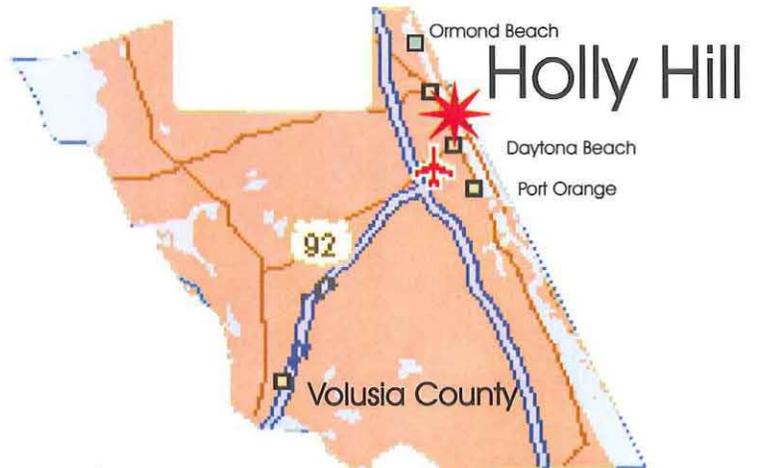
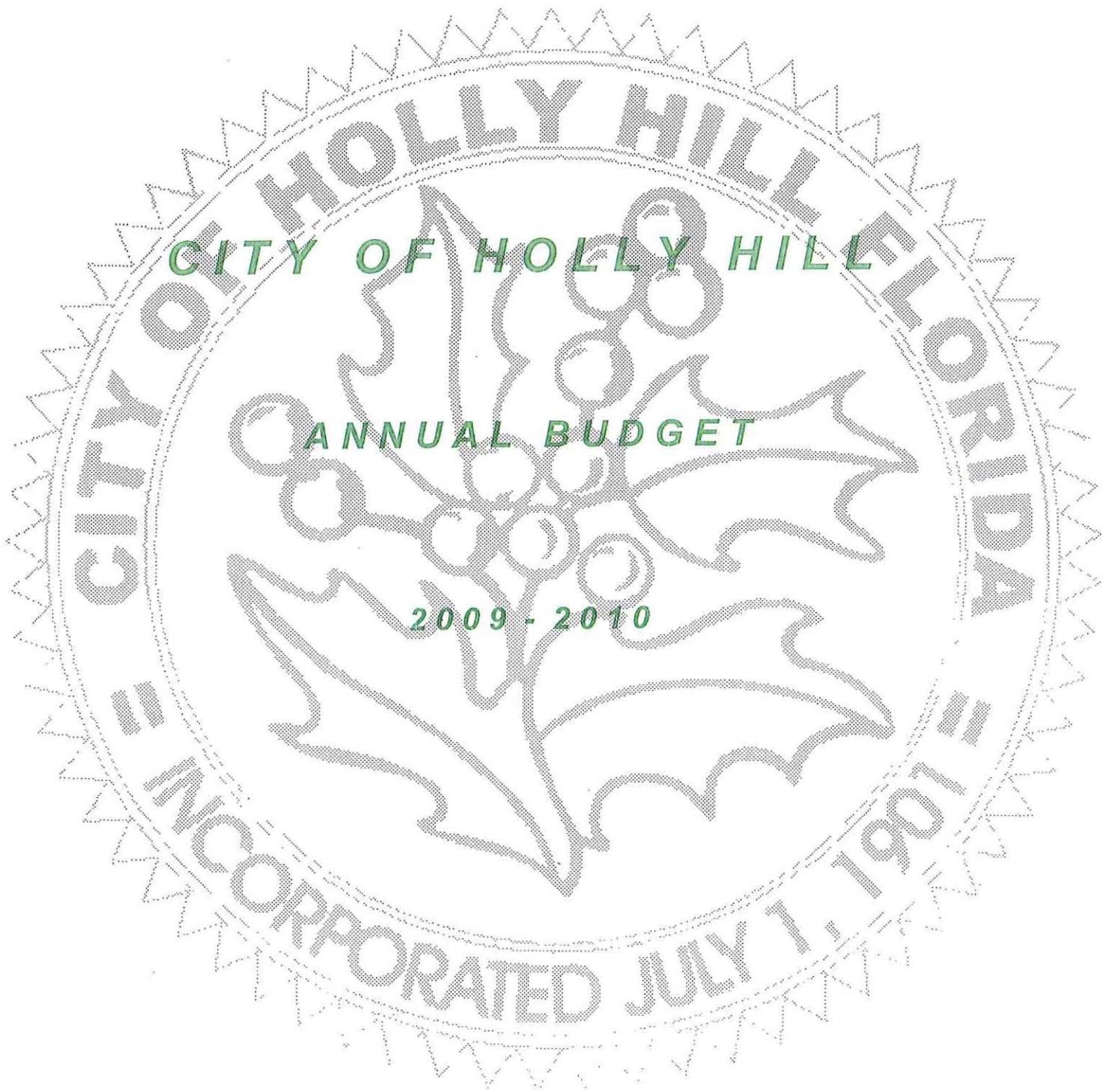


City of Holly Hill





CITY OF HOLLY HILL

ANNUAL BUDGET

2009 - 2010

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HISTORY OF HOLLY HILL

The City of Holly Hill was founded in 1880. It was incorporated and platted July 1, 1901. The City is located on the west bank of the Halifax River in Volusia County, Florida. It is bounded on the north by Ormond Beach, on the south by Daytona Beach, on the east by the center of the channel of the Halifax River (known as the Intracoastal Waterway), with the west border on Nova Road. The area of the City is four and one half square miles.

The early settlers built homes, churches, saw mills and schools. They lived among screech owls, panthers, snakes, alligators, wild hogs, and malaria mosquitoes, as well as flowers, and fruit and holly trees. They also had to deal with rum runners and hot weather.

Among the early pioneers of Florida were the first residents of Holly Hill, Mr. and Mrs. William Wetherell, who arrived here from Philadelphia in 1876. While in Philadelphia they met Mr. Fleming, an extensive land owner, who was trying to interest people in moving to this area. Mr. Fleming ultimately named our city "Holly Hill" after his home town in Ireland, where he was born. Direct descendants of Mr. Wetherell still live in the Halifax area.

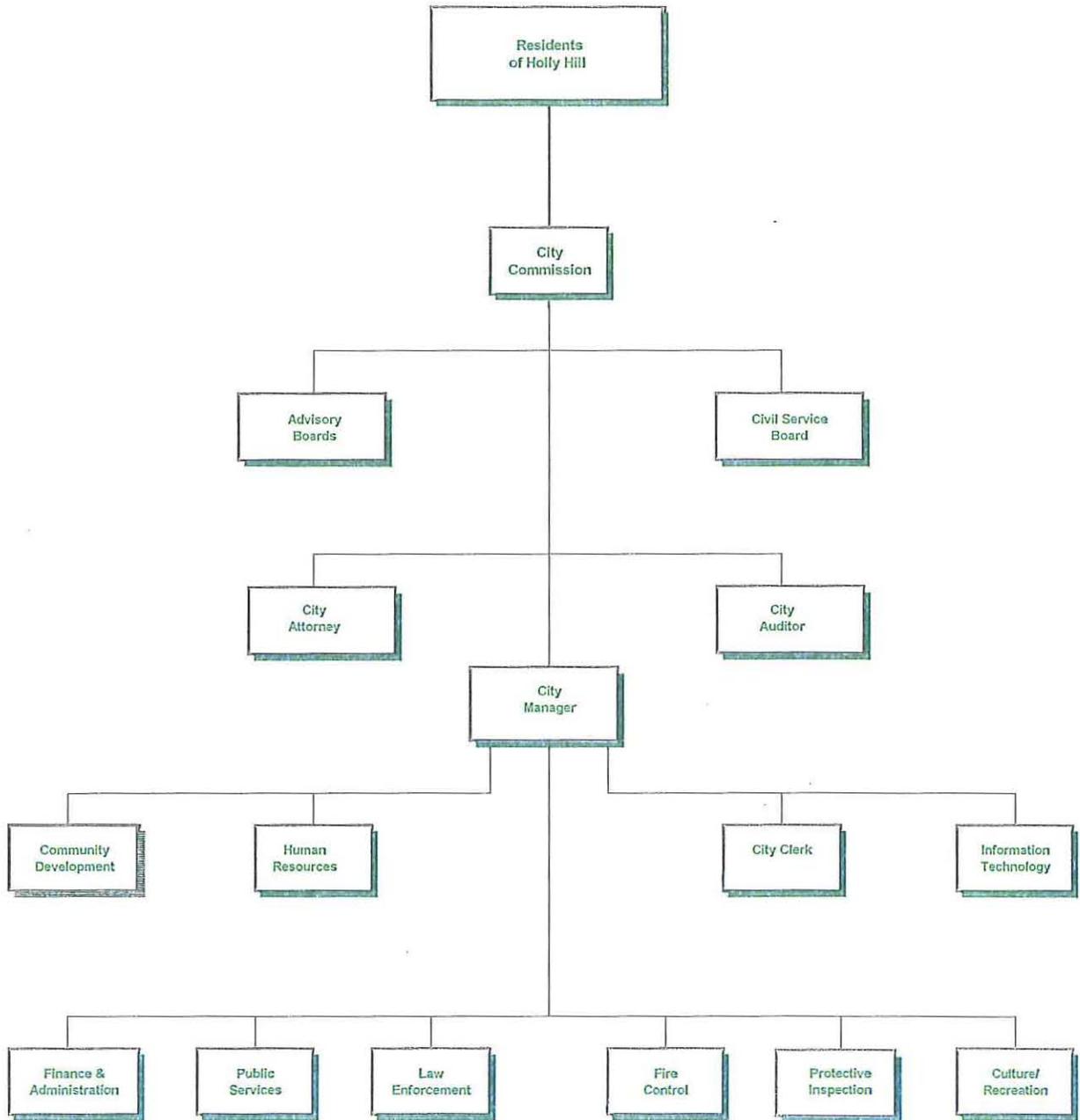
The area has many holly trees in this, their native land. Many beautiful oak, magnolia and palm trees can be found throughout this whole area. Our city occupies a ridge of hammock land, rising about four feet above sea level at the Halifax River, to an elevation of ten feet at the top of this ridge. The general topography has many paved and improved streets. This and other advantages make Holly Hill a very desirable residential and commercial location. The growth and development of our city has been uniform in its progress, following the planning requirements of the City.

Our City is governed by a Commission-City Manager form of government. The City Commission is composed of a mayor and four commissioners. They currently meet the second and fourth Tuesdays of each month and these meetings are open to the public. Each member of the Commission serves a four-year term, and can be re-elected. The Mayor is limited to two four-year terms. The City Commission makes broad policy decisions for the City. The Commission appoints a City Manager who is the City's Chief Executive Officer and oversees the day-to-day operations.

Our County (Volusia) is governed by a Council/Manager form of government. Voters elect a County Council which consists of seven members that serve four-year terms. Five are elected by district; the County Chair and the At-large Representative are elected countywide.

Since the City's incorporation in July, 1901, we have grown to a population of 12,944 persons. We have recreational facilities including many parks, commercial banks, schools, convalescent homes, industry, library, post office, Chamber of Commerce and churches of different denominations.

CITY OF HOLLY HILL
ORGANIZATION CHART
2009 - 2010



EXECUTIVE DIRECTORY

CITY COMMISSION

ROLAND D. VIA
Mayor

JOHN PENNY
Commissioner – District 1

RICK GLASS
Commissioner – District 2

MARK REED
Commissioner – District 3

**ELIZABETH “LIZ”
TOWSLEY**
Commissioner – District 4

INTERIM CITY MANAGER Kurt D. Swartzlander

CITY ATTORNEY
Edward F. Simpson, Jr.

CITY CLERK
Valerie Manning

PUBLIC SERVICES DIRECTOR
Christopher Hurst

FINANCE DIRECTOR
Kurt Swartzlander

HUMAN RESOURCES DIRECTOR
Diane Cole

IT MANAGER
Scott Gutauckis

RECREATION DIRECTOR
Charles Beach

POLICE CHIEF
Mark Barker

**COMMUNITY DEVELOPMENT /
BUILDING DEPARTMENT
DIRECTOR**
Doug Gutierrez

FIRE CHIEF
Ron Spencer



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Holly Hill
Florida**

For the Fiscal Year Beginning

October 1, 2008

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Holly Hill, Florida** for the Annual Budget beginning **October 01, 2008**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



CITY OF HOLLY HILL

The City with a Heart

1065 Ridgewood Avenue ♥ Holly Hill, Florida 32117

www.hollyhillfl.org

**Building,
Zoning,
Licensing &
Inspections**
386-248-9442
Fax 386-248-9498

**City
Clerk**
386-248-9441
Fax 386-248-9448

**City
Manager**
386-248-9425
Fax 386-248-9448

**Economic
Development**
386-248-9424
Fax 386-248-9448

Finance
386-248-9427
Fax 386-248-9448

**Human
Resources**
386-248-9440
Fax 386-248-9448

**Information
Technology**
386-248-9449
Fax 386-248-9448

**Public
Works**
386-248-9463
Fax 386-248-9499

Recreation
386-248-9460
Fax 386-248-9446

**Utility
Billing**
386-248-9432
Fax 386-248-9448

September 2009

Honorable Mayor and City Commission
City of Holly Hill
Holly Hill, Florida
Mayor and Commissioners:

The attached document is the budget as proposed for the fiscal year October 1, 2009 to September 30, 2010. It is a comprehensive budget including operating and capital budgets and meets the provisions of the City Charter and Code and applicable State Statutes. This budget provides a plan for maintaining basic services at the current service levels, and in some areas it will allow us to improve services.

Effectively managing the dollars available to provide basic services and to improve those services is a challenge we face every year. Demands to cut costs while maintaining services are constantly being made. Restructuring of operations and cost reducing measures has been incorporated into this budget wherever possible. Operating and personnel costs are continually reviewed to provide services at the lowest cost possible. During the coming year we will continue exploring ways to enhance our revenues in order to fund increasing operating costs and capital projects that are needed.

We will also continue to examine and reorganize various operations as necessary to improve customer service and to achieve greater cost effectiveness.

Goals

As in the past, our goals for the City of Holly Hill are to provide a quality living environment for our resident population of 12,944 and to maintain and attract new businesses and industries that will contribute to this environment. We have been working diligently the last few years to accomplish the goals of the City Commission for the community and it is quite visible throughout our City that we are making progress in creating a pleasing environment. Through the enforcement of the City's development standards, codes, and ordinances the City will continue to strive to create a community that is safe, pleasing and stable.

This budget provides a plan to further these goals for Holly Hill through community redevelopment programs, stormwater management projects, increased code enforcement activities, and enhancement of recreational programs and facilities.

Infrastructure improvements such as drainage, paving and sidewalks are being accomplished

Revenue Highlights

Revenue projections include Ad Valorem Tax (property tax) revenues of \$2,468,200. This estimate is based on adopting a millage rate of \$5.7258 per \$1,000 taxable valuation. The gross taxable value decreased by 21.19% over the prior year.

Water and Sewer rates are not scheduled to increase this fiscal year.

Stormwater Drainage rates remained at \$6.00 for the year beginning October 1, 2009.

The city continued a policy directing all enterprise funds and special revenue funds to make payments in lieu of taxes to the general fund at a rate of 6% of revenues.

Major Work Programs

The annual budget is financed by and through the work divisions and departments as follows:

GENERAL GOVERNMENT

City Commission
City Manager
Finance and Administration
Human Resources
Other/Non-departmental

PUBLIC SAFETY

Law Enforcement
Fire Control
Protective Inspection

PUBLIC WORKS

Garbage/Solid Waste Control
Transportation/Road and Street Facilities
Buildings and Grounds

PUBLIC UTILITIES

Water Utility Services
Sewer Service

The *General Government* division performs all the general administrative duties of the City. It provides the necessary support services for all departments and it performs all accounting, budgeting, data processing, collections, purchasing, personnel, record retention and information technology support for City operations. Approximately 10% of the General Fund budget is charged back to the Water and Sewer Enterprise Fund and the Solid Waste Enterprise Fund for administrative functions.

The *Public Safety* division performs all police activities, firefighting, emergency rescue service, animal control, building, licensing, zoning, planning and code enforcement services.

The *Public Services* division maintains streets, sidewalks, drainage systems, parks and grounds. It also provides motor vehicle maintenance for all City vehicles and administers the contract for solid waste services.

