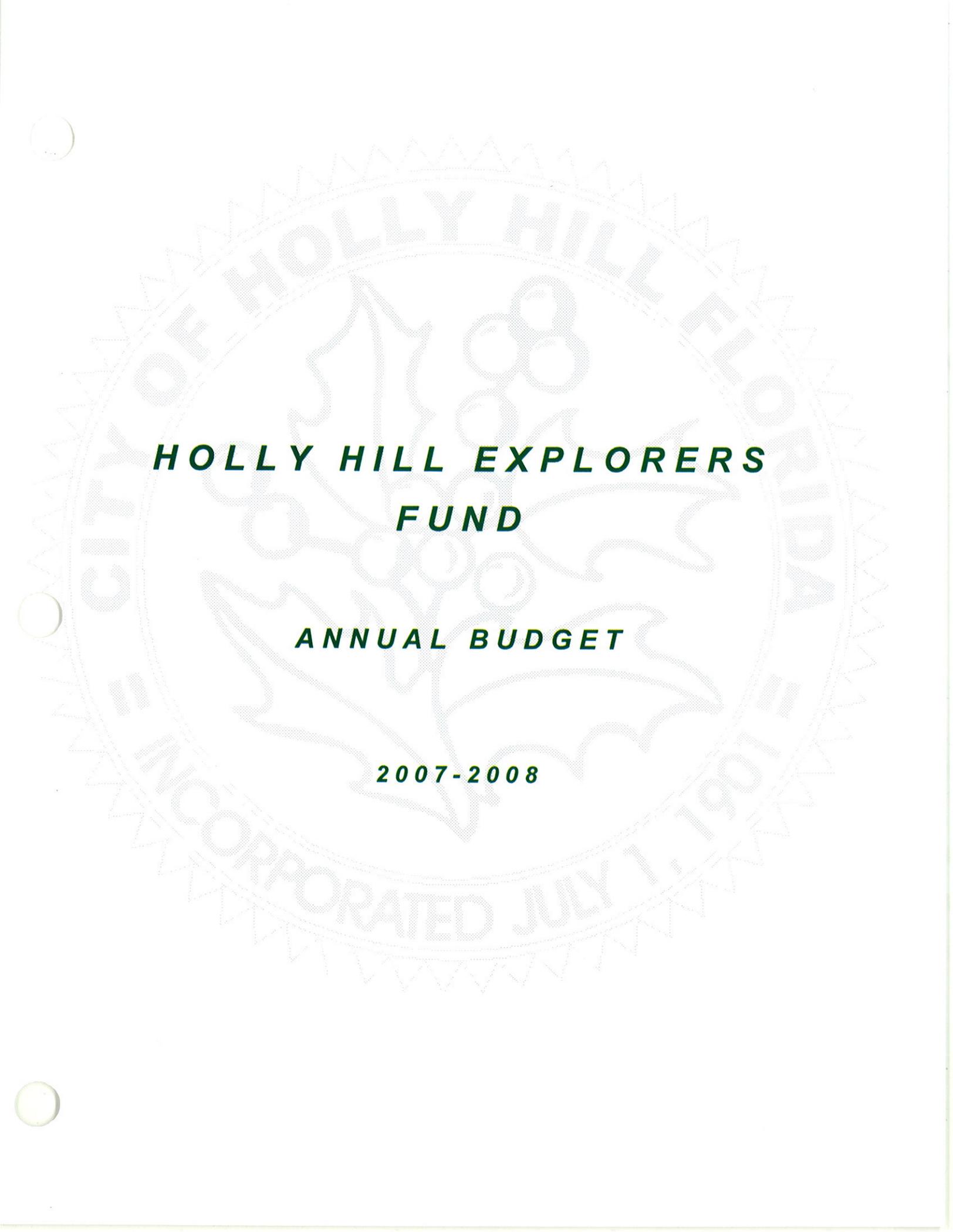
N/A

ACTIVITY DESCRIPTION

The Law Enforcement Trust Fund is an expendable trust fund established to record confiscated property forfeiture revenues, interest earnings and the expenditure of those revenues for law enforcement purposes. This budget does not anticipate any future revenues and provides only a plan for the expenditure of prior year revenues.

CITY OF HOLLY HILL
LAW ENFORCEMENT TRUST FUND
2007 - 2008

FUND		2004-2005	2005-2006	2006-2007	2006-2007	2007-2008
110	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
REVENUES						
331.26.00	Federal Grant	(11)	0	0	0	0
351.20.00	Confiscated Property	31,692	15,974	0	7,000	0
361.10.00	Interest Earnings	175	223	0	200	0
380.10.00	Appropriated Fund Balance	0	0	0	0	0
TOTAL REVENUES		31,856	16,197	0	7,200	0
EXPENDITURES						
521.28.01	Training & Travel	0	0	0	0	0
521.31.01	Professional Services	0	0	0	0	0
521.44.00	Rentals & Leases	0	0	0	0	0
521.49.10	Other Special Costs	700	0	0	0	0
521.52.01	Operating Supplies	5,248	2,299	0	7,200	0
521.64.00	Machinery & Equipment	17,016	0	0	0	0
	Reserves	0	0	0	0	0
TOTAL EXPENDITURES		22,965	2,299	0	7,200	0



**HOLLY HILL EXPLORERS
FUND**

ANNUAL BUDGET

2007-2008

HOLLY HILL POLICE EXPLORERS

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Operating Expenses	<u>6,062</u>	<u>10,148</u>	<u>0</u>	<u>9,200</u>	<u>0</u>
TOTAL	6,062	10,148	0	9,200	0

PERMANENT POSITIONS

N/A

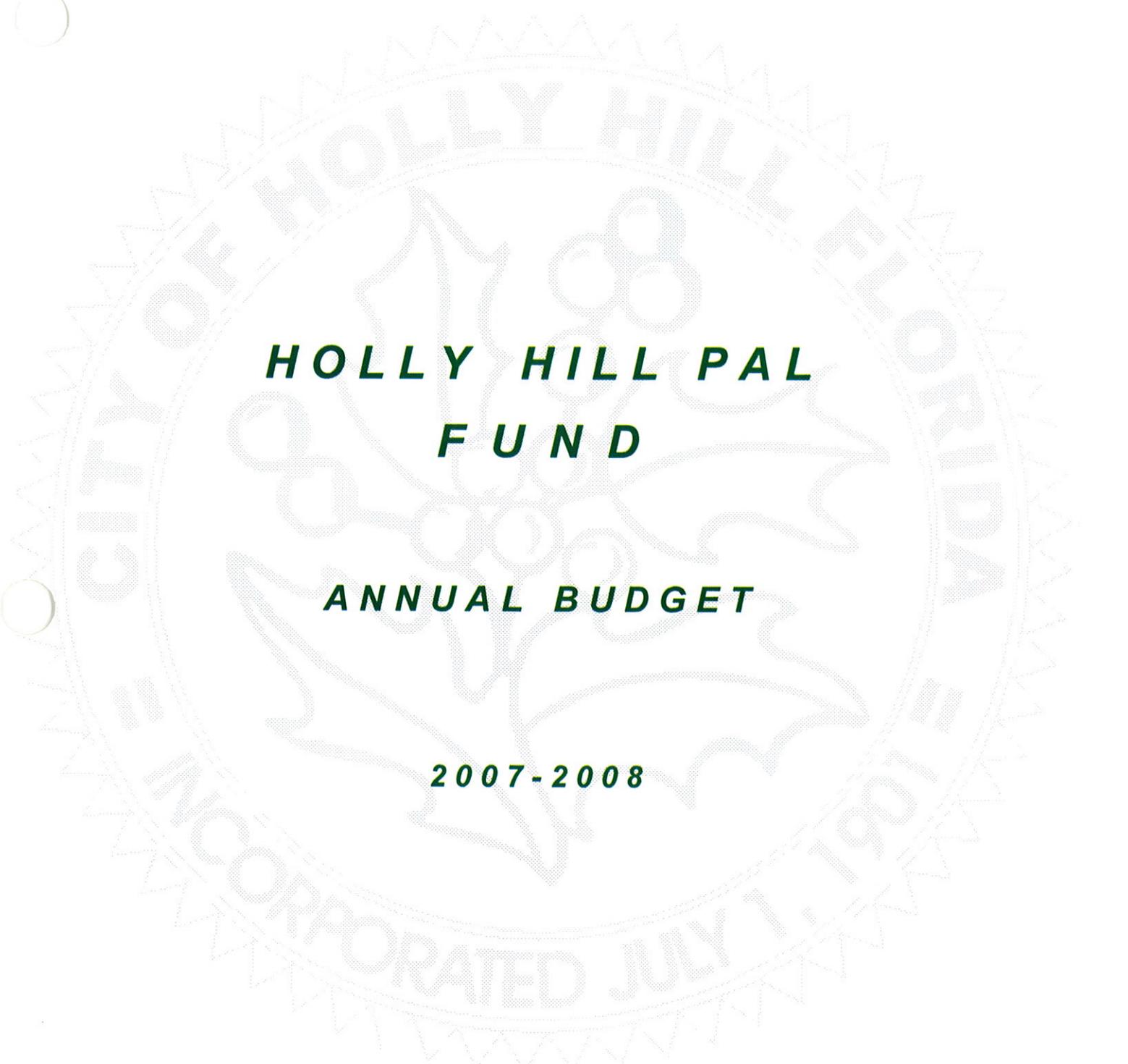
ACTIVITY DESCRIPTION

The Holly Hill Police Explorers was established to account for revenues and expenditures of the police explorers youth activities.

The Police Explorers are a division of the Boys Scouts of America.