The Public Utilities departments are also included in *Public Services*. These departments provide clean water to the community, maintain water and sewer lines, well fields and plant equipment, and treat and dispose of wastewater.

The *Culture/Recreation* division plans and administers various recreational programs and special activities for the community.

CITY OF HOLLY HILL
2009-2010 Goals
As Established by the City Commission
March 25, 2008

- A. Open and transparent “LIVE” media coverage for City Commission meetings**
 - B. Keep open line of communication with the Volusia County School Board and support and enhance relationships**
 - 1. Seek to acquire Holly Hill Middle School property – first right of refusal
 - C. The City Commission listed the following items as equal first priorities:**
 - 1. To expand the recreational programs
 - a) Establish new and innovative family orientated events and activities - explore possible opportunities with the YMCA
 - b) Establish a Frisbee Golf course in Centennial Park – under discussion
 - 2. Complete the goals and objectives of the CRA Plan in order to sunset the CRA in a timely manner.
 - 3. Other first priority items included:
 - a) Fund the Capital Improvement Plan
 - b) Complete the Riverside Drive sidewalk to the north City limits – 2009
 - c) Start a pride of ownership day in Holly Hill
 - d) Revisit the density bonus criteria
 - D. The City Commission listed the following items as equal second priority:**
 - a) Develop a performance center / cultural arts programs
 - b) Recruit a name brand restaurant
 - c) Establish a water activities program at Sunrise Park – Riverside Drive
 - E. The City Commission listed the following items as equal third priority:**
 - a) Take advantage of grant opportunities (ECHO)
 - F. In addition to the above goals the City Commission agreed to the following statement:**
 - 1. **As members of the Holly Hill City Commission we will strive to:**
 - a) Support the efforts of the Code Enforcement
 - b) Support the Historic Preservation Society
 - c) Support Economic Development
 - d) Fund the Halifax Assistance Center
 - e) Provide additional employee training
 - f) Be good financial stewards of the tax payers’ money
- The City Commission will meet in January 2010 to update and revise the City’s goals established 2008.

FINANCIAL MANAGEMENT AND BUDGET POLICIES

The 2009-10 Budget has been prepared in accordance with Resolution No. 2009-R-23, relating to financial management and budgeting.

A brief description of the policies guiding the development and implementation of this budget are as follows:

1. *Appropriation of fund balance/retained earnings* – A minimum unreserved fund balance/retained earnings reserve of 80-100 days budgeted operating expenditures has been set in the General Fund, the Stormwater Fund, and the Water/Sewer and Solid Waste Enterprise Funds for budgeting and planning purposes. Use of fund balance below the minimum reserve would be permitted only in the case of a legitimate emergency or disaster, or in the case of an unanticipated economic downturn resulting in a loss in revenues. Non-recurring revenues from the fund balance/retained earnings accounts will not be used to balance the budgets for recurring expenditures/expenses.

2. *Requests for additional personnel* – Increases in personnel will be tied to an increase in services, programs, or other justification as it relates to improved services to the community and must be funded through a “recurring” revenue source.

3. *Salary wage and adjustments* – Annual increases in employee compensation for cost-of-living, effective October 1 each year, will be no greater than the percentage increase in the Bureau of Labor Statistics’ Consumer Price Index, South Urban Area for All Urban Consumers for All Items as of April that year for the preceding 12-month period and/or as negotiated with the individual collective bargaining units.

4. *Pension Plans* - The State of Florida established and manages the Florida Retirement System which covers the City's general employees hired prior to 1/1/96. The City is currently obligated to contribute 9.85% of gross wages for covered employees, increasing to 10.79% July 2010.

The Firefighters' Retirement System and the Police Officers' Retirement Trust Fund are governed by two separate Boards of Trustees appointed by the City Commission and participants of the funds, and are responsible for the administration of each fund. The City is responsible for any actuarial deficiency which may arise in either fund. The pension funds are included in the financial statements of the City, but are not included in the city’s annual budget. The contributions to each fund are budgeted within the respective departmental budgets. In 2010, estimated contributions are 37.8% and 18.9%, respectively, to the fire and police plans.

5. *Investments* - Safety is the main objective when investing the City's idle funds. Rates are checked on Certificates of Deposit, government securities, and at the State Board

of Administration Pooled Investments Account when an investment is made.

6. *Debt Management* - The City will consider the use of debt financing for one-time capital improvements which will benefit the residents of Holly Hill, when the project life will be no longer than the term of the financing, and when specific resources are found to be sufficient to provide for the debt. The City uses recent publications, financial advisors, and bond counsel to determine the best method of financing debt. The City has no legal debt limit requirement.

7. *Property Taxes* - The City adheres to the "Truth in Millage" state statute governing the determination of millage for taxing authorities. The statute requires strict adherence to a schedule for advertising and holding public hearings; the size of, and language in, the advertisements; the method of fixing the millage rate; and other limitations.

8. *Purchasing* - All contracts, when the sum is \$25,000, or less, may be awarded by the City Manager to the lowest and best bidder. When contracts are expected to exceed \$10,000, the City staff solicits quotes from appropriate vendors. Contracts expected to exceed \$25,000 are formally bid by advertising for sealed bids. Bids are publicly opened, tallied and forwarded to the City Commission with staff recommendations. The City Commission may award to the lowest and best bidder, or may delegate to the City Manager the power to award said contract. All purchase orders over \$5,000 are reported to the City Commission when they have not previously approved the purchase.

9. *Five-year Capital Program* – Beginning in this budget cycle of 2009-10, funding to the capital program will be provided at a minimum of one percent of the total general fund revenues (excluding any fund balance appropriation, loan proceeds, or advances).

10. *Five-year Financial Plan* – Also, beginning in the 2009-10 budget cycle, an annual five-year financial plan of revenues and expenditures for all funds will be prepared. The plan will include the five-year capital program and any associated operating costs, current operating costs, salaries, wages, fringe benefits, debt service payments, transfers, and any other costs normally budgeted. All major assumptions will be outlined and explanations of projected surpluses or deficits will be provided. A deficit reduction plan will be included for each year of any projected deficit.

FINANCIAL STRUCTURE

Currently, the City prepares an annual budget for several funds. These funds include, but not limited to the General Fund, the Law Enforcement Trust Fund, the Police Explorers Fund, the Police Athletic League, Community Redevelopment Trust Fund, Capital Projects Fund, Community Development Block Grant Fund, Stormwater Drainage Fund, Water and Sewer Enterprise Fund, and the Solid Waste Enterprise Fund.

The *General Fund* accounts for all financial resources except those required or designated to be accounted for in another fund. These resources include taxes, state and local shared revenues, license and permit fees, fines, charges for services, interest earnings and other miscellaneous revenues. Some of these revenues may be used for any purpose the City may legally perform. Other revenues are restricted for legal or good managerial reasons to specific purposes.

The expenditure of these resources provides various services to the community. These services are organized into departments within the General Fund and include: Law Enforcement; Fire Control; Protective Services; Transportation/Road and Street Facilities; Parks; Recreation; and the general government departments of the City Commission; City Manager; Finance and Administration; and Other General Government.

The City uses a traditional line item budget to account for each revenue source and to account for expenditures and budgeted reserves within each department. The expenditures are classified by type (salaries, supplies, equipment, etc.) and may be further broken down into more descriptive parts such as executive salaries and regular salaries, or office supplies and operating supplies. Some departments have a line item that is unique to that department in order to provide a more detailed accounting of an expenditure. The modified accrual basis of accounting is used for both accounting and budgeting for the General Fund and any Special Revenue funds. Generally, revenues are recognized in the accounting period when they become susceptible to accrual - that is, when they become both measurable and available to finance expenditures of the accounting period.

Revenues which are considered to be susceptible to accrual include ad valorem taxes (property taxes), sales and use taxes, stormwater utility fees, state and local shared revenues, interest earnings, utility taxes, franchise taxes, licenses, and charges for unbilled services. Permits and miscellaneous revenues are recorded as revenue when the cash is received. These revenues are generally not measurable until actually received.

Expenditures are generally recognized when the related liability is incurred. Exceptions to this rule include: (1) accumulated paid vacation, sick pay, and other employee benefit amounts which are not accrued; and (2) principal and interest on general long-term debt which are recorded as expenditures when due.

The *Law Enforcement Trust Fund* is a special revenue fund established to record confiscated property forfeiture revenues, interest earnings and the expenditure of those revenues for law

enforcement purposes. Confiscated property forfeitures are recorded as revenue when the cash is received. Expenditures are generally recognized when the related liability is incurred.

The Police Explorers Fund and the Police Athletic League (PAL) Fund were established to record the program revenues and expenditures of each of the funds' particular youth activities.

The *Community Redevelopment Trust Fund* is a special revenue fund established to record property tax revenues and other revenues for the Tax Increment Financing District and to record the expenditure of those revenues. Expenditures are generally recognized when they are incurred.

The *Community Development Block Grant Fund* is a special revenue fund established to record CDBG funds received from the County of Volusia and to record the expenditure of those funds on approved projects in CDBG areas. Expenditures are generally recognized when they are incurred.

The *Stormwater Drainage Fund* is a special revenue fund established to record stormwater utility fee revenues and the expenditure of those revenues for the maintenance, repair and improvement of the drainage system. An analysis of unbilled revenues is done annually and any significant unbilled stormwater utility fees are recognized at year end. Expenditures are generally recognized when the related liability is incurred.

The *Solid Waste Enterprise Fund* is used to account for the provision of Solid Waste services to the community. The cost of providing these services is financed primarily through user charges.

The *Water and Sewer Enterprise Fund* is used to account for the provision of water and sewer services to the community. The cost of providing these services is financed primarily through user charges.

Both enterprise funds also use a line item budget for revenues and expenditures. Revenue sources are composed of operating revenues (water sales, sewer charges, trash sales, and other user charges), nonoperating revenues (interest earnings, building rental, etc.) and capital contributions (impact fees and connection charges).

Within the Water and Sewer Enterprise Fund there are several "fund" categories: the Operating Fund; the Renewal and Replacement Fund; Impact Fee Funds, Debt Service Funds, and Construction Funds.

The Operating Fund provides for the expenditures of the Water Utility Service/Water Plant, Sewer Services/Water Pollution Control Plant, and Water and Sewer Administration costs.

The *Renewal and Replacement Fund* is a reserve for current and future improvements to the water and wastewater systems. The Impact Fee Funds and their interest earnings are reserved for extension or expansion of the water and sewer systems.

The *Debt Service Funds* account for the semi-annual payments of principal and interest on outstanding Bonds, on the State Revolving Fund Loans, and for the expenses of the bond paying agent.

The accrual basis of accounting is used for both enterprise funds. Revenues are recognized when they are earned, and expenses are recognized when they are incurred. An analysis of unbilled service revenues is done annually and any significant unbilled service revenues are recognized at year end.

The budget is prepared using a modified accrual basis. The major difference is that fixed asset outlays and debt service payments are included in the budget and depreciation expenses are excluded.

The *Pension Trust Funds* for firefighters, police officers and general employees use the accrual basis of accounting. These funds do not require a budget.

BUDGET PROCESS

The City of Holly Hill's budget process is a continuing process that involves the City Commission, City Manager, Department Heads, Employees, Advisory Boards, and the Residents and Businesses located in our community.

After the budget year begins, monthly and quarterly reports of budget vs. actual revenues and expenditures are generated and reviewed by the City Manager, Department Heads and City Commission. Occasionally, special reports may be prepared for particular projects at the request of the City Manager.

One of the most important aspects of the budget process is the Public Workshops held in June each year. The workshops are less formal than regular Commission meetings and public attendance is encouraged. The workshops are publicized and extra copies of the proposed draft budget are available upon request the week before for the public to review. Also, sections of the budget are projected for the audience as it is discussed between the City Commission and staff. Audience members are encouraged to ask questions and voice concerns to the City Commission, City Manager and Department Heads.

The proposed draft budget itself is similar to the final budget but there are differences. The draft budget generally contains much more detail of planned expenditures for each line item in each department, such as a list of positions and their estimated individual costs. The draft budget may contain samples and comparisons of the impact on an average resident's bill if a rate increase is approved. The draft budget usually has a short transmittal letter and less summaries and other information than the final budget.

After the workshops, the City Manager and staff review the comments and concerns of all participants in the budget workshops and prepare the final proposed budget based on the discussions held in the workshops. This budget is then presented for adoption at two public hearings in September. Any changes to this budget are made and voted on at these hearings.

The following calendar outlines the procedures in preparing, adopting and amending the Annual Budget:

Annual Budget

1. By the 15th of April each year the Finance Director distributes budget instructions and forms to the Department Heads along with a Budget Calendar stating actual dates of meetings and deadlines.
2. In May, the Department Heads meet individually with the City Manager and Finance Director regarding their budget needs and documentation.
3. In late May the Finance Department prepares the City Manager's recommended

budget and comments, and additional meetings with Department Heads may be held.

4. In June, public workshops are held by the City Commission for discussion of expenditure proposals and estimated revenues. A proposed millage rate is set in July and an advertising calendar is prepared in accordance with the "Trim Bill" requirements.
5. In August, the budget is modified to reflect Commission consensus and final preparations are made for the first public hearing.
6. In September, two public hearings are held to adopt the budget and a millage rate. The hearings are held and advertised according to State Statutes. The budget is legally enacted through passage of an ordinance.
7. On October 1 of each year the budget finally adopted goes into effect.

Amended Budget

1. In June, the Finance Department provides a seven-month review of the City's financial activities. The Departments re-evaluate their programs and revise estimated costs for completing projects during the fiscal year.
2. In July, final preparations are made for amending the current year's budget.
3. In August, a first and second reading of the amending ordinance is held and the budget amendments are adopted.
4. The City Manager is authorized to transfer part or all of an unencumbered appropriation balance among programs within a department. This may be done at any time during the year and the City Manager needs only to report it to the Commission. Transfers between departments must be accomplished by ordinance.

CAPITAL BUDGET PROCESS

Requests are submitted by department heads for necessary capital outlay and capital improvement projects to the City Manager when they submit their operating budgets. Items that are considered capital outlay cost more than \$1,000, and result in a fixed asset for the City. The requests include cost, description, and justification for the need. The department heads each meet with the City Manager and the Finance Director and items are prioritized and discussed.

The City Manager then reviews the departmental requests, again meets with the department heads and funds the items deemed necessary. A proposed budget, with the City Manager's recommendations is submitted to the City Commission. A list of items proposed by the departments, but not recommended by the City Manager is also given to the Commission. The Commissioners discuss the requests with the City Manager and Department Heads during the public workshops on the budget. Changes are made according to Commission instructions and the proposed budget is revised.

Two public hearings are held in September, and the final budget and millage rate are adopted at the second public hearing.

RE-HEARING OF THE FINAL MILLAGE RATE

RESOLUTION NO. 2009-R-23

**A RESOLUTION OF THE CITY OF HOLLY HILL,
FLORIDA, ADOPTING A FINAL MILLAGE RATE FOR
THE YEAR BEGINNING OCTOBER 1, 2009; PROVIDING
FOR CONFLICTING RESOLUTIONS; AND
ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the City Commission of the City of Holly Hill, Florida is required by Florida Statute 200.011 to certify to the County Property Appraiser the general municipal millage rate established by said Commission for the tax year beginning October 1, 2009; and

WHEREAS, the City Commission of the City of Holly Hill, Florida, pursuant to Florida Statute 200.065, the TRIM BILL, is required to adopt a final budget and a final millage rate, said proposed millage rate is the rolled-back rate; and

WHEREAS, the City Commission of the City of Holly Hill, Florida, is desirous of adopting a final millage rate, having given proper notice of both a proposed tax rate and the public hearing held with respect to same.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION
OF THE CITY OF HOLLY HILL, FLORIDA:**

SECTION 1. That the final millage rate adopted by the City Commission of the City of Holly Hill, Florida, for the tax year beginning October 1, 2009 is 5.7258 (\$5.7258 per \$1,000.00); said final millage rate is the rolled back rate.

SECTION 2. That all resolutions made in conflict with this Resolution are hereby repealed.

SECTION 3. That this Resolution shall become effective immediately upon its adoption.

The within and foregoing Resolution was read before the City Commission of the City of Holly Hill, Florida, at its Special Meeting held in Commission Chambers at City Hall, 1065 Ridgewood Avenue, Holly Hill, Florida, on the 3rd day of November, 2009.

RE-HEARING OF THE FINAL MILLAGE RATE

It was moved by Commissioner Glass and seconded by Commissioner Penny that said Resolution be adopted. A roll call vote of the Commission on said motion resulted as follows:

ROLL CALL VOTE AS FOLLOWS: (Resolution 2009-R-23):

Mayor Roland D. Via	Yes
Commissioner John Penny	Yes
Commissioner Rick Glass	Yes
Commissioner Mark Reed	No
Commissioner Liz Towsley	No

ADOPTED THIS 3rd DAY OF November, 2009.

WHEREAS, the Mayor of the City of Holly Hill, Florida, has hereunto set his official signature, duly authorized by the City Clerk, and has caused the official seal of said City to be affixed, all at the City Hall in the City of Holly Hill, this 3rd day of November, 2009 for the purpose of authenticity as is required by law.

City of Holly Hill, Florida

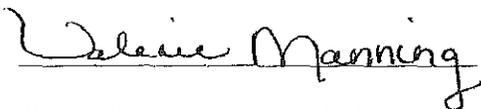


Roland D. Via, Mayor



Kurt Swartzlander, Interim City Manager

Attest:



Valerie Manning, City Clerk

RE-HEARING OF THE SECOND READING
OF THE ANNUAL BUDGET FOR FY 2009-2010

ORDINANCE NO. 2855

AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA, ADOPTING THE APPROPRIATIONS BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2009, THROUGH SEPTEMBER 30, 2010, PROVIDING FOR CONFLICTING ORDINANCES; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the governing body of each municipality is required to make appropriations for each fiscal year, pursuant to Florida Statute 166.241; and

WHEREAS, it is necessary to adopt a budget, whereby the collection of revenues to offset appropriation expenditures is assured; and

WHEREAS, the City Commission of the City of Holly Hill, Florida pursuant to Florida Statute 200.065, the TRIM BILL, held a public hearing and adopted a tentative budget, publicly announcing the percent by which the recomputed proposed millage rate is at the rolled back rate.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the attached appropriation budget for the fiscal year October 1, 2009, through September 30, 2010, is hereby approved and adopted as a final budget.

SECTION 2. That all ordinances in conflict herewith are hereby repealed.

SECTION 3. That this Ordinance shall become effective immediately upon its adoption.

The within and foregoing Ordinance was introduced and read on first reading before the City Commission of the City of Holly Hill, Florida, at its regular meeting held in Commission Chambers at City Hall on the 8th day of September, 2009.

The within and foregoing Ordinance was introduced and read on first reading before the City Commission of the City of Holly Hill, Florida, at its regularly scheduled meeting held in Commission Chambers at City Hall on the 8th day of September, 2009.

It was moved by Commissioner Glass and seconded by Commissioner Penny that said Ordinance be approved on first reading. A roll call vote of the Commission held on said motion for approval of the Ordinance resulted as follows:

ROLL CALL VOTE AS FOLLOWS: (Ordinance 2855):

Mayor Roland D. Via	Yes
Commissioner John Penny	Yes
Commissioner Rick Glass	Yes
Commissioner Mark Reed	No
Commissioner Liz Towsley	No

ADOPTED THIS 8th DAY OF September, 2009.

**RE-HEARING OF THE SECOND READING
OF THE ANNUAL BUDGET FOR FY 2009-2010**

The within and foregoing Ordinance was introduced and read on second reading before the City Commission of the City of Holly Hill, Florida, at its regular meeting held in Commission Chambers at City Hall on the 3rd day of November, 2009.

It was moved by Commissioner Glass and seconded by Commissioner Penny that said Ordinance be adopted. A roll call vote of the Commission held on said motion to adopt the Ordinance resulted as follows:

ROLL CALL VOTE AS FOLLOWS: (Ordinance 2855):

Mayor Roland D. Via Yes

Commissioner John Penny Yes

Commissioner Rick Glass Yes

Commissioner Mark Reed No

Commissioner Liz Towsley No

ADOPTED THIS 3rd DAY OF November, 2009.

Whereupon, the Mayor of the City of Holly Hill, Florida, has hereunto set his official signature, duly attested by the City Clerk, and has caused the official seal of said City to be affixed, all at City Hall in the City of Holly Hill, this 3rd day of November, 2009 for the purpose of authenticity as is required by law.

City of Holly Hill, Florida,



Roland D. Via, Mayor



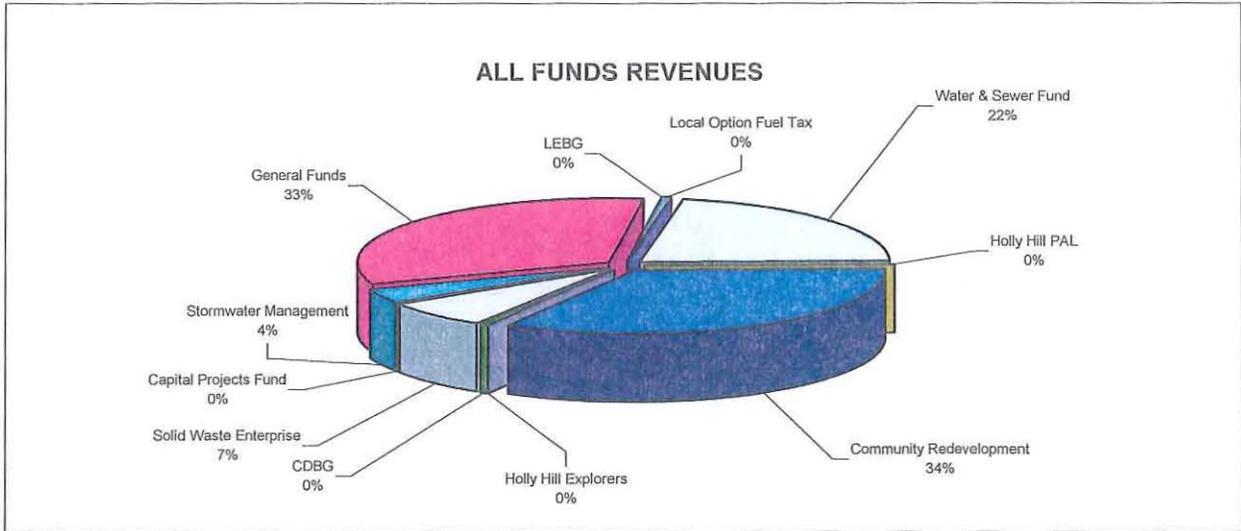
Kurt Swartzlander, Interim City Manager

Attest:



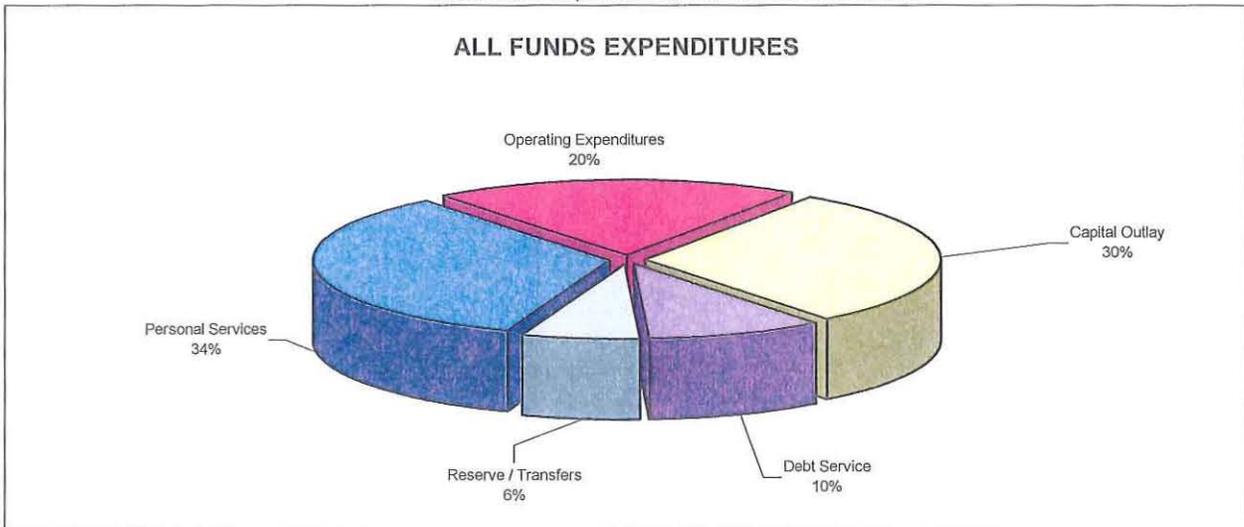
Valerie Manning, City Clerk

CITY OF HOLLY HILL
BUDGET YEAR 2009-2010



General Funds	8,017,700
LEBG	0
Local Option Fuel Tax	113,000
Water & Sewer Fund	5,335,800
Law Enforcement Trust Fund	0
Holly Hill PAL	0
Community Redevelopment	8,214,600
Holly Hill Explorers	0
CDBG	89,700
Solid Waste Enterprise	1,681,000
Capital Projects Fund	0
Stormwater Management	906,700
Total Revenue	\$24,358,500

* Includes Interest & Impact fees in the R&R Fund and Debt Service Fund



Personal Services	8,274,700
Operating Expenditures	4,847,800
Capital Outlay	7,308,100
Debt Service	2,379,200
Reserve / Transfers	1,548,700
Total Expenditures	\$24,358,500

**CITY OF HOLLY HILL
COMBINED BUDGET SUMMARY
2009 - 2010**

<u>REVENUES</u>		<u>EXPENDITURES</u>	
TOTAL TAXES	6,464,100	GENERAL GOVERNMENT	1,883,700
LOCAL BUSINESS TAX	185,900	PUBLIC SAFETY	4,382,200
INTERGOVERNMENTAL	3,189,100	PUBLIC SERVICES	1,352,800
CHARGES FOR SERVICES	1,016,700	CULTURE/RECREATION	399,000
OTHER REVENUES	361,600	LOCAL OPTION FUEL TAX	113,000
SOLID WASTE REVENUES	1,680,000	COMMUNITY REDEVLOPMENT	7,391,000
WATER & SEWER REVENUE	4,753,200	CDBG TRUST FUND	89,700
TRANSFERS IN	1,247,000	STORMWATER MANAGEMENT	470,000
APPROPRIATED RESERVES	5,460,900	SOLID WASTE	1,251,500
		PUBLIC UTILITIES	2,897,400
		DEBT SERVICE	2,379,200
		BUDGET RESERVES	49,100
		TRANSFERS OUT	1,247,000
		PAYMENT IN LIEU OF TAXES	252,600
		RENEWAL & REPLACEMENT	200,300
TOTAL REVENUES	<u>24,358,500</u>	TOTAL EXPENDITURES	<u>24,358,500</u>

**CITY OF HOLLY HILL
REVENUE COMPARISON
2009-2010**

	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 AMENDED	2009-2010 BUDGET	%
					CHANGE
<u>GENERAL FUND</u>					
Ad Valorem Taxes	2,096,957	2,069,438	2,474,600	2,470,200	-0.2%
Sales & Use Taxes	292,855	277,727	153,400	153,000	-0.3%
Insurance Premium Tax Dollars	144,516	123,200	278,000	128,400	-53.8%
Franchise Fees	880,009	895,959	880,700	906,700	3.0%
Utility Service Taxes	828,576	1,002,527	1,037,900	1,039,400	0.1%
Local Communications Service Tax	585,268	511,157	560,100	567,200	1.3%
Total Taxes	4,828,181	4,880,008	5,384,700	5,264,900	-2.2%
Local Business Tax Receipts & Perm	319,913	251,930	223,600	185,900	-16.9%
Federal Shared Revenues	28,162	405	13,900	0	-100.0%
State Shared Revenues	1,140,980	977,329	954,600	869,600	-8.9%
Local Shared Revenues	16,873	22,403	9,900	5,900	-40.4%
Total Shared Revenues	1,186,015	1,000,137	978,400	875,500	-10.5%
Stormwater Drainage	0	33,900	33,900	33,900	0.0%
Solid Waste	0	85,600	85,600	85,600	0.0%
Water and Sewer Fund	0	133,100	133,100	133,100	0.0%
Total Payments in Lieu of Taxes	0	252,600	252,600	252,600	0.0%
Charges for Services	200,444	169,465	174,900	158,100	-9.6%
Judgements & Fines	32,859	36,509	32,200	28,700	-10.9%
Interest Earnings	118,567	71,712	15,100	15,000	-0.7%
Sales & Compensation	16,168	35,265	8,000	0	-100.0%
Contributions	28,939	5,155	12,200	0	-100.0%
Other Miscellaneous Revenues	65,135	115,301	39,700	32,000	-19.4%
Total Misc Revenue	462,112	433,407	282,100	233,800	-17.1%
Appropriations / Reserves	0	0	0	0	0.0%
Transfers	796,900	854,400	851,900	1,205,000	41.4%
Total General Fund Revenues	7,593,121	7,672,482	7,973,300	8,017,700	0.6%
<u>LOCAL OPTION FUEL TAX FUND</u>					
2nd Local Option Fuel Tax	122,568	117,643	110,800	113,000	-6.1%
<u>GENERAL FUND IMPACT FEE FUND</u>					
Police, Fire Roads, Parks	115,582	20,360	1,300	0	-100.0%
<u>LAW ENFORCEMENT TRUST FUND</u>					
Law Enforcement Trust	7,803	25,918	24,900	0	-100.0%
<u>HOLLY HILL POLICE EXPLORERS</u>					
Holly Hill Police Explorers	7,892	6,810	4,700	0	-100.0%
<u>HOLLY HILL PAL</u>					
Holly Hill PAL	14,555	4,583	12,400	0	-100.0%
<u>COMMUNITY REDEVELOPMENT TRUST FUND</u>					
Community Redevelopment	1,245,841	1,383,522	3,620,100	2,859,900	-21.0%
CRA Capital Projects	341,653	152,827	1,631,500	2,447,100	50.0%
Appropriated Funds	0	0	666,400	2,907,600	336.3%
Total Community Redevelopment	1,587,494	1,536,349	5,918,000	8,214,600	38.8%
<u>COMMUNITY DEVELOPMENT BLOCK GRANT</u>					
Comm Development Block Grant	117,775	6,400	124,400	89,700	-27.9%
<u>LAW ENFORCEMENT GRANT FUND</u>					
LEBG	4,753	20,799	2,700	0	-100.0%

**CITY OF HOLLY HILL
REVENUE COMPARISON
2009-2010**

	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 AMENDED	2009-2010 BUDGET	% CHANGE
<u>STORMWATER MANAGEMENT</u>					
Local Shared Revenues	0	0	0	0	0.0%
Charges for Services	692,574	853,801	866,600	858,600	-0.9%
Miscellaneous Revenues	76,097	206,064	202,100	6,100	-97.0%
Transfers	42,000	42,000	42,000	42,000	0.0%
Appropriations	0	0	0	0	0.0%
Total Stormwater Management	810,671	1,101,865	1,110,700	906,700	-18.4%
<u>CAPITAL PROJECTS FUND</u>					
Capital Projects	707,389	205,286	117,700	0	-100.0%
<u>SOLID WASTE ENTERPRISE</u>					
Charges for Services	1,782,274	1,681,738	1,684,900	1,680,000	-0.3%
Other Miscellaneous Revenue	6,030	2,574	100	1,000	900.0%
Federal & State Grants (FEMA)	366	0	0	0	0.0%
Appropriations	0	0	16,200	0	-100.0%
Total Solid Waste Enterprise	1,788,670	1,684,312	1,701,200	1,681,000	-1.2%
<u>WATER & SEWER ENTERPRISE</u>					
Water Revenue	2,228,921	2,357,536	2,354,900	2,363,700	0.4%
Sewer Revenue	2,246,250	2,333,172	2,351,100	2,389,500	1.6%
Interest Earnings	360,148	154,738	23,900	14,000	-41.4%
Impact Fees	140,052	26,640	3,300	0	-100.0%
Other Income	157,015	268,297	311,600	262,400	-15.8%
Debt Proceeds	344,763	0	1,670,000	0	-100.0%
Appropriations	688,992	0	262,300	306,200	16.7%
Transfers	0	0	30,000	0	-100.0%
Total Water & Sewer	6,166,141	5,140,383	7,007,100	5,335,800	-23.9%
TOTAL REVENUES ALL FUNDS	19,044,414	17,543,190	24,109,200	24,358,500	1.0%