**CITY OF HOLLY HILL
HOLLY HILL POLICE EXPLORERS
2007 - 2008**

FUND 115	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
REVENUES						
	Program Expense Revenue in General Fund	0	0	0	0	0
347.21.00	Program Activity Fees	1,668	0	0	0	0
347.43.00	Special Events	0	0	0	0	0
366.90.10	Contributions & Donations	1,910	9,270	0	7,300	0
369.90.00	Misc Revenues	3,303	0	0	0	0
381.60.00	Transfer from General Fund	1,258	0	0	0	0
381.80.00	Transfer from Holly Hill PAL	0	870	0	600	0
380.10.00	Appropriated Fund Balance	0	0	0	1,300	0
TOTAL REVENUES		8,139	10,140	0	9,200	0
EXPENDITURES						
521.19.01	Uniforms	378	124	0	200	0
521.28.01	Training & Travel	5,047	6,616	0	3,700	0
521.42.00	Postage, Freight, Express	0	0	0	0	0
521.49.01	Other Misc Expense	0	64	0	0	0
521.51.00	Office Supplies	0	80	0	0	0
521.52.01	Operating Supplies	37	174	0	100	0
521.54.00	Memberships & Subscriptions	0	550	0	4,700	0
521.56.01	Program Expenses	600	2,540	0	500	0
TOTAL OPERATING EXPENDITURES		6,062	10,148	0	9,200	0



**HOLLY HILL PAL
FUND**

ANNUAL BUDGET

2007-2008

HOLLY HILL PAL FUND

<u>EXPENDITURES</u>	<u>ACTUAL</u> <u>2004-2005</u>	<u>ACTUAL</u> <u>2005-2006</u>	<u>BUDGET</u> <u>2006-2007</u>	<u>AMENDED</u> <u>2006-2007</u>	<u>BUDGET</u> <u>2007-2008</u>
Operating Expenses	<u>7,408</u>	<u>15,086</u>	<u>0</u>	<u>14,300</u>	<u>0</u>
TOTAL	7,408	15,086	0	14,300	0

PERMANENT POSITIONS

N/A

ACTIVITY DESCRIPTION

The Recreation Activity Fund was established to account for program revenue and expenses as recommended by the PAL & Recreation Board.

The Recreation Center is a focal point for a majority of youth activities in our community.

**CITY OF HOLLY HILL
HOLLY HILL PAL
2007 - 2008**

FUND #120	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
REVENUES						
331.24.00	Federal Grants	0	0	0	0	0
347.21.00	Program Activity Fees	0	0	0	0	0
347.43.00	Special Events	2,010	2,035	0	4,100	0
366.90.00	Contributions & Donations	7,190	5,798	0	9,600	0
369.90.00	Miscellaneous Revenue	0	0	0	100	0
380.10.00	Appropriated Fund Balance	0	0	0	500	0
TOTAL REVENUES		9,200	7,833	0	14,300	0
EXPENDITURES						
572.28.01	Travel & Training	844	1,345	0	4,400	0
572.42.00	Postage, Freight, Express	0	18	0	0	0
572.45.00	Non-Employee Insurance	2,392	4,576	0	0	0
572.47.00	Printing & Binding	0	231	0	0	0
572.49.01	Other Charges	78	376	0	100	0
572.52.01	Operating Supplies	0	0	0	200	0
572.54.00	Subscriptions & Memberships	612	735	0	800	0
572.56.01	Program Expense	3,482	6,936	0	8,200	0
572.91.25	Transfer to HH Explorers	0	870	0	600	0
TOTAL EXPENDITURES		7,408	15,086	0	14,300	0



**COMMUNITY
REDEVELOPMENT
TRUST FUND**

ANNUAL BUDGET

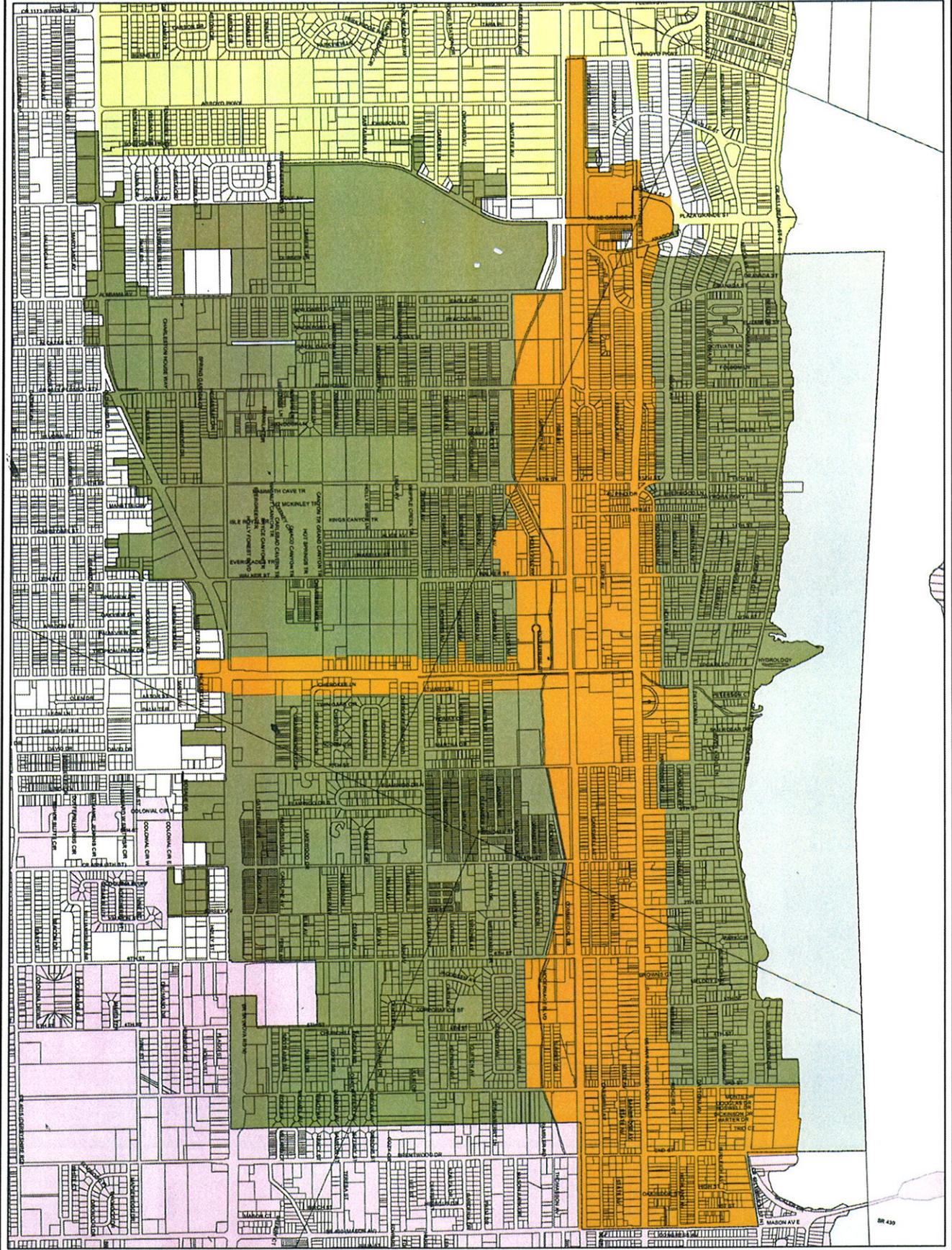
2007 - 2008

COMMUNITY REDEVELOPMENT AREA City of Holly Hill, Florida

 Community Redevelopment Area

 Holly Hill City Limit

0 200 400 1,000 1,500 2,000 2,500 Feet



COMMUNITY REDEVELOPMENT TRUST FUND

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	PROPOSED 2007-2008
Personal Services	177,093	247,780	395,200	413,900	473,900
Operating Expenses	155,298	183,647	815,500	736,000	996,100
Capital Outlay	-	21,125	-	2,100	-
Debt Service	196,014	470,513	470,500	470,500	470,500
CRA Projects Fund	96,308	381,223	-	5,888,000	-
TOTAL	624,713	1,304,288	1,681,200	7,510,500	1,940,500

PERMANENT POSITIONS	2005-2006	2006-2007	2007-2008
Community Development Director	.00	.33	.33
Redevelopment Area Coordinator	.50	1.00	1.00
Program Coordinator	.00	.00	.50
Police Sergeant	.00	1.00	1.00
Police Corporal	1.00	1.00	1.00
Police Officer	2.00	3.00	3.00
Community Service Officer	.00	.00	1.00
Total	3.50	6.33	7.83

SIGNIFICANT EXPENDITURE CHANGES

The Community Redevelopment Agency (CRA) approved a \$6,331,000 loan to improve public utilities, parking and other amenities to encourage redevelopment within the district.

Community Service Officer position was added to this budget.

ACTIVITY DESCRIPTION

The Community Redevelopment Agency (City Commission) approved the redevelopment plan in May, 1996 and established this trust fund to record the property tax revenues received from the Tax Increment Financing district and the expenditure of those funds within the district. The base year for the district is 1995 and the base taxable value is \$88,342,219.

The Redevelopment Trust Fund supports the Community Policing Program providing increased police visibility and interaction with businesses and residents to encourage redevelopment within the area. The fund also provides grants to assist with upgrading existing residential and commercial properties, plans special events, and provides for special beautification projects.