**CITY OF HOLLY HILL
EXPENDITURE COMPARISON
2009 - 2010**

	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 AMENDED	2009-2010 BUDGET	% CHANGE
<u>GENERAL FUND</u>					
General Government	\$2,022,810	\$1,861,009	\$1,860,300	\$1,883,700	1.3%
Public Safety	4,234,763	3,854,001	4,038,000	4,382,200	8.5%
Public Services	1,301,304	1,284,055	1,221,400	1,352,800	10.8%
Culture/Recreation	463,850	368,107	429,100	399,000	-7.0%
Transfers/Reserves	0	0	424,500	0	-100.0%
Total General Fund	8,022,727	7,367,172	7,973,300	8,017,700	0.6%
<u>LOCAL OPTION FUEL TAX FUND</u>					
2nd Local Option Fuel Tax	122,568	117,643	110,800	113,000	-6.1%
<u>GENERAL FUND IMPACT FEES FUND</u>					
Police, Fire, Roads & Parks	0	9,300	1,300	0	-100.0%
<u>LAW ENFORCEMENT TRUST FUND</u>					
Law Enforcement Trust	620	26,865	24,900	0	-100.0%
<u>HOLLY HILL POLICE EXPLORERS</u>					
Holly Hill Police Explorers	9,171	974	4,700	0	-100.0%
<u>HOLLY HILL PAL</u>					
Holly Hill PAL	17,576	3,143	12,400	0	-100.0%
<u>COMMUNITY REDEVELOPMENT TRUST FUND</u>					
Community Redevelopment	516,901	846,520	3,795,200	4,943,900	30.3%
CRA Debt Service	470,433	470,420	470,600	470,500	0.0%
CRA Capital Projects	402,132	1,730,352	1,652,200	2,447,100	48.1%
Transfers/Reserves	0	0	0	353,100	100.0%
Total Community Redevelopment	1,389,466	3,047,292	5,918,000	8,214,600	38.8%
<u>COMMUNITY DEVELOPMENT BLOCK GRANT</u>					
Community Development	117,775	6,400	124,400	89,700	-27.9%
<u>LAW ENFORCEMENT GRANT FUND</u>					
LLEBG	4,753	20,799	2,700	0	-100.0%
<u>STORMWATER DRAINAGE FUND</u>					
Stormwater Drainage	317,033	356,813	401,000	503,900	25.7%
Stormwater State Loan Debt Svc	216,846	353,600	353,700	353,700	0.0%
Stormwater Reverse	0	0	356,000	49,100	-86.2%
Total Water and Sewer Funds	533,879	710,413	1,110,700	906,700	-18.4%
<u>CAPTIAL PROJECTS FUND</u>					
Capitlal Projects	699,235	201,686	117,700	0	-100.0%
<u>SOLID WASTE ENTERPRISE</u>					
Solid Waste	1,717,051	1,816,983	1,701,200	1,681,000	-1.2%
<u>WATER & SEWER ENTERPRISE</u>					
Water & Sewer	2,614,041	2,803,826	2,937,700	3,030,500	3.2%
Renewal and Replacement	1,302,099	1,422,000	241,000	200,300	-16.9%
W & S Construction	217,909	66,614	1,669,900	0	-100.0%
Debt Service	1,370,929	1,388,073	1,558,400	1,555,000	-0.2%
Reserves / Transfers	520,000	550,000	600,100	550,000	-8.3%
Total Water and Sewer Funds	6,024,978	6,230,513	7,007,100	5,335,800	-23.9%
TOTAL EXPENDITURES ALL FUNDS	18,659,799	19,559,183	24,109,200	24,358,500	1.0%

**CITY OF HOLLY HILL
SUMMARY OF EXPENDITURES
Budget 2009 - 2010**

	Operating	Capital	Debt Service/ Reserves/Trans	Total
GENERAL FUND				
General Government	1,839,700	44,000	0	1,883,700
Law Enforcement	2,484,000	0	0	2,484,000
Fire Control	1,465,100	1,000	0	1,466,100
Protective Inspection / Community Development	432,100	0	0	432,100
Transportation/Road & Street	724,500	99,000	0	823,500
Buildings & Grounds	488,500	40,800	0	529,300
Recreation	396,500	2,500	0	399,000
Reserves/Transfers/ Advances	0	0	0	0
Total General Fund	7,830,400	187,300	0	8,017,700
LOCAL OPTION FUEL TAX	0	113,000	0	113,000
LAW ENFORCEMENT TRUST FUND	0	0	0	0
HOLLY HILL POLICE EXPLORERS	0	0	0	0
HOLLY HILL PAL	0	0	0	0
COMMUNITY REDEVELOPMENT TRUST	828,400	6,562,600	823,600	8,214,600
COMMUNITY DEVELOPMENT BLOCK GRANT	0	89,700	0	89,700
LAW ENFORCEMENT GRANT FUND	0	0	0	0
STORMWATER DRAINAGE FUND	315,000	155,000	436,700	906,700
CAPITAL PROJECTS FUND	0	0	0	0
SOLID WASTE ENTERPRISE FUND	1,251,500	0	429,500	1,681,000
WATER & SEWER ENTERPRISE FUND				
Water Utility Service	1,466,900	0	0	1,466,900
Sewer Service	1,382,500	0	42,000	1,424,500
Administrative	48,000	0	641,100	689,100
Debt Service	0	0	1,555,000	1,555,000
Renewal & Replacement	0	200,300	0	200,300
Water & Sewer Construction	0	0	0	0
Total Water & Sewer	2,897,400	200,300	2,238,100	5,335,800
TOTAL EXPENDITURES	13,122,700	7,307,900	3,927,900	24,358,500

**CITY OF HOLLY HILL
ESTIMATED FUND BALANCES
2009-2010**

	Est Beginning Fund Balance Sept 30, 2009	Revenue Projection 2009-2010	Expenditure Projection 2009-2010	Estimated Fund Balance Sept 30, 2010	% of Expenditures
General Fund					
Unreserved	1,673,978	8,015,500	8,012,700	1,676,778	
Police Education	5,540	2,200	5,000	2,740	
Total General Fund	1,679,518	8,017,700	8,017,700	1,679,518	20.9%
Local Option Fuel Tax Fund	117,643	113,000	113,000	117,643	104.1%
General Fund Impact Fees	137,242	0	0	137,242	0.0%
Law Enforcement Trust	64,217	0	0	64,217	0.0%
Holly Hill Police Explorers	2,626	0	0	2,626	0.0%
Holly Hill PAL	13,630	0	11,600	2,030	17.5%
Community Redevelopment	3,167,288	2,859,900	5,767,500	259,688	4.5%
CRA Capital Projects	2,990,919	200,000	2,447,100	743,819	30.4%
Community Development Block Grant	0	89,700	89,700	0	0.0%
Law Enforcement Grant Fund	190	0	0	190	0.0%
Stormwater Drainage	2,288,244	906,600	857,600	2,337,244	272.5%
Capital Projects	152,099	0	0	152,099	0.0%
Solid Waste	1,701,200	193,989	1,681,000	214,189	12.7%
Water and Sewer	1,842,020	5,022,600	4,057,600	2,807,020	69.2%
Renewal & Replacement	1,733,916	7,000	200,300	1,540,616	769.2%
TOTAL	12,031,935	19,341,200	19,592,900	10,058,141	51.3%

**CITY OF HOLLY HILL
REDEVELOPMENT REVENUE BOND *
SERIES 2005
\$6,331,000
BUDGET YEAR 2009 - 2010**

DEBT SERVICE REQUIREMENTS TO MATURITY

	FISCAL YEAR ENDING	PRINCIPAL	INTEREST	TOTAL DEBT SERVICE
OCTOBER 1	2010	222,179	248,290	470,469
	2011	232,357	238,111	470,468
	2012	243,003	227,466	470,469
	2013	254,135	216,333	470,468
	2014	265,778	204,691	470,469
	2015	277,954	192,515	470,469
	2016	290,688	179,781	470,469
	2017	304,005	166,463	470,468
	2018	317,933	152,536	470,469
	2019	332,498	137,971	470,469
	2020	347,731	122,738	470,469
	2021	363,661	106,807	470,468
	2022	380,322	90,147	470,469
	2023	397,745	72,723	470,468
	2024	415,967	54,501	470,468
	2025	435,024	35,444	470,468
	2026	454,954	15,515	470,469
	TOTAL	5,535,934	2,462,031	7,997,965

* Redevelopment Agency Capital Improvement Program

CITY OF HOLLY HILL
FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
STORMWATER MANAGEMENT LOAN CS12070906P *
\$5,600,214
BUDGET YEAR 2009 - 2010

DEBT SERVICE REQUIREMENTS TO MATURITY

	FISCAL YEAR			TOTAL DEBT
	ENDING	PRINCIPAL	INTEREST	SERVICE
OCTOBER 1	2010	257,839	95,777	353,616
	2011	263,792	89,825	353,616
	2012	269,888	83,729	353,616
	2013	276,131	77,485	353,616
	2014	282,526	71,091	353,616
	2015	289,075	64,542	353,616
	2016	295,783	57,833	353,616
	2017	302,654	50,962	353,616
	2018	309,692	43,924	353,616
	2019	316,901	36,715	353,616
	2020	324,286	29,330	353,616
	2021	331,851	21,765	353,616
	2022	339,601	14,015	353,616
	2023	347,540	6,076	353,616
	TOTAL	4,207,559	743,070	4,950,629

* State Revolving Loan for Stormwater Management Improvements

CITY OF HOLLY HILL
FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
WASTEWATER TREATMENT LOAN CS12070905P *
\$2,337,416
BUDGET YEAR 2009 - 2010

DEBT SERVICE REQUIREMENTS TO MATURITY

	FISCAL YEAR ENDING	PRINCIPAL	INTEREST	TOTAL DEBT SERVICE
OCTOBER 1	2010	111,648	48,794	160,442
	2011	115,147	45,295	160,442
	2012	118,756	41,686	160,442
	2013	122,478	37,964	160,442
	2014	126,317	34,125	160,442
	2015	130,276	30,166	160,442
	2016	134,359	26,083	160,442
	2017	138,570	21,872	160,442
	2018	142,913	17,529	160,442
	2019	147,392	13,050	160,442
	2020	152,011	8,431	160,442
	2021	156,776	3,666	160,442
	TOTAL	1,596,640	328,662	1,925,302

* State Revolving Loan for Sewer System Rehabilitation.

**CITY OF HOLLY HILL
 BONDS PAYABLE
 WATER & SEWER SERIES 2002 - \$14,030,000
 BUDGET YEAR 2009 - 2010**

DEBT SERVICE REQUIREMENTS TO MATURITY

	FISCAL YEAR ENDING	PRINCIPAL	INTEREST	TOTAL DEBT SERVICE
OCTOBER 1	2010	605,000	471,821	1,076,821
	2011	625,000	447,831	1,072,831
	2012	655,000	423,612	1,078,612
	2013	680,000	397,412	1,077,412
	2014	710,000	369,532	1,079,532
	2015	745,000	334,032	1,079,032
	2016	780,000	296,782	1,076,782
	2017	810,000	262,462	1,072,462
	2018	850,000	226,012	1,076,012
	2019	890,000	186,700	1,076,700
	2020	930,000	144,425	1,074,425
	2021	980,000	100,250	1,080,250
	2022	1,025,000	51,250	1,076,250
	TOTAL	10,285,000	3,712,123	13,997,123

**CITY OF HOLLY HILL
WATER & SEWER BOND
SERIES 2005
\$1,500,000
BUDGET YEAR 2009 - 2010**

DEBT SERVICE REQUIREMENTS TO MATURITY

	FISCAL YEAR			TOTAL DEBT
	ENDING	PRINCIPAL	INTEREST	SERVICE
OCTOBER 1	2010	60,000	48,896	108,896
	2011	60,000	46,604	106,604
	2012	65,000	44,312	109,312
	2013	65,000	41,829	106,829
	2014	70,000	39,346	109,346
	2015	70,000	36,672	106,672
	2016	75,000	33,998	108,998
	2017	80,000	31,133	111,133
	2018	80,000	28,077	108,077
	2019	85,000	25,021	110,021
	2020	85,000	21,774	106,774
	2021	90,000	18,527	108,527
	2022	95,000	15,089	110,089
	2023	95,000	11,460	106,460
	2024	100,000	7,831	107,831
	2025	105,000	4,011	109,011
	TOTAL	1,280,000	454,580	1,734,580

CITY OF HOLLY HILL
FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
SANITARY SEWER SYSTEM REHAB WW709070 *
\$651,070
BUDGET YEAR 2009 - 2010

DEBT SERVICE REQUIREMENTS TO MATURITY

	FISCAL YEAR			TOTAL DEBT
	ENDING	PRINCIPAL	INTEREST	SERVICE
OCTOBER 1	2010	28,337	12,432	40,769
	2011	28,941	11,828	40,769
	2012	29,558	11,212	40,769
	2013	30,188	10,582	40,769
	2014	30,831	9,938	40,769
	2015	31,488	9,281	40,769
	2016	32,159	8,610	40,769
	2017	32,845	7,925	40,769
	2018	33,545	7,225	40,769
	2019	34,259	6,510	40,769
	2020	34,990	5,780	40,769
	2021	35,735	5,034	40,769
	2022	36,497	4,272	40,769
	2023	37,275	3,495	40,769
	2024	38,069	2,700	40,769
	2025	38,881	1,889	40,769
	2026	39,709	1,060	40,769
	2027	20,171	214	20,385
	TOTAL	593,476	119,986	713,462

* State Revolving Loan for Sanitary Sewer System Rehabilitation.

**CITY OF HOLLY HILL
PERSONNEL SUMMARY**

	<u>2007-2008</u>	<u>2008-2009</u>	<u>2009-2010</u>
	<u>Budgeted</u> <u>Positions</u>	<u>Budgeted</u> <u>Positions</u>	<u>Budgeted</u> <u>Positions</u>
GENERAL GOVERNMENT			
<u>City Commission</u>			
Mayor	0	1	1
City Commissioner - District 1	0	1	1
City Commissioner - District 2	0	1	1
City Commissioner - District 3	0	1	1
City Commissioner - District 4	0	1	1
	<u>0</u>	<u>5</u>	<u>5</u>
<u>City Manager</u>			
City Manager	1	1	1
City Clerk	1	1	1
IT Manager	1	1	1
Admin Assistant	1	1	1
IT Assistant	1	0.5	0.5
	<u>5</u>	<u>4.5</u>	<u>4.5</u>
<u>Finance and Administration</u>			
Finance Director	1	1	1
Technical Advisor	0	1	0
Asst Finance Director	1	1	1
Audit/Budget Coordinator	0	0	1
Accountant	1	0	0
Accounting Clerk III	1	1	1
Accounting Clerk II	1	1	1
Customer Serv Coordinator	1	1	0
Customer Serv Clerk III	1	1	1
Customer Serv Clerk II	1	1	1
Customer Serv Clerk I	1	1	2
	<u>9</u>	<u>9</u>	<u>9</u>
<u>Human Resources/Civil Service</u>			
Human Resources Director	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>
PUBLIC SAFETY			
<u>Law Enforcement</u>			
Police Chief	0	0	1
Director of Public Safety	1	1	0
Police Captain	0	0	1
Police Commander	1	1	0
Police Sergeant	6	6	6
Police Corporal	7	7	7
Police Investigator	3	2	2
Police Officer	12	11	11
Admin Assistant	1	1	1
Staff Assistant/CID	1	0	0
Police Service Clerk	3	2	2
Police Policing Officer	0	1	1
Community Service Officer	1	1	1
	<u>36</u>	<u>33</u>	<u>33</u>

**CITY OF HOLLY HILL
PERSONNEL SUMMARY**

	<u>2007-2008</u>	<u>2008-2009</u>	<u>2009-2010</u>
	Budgeted Positions	Budgeted Positions	Budgeted Positions
<u>Fire Control</u>			
Fire Chief	0	0	1
Fire Division Chief	1	1	0
Fire Captain	0	0	3
Captain / Fire Inspector	1	1	1
Fire Lieutenant	2	2	0
Driver / Engineer	4	3	3
Firefighter/ Paramedic	4	3	5
Firefighter/ EMT	4	3	1
Staff Assistant	0.5	1	1
	<u>16.5</u>	<u>14</u>	<u>15</u>
<u>Protective Inspection</u>			
Community Development Director	1	1	1
Chief Building Official	1	0	0
Property Maintenance/Bldg Inspector	1	1	1
Licensing/Permit Coordinator	1	1	1
Community Service Officer	2	2	2
	<u>6</u>	<u>5</u>	<u>5</u>
PUBLIC SERVICES			
<u>Administration</u>			
Public Works Director	1	1	1
City Engineer	1	0	1
City Technician	0	1	0
Utilities Supervisor	1	1	1
Admin Assistant	1	1	1
Staff Assistant/PW	1	0	0
	<u>5</u>	<u>4</u>	<u>4</u>
<u>Transportation/Road & Street Facilities</u>			
Fleet/Bldgs & Grds Supervisor	1	0.5	0.5
Streets Foreman	1	1	0
Senior Mechanic	2	2	2
Equipment Operator/Maint Worker	4	4	4
	<u>8</u>	<u>7.5</u>	<u>6.5</u>
<u>Buildings & Grounds</u>			
Fleet/Bldgs & Grds Supervisor	1	0.5	0.5
Tradesworker	1	1	1
Equipment Operator/Maint Worker	6	2	2
Custodian	2	2	2
Heavy Equipment Operator	1	1	1
	<u>11</u>	<u>6.5</u>	<u>6.5</u>
<u>Recreation</u>			
Recreation Director	1	1	1
Recreation Supervisor	1	1	1
Program Administrator	1	1	1
Custodian	1	1	1
Carefaker (1 PT)	0.5	0.5	0.5
PAL- Program Asst (2 PTE)	1	1	1
Aquatics/Life Guard (2 PTE)	1	1	1
	<u>6.5</u>	<u>6.5</u>	<u>6.5</u>

**CITY OF HOLLY HILL
PERSONNEL SUMMARY**

	<u>2007-2008</u> Budgeted Positions	<u>2008-2009</u> Budgeted Positions	<u>2009-2010</u> Budgeted Positions
<u>Community Redevelopment Trust Fund</u>			
Community Redevelopment Area Coordinator	1	1	1
Community Service Officer	1	1	1
	<u>2</u>	<u>2</u>	<u>2</u>
<u>Stormwater Drainage</u>			
Equipment Operator/Maint Worker I	1	1	1
Equipment Operator/Maint Worker	2	2	2
	<u>3</u>	<u>3</u>	<u>3</u>
<u>Garbage/Solid Waste Control</u>			
Solid Waste Coordinator	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>
PUBLIC UTILITIES			
<u>Water Utility Service/Water Plant</u>			
Chief Water Plant Operator	1	1	1
Water Plant Operator	5	5	5
Utility Mechanic	3	3	3
Field Service Worker	0	0	1
Meter Reader	2	2	1
	<u>11</u>	<u>11</u>	<u>11</u>
<u>Sewer Service/Water Pollution Control Plant</u>			
Chief Wastewater Plant Operator	1	1	1
Lab Technician	1	1	1
Plant Operator	5	5	5
Plant Operator Trainee	0	0	0
Sludge Belt Press Operator	1	1	1
Utility Mechanic	3	3	3
	<u>11</u>	<u>11</u>	<u>11</u>
TOTAL PERSONNEL	131.0	123.0	123.0

**CAPITAL OUTLAY
2009 – 2010**

All capital outlay and improvements included in this 2009-10 budget are listed on the following pages.

The following summaries describe significant non-routine capital expenditures affecting current and future operating budgets and services.

1. Florida East Coast Railroad Crossing

Florida East Coast Railroad Crossing Improvements

Cost: \$99,000 Source: General Revenue

Impact: Improve safety at railroad crossing. Restore acceptable levels of surface conditions for both highway and railway traffic within the City.

2. Street Resurfacing Program

Continuing five year improvement plan

Cost: \$113,000 Source: Gas Tax - \$113,000

Impact: Reduced labor and materials for maintenance and repair of roads.

3. Library and Chamber Construction

Construct a Newly Designed Library and Chamber along the US 1 in the Community Redevelopment (CRA) Area.

Cost: \$1,625,200 Source: Community Redevelopment Trust
Fund

Impact: Enhance the Community Redevelopment Area. Replace existing Holly Hill Library and Chamber of Commerce to an estimated 10,000 square feet single story facility that will also accommodate the Holly Hill Historical Society and a multi purpose meeting room.

4. Gateway Signage Program

Improvement includes new street signage at the entrances to the Community Redevelopment Area.

Cost: \$90,000 Source: Community Redevelopment Trust
Fund

Impact: Enhance signage, landscape, and beautification in the Community Redevelopment Area to better clarify city boundaries.

5. Wayfind Signage

Directional sign system along city streets for key locations within the City, such as the Library, Police and Fire Department, Chamber, parks etc.

Cost: \$100,000 Source: Community Redevelopment Trust
Fund

Impact: Provide user friendly directional assistance to points of interest within the City.

**CAPITAL OUTLAY
2009 - 2010**

6. Transit Shelters

Install prefabricated transit shelters throughout the Community Redevelopment Area.

Cost: \$231,900

Source: Community Redevelopment Trust
Fund

Impact: Provide a comfortable and attractive area while waiting for public transportation. Reduce labor, repairs and maintenance.

7. Hollyland Park Improvements

Refurbishment and improvements included will be an amphitheater, multi-use trail, barbeque equipment, basketball court and relocate the coach pitch field.

Cost: \$400,000

Source: CRA - \$200,000
FRDAP - \$200,000

Impact: Increase community recreational activities, enhance landscape and beautification. Additional repairs and maintenance are anticipated.

8. Community Redevelopment Area Master Plan

Implantation of additional CRA pending planned projects.

Cost: \$3,950,700

Source: Community Redevelopment Trust
Fund

Impact: Enhance the Community Redevelopment Area. Through implementation of the CRA Master Plan Projects as determined by the Commission.

9. Sewer System Maintenance

Inspect sewer system to locate and repair problems causing infiltration within the Community Redevelopment Area.

Cost: \$100,000

Source: Community Redevelopment Trust
Fund

Impact: Reduce maintenance and repairs.

10. Stormwater Management Program

Installation of pipes in ditches located within the canal system.

Cost: \$45,000

Source: Stormwater Fees

Impact: Improved flow of stormwater during rainy season and reduce the possibilities of flooding conditions during tropical storms and hurricanes. Maintenance costs estimated at \$5,000 annually.

11. Remove & Replace Galvanized Services

Replace selected water galvanized services throughout the City that will need repairs or replacement with appropriate pipe.

Cost: \$80,000

Source: CRA - \$40,000
Water Charges - \$40,000

Impact: Reduce labor, maintenance and repairs.

**CAPITAL OUTLAY
2009 - 2010**

12. Lift Station Refurbishment

Upgrade lift station #14 located at the corner of Dahlia and Eighth Street.

Cost: \$89,700

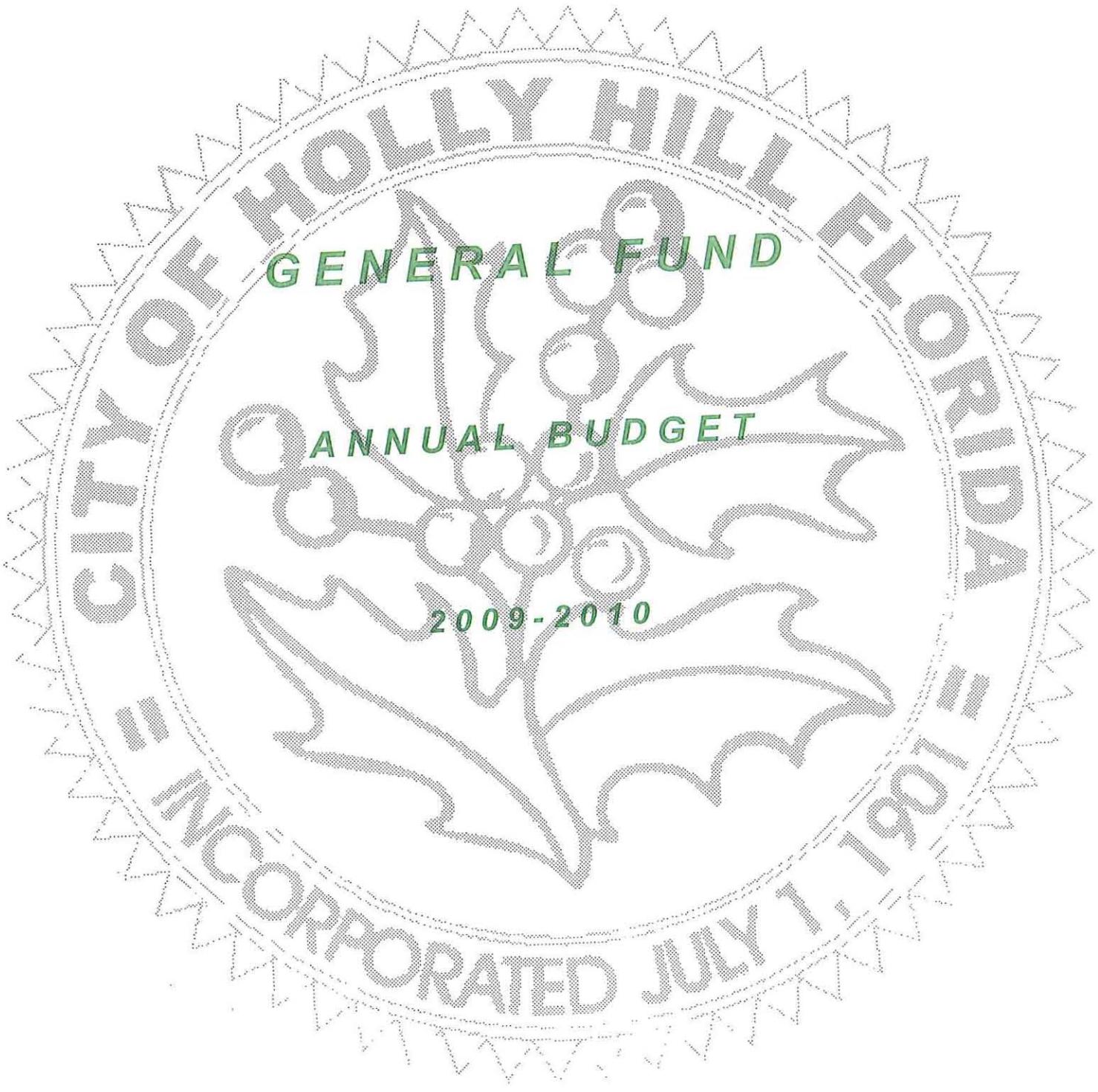
Source: Community Development Block
Grant

Impact: Reduce costs for electricity, maintenance and motor replacement.

CITY OF HOLLY HILL
FISCAL YEAR 2009 - 2010
CAPITAL OUTLAY

A list of Capital Outlay items proposed for each department is noted below:

	ITEM COST	TOTAL COST
General Government		\$ 44,000
Backup Tape Drive	4,500	
Exchange Server 2007 Software Upgrade	8,000	
Exchange Server Replacement	9,000	
Misc Hardware	5,000	
Misc Software	5,000	
Replacements - Desktops (10)	7,000	
Replacement - Monitors (10)	2,500	
Utility Billing Office Renovations/Chair Replacement	3,000	
Fire Control		\$ 1,000
Convert Storage Room to Captain's Office	1,000	
Transportation/Road & Street Facilities		\$ 99,000
FEC Railroad Crossing	99,000	
Buildings and Grounds		\$ 40,800
Park Improvements	25,000	
Replace Air Conditioner Units (4)	15,800	
Recreation		\$ 2,500
Resurface Pool Deck	2,500	
2nd Local Option Gas Tax		\$ 113,000
Street Resurfacing	113,000	
Community Redevelopment Trust Fund		\$ 6,562,800
Remove & Replace Galvanized Services	40,000	
Replace/Repair Sewer Services	100,000	
New Generator for Lift Station #4	25,000	
New Construction of Library & Chamber	1,625,200	
Gateway Signage	90,000	
Transit Shelters	231,900	
Wayfinding Signage	100,000	
Hollyland Park Improvements	400,000	
Implantation of the CRA Master Plan	3,950,700	
Community Development Block Grant Fund		\$ 89,700
Lift Station #14 Refurbishment	89,700	
Stormwater Drainage		\$ 155,000
East Volusia Water Authority / Joint Participation Agreement	110,000	
Installation of Pipes in Ditches Located within Canal System	45,000	
Renewal & Replacement		\$ 200,300
Water		96,300
Air Conditioner Unit	4,300	
Clean & Paint Million Gallon Storage Tank	15,000	
Refurbish Well #6 & Pump	37,000	
Remove & Replace Galvanized Services	40,000	
Sewer		104,000
Effluent Pipe Replacement	100,000	
Air Conditioner Unit	4,000	
TOTAL 2009 - 2010 CAPITAL OUTLAY		\$ 7,308,100