**CITY OF HOLLY HILL
COMMUNITY REDEVELOPMENT TRUST FUND**

FUND 130	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
REVENUES						
311.10.00	Ad Valorem Taxes (Tax Increment Funds)	202,130	292,654	398,600	412,800	467,300
338.30.00	Intergovernmental Share of TIF	462,124	645,523	862,600	766,400	890,200
347.43.00	Promotional Activities	0	0	0	6,700	0
361.20.00	Interest Earned - SBA	19,486	34,274	20,000	35,000	30,000
366.90.00	Contributions & Donations	0	0	0	1,100	1,000
369.90.00	Misc Revenues	400	1,188	0	500	0
380.10.00	Appropriated Fund Balance (Re-appropriate)	0	0	400,000	400,000	552,000
TOTAL REVENUES		684,140	973,639	1,681,200	1,622,500	1,940,500

**CITY OF HOLLY HILL
COMMUNITY REDEVELOPMENT TRUST FUND
2007 - 2008**

FUND 130	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
COMMUNITY REDEVELOPMENT - GENERAL ADMINISTRATION						
5510 PERSONAL SERVICES						
552.11.00	Executive Salaries	0	0	22,500	22,500	24,000
552.12.00	Regular Salaries & Wage	29,363	36,264	34,400	35,400	53,600
552.13.00	Other Salaries & Wage	112	0	0	0	600
552.21.00	FICA Taxes	1,911	2,845	4,300	4,300	6,000
552.22.00	Retirement Contribution	2,648	2,972	5,700	5,700	7,700
552.23.00	Life & Health Insurance	4,690	5,323	5,500	7,300	8,900
552.24.00	Workers' Compensation	126	568	700	700	800
552.28.01	Training & Travel	930	218	4,000	2,200	3,000
	Total Personal Services	<u>39,781</u>	<u>48,190</u>	<u>77,100</u>	<u>78,100</u>	<u>104,600</u>
OPERATING EXPENSES						
552.31.01	Professional Services	3,750	3,129	4,000	4,000	3,700
552.34.00	Other Contract Services	33,199	47,180	62,000	40,000	47,000
552.41.00	Communication Services	303	85	400	400	400
552.42.00	Postage, Freight & Express	222	661	400	1,000	1,000
552.43.01	Utility Services	0	0	600	900	600
552.44.00	Rentals & Leases	191	0	600	3,900	5,000
552.45.00	Non-Employee Insurance	0	1,420	1,500	3,000	3,000
552.46.01	Repairs & Maintenance Services	0	0	0	2,000	1,500
552.47.00	Printing & Binding	2,629	4,425	5,000	2,000	5,000
552.49.01	Other Charges & Obligations	5,721	3,059	3,000	2,000	3,000
552.50.00	Advertising	5,511	17,047	7,000	3,000	7,000
552.51.00	Office Supplies	819	75	1,000	1,000	1,000
552.52.01	Operating Supplies	2,107	988	1,500	1,500	2,000
552.54.00	Subscriptions & Memberships	654	565	700	700	700
552.80.00	Grants & Aids	1,500	1,500	0	11,200	4,500
552.82.01	Improvement Grants	92,339	30,262	0	0	0
552.82.10	Economic Development Projects	6,354	0	715,800	641,400	867,000
	Total Operating Expenses	<u>155,298</u>	<u>110,397</u>	<u>803,500</u>	<u>718,000</u>	<u>952,400</u>
CAPITAL OUTLAY						
552.64.00	Machinery & Equipment	0	0	0	2,100	0
	Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,100</u>	<u>0</u>
REDEVELOPMENT BOND, SERIES 2005						
581.91.20	Transfer to Debt Service Fund	196,014	470,513	470,500	470,500	470,500
581.91.60	Transfer to Capital Project	0	25,000	0	0	0
	Total Transfers	<u>196,014</u>	<u>495,513</u>	<u>470,500</u>	<u>470,500</u>	<u>470,500</u>
	TOTAL ADMINISTRATION	<u>391,092</u>	<u>654,100</u>	<u>1,351,100</u>	<u>1,268,700</u>	<u>1,527,500</u>

**CITY OF HOLLY HILL
COMMUNITY REDEVELOPMENT TRUST FUND
2007 - 2008**

FUND 130	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
COMMUNITY REDEVELOPMENT - PUBLIC SAFETY/LAW ENFORCEMENT						
5520	PERSONAL SERVICES					
552.12.00	Regular Salaries & Wage	87,945	129,279	188,100	189,600	193,000
552.13.00	Other Salaries & Wages	0	711	0	0	0
552.14.00	Overtime	10,227	13,008	13,000	14,000	13,000
552.15.00	Incentive Pay	1,200	1,204	1,500	1,500	1,200
552.19.01	Uniforms	0	3,422	4,000	1,500	3,000
552.19.10	Equipment Allowance	750	600	1,500	1,000	1,500
552.21.00	FICA Taxes	7,834	10,466	14,600	14,800	15,900
552.22.00	Retirement Contribution	7,876	11,472	45,600	74,000	48,300
552.23.00	Life & Health Insurance	12,535	18,593	27,400	27,400	30,300
552.24.00	Workers' Compensation	8,945	10,834	21,400	11,000	22,900
552.28.01	Training & Travel	0	0	1,000	1,000	1,000
	Total Personal Services	<u>137,312</u>	<u>199,590</u>	<u>318,100</u>	<u>335,800</u>	<u>330,100</u>
OPERATING EXPENSES						
552.31.01	Professional Services	0	0	600	0	600
552.41.00	Communication Services	0	0	500	3,000	3,100
552.44.00	Rentals & Leases	0	0	0	100	0
552.45.00	Non-Employee Insurance	0	977	3,000	3,000	4,000
552.46.01	Repairs & Maintenance Services	0	500	700	700	1,500
552.46.50	Vehicle Repairs & Maintenance	0	120	1,000	1,000	1,000
552.52.01	Operating Supplies	0	8,563	3,000	5,500	2,000
552.52.50	Fuel & Oil Supplies	0	7,548	3,200	4,700	3,200
552.64.00	Machinery & Equipment	0	55,542	0	0	25,100
	Total Operating Services	<u>0</u>	<u>73,250</u>	<u>12,000</u>	<u>18,000</u>	<u>40,500</u>
TOTAL PUBLIC SAFETY/LAW ENFORCEMENT		<u><u>137,312</u></u>	<u><u>272,840</u></u>	<u><u>330,100</u></u>	<u><u>353,800</u></u>	<u><u>370,600</u></u>

**CITY OF HOLLY HILL
COMMUNITY REDEVELOPMENT TRUST FUND
2007 - 2008**

FUND 130	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
COMMUNITY REDEVELOPMENT - PUBLIC SAFETY/CODE ENFORCEMENT						
5524	PERSONAL SERVICES					
552.12.00	Regular Salaries & Wage	0	0	0	0	25,900
552.14.00	Overtime	0	0	0	0	0
552.19.01	Uniforms	0	0	0	0	200
552.21.00	FICA Taxes	0	0	0	0	2,000
552.22.00	Retirement Contribution	0	0	0	0	2,600
552.23.00	Life & Health Insurance	0	0	0	0	6,000
552.24.00	Workers' Compensation	0	0	0	0	2,500
552.28.01	Training & Travel	0	0	0	0	0
	Total Personal Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>39,200</u>
OPERATING EXPENSES						
552.31.01	Professional Services	0	0	0	0	200
552.41.00	Communication Services	0	0	0	0	200
552.45.00	Non-Employee Insurance	0	0	0	0	1,100
552.46.01	Repairs & Maintenance Services	0	0	0	0	100
552.46.50	Vehicle Repairs & Maintenance	0	0	0	0	500
552.52.01	Operating Supplies	0	0	0	0	100
552.52.50	Fuel & Oil Supplies	0	0	0	0	1,000
552.64.00	Machinery & Equipment	0	0	0	0	0
	Total Operating Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,200</u>
	TOTAL PUBLIC SAFETY/CODE ENFORCEMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>42,400</u>
COMMUNITY REDEVELOPMENT - TRANSPORTATION/ROAD & STREET FACILITIES						
5530	CAPITAL OUTLAY					
552.63.00	Improvements other than Buildings	0	21,125	0	0	0
	Total Capital Outlay	<u>0</u>	<u>21,125</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL TRANSPORTATION/ROAD & STREET FACILITIES	<u>0</u>	<u>21,125</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL COMMUNITY REDEVELOPMENT	<u>528,404</u>	<u>948,066</u>	<u>1,681,200</u>	<u>1,622,500</u>	<u>1,940,500</u>

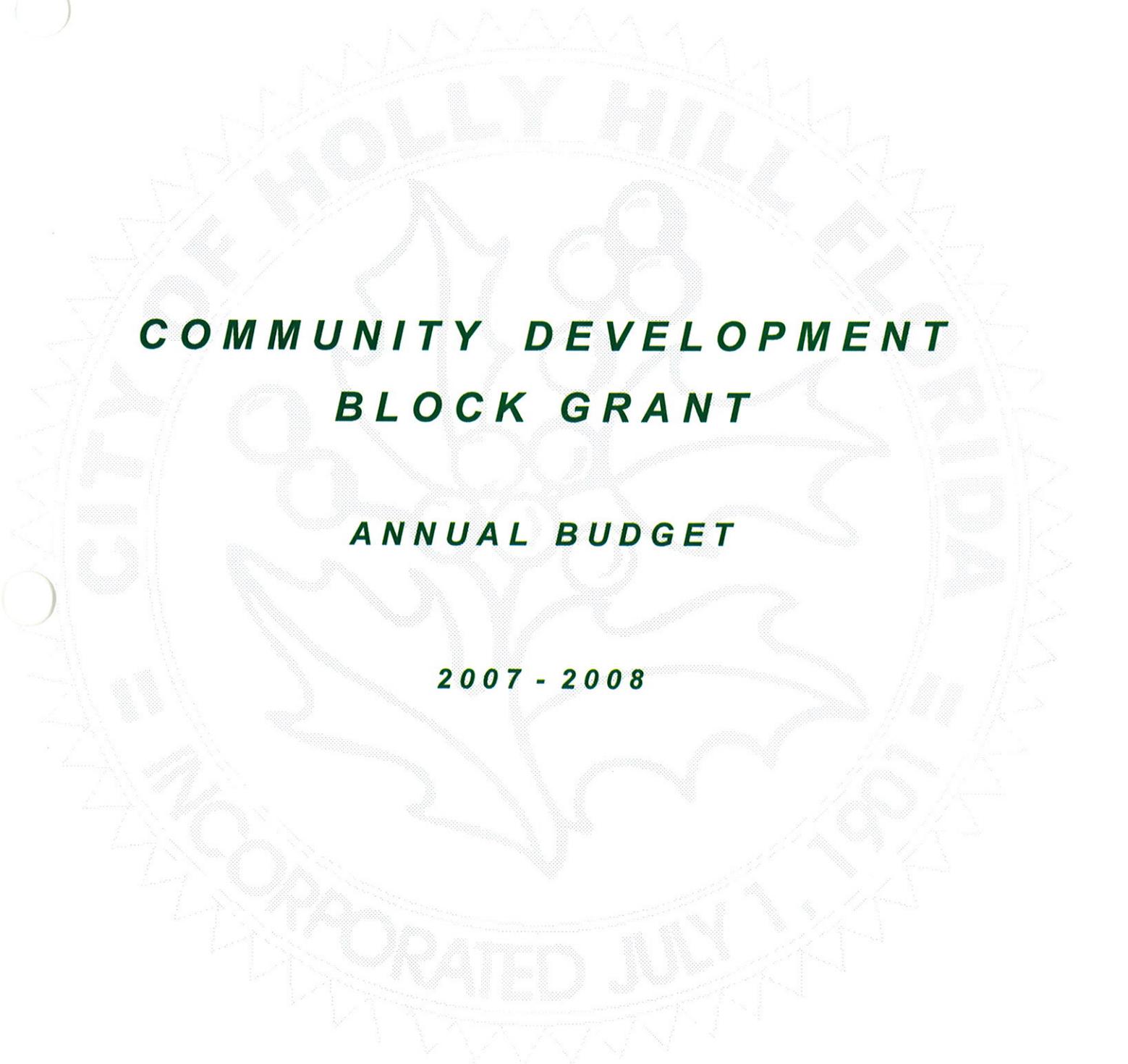
CITY OF HOLLY HILL
 COMMUNITY REDEVELOPMENT AGENCY DEBT SERVICE FUND
 2007- 2008

FUND		2004-2005	2005-2006	2006-2007	2006-2007	2007-2008
131	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
REVENUES						
COMMUNITY REDEVELOPMENT DEBT SERVICE						
361.20.00	Interest from SBA	857	3,838	0	0	0
380 10.00	Appropriated Fund Balance	0	0	0	0	0
381.64.00	Transfer from Comm Redevelopment	196,014	470,513	470,500	470,500	470,500
TOTAL DEBT SERVICE REVENUES		196,871	474,351	470,500	470,500	470,500

EXPENDITURES						
COMMUNITY REDEVELOPMENT DEBT SERVICE						
587 71 80	Principal	0	185,239	194,300	194,300	203,200
587 72 80	Interest	0	283,888	276,200	276,200	267,300
TOTAL DEBT SERVICE EXPENDITURES		0	469,127	470,500	470,500	470,500

**CITY OF HOLLY HILL
COMMUNITY REDEVELOPMENT AGENCY CAPITAL PROJECTS FUND
2007 - 2008**

FUND #139	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
REVENUES						
361.20.00	Interest Earnings - SBA	88,033	293,896	0	0	0
369.90.00	Misc Revenues	0	0	0	0	0
380.10.00	Appropriated Fund Balance	0	0	0	5,888,000	0
394.40.00	Loan Proceeds	6,331,000	0	0	0	0
TOTAL REVENUES		6,419,033	293,896	0	5,888,000	0
OPERATING EXPENSES						
552.12.00	Regular Salaries & Wages	0	0	0	0	0
552.21.00	FICA Taxes	0	0	0	0	0
552.22.00	Retirement Contributions	0	0	0	0	0
552.23.00	Life & Health Insurance	0	0	0	0	0
552.24.00	Workers' Compensation	0	0	0	0	0
552.31.90	Professional Services	9,526	0	0	0	0
552.49.01	Other Charges	0	0	0	150,000	0
TOTAL OPERATING EXPENDITURES		9,526	0	0	155,000	0
CAPITAL IMPROVEMENTS						
552.63.81	Public Parking Facilities	0	0	0	600,000	0
552.63.82	Shared Stormwater Facilities	0	0	0	800,000	0
552.63.83	Corridor Amenities	0	0	0	150,000	0
552.63.84	Public Landscape Improvements	0	0	0	200,000	0
552.63.91	Public Utility Water Improvements	28,228	81,087	0	2,681,500	0
552.63.92	Relocation of Power Utilities	0	0	0	285,200	0
TOTAL CAPITAL IMPROVEMENTS		28,228	81,087	0	4,716,700	0
GRANT PROGRAMS						
552.82.21	Demolition Program Grant	58,554	138,456	0	403,000	0
552.82.22	Landscape Program Grant	0	56,739	0	143,300	0
552.82.23	Commercial / Facade Program Grant	0	72,295	0	227,700	0
552.82.24	Residential Program Grant	0	7,647	0	242,300	0
TOTAL GRANT EXPENDITURES		58,554	275,136	0	1,016,300	0
CONTINGENCY						
		0	0	0	0	0
TOTAL CRA CAPITAL PROJECTS		96,308	356,223	0	5,888,000	0



**COMMUNITY DEVELOPMENT
BLOCK GRANT**

ANNUAL BUDGET

2007 - 2008

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Capital Outlay	<u>91,655</u>	<u>62,250</u>	<u>87,200</u>	<u>122,700</u>	<u>87,500</u>
TOTAL	91,655	62,250	87,200	122,700	87,500

PERMANENT POSITIONS

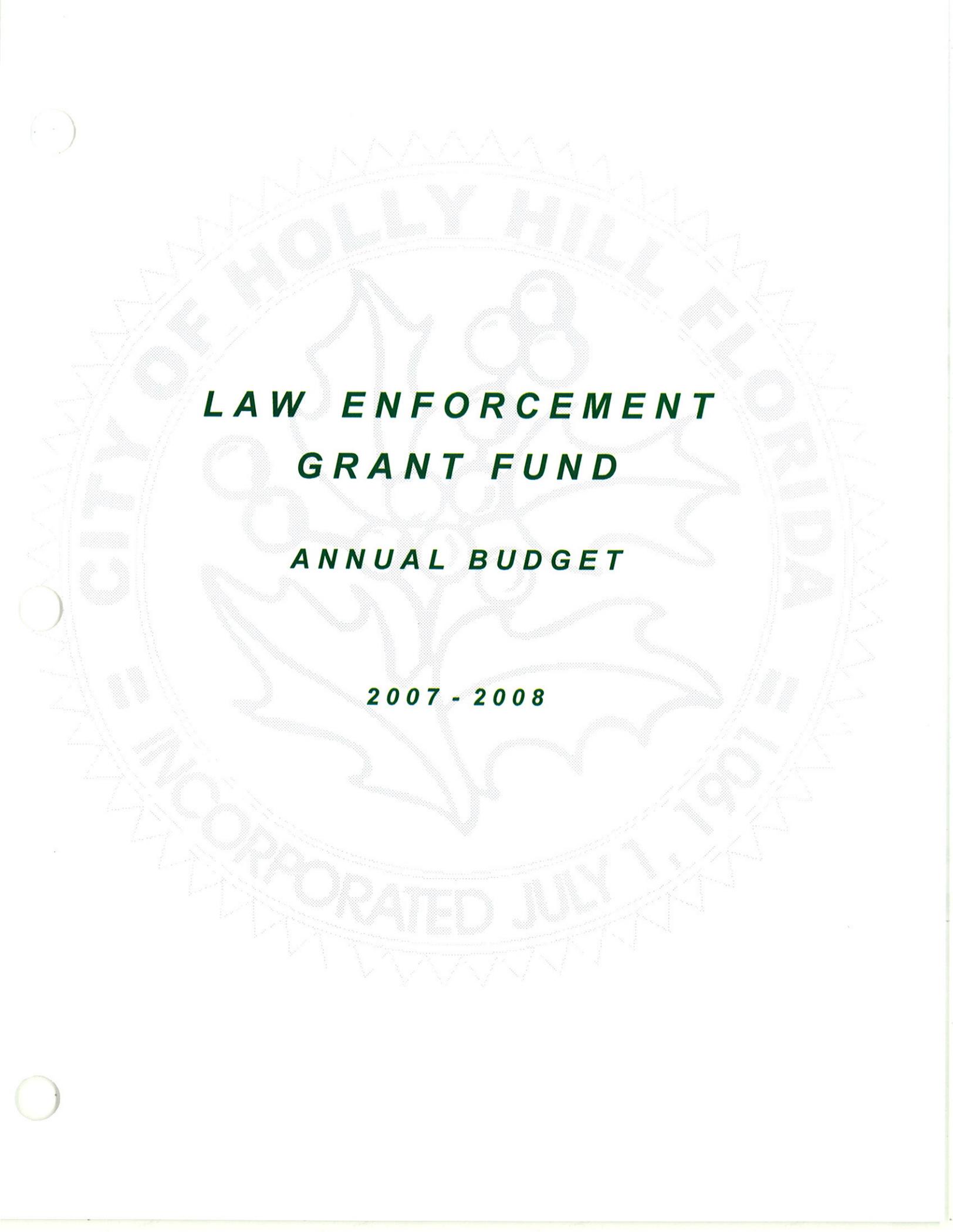
N/A

ACTIVITY DESCRIPTION

The Community Development Block Grant Fund was established to record revenues from the CDBG funds and to record the expenditure of those funds in approved CDBG areas.