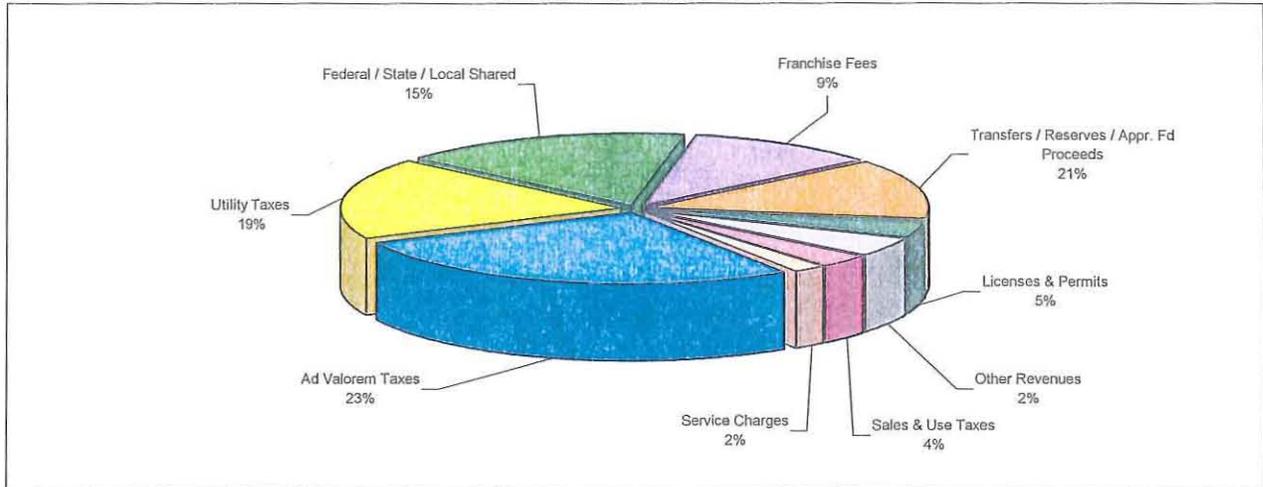


GENERAL FUND

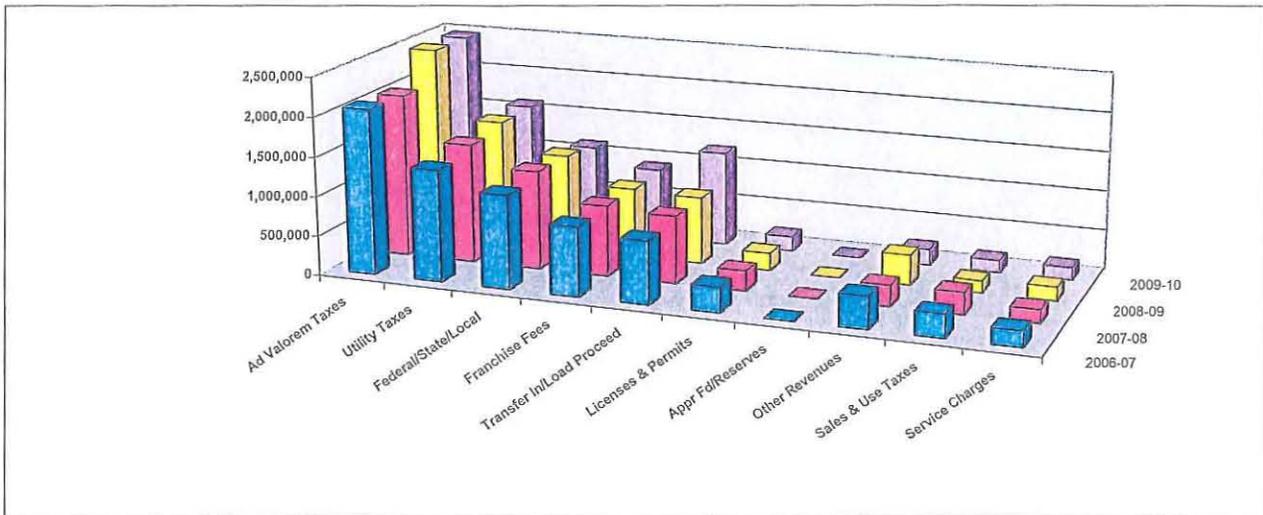
ANNUAL BUDGET

2009-2010

**CITY OF HOLLY HILL
GENERAL FUND REVENUES
BUDGET YEAR 2009-2010**



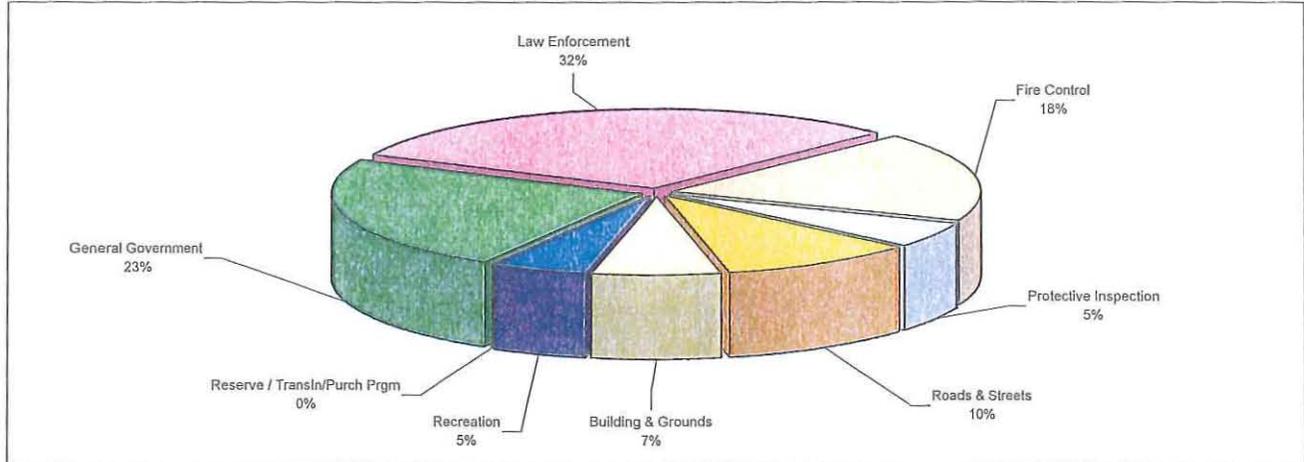
Ad Valorem Taxes	2,470,200	Licenses & Permits	185,900
Utility Taxes	1,606,600	Other Revenues	204,100
Federal / State / Local Shared	1,128,100	Sales & Use Taxes	153,000
Franchise Fees	906,700	Service Charges	158,100
Transfers / Reserves / Appr Fd	1,205,000	Total Revenue	8,017,700



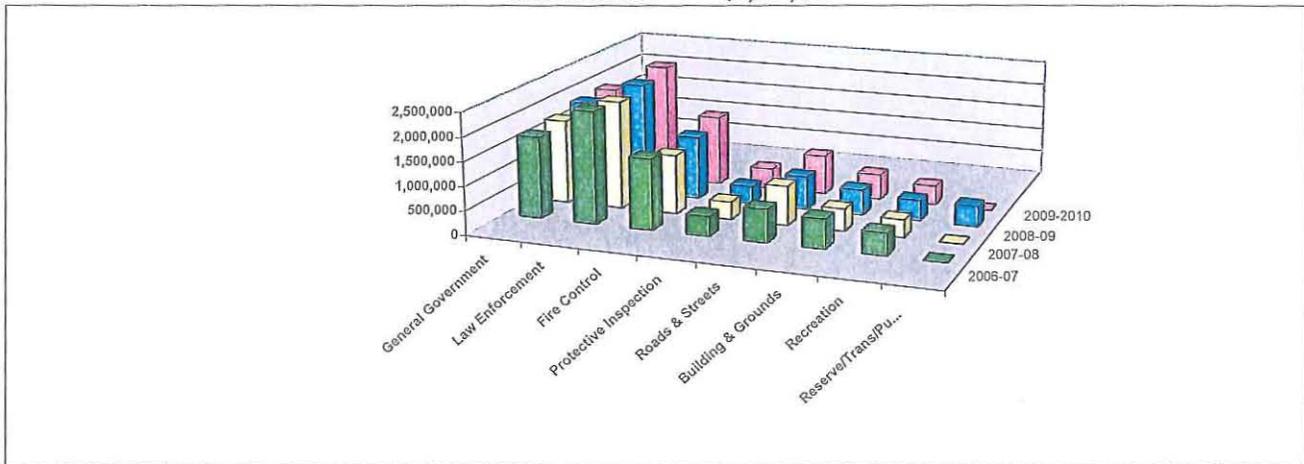
FOUR YEAR HISTORY

	2006-07	2007-08	2008-09	2009-10
	ACTUAL	ACTUAL	AMENDED	BUDGET
Ad Valorem Taxes	2,096,957	2,069,438	2,474,600	2,470,200
Utility Taxes	1,413,844	1,513,684	1,598,000	1,606,600
Federal/State/Local	1,186,015	1,252,737	1,231,000	1,128,100
Franchise Fees	880,009	895,959	880,700	906,700
Transfer In/Load Proceed	796,900	854,400	851,900	1,205,000
Licenses & Permits	319,913	251,930	223,600	185,900
Appr Fd/Reserves	0	0	0	0
Other Revenues	406,184	263,942	385,200	204,100
Sales & Use Taxes	292,855	277,727	153,400	153,000
Service Charges	200,444	169,465	174,900	158,100
TOTAL REVENUES	\$7,593,121	\$7,549,282	\$7,973,300	\$8,017,700

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
BUDGET YEAR 2009-2010**



General Government	1,883,700
Law Enforcement	2,484,000
Fire Control	1,466,100
Protective Inspection	432,100
Roads & Streets	823,500
Building & Grounds	529,300
Recreation	399,000
Reserve / TransIn/Purch Prgm	0
Total Revenues	\$8,017,700



FOUR YEAR HISTORY

	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	AMENDED	BUDGET
EXPENDITURES				
General Government	1,705,060	1,749,913	1,860,300	1,883,700
Law Enforcement	2,338,865	2,251,819	2,348,500	2,484,000
Fire Control	1,478,158	1,235,793	1,322,000	1,466,100
Protective Inspection	417,740	366,389	367,500	432,100
Roads & Streets	687,725	818,688	694,300	823,500
Building & Grounds	613,579	465,367	527,100	529,300
Recreation	463,850	368,107	429,100	399,000
Reserve/Trans/Purch Prgm	0	0	424,500	0
TOTAL EXPENDITURES	\$7,704,977	\$7,256,076	\$7,973,300	\$8,017,700

GENERAL FUND REVENUE EXPLANATION
2009-10

Property Tax Revenue

The General Fund revenue projections include ad valorem tax revenue of \$3,500,183 less \$1,086,200 to be placed in the Community Redevelopment Trust Fund. This estimate is based on the rate of \$5.7258 per \$1,000 assessed valuation of \$643,474,006. The proposed millage rate is \$5.7258 which is the rolled-back rate. The current year estimated gross taxable value decreased by \$174,465,111, or 37.20% from the 2008 final gross taxable value of \$469,008,895. The following table provides a summary of the City's anticipated tax collections at the rate of 95% estimated collections.

Gross taxable value	\$643,474,006
Less exemptions	
(new construction + additions - deletions)	3,912,953
Adjusted taxable value	639,561,053
Rate per \$1,000	5.7258
2010 tax levy	3,684,403
Estimated % of collections	95%
Estimated current tax collections	3,500,183

Sales and Use Taxes

The City receives a percentage of the first two cents (\$.02) per gallon of the six-cent local option gas tax charged in Volusia County, which is allocated among the cities except the City of Deltona, on an equally weighted basis of taxable value and population. This revenue, estimated at \$153,000 is based on the state revenue projections for 2009-10.

Local Option Gas Tax revenue is restricted by F.S.S. 336.025(C) to "transportation expenditures". These expenditures include road and street maintenance and equipment, drainage, street lighting, engineering, signalization and bridge maintenance as well as other transportation expenditures.

The 2nd Local Option Gas Tax of five cents (\$.05) per gallon charged in Volusia County is also allocated among the cities based on population and taxable value. This gas tax is restricted to "transportation expenditures needed to meet the requirements of the capital improvements element of an adopted comprehensive plan". Expenditures may not include routine maintenance of roads. This revenue, estimated at \$113,000, is based on State revenue projections for 2009-10.

Franchise Fees

Based on eight months' collections, revenue from franchise fees is expected to be higher than the 2008-09 budget. The following table shows the franchise fee charged to various companies:

Florida Power & Light	6%
Peoples Gas	6%
Towing Services	\$41,700

Utility Service Taxes

Based on current and historical revenue information, the electric, gas utility taxes and the water utility are expected to be higher than the 2008-09 budget.

Electric	10%
Gas	10%
Water	10%

Telecommunications Tax

During the 2000 regular session, the Florida Legislature created the "Communications Services Tax Simplification Law" which combines seven different state and local taxes or fees and replaces these revenues with a two tiered tax composed of a state tax and a local option tax on communications services. The state provided conversion rates based on estimated numbers from 1999. The city's rate is 5.22% on these services. The revenues that are combined are the cable and telecommunications franchise fees and the telecommunications utility tax. Based on eight months collections, the revenues are expected to be higher than anticipated in 2008-09.

Licenses and Permits

Revenue from Local Business Tax Receipts is expected to be lower than the 2008-09 budget. Permit fees and inspection fees are expected to be lower than anticipated in the 2008-09 budget.

State Shared Revenues

This revenue is received from the State for grants, one-half cent of the state sales tax, mobile home licenses, alcoholic beverage licenses and motor fuel tax rebate. The State Revenue Sharing line item is composed of a portion of state sales tax and the 8th cent motor fuel tax. Currently, 28.61% of the City's State Revenue Sharing funds are from the 8th cent motor fuel tax. F.S.S. 206.605(3) restricts this amount, approximately \$113,000 to road use only. This use includes the purchase of transportation facilities and road and street rights-of-way, construction, reconstruction and maintenance of roads and streets. The F.S.S. 206.625(1) provides that the return of tax paid by the City (Motor Fuel Tax Rebate) will also be used for roads and streets construction, reconstruction, and maintenance. Anticipated collections of the State Revenue Sharing and Half-Cent Sales Tax revenue are anticipated to be lower in the 2008-09 budget.

Local Shared Revenues

This revenue is monies received from the County or other local and regional agencies for grants and for the City share of County licenses. Based on current year's collections, the city's share of county licenses are anticipated to be lower than estimates in the 2008-09 budget.

Payments in Lieu of Taxes

Enterprise and Special Revenue funds make payments in lieu of taxes to the general fund at an annual rate of 6%. For the 2009-10 budget year this is estimated at \$252,600.

Fines and Forfeitures

Court fines and police education revenues are anticipated to be lower in the 2009-10 budget. Code enforcement fines and parking violations are anticipated to be lower than the current year.

Interest Earnings

Interest earnings are based on current average earnings and are anticipated to be lower than estimates in the 2008-09 budget.

Miscellaneous Revenues

Surplus Sales - The City anticipates surplus sales to lower than anticipated in the 2008-2009 budget.

Other Miscellaneous Revenue - Current projections indicate these revenues will remain about the same as 2008-09 budget.

Transfers

Transfers from the Water and Sewer Enterprise Fund and the Solid Waste Enterprise Fund totaling \$851,900 will defray those funds' administrative expenses.

**CITY OF HOLLY HILL
GENERAL FUND REVENUES**

FUND 001	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
AD VALOREM TAXES						
311.10.00	Current Ad Valorem Taxes	2,080,403	2,047,164	2,417,200	2,466,800	2,468,200
311.20.00	Delinquent Ad Valorem Taxes	16,554	22,274	2,000	7,800	2,000
	Total Ad Valorem Taxes	<u>2,096,957</u>	<u>2,069,438</u>	<u>2,419,200</u>	<u>2,474,600</u>	<u>2,470,200</u>
SALES AND USE TAXES						
312.41.00	Local Option Gas Tax	170,286	160,084	159,400	153,400	153,000
312.41.10	2nd Local Option Gas Tax	122,568	117,643	0	0	0
	Total Sales and Use Taxes	<u>292,855</u>	<u>277,727</u>	<u>159,400</u>	<u>153,400</u>	<u>153,000</u>
INSURANCE PREMIUM TAX DOLLARS						
312.51.00	Fire Ins. Premium Tax	69,816	0	53,700	127,200	53,700
312.52.00	Casualty Ins. Premium Tax	74,699	0	74,700	150,800	74,700
	Total Insurance Premium Tax Dollars	<u>144,516</u>	<u>0</u>	<u>128,400</u>	<u>278,000</u>	<u>128,400</u>
FRANCHISE FEES						
313.10.00	Electricity	846,168	844,546	834,000	824,000	850,000
313.40.00	Gas	15,843	16,754	15,000	15,000	15,000
313.91.00	Towing Services	17,997	34,558	41,700	41,700	41,700
	Total Franchise Fees	<u>880,009</u>	<u>895,959</u>	<u>890,700</u>	<u>880,700</u>	<u>906,700</u>
UTILITY SERVICE TAXES						
314.10.00	Electricity	780,932	793,872	781,900	781,900	784,200
314.30.00	Water	0	165,431	218,100	217,700	220,000
314.40.00	Gas	47,643	43,224	41,000	38,300	35,200
	Total Utility Taxes	<u>828,576</u>	<u>1,002,527</u>	<u>1,041,000</u>	<u>1,037,900</u>	<u>1,039,400</u>
LOCAL COMMUNICATIONS SERVICE TAX						
315.10.00	Telecommunications	585,268	511,157	535,100	560,100	567,200
	Total Local Communications Serv Tax	<u>585,268</u>	<u>511,157</u>	<u>535,100</u>	<u>560,100</u>	<u>567,200</u>
	Total Taxes	<u>4,828,179</u>	<u>4,756,808</u>	<u>5,173,800</u>	<u>5,384,700</u>	<u>5,264,900</u>
LICENSES & PERMITS						
321.10.00	Local Business Tax Receipts	172,725	173,599	180,000	162,300	150,000
322.10.00	Building Permits	86,833	42,662	45,900	31,900	22,500
322.11.00	Electrical Permits	17,187	6,018	6,500	4,300	3,300
322.12.00	Plumbing Permits	7,725	3,203	2,800	2,400	1,400
322.13.00	Mechanical Permits	8,378	2,953	3,100	2,400	1,500
329.10.00	Other Licenses & Permits	7,794	5,456	5,400	4,100	2,700
329.20.00	Inspection Fees	19,271	18,040	7,200	16,200	4,500
	Total Licenses & Permits	<u>319,913</u>	<u>251,930</u>	<u>250,900</u>	<u>223,600</u>	<u>185,900</u>
FEDERAL SHARED REVENUES						
331.22.00	Part-time COPS Grant	0	0	0	0	0
331.22.10	COPS More Grant	0	0	0	0	0
331.22.15	COPS More Grant 2002 (Tech Equip)	0	0	0	0	0
331.24.00	Byrne Grant / PAL	0	0	0	0	0
331.24.10	Byrne Grant/Police Investigator	0	0	0	0	0
331.25.00	US DOT/FL DOT	0	0	0	7,200	0
331.26.00	Bulletproof Vest Grant	0	0	0	0	0
331.29.20	FEMA / Firefighters Grant	28,162	405	0	0	0
331.52.00	FEMA Reimbursement	0	0	0	6,700	0
	Total Federal Shared Revenues	<u>28,162</u>	<u>405</u>	<u>0</u>	<u>13,900</u>	<u>0</u>