CITY OF HOLLY HILL
COMMUNITY DEVELOPMENT BLOCK GRANT
2007 - 2008

FUND 140	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
REVENUES						
331.50.00	Community Development Block Grant	104,800	62,250	87,200	122,700	87,500
TOTAL REVENUES		104,800	62,250	87,200	122,700	87,500
EXPENDITURES						
535.63.00	Wastewater System Improvements	0	0	0	0	0
541.63.00	Improvements Other Than Bldgs	52,658	0	0	0	0
	Street Improvements	0	0	0	0	0
	Sidewalks	0	0	87,200	122,700	87,500
	Drainage	0	0	0	0	0
572.62.00	SICA Hall Community Center	38,997	0	0	0	0
581.91.30	Transfer to W&S / Wastewater Improvement	0	62,250	0	0	0
TOTAL EXPENDITURES		91,655	62,250	87,200	122,700	87,500



LAW ENFORCEMENT

GRANT FUND

ANNUAL BUDGET

2007 - 2008

LAW ENFORCEMENT GRANT FUND

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Operating Expenses	0	0	0	5,700	0
Capital Outlay	<u>12,000</u>	<u>11,607</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	12,000	11,607	0	5,700	0

PERMANENT POSITIONS

N/A

SIGNIFICANT EXPENDITURE CHANGES

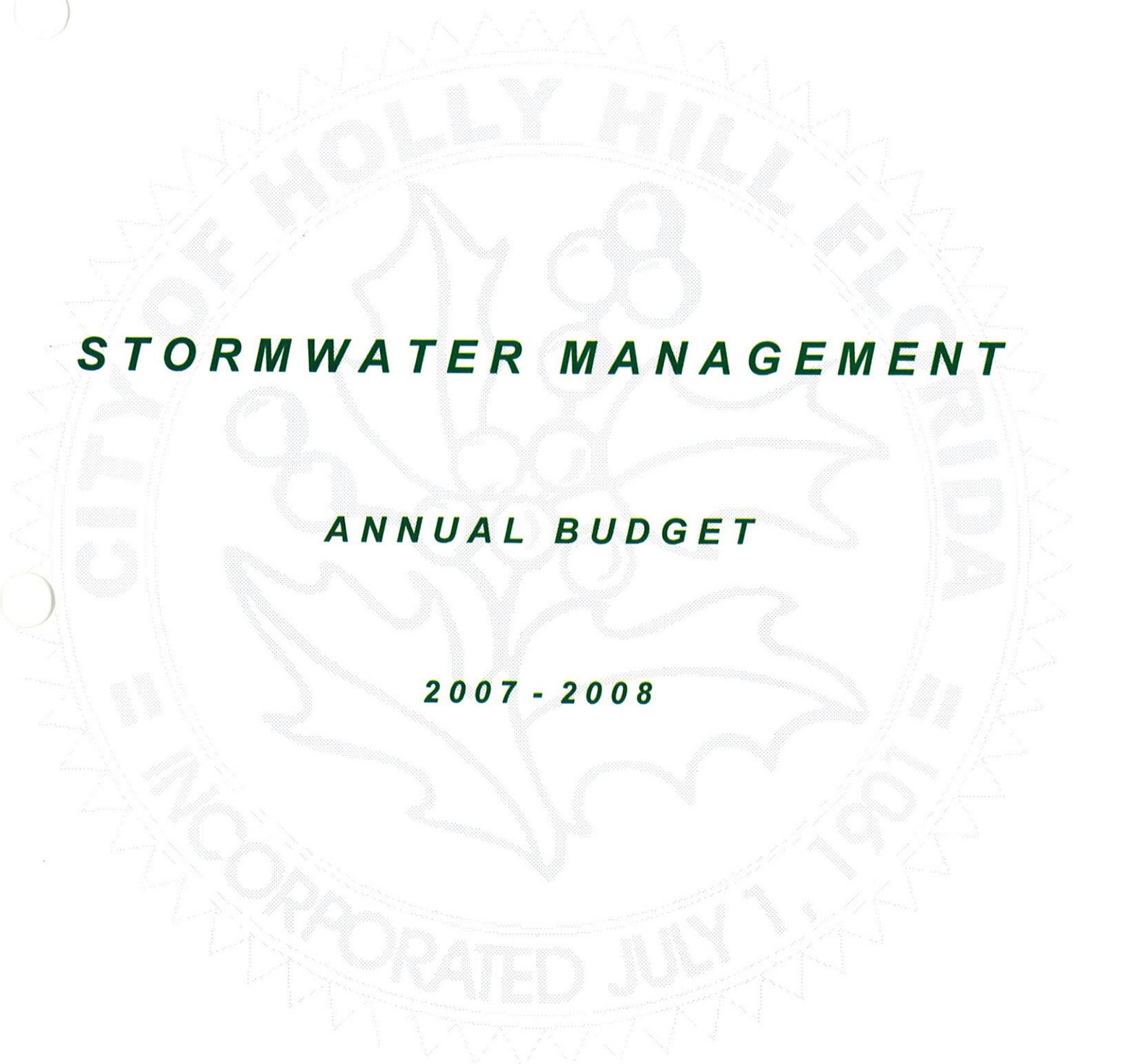
Federal funding was reduced and as a result the City will not be eligible for grant funds from the Bureau of Justice this fiscal year.

ACTIVITY DESCRIPTION

The Law Enforcement Grant Fund was established to record revenues from Law Enforcement Grant funds and to record the expenditure of those funds in approved Law Enforcement Grant areas.

**CITY OF HOLLY HILL
LAW ENFORCEMENT GRANT FUND
2007 - 2008**

FUND 150	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
REVENUES						
331.23.00	Law Enforcement Block Grant	10,000	11,607	0	5,700	0
361.10.00	Interest on Investments	0	0	0	0	0
381.60.00	Transfer from General Fund	2,000	0	0	0	0
TOTAL REVENUES		12,000	11,607	0	5,700	0
EXPENDITURES						
521.41.00	Communication Services	0	0	0	0	0
521.44.11	Rentals & Leases	0	0	0	0	0
521.46.01	Repairs & Maintenance	0	0	0	0	0
521.52.01	Operating Supplies	0	8,973	0	5,700	0
521.56.01	Program Expenses	0	0	0	0	0
521.64.00	Machinery & Equipment	12,000	2,634	0	0	0
	Reserve	0	0	0	0	0
TOTAL EXPENDITURES *		12,000	11,607	0	5,700	0



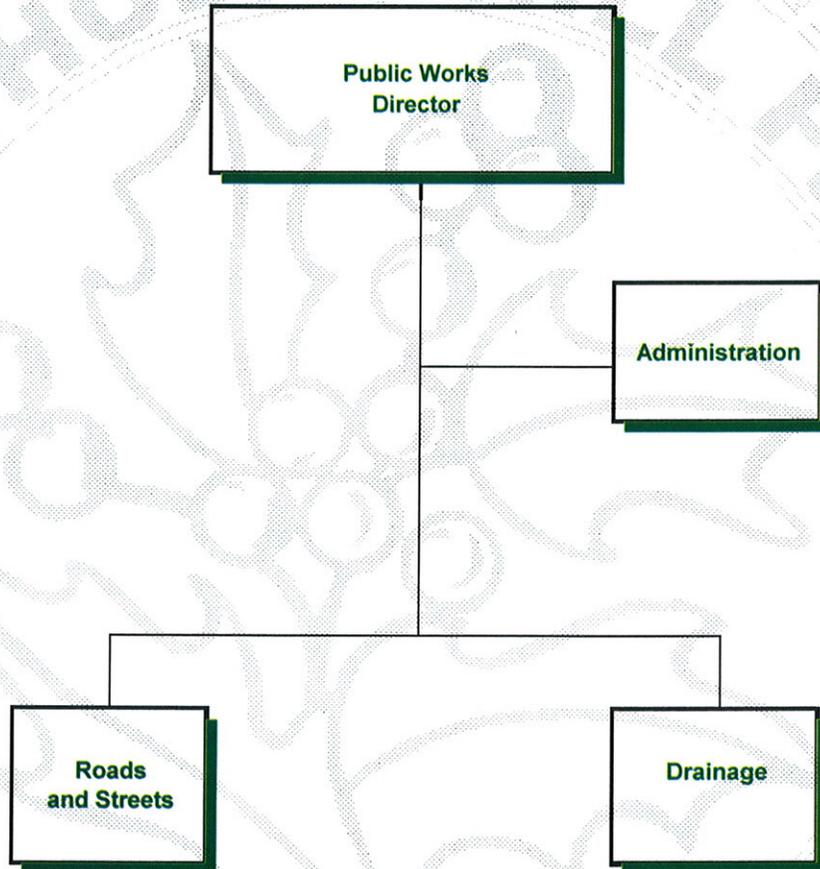
STORMWATER MANAGEMENT

ANNUAL BUDGET

2007 - 2008

CITY OF HOLLY HILL

STORMWATER MANAGEMENT ORGANIZATION CHART



STORMWATER MANAGEMENT

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Personal Services	158,841	184,830	205,800	200,700	231,000
Operating Expenses	100,714	115,475	131,000	130,700	184,900
Capital Outlay	42,031	3,535	102,000	90,000	181,000
Debt Service	372,606	353,616	353,600	353,600	353,600
Transfers/Reserves	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>78,100</u>
TOTAL	568,928	657,456	792,400	775,000	1,028,600

PERMANENT POSITIONS	2005-2006	2006-2007	2007-2008
Public Works Director	0.10	0.10	0.25
Engineer Technician	0.25	0.25	0.25
Foreman	0.25	0.25	0.50
Equip Operator/Maint Worker I	1.00	1.00	1.00
Equip Operator/Maint Worker	<u>3.00</u>	<u>3.00</u>	<u>2.00</u>
Total	4.60	4.60	4.00

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

The Stormwater Management Fund is a special revenue fund established to record stormwater revenues and the expenditure of those revenues for the repair, maintenance and improvement of the stormwater drainage system. The stormwater utility fee revenue is anticipated at \$680,300 based on current year estimates. This department is responsible for the construction and maintenance of all drainage facilities, culverts, storm drains and street sweeping.

ACTIVITY GOALS

1. Maintain major storm drainage system.
2. Review all new construction for acceptable drainage consideration.
3. Prepare NPDES permit status for second year.

ACTIVITY OBJECTIVES

1. Reduce maintenance and repair costs through preventive programs.
2. Continue storm drainage improvement programs.
3. Improve safety awareness among employees.
4. To ensure our residents of a safe and acceptable drainage system.
5. To encourage all regulatory agencies to work together for one common goal...better drainage!
6. To make the public aware of how to reduce canal and stream pollution.

ACTIVITY MEASUREMENTS

	ACTUAL 2004-2005	ACTUAL 2005-2006	ESTIMATED 2006-2007	PROJECTED 2007-2008
Storm Sewers	42 miles	42 miles	42 miles	0.00

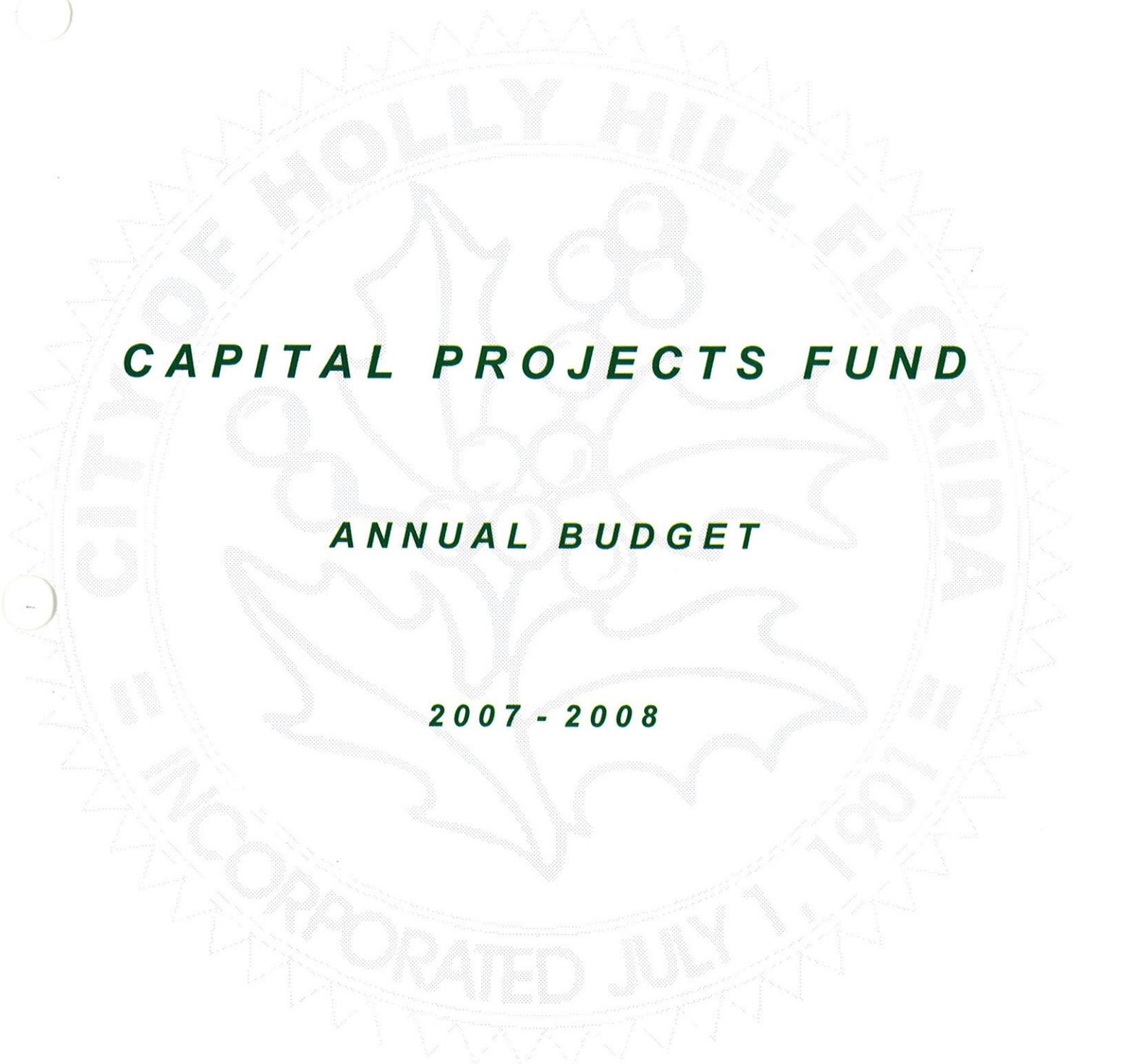
**CITY OF HOLLY HILL
STORMWATER MANAGEMENT REVENUES**

FUND 160	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
LOCAL SHARED REVENUES						
337.30.00	St. Johns River Water Management Grant	0	0	0	0	95,000
	Total Shared Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>95,000</u>
CHARGES FOR SERVICES						
343.60.91	Stormwater Management Utility Fee	674,491	681,386	680,000	688,000	846,600
361.20.00	Interest Earnings - SBA	25,053	43,471	22,000	45,000	45,000
369.90.00	Miscellaneous Revenue	0	0	0	0	0
	Total Charges for Services	<u>699,544</u>	<u>724,856</u>	<u>702,000</u>	<u>733,000</u>	<u>891,600</u>
OTHER NON-REVENUES						
384.30.00	State Revolving Loan	252,694	0	0	0	0
	Total Other Non-Revenues	<u>252,694</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
APPROPRIATIONS						
381.10.00	• Transfer from Water & Sewer	42,000	42,000	42,000	42,000	42,000
381.65.00	Transfer from Comm Devel Block Grt Fd	0	0	0	0	0
380.12.00	Appropriated Reserve for Storm Drainage	0	0	48,400	0	0
	Total Appropriated Reserves	<u>42,000</u>	<u>42,000</u>	<u>90,400</u>	<u>42,000</u>	<u>42,000</u>
	Total Stormwater Drainage Revenues	<u><u>994,238</u></u>	<u><u>766,856</u></u>	<u><u>792,400</u></u>	<u><u>775,000</u></u>	<u><u>1,028,600</u></u>

* Sewer portion of State Revolving Fund Loan payment (Sewer Rehab)

**CITY OF HOLLY HILL
STORMWATER MANAGEMENT EXPENDITURES
2007 - 2008**

FUND 160	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
PERSONAL SERVICES						
541.11.00	Executive Salaries	10,636	26,395	25,900	25,900	23,300
541.12.00	Regular Salaries	99,019	103,514	113,600	112,000	132,400
541.14.00	Overtime/Regular Employees	1,605	1,287	2,000	2,000	2,100
541.19.01	Uniforms	693	718	1,000	800	1,300
541.21.00	FICA Taxes	8,173	10,168	10,600	10,600	12,100
541.22.00	Retirement Contributions	9,918	11,501	12,600	12,600	16,000
541.23.00	Life & Health Insurance	20,321	23,571	21,800	24,500	24,100
541.24.00	Workers' Compensation	7,697	7,407	15,800	10,000	17,700
541.28.01	Training & Travel	780	271	2,500	2,300	2,000
	Total Personal Services	<u>158,841</u>	<u>184,830</u>	<u>205,800</u>	<u>200,700</u>	<u>231,000</u>
OPERATING EXPENSES						
541.31.01	Professional Services	15,069	10,010	15,000	15,000	25,000
541.34.00	Contractual Services	18,309	19,928	24,900	22,000	65,200
541.42.00	Postage, Freight & Express	11	12	100	100	100
541.43.01	Utility Services	15,551	28,170	26,000	28,100	29,000
541.44.00	Rentals & Leases	323	0	5,000	5,000	3,000
541.45.00	Non-Employee Insurance	6,338	6,649	9,000	7,000	9,000
541.46.01	Repairs & Maintenance Service	8,429	9,868	5,000	9,000	9,100
541.46.50	Vehicle Repairs & Maintenance	9,356	5,712	7,500	7,500	7,500
541.47.00	Printing & Binding	421	0	1,000	500	500
541.49.01	Other Charges & Obligations	0	0	500	0	0
541.51.00	Office Supplies	384	1,438	1,000	500	500
541.52.01	Operating Supplies	16,723	15,289	20,000	20,000	20,000
541.52.50	Fuel & Oil Supplies	5,924	8,839	3,000	3,000	3,000
541.53.00	Road Materials & Supplies	3,316	9,183	12,500	12,500	12,500
541.54.00	Subscriptions & Memberships	562	376	500	500	500
	Total Operating Expenses	<u>100,714</u>	<u>115,475</u>	<u>131,000</u>	<u>130,700</u>	<u>184,900</u>
CAPITAL OUTLAY						
541.61.00	Land	0	0	0	0	0
541.62.00	Buildings	0	0	0	0	0
541.63.00	Improvements	42,031	0	45,000	45,000	181,000
541.64.00	Machinery & Equipment	0	3,535	57,000	45,000	0
	Total Capital Outlay	<u>42,031</u>	<u>3,535</u>	<u>102,000</u>	<u>90,000</u>	<u>181,000</u>
TRANSFERS / RESERVE						
581.91.80	Transfer to Debt Service Fund	372,606	353,616	353,600	353,600	353,600
590.99.20	Transfer/Payment in Lieu of Taxes	0	0	0	0	33,900
	Reserve	0	0	0	0	44,200
	TOTAL STORMWATER DRAINAGE	<u><u>674,192</u></u>	<u><u>657,456</u></u>	<u><u>792,400</u></u>	<u><u>775,000</u></u>	<u><u>1,028,600</u></u>