**CITY OF HOLLY HILL
GENERAL FUND REVENUES**

FUND 001	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
STATE SHARED REVENUES						
334.16.00	Historical Grant	0	0	0	0	0
334.50.00	DCA EM-Hurrican Shutters	0	0	0	66,300	0
334.52.00	FEMA Reimbursement	0	0	0	1,100	0
335.12.00	State Revenue Sharing	424,980	380,480	381,600	340,600	340,000
335.14.00	Mobile Home Licenses	15,724	15,386	15,000	16,600	14,000
335.15.00	Alcohol Beverage Licenses	8,791	7,382	7,000	7,200	5,000
335.18.00	Half Cent Sales Tax	690,349	573,309	623,800	522,200	510,000
335.23.00	Firefighter Supplemental Comp.	753	600	600	600	600
335.41.00	Motor Fuel Tax Rebate	384	173	300	0	0
	Total State Shared Revenues	1,140,980	977,329	1,028,300	954,600	869,600
LOCAL SHARED REVENUES						
337.20.00	County Contrib EMS Grant	0	5,431	0	0	0
338.20.00	City Share of County Licenses	16,873	16,971	5,900	9,900	5,900
	Total Local Shared Revenues	16,873	22,403	5,900	9,900	5,900
PAYMENTS IN LIEU OF TAXES						
339.20.00	Stormwater Drainage	0	33,900	33,900	33,900	33,900
339.30.00	Solid Waste	0	85,600	85,600	85,600	85,600
339.40.00	Water and Sewer Fund	0	133,100	133,100	133,100	133,100
	Total Payments in Lieu of Taxes	0	252,600	252,600	252,600	252,600
	Total Shared Revenues	1,186,016	1,252,737	1,286,800	1,231,000	1,128,100
CHARGES FOR SERVICES						
341.20.00	Zoning Fees	3,725	3,800	5,000	1,600	1,000
341.30.00	Sales of Maps/Publications	195	95	100	600	100
341.40.00	Certifications/Copies/Research	5,067	4,216	3,500	4,200	3,500
342.10.10	Police Services/Reports/Copies/Other	1,431	1,267	1,000	1,000	1,000
342.10.20	Police Services/Fingerprinting/False Alarms	16,730	12,086	7,500	7,400	6,500
342.20.00	Fire Programs	1,548	17	0	0	0
342.20.10	False Alarms/Fire	3,600	2,600	1,500	1,900	1,500
344.90.10	Median/Roadway Maintenance (DOT)	31,834	34,306	31,800	31,800	31,800
344.90.12	Traffic Signal Maint (DOT)	9,391	4,707	9,600	9,800	9,600
344.90.14	Lighting Maint (DOT)	0	17,686	18,200	26,000	18,200
344.90.20	Sidewalk Fee	24,146	5,722	3,000	3,500	3,000
344.90.30	R-O-W Maint. Volusia Cty	6,645	0	2,500	6,200	2,500
347.21.00	Program Activity Fees	82,156	71,559	80,000	70,000	70,000
347.43.00	Promotional Activity	80	1,924	0	500	0
347.53.00	Sica Hall Revenues	13,897	9,478	9,400	10,400	9,400
	Total Charges for Services	200,444	169,465	173,100	174,900	158,100
JUDGEMENTS & FINES						
351.10.00	Court Fines	25,806	27,437	23,600	20,100	23,000
351.30.00	Police Education	2,985	3,151	3,000	2,200	2,200
351.50.00	Code Enforcement Fines	4,057	5,921	3,500	9,900	3,500
351.60.00	Parking Violations	10	0	200	0	0
359.10.00	Other Fines and Forfeitures	0	0	0	0	0
	Total Judgements & Fines	32,859	36,509	30,300	32,200	28,700

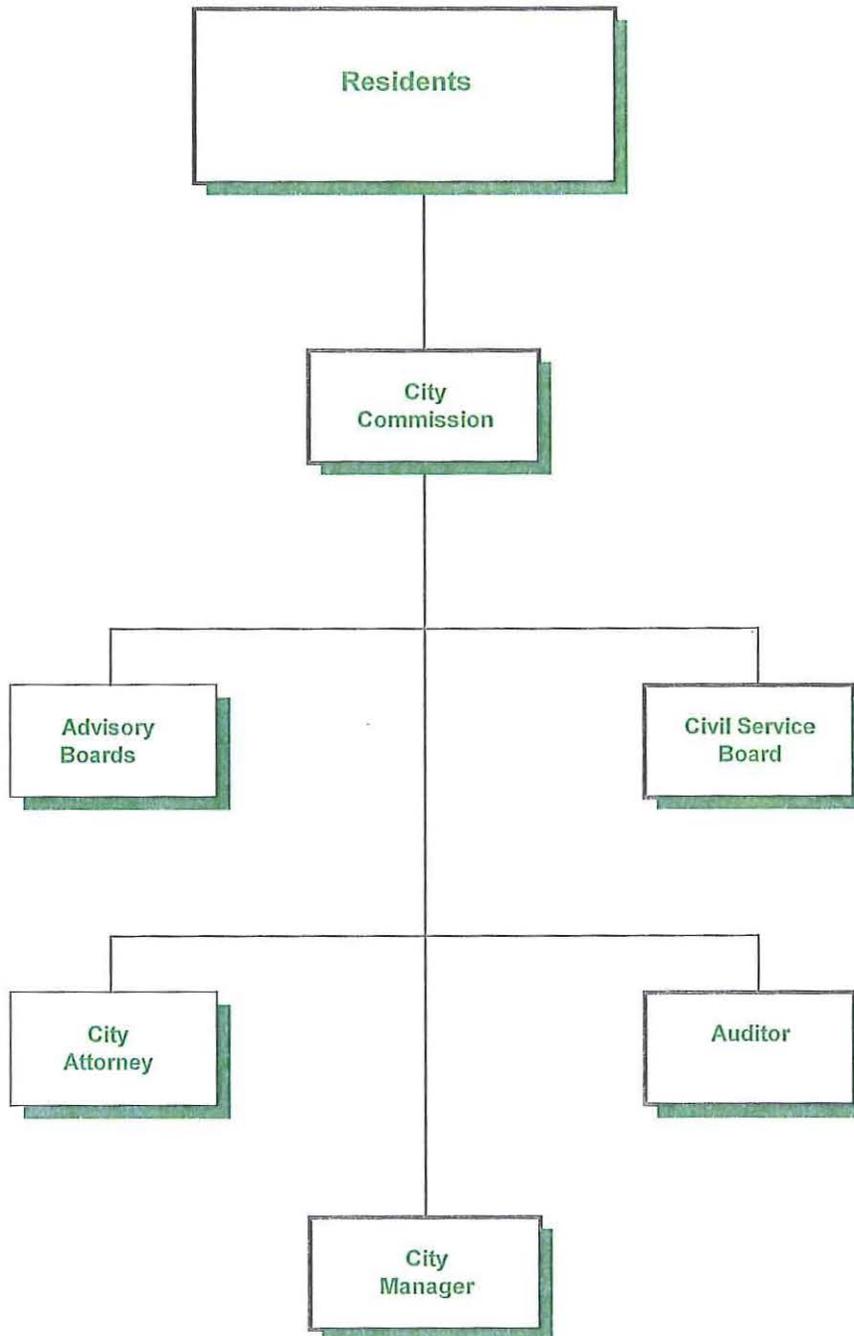
**CITY OF HOLLY HILL
GENERAL FUND REVENUES**

FUND 001	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
INTEREST EARNINGS						
361.10.00	Investments	38,833	37,727	30,000	10,700	10,000
361.15.00	Investments - SunTrust Investments	0	30,000	30,000	4,400	5,000
361.20.00	Investments/State Bd of Administration	79,733	3,985	0	0	0
	Total Interest Earnings	118,566	71,712	60,000	15,100	15,000
SALES & COMPENSATION/LOSS OF FIXED ASSETS						
364.41.00	Surplus Sales (Equip., Land, Bldgs.)	13,000	34,868	5,000	200	0
364.42.00	Insurance Proceeds/Loss	3,169	397	0	7,800	0
	Total Sales & Compensation	16,169	35,265	5,000	8,000	0
CONTRIBUTIONS						
366.90.00	Contributions & Donations	7,802	5,155	4,500	500	0
366.90.10	Explorers/VIP Donations	0	0	0	0	0
366.90.20	Firemans Fund Grant	21,137	0	0	0	0
366.90.30	K-9 Unit Program	0	0	0	11,700	0
	Total Contributions	28,939	5,155	4,500	12,200	0
OTHER MISCELLANEOUS REVENUES						
365.10.00	Scrap Sales	0	10	400	0	0
369.62.00	Volusia County Reimbursements	12,113	1,500	12,000	12,000	12,000
369.90.00	Other Miscellaneous Revenue	53,022	113,792	25,000	27,700	20,000
	Total Other Misc. Revenues	65,135	115,301	37,400	39,700	32,000
	Total Misc. Revenue	228,809	227,433	106,900	75,000	47,000
APPROPRIATIONS						
380.10.00	Appropriated Fund Balance	0	0	0	0	0
380.11.00	Appropriated Reserve for Police Education	0	0	0	0	0
TRANSFERS FROM OTHER FUNDS						
381.50.00	Transfer from LETF	0	2,500	0	0	0
381.65.00	Transfer from CDBG	0	0	0	0	0
381.75.00	Transfer from Stormwater	0	0	0	0	0
381.76.00	Transfer from CRA	0	0	0	0	353,100
		0	2,500	0	0	353,100
TRANSFERS FROM ENTERPRISE OPERATIONS						
381.10.00	Transfer From Water & Sewer Fund	478,000	508,000	508,000	508,000	508,000
381.70.00	Transfer From Solid Waste Fund	318,900	343,900	343,900	343,900	343,900
	Total Transfers From Enterprise	796,900	851,900	851,900	851,900	851,900
	Total General Fund Revenues	7,593,120	7,549,281	7,873,700	7,973,300	8,017,700

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2009-2010**

FUND 001	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
GENERAL FUND EXPENDITURES SUMMARY						
	General Government	1,713,950	1,749,913	1,797,100	1,860,300	1,883,700
	Law Enforcement	2,338,865	2,251,819	2,411,200	2,348,500	2,484,000
	Fire Control	1,478,158	1,235,793	1,433,600	1,322,000	1,466,100
	Protective Inspection	417,740	366,389	386,400	367,500	432,100
	Transportation/Road & Street	687,725	818,688	828,900	694,300	823,500
	Buildings & Grounds	613,579	465,367	508,100	527,100	529,300
	Recreation Department	463,850	368,107	392,200	429,100	399,000
	Transfer to LETF	0	0	0	0	0
	Transfer to Capital Projects	0	0	116,200	116,200	0
519.99.01	Reserve	0	0	0	308,300	0
	TOTAL EXPENDITURES	7,713,867	7,256,076	7,873,700	7,973,300	8,017,700

CITY OF HOLLY HILL
CITY COMMISSION
ORGANIZATION CHART



CITY COMMISSION

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Personal Services	18,429	31,657	87,800	88,000	92,000
Operating Expenses	<u>53,863</u>	<u>48,558</u>	<u>7,200</u>	<u>7,000</u>	<u>7,200</u>
TOTAL	<u>72,292</u>	<u>80,215</u>	<u>95,000</u>	<u>95,000</u>	<u>99,200</u>

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

The City Commission is the governing body of the City, responsible for making the laws and regulations of the City. Policy decisions regarding types and levels of services to be provided are also the responsibility of the Commission.

The City Commission consists of the Mayor and four Commission members. They are elected on a citywide basis for a four-year term in October of even-numbered years. They share equal voting powers.

The City Commission appoints the City Manager, City Attorney, City Engineers, City Auditors and various members of advisory boards, all of whom serve at the pleasure of the Commission.

ACTIVITY GOALS

Represent the residents of Holly Hill by formulating and enacting public policy and by providing the leadership necessary to meet community needs.

ACTIVITY OBJECTIVES

1. Review, evaluate and adopt the annual budget.
2. Review, evaluate and adopt the Redevelopment District.
3. Review and evaluate alternative uses of the property adjacent to City Hall.

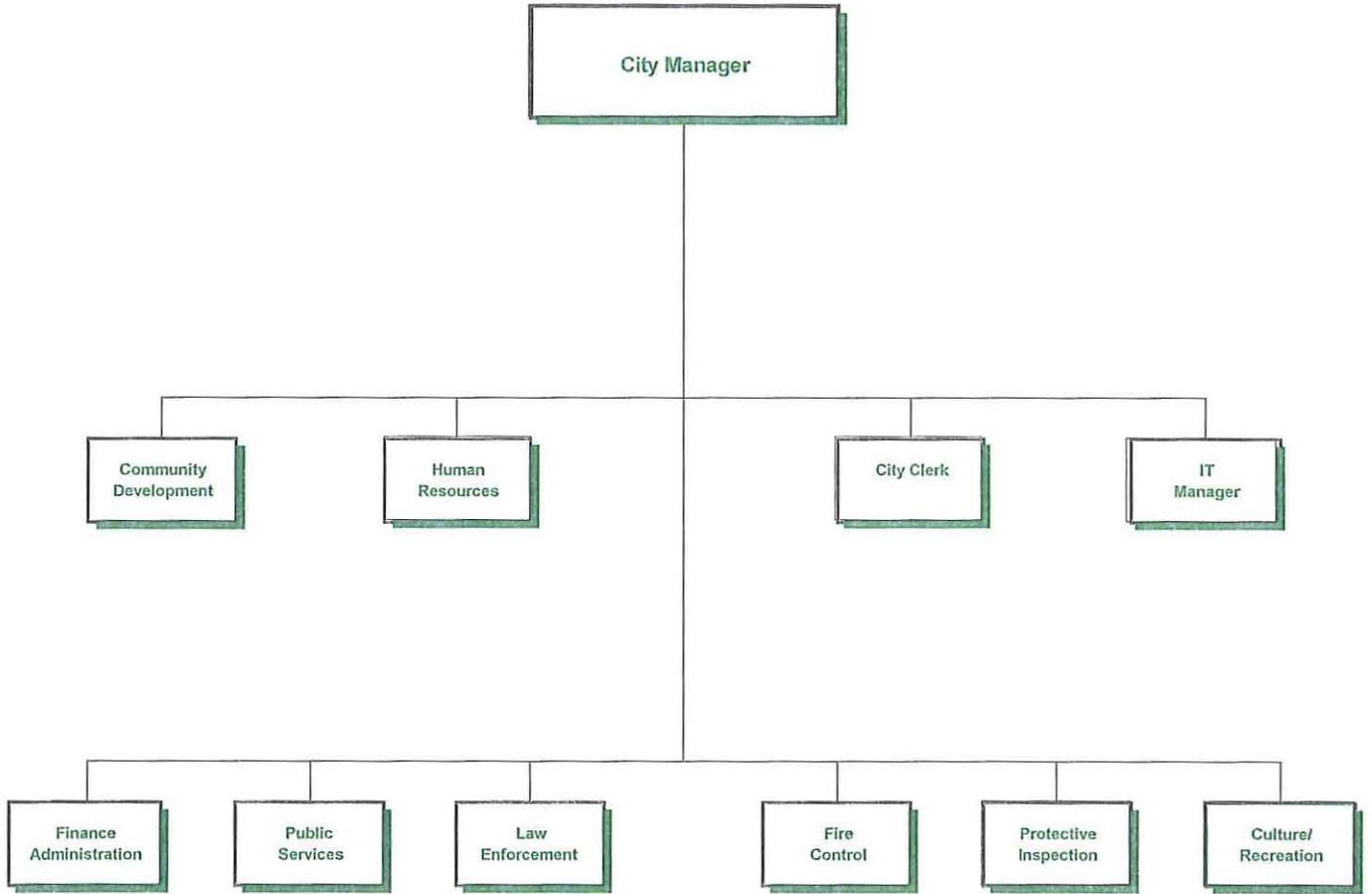
	<u>2006-2007</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>2009-2010</u>
Number of Reg City Commission Meetings	23	22	23	25
Number of Special Commission Meetings	9	10	13	15
Number of Commission Workshops	21	17	15	17
Number of Ordinances adopted	39	30	22	24
Number of Resolutions adopted	43	54	37	39

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2009-2010**

FUND 001	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
GENERAL GOVERNMENT - COMMISSION						
PERSONAL SERVICES						
511.11.00	Executive Salaries	0	8,800	44,000	45,100	57,800
511.12.00	FICA Taxes	0	605	3,400	3,400	4,500
511.22.00	Retirement Contributions	0	0	0	0	0
511.23.00	Life & Health Insurance	14,308	22,251	32,300	32,300	21,500
511.24.00	Workers' Compensation	0	0	400	500	500
511.28.01	Training & Travel	4,121	0	7,700	6,700	7,700
	Total Personal Services	<u>18,429</u>	<u>31,657</u>	<u>87,800</u>	<u>88,000</u>	<u>92,000</u>
OPERATING EXPENSES						
511.41.00	Telephone/Communications Service	214	187	300	300	300
511.42.00	Postage, Freight & Express	277	169	200	200	200
511.44.00	Rentals & Leases	277	24	0	0	0
511.45.00	Non-Employee Insurance	0	0	0	0	0
511.46.50	Repairs & Maintenance	0	0	0	0	0
511.47.00	Printing & Binding	152	892	300	200	300
511.49.01	Other Charges & Obligations	0	4,766	500	700	500
511.49.10	Other Special Costs	44,000	36,667	0	0	0
511.51.00	Office Supplies	50	0	200	200	200
511.52.50	Fuel & Oil	0	0	0	0	0
511.54.00	Subscriptions & Memberships	8,893	5,853	5,700	5,400	5,700
	Total Operating Expenses	<u>53,863</u>	<u>48,558</u>	<u>7,200</u>	<u>7,000</u>	<u>7,200</u>
	TOTAL CITY COMMISSION	<u>72,292</u>	<u>80,214</u>	<u>95,000</u>	<u>95,000</u>	<u>99,200</u>

CITY OF HOLLY HILL

CITY MANAGER



CITY MANAGER

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Personal Services	360,883	454,262	379,200	439,900	384,100
Operating Expenses	<u>30,356</u>	<u>43,466</u>	<u>38,400</u>	<u>30,000</u>	<u>37,400</u>
TOTAL	391,239	497,728	417,600	469,900	421,500

PERMANENT POSITIONS	2007-2008	2008-2009	2009-2010
City Manager	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
IT Manager	1.00	1.00	1.00
IT Assistant	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
Total	4.50	4.50	4.50

SIGNICANT EXPENDITURE CHANGES

None.