CAPITAL PROJECTS FUND

ANNUAL BUDGET

2007 - 2008

CAPITAL PROJECTS FUND

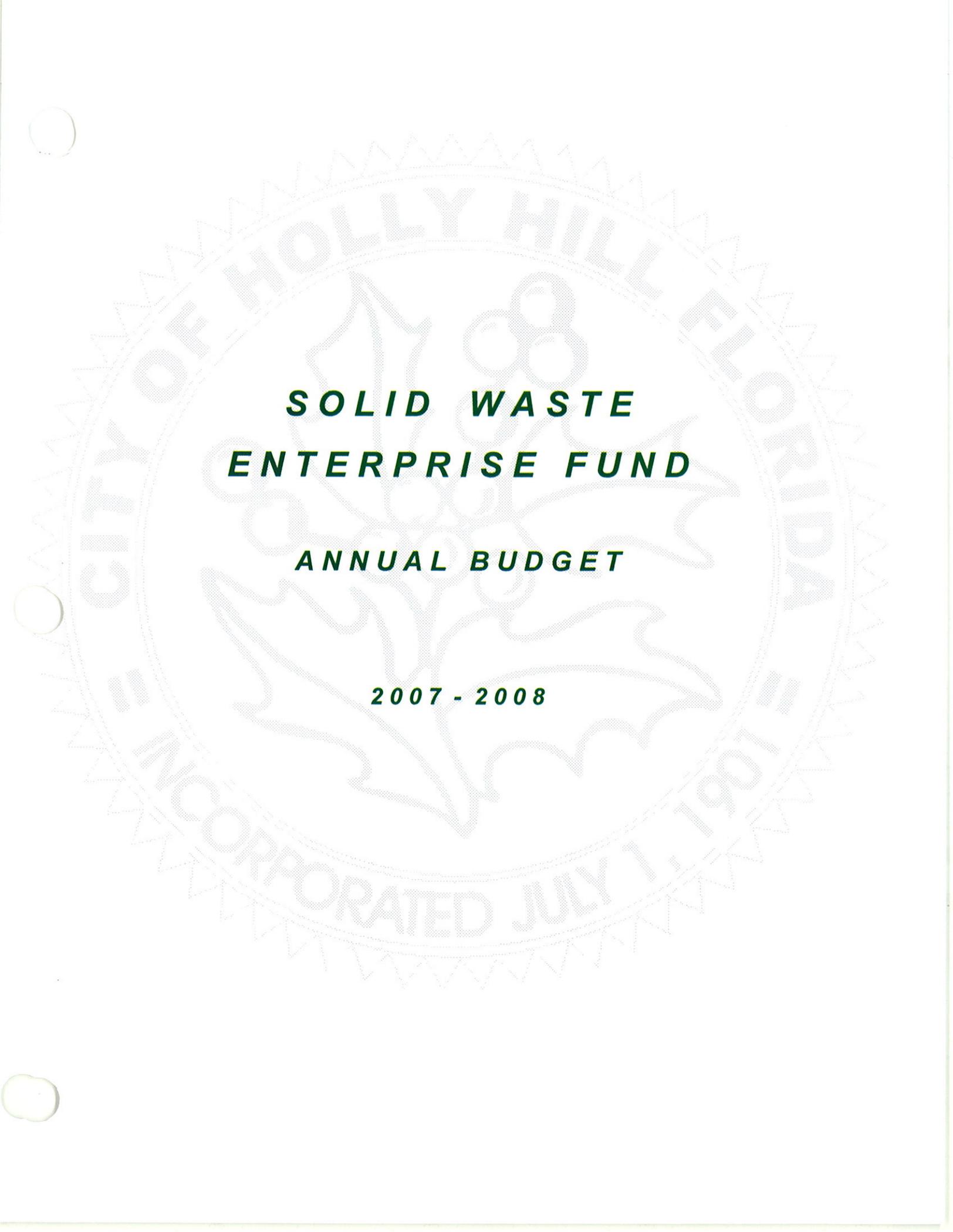
EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Capital Outlay	<u>312,683</u>	<u>216,438</u>	<u>600,000</u>	<u>1,040,000</u>	<u>0</u>
TOTAL	312,683	216,438	600,000	1,040,000	0

ACTIVITY DESCRIPTION

The Capital Projects Fund was established to account for the expenditure of the debt proceeds to be used for Capital Improvements.

**CITY OF HOLLY HILL
CAPITAL PROJECTS FUND
2007 - 2008**

FUND 301	ACCOUNT DESCRIPTION	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 BUDGET	2006-2007 AMENDED	2007-2008 BUDGET
REVENUES						
334.49.10	Median Beautification Grant	0	0	600,000	600,000	0
334.75.20	FRDAP Grant	6,341	0	0	200,000	0
337.70.00	Port Authority	0	0	0	195,000	0
337.71.10	ECHO Grants (Hollyland Park)	0	143,355	0	0	0
337.71.20	Florida Inland Navigation District	0	0	0	45,000	0
361.20.00	Interest Earnings/SBA	3,156	1,414	0	0	0
380.10.00	Appropriated Fund Balance	0	0	0	0	0
381.30.00	Transfer from Debt Service	0	25,000	0	0	0
381.64.00	Transfer from Comm Redev Fd #130	0	0	0	0	0
381.60.00	Transfer from General Fund	200,000	0	0	0	0
381.65.00	Transfer from CDBG	0	0	0	0	0
381.70.00	Transfer from Solid Waste	0	0	0	0	0
TOTAL REVENUES		209,497	169,769	600,000	1,040,000	0
EXPENDITURES						
541.62.00	Buildings - Roads/Streets	134,179	0	0	0	0
541.63.00	Median Improvements - Roads/Streets	15,098	13,100	600,000	600,000	0
572.62.00	Park Buildings	0	113,215	0	0	0
572.63.00	Park Improvements	80,687	49,344	0	440,000	0
572.62.00	Recreation Buildings	36,219	0	0	0	0
572.63.00	Recreational Facilities Improvements	46,500	40,779	0	0	0
	Reserves	0	0	0	0	0
TOTAL EXPENDITURES		312,683	216,438	600,000	1,040,000	0

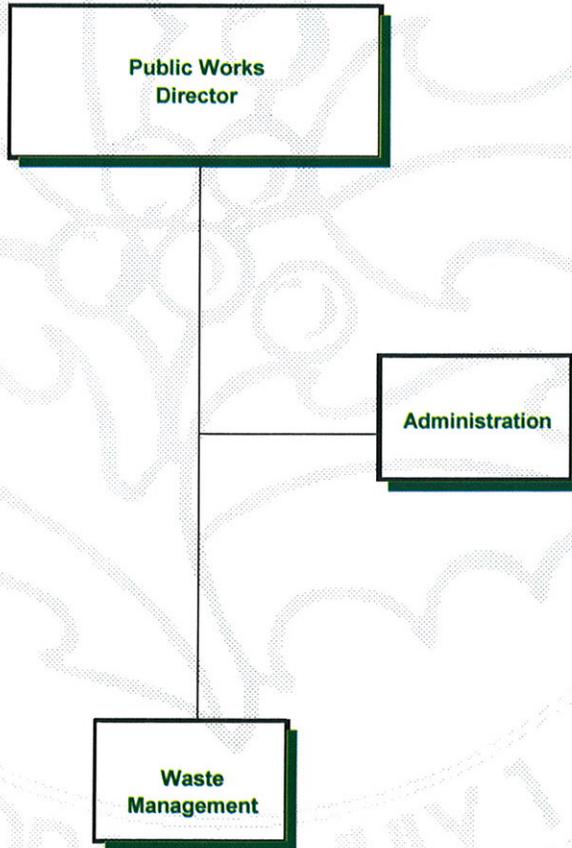


**SOLID WASTE
ENTERPRISE FUND**

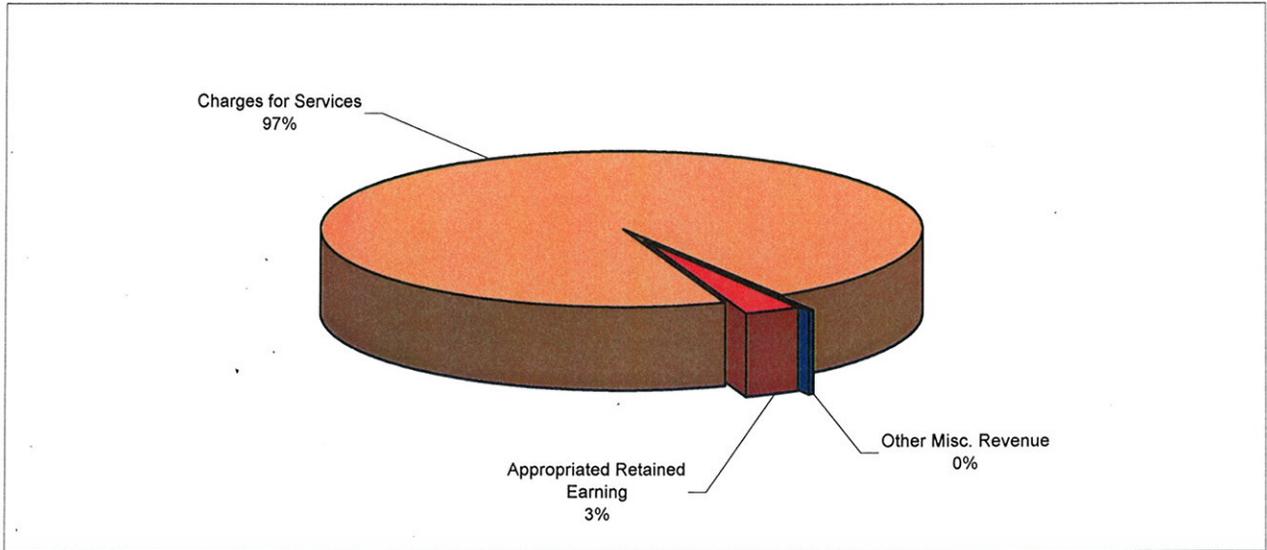
ANNUAL BUDGET

2007 - 2008

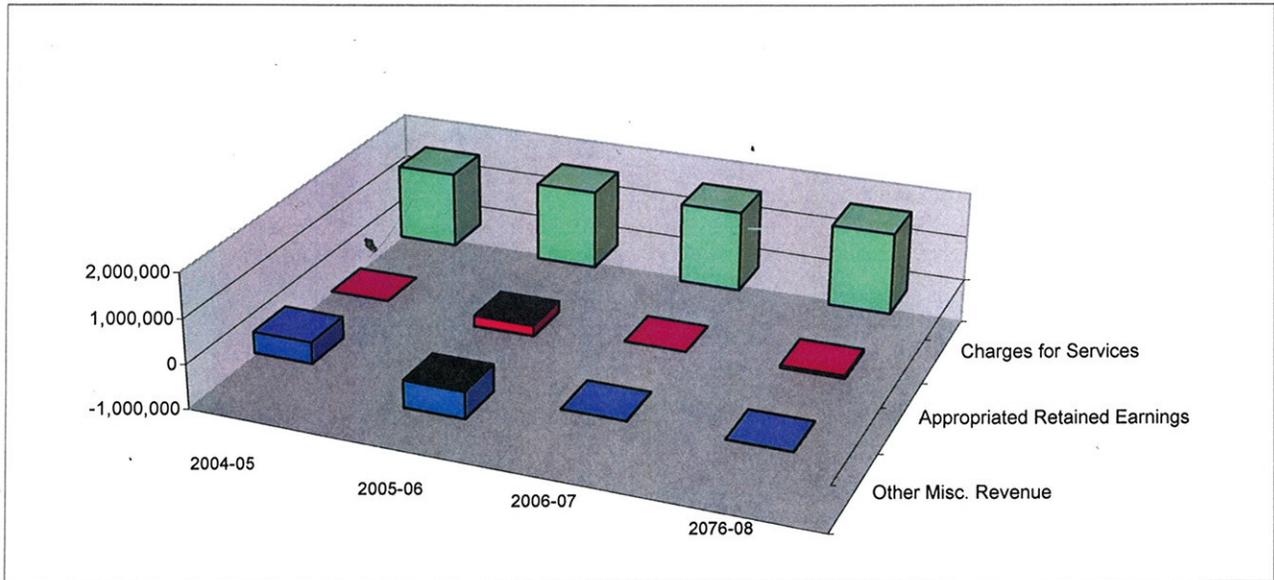
**CITY OF HOLLY HILL
GARBAGE / SOLID WASTE
ORGANIZATION CHART**



**CITY OF HOLLY HILL
SOLID WASTE REVENUES
BUDGET YEAR 2006-2007**



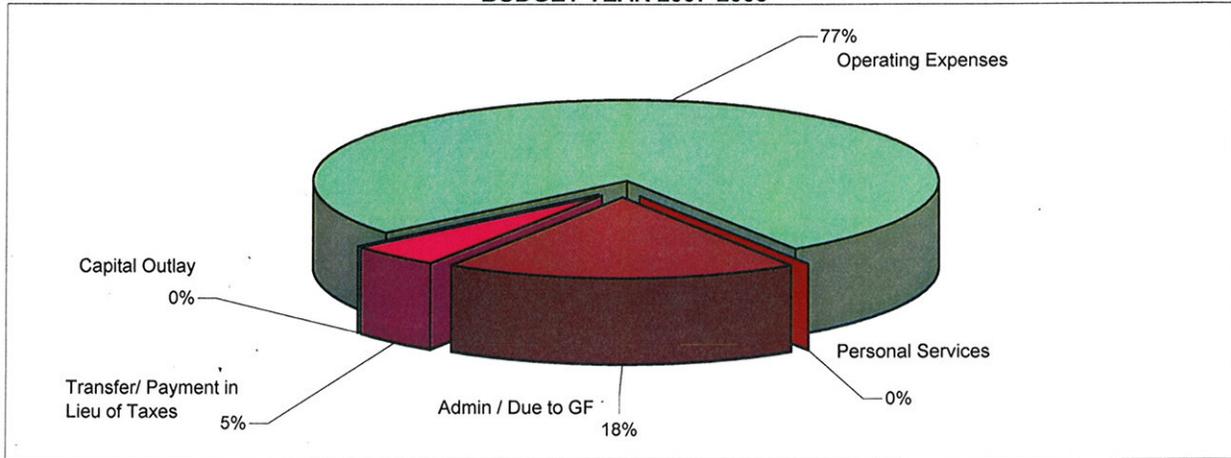
Charges for Services	1,800,000
Other Misc. Revenue	4,200
Appropriated Retained Earning	56,500
Total Solid Waste Revenues	\$1,860,700



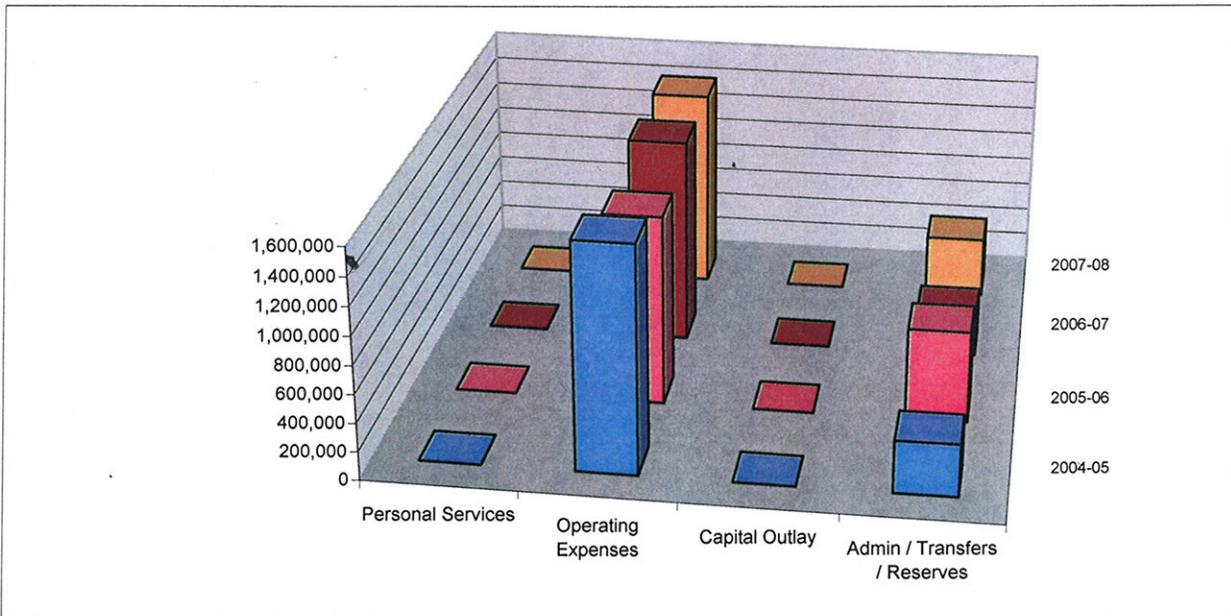
FOUR YEAR HISTORY

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 AMENDED	2007-2008 BUDGET
REVENUES				
Other Misc. Revenue	469,013	(596,388)	4,000	4,200
Appropriated Retained Earnings	0	(235,798)	0	56,500
Charges for Services	1,684,928	1,750,994	1,778,000	1,800,000
TOTAL REVENUES	\$2,153,941	\$918,808	\$1,782,000	\$1,860,700

**CITY OF HOLLY HILL
SOLID WASTE EXPENDITURES
BUDGET YEAR 2007-2008**



Personal Services	0
Operating Expenses	1,431,200
Capital Outlay	0
Admin / Due to GF/ Transfer	343,900
Transfer/Payment in Lieu of Taxes	85,600
Total Solid Waste Expenditures	\$1,860,700



FOUR YEAR HISTORY

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 AMENDED	2007-2008 BUDGET
EXPENDITURES				
Personal Services	0	0	500	200
Operating Expenses	1,591,794	1,342,305	1,463,100	1,431,200
Capital Outlay	0	0	0	0
Admin / Transfers / Reserves	368,300	648,400	318,900	429,500
Total Expenditures	\$1,960,094	\$1,990,705	\$1,782,500	\$1,860,900

SOLID WASTE REVENUE EXPLANATION
2007 – 2008

Charges for Services

Anticipated revenues for yard trash, garbage and recycling services are based on a 2.00% increase in both residential and commercial rates.

Other Miscellaneous Revenue

This is anticipated revenue from interest earnings on investments and other revenues.

SOLID WASTE

EXPENDITURES	ACTUAL 2004-2005	ACTUAL 2005-2006	BUDGET 2006-2007	AMENDED 2006-2007	BUDGET 2007-2008
Personal Services	0	0	200	0	0
Operating Expenses	1,540,506	1,342,305	1,407,500	1,463,100	1,431,200
Reserve	0	0	0	0	0
Transfer to Water & Sewer	65,300	0	0	0	0
Transfer to General Fund	<u>303,000</u>	<u>648,400</u>	<u>318,900</u>	<u>318,900</u>	<u>429,500</u>
TOTAL	1,960,094	1,990,705	1,726,600	1,782,000	1,860,700

PERMANENT POSITIONS

N/A

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

This contractor is responsible for the pick-up, collection and disposal of residential and commercial garbage, trash and solid waste. Residential garbage is picked up twice each week, recycling picked up once each week and trash pickup is once each week or as frequent as once each day, depending on the customer's needs. Roll-off containers are provided to residents for removing and commercial contains are pulled twice each month or as often as needed.

Solid Waste Management is still administrated by the Public Works Director. By contracting, the City was able to decrease cost to the citizens and add additional services.

ACTIVITY GOALS

1. Collect garbage, trash and other solid waste in an effective manner.
2. Maintain communications with users to insure public needs are met.
3. Provide efficiently, timely service to our residents and commercial users at the least commercial cost.
- 4.

ACTIVITY OBJECTIVES

1. Continue to look for more efficient methods of collecting garbage, trash, solid waste, and recyclable materials.
2. Continue recycling programs to conform with State of Florida mandates.
3. Improve safety awareness among employees.

ACTIVITY MEASUREMENTS

ACTIVITY MEASUREMENTS	ACTUAL 2004-2005	ACTUAL 2005-2006	ESTIMATED 2006-2007	PROJECTED 2007-2008
Number of residential units	5,818	5,898	5,900	6,000
Number of commercial units	362	363	400	400
Number of dumpster customers	413	414	400	400
Number of Roll-off customers	4	5	4	4