ACTIVITY DESCRIPTION

The City Manager is the administrative head of the City and is responsible to the City Commission for the proper administration of all affairs of the City. The City Manager provides information and recommends policies and procedures to the Commission, implements Commission decisions, and provides direction and guidance to all city departments for coordination of city operations.

The City Clerk records and maintains the City Commission minutes, agendas, ordinances, resolutions and other official city records. This office is also responsible for administering all municipal elections.

ACTIVITY GOALS

1. Coordinate and administer all city functions effectively and efficiently.
2. Provide leadership, direction and guidance for all city departments, programs and projects.

ACTIVITY OBJECTIVES

1. Prepare and present the Annual Budget to the City Commission.
2. Continue developing five-year capital improvement plans for programs that have not been addressed.
3. Provide guidance to Commission in promoting redevelopment of the Ridgewood Avenue corridor.
4. Record and maintain City Records in the records in the records retention schedule.
5. Administrate all municipal elections and assist in county, state, and federal elections, as necessary.

ACTIVITY MEASUREMENTS	ACTUAL 2006-2007	ACTUAL 2007-2008	ESTIMATE 2008-2009	PROJECTED 2009-2010
Number of City Commission meetings & Workshops attended	39	38	23	25
Number of agendas prepared	39	38	23	25
Number of resolutions & ordinances filed	69	46	59	63
Number of elections administered	1	1	0	1

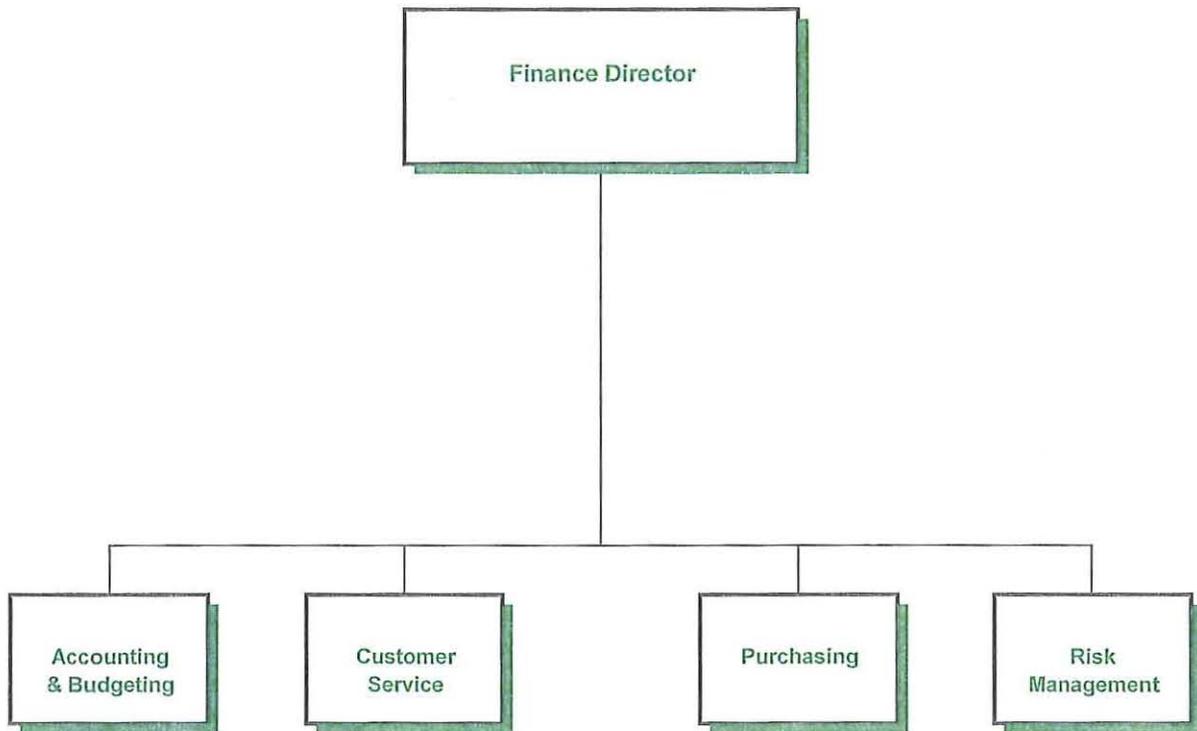
**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2009-2010**

FUND 001	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
GENERAL GOVERNMENT - CITY MANAGER						
PERSONAL SERVICES						
512.11.00	Executive Salaries	121,100	188,913	110,800	171,300	110,800
512.12.00	Regular Salaries & Wages	137,723	145,324	153,800	153,800	153,800
512.13.00	Other Salaries & Wages	19,243	15,937	21,900	21,900	21,900
512.14.00	Overtime/Regular Employees	0	0	0	0	0
512.19.01	Uniforms	600	1,416	800	800	800
512.21.00	FICA Taxes	19,400	24,990	21,900	26,400	21,900
512.22.00	Retirement Contributions	35,514	46,159	29,200	32,400	31,500
512.23.00	Life & Health Insurance	22,427	24,600	26,600	26,600	29,200
512.24.00	Workers' Compensation	661	932	2,200	2,200	2,200
512.28.01	Training & Travel	4,216	5,990	12,000	4,500	12,000
	Total Personal Services	<u>360,883</u>	<u>454,262</u>	<u>379,200</u>	<u>439,900</u>	<u>384,100</u>
OPERATING EXPENSES						
512.31.01	Professional Services	69	8,720	300	300	300
512.41.00	Telephone/Communications Services	5,894	2,810	2,800	2,900	2,800
512.42.00	Postage, Freight & Express	774	340	1,000	800	1,000
512.44.00	Rentals and Leases	33	17	0	0	0
512.45.00	Non-Employee Insurance	1,297	900	2,500	700	2,500
512.46.01	Repair & Maintenance Services	2,529	2,338	2,000	1,500	2,000
512.46.50	Vehicle Repairs & Maintenance	120	86	1,000	500	1,000
512.47.00	Printing & Binding	3,615	4,139	4,000	4,000	4,000
512.49.01	Other Charges & Obligations	7,062	15,863	13,500	9,800	12,500
512.49.10	Other Special Costs	0	0	0	0	0
512.51.00	Office Supplies	5,866	5,875	6,000	6,000	6,000
512.52.50	Fuel & Oil Supplies	189	1,158	1,600	1,600	1,600
512.54.00	Subscriptions & Memberships	2,908	1,220	3,700	1,900	3,700
	Total Operating Expenses	<u>30,356</u>	<u>43,466</u>	<u>38,400</u>	<u>30,000</u>	<u>37,400</u>
	TOTAL CITY MANAGER	<u>391,239</u>	<u>497,728</u>	<u>417,600</u>	<u>469,900</u>	<u>421,500</u>

CITY OF HOLLY HILL

FINANCE

ORGANIZATION CHART



FINANCE AND ADMINISTRATION

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Personal Services	532,014	522,216	533,600	519,600	536,500
Operating Expenses	<u>283,472</u>	<u>273,164</u>	<u>311,100</u>	<u>386,800</u>	<u>320,100</u>
TOTAL	818,416	795,380	844,700	906,400	856,600

PERMANENT POSITIONS	2007-2008	2008-2009	2009-2010
Finance Director	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	1.00
Technical Advisor	1.00	1.00	.00
Budget / Audit Coordinator	.00	1.00	1.00
Accountant	1.00	.00	.00
Accounting Clerk III	1.00	1.00	1.00
Accounting Clerk II	1.00	1.00	1.00
Customer Service Coordinator	1.00	1.00	1.00
Customer Service III	1.00	1.00	1.00
Customer Service Clerk II	1.00	1.00	1.00
Customer Service Clerk I	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total	9.00	9.00	9.00

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

Finance and Administration is responsible for the accounting and reporting of financial activities and the recording and maintaining of official city records. Approximately 45% of the Finance and Administration budget is funded by the Water and Sewer Enterprise Fund and the Solid Waste Enterprise Fund.

The department is organized into two units with overlapping responsibilities as follows:

The Finance Director is responsible for the financial activities of the City. This includes the accounting and reporting of all financial transactions, maintaining permanent accounting records, budget presentations, budget monitoring, preparation of special reports and the investment of idle funds. This office is responsible for the distribution of all monies, including payroll, and for the proper documentation and reporting which this entails. The Finance Office also processes all insurance claims and maintains fixed asset records and assists other departments with data processing needs.

The Customer Service office handles the billing of water, sewer, garbage, storm water utility fees, and payments for licenses, permits, and other city revenue. The personnel in this office are often the general public's first contact with City Hall and they provide information with regard to water, sewer and garbage and they may direct customers to various other offices for additional assistance.

ACTIVITY GOALS

1. Complete billing cycle accurately and on a timely basis.
2. Process cash receipts and disbursements accurately and in a timely manner.
3. Provide and maintain accurate financial information.
4. Provide polite and cordial service to the general public.

ACTIVITY OBJECTIVES

1. Provide customers with bills on a monthly basis.
2. Process cash receipts on a daily basis.
3. Complete payroll accurately on a bi-weekly basis.
4. Provide payments to all vendors accurately and timely.
5. Maintain insurance policies and file claims as necessary.
6. Prepare routine and special reports as necessary.
7. Maintain general ledgers and provide up-to-date budget analyzes for all funds and departments.
8. Invest idle funds efficiently and effectively.
9. Provide information to Commission, City Manager, Department Heads, and Citizens.

ACTIVITY MEASUREMENTS	ACTUAL	ACTUAL	ESTIMATED	PROJECTED
	2006-2007	2007-2008	2008-2009	2009-2010
Number of utility bills mailed	75,695	76,000	80,000	80,000
Number of penalty notices mailed	14,684	14,774	15,000	15,000
Number of payroll checks prepared	314	253	310	300
Number of direct deposit receipts prepared	3,162	2,691	2,500	3,000
Number of accounts payable checks issued	3,972	3,646	3,500	3,950
Number of insurance claims filed	2	3	2	2

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2009-2010**

FUND 001	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
GENERAL GOVERNMENT - FINANCE AND ADMINISTRATION						
PERSONAL SERVICES						
513.11.00	Executive Salaries	142,705	168,122	88,300	91,800	88,300
513.12.00	Regular Salaries & Wages	264,070	232,666	304,200	286,700	301,200
513.13.00	Other Salaries & Wages	0	1,003	0	0	0
513.14.00	Overtime	106	515	500	500	500
513.19.01	Uniforms	0	3,104	1,800	1,800	1,800
513.21.00	FICA Taxes	30,325	30,228	30,200	30,200	30,000
513.22.00	Retirement Contributions	40,769	36,870	39,600	39,600	40,000
513.23.00	Life & Health Insurance	50,065	45,999	58,600	58,600	64,400
513.24.00	Workers' Compensation	798	1,331	3,000	3,000	2,900
513.28.01	Training & Travel	3,177	2,376	7,400	7,400	7,400
	Total Personal Services	<u>532,014</u>	<u>522,216</u>	<u>533,600</u>	<u>519,600</u>	<u>536,500</u>
OPERATING EXPENSES						
513.31.01	Professional Services	111,894	120,577	125,000	192,000	125,000
513.32.00	Accounting & Auditing Services	51,180	53,919	60,000	75,000	65,000
513.41.00	Telephone/Communications Services	1,918	2,262	3,600	3,600	3,600
513.42.00	Postage, Freight & Express	34,081	29,976	39,000	39,000	41,000
513.44.00	Rentals & Leases	11,351	10,874	14,000	13,000	14,000
513.46.01	Repairs & Maintenance	35,080	35,526	47,000	42,000	48,000
513.47.00	Printing & Binding	10,430	13,701	12,000	12,000	12,000
513.49.01	Other Charges & Obligations	1,999	2	500	200	500
513.49.10	Other Special Costs	20,363	0	0	0	0
513.51.00	Office Supplies	6,666	5,398	9,000	9,000	10,000
513.54.00	Subscriptions & Memberships	1,439	930	1,000	1,000	1,000
	Total Operating Expenses	<u>286,403</u>	<u>273,164</u>	<u>311,100</u>	<u>386,800</u>	<u>320,100</u>
	TOTAL FINANCE AND ADMIN	<u>818,417</u>	<u>795,380</u>	<u>844,700</u>	<u>906,400</u>	<u>856,600</u>

HUMAN RESOURCES/CIVIL SERVICE

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Personal Services	89,028	90,398	99,100	98,600	97,400
Operating Expenses	<u>12,870</u>	<u>12,110</u>	<u>9,300</u>	<u>9,700</u>	<u>7,600</u>
TOTAL	101,898	102,508	108,400	108,300	105,000

PERMANENT POSITIONS	2007-2008	2008-2009	2009-2010
Human Resources Director	1.00	1.00	1.00

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

The Human Resources Department is a service-oriented department providing comprehensive human resources services to all City departments including personnel records custody and maintenance, training, employee relations, recruitment, pay and classification, employee benefits, workers-compensation, safety and Equal Employment Opportunity.

The Civil Service Board, composed of five unpaid members appointed by the City Commission, is responsible for assisting in personnel matters as necessary. The board assists the City Commission on personnel matters covered by the Civil Service Ordinance.

ACTIVITY GOALS

Provides administrative personnel related services to the employees and management of the city and promotes personnel practices that are administered fairly, equitable and in accordance with the City's rules and regulations, collective bargaining agreements and employment law.

ACTIVITY OBJECTIVES

1. Performs position recruitment and promotional activities.
2. Develops and updates a competitive pay and classification plan.
3. Insure compliance with federal and state personnel regulations and laws.
4. Administers and coordinates the City's group health, life, dental, and workers compensation insurance programs.
5. Review, updates and implements City personnel rules and regulations.
6. Maintain personnel records for employees and performs required statistical reporting to governmental agencies.
7. Serves as liaison with three collective bargaining units and the Civil Service Board regarding labor and management issues.

ACTIVITY MEASUREMENTS	ACTUAL 2006-2007	ACTUAL 2007-2008	ESTIMATED 2008-2009	PROJECTED 2009-2010
Number of Regular Board meetings	4	4	4	4
Number of joint meetings with City Commission	0	0	0	0
Number of positions advertisements placed	18	17	10	10

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2009-2010**

FUND 001	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
GENERAL GOVERNMENT - HUMAN RESOURCES / CIVIL SERVICE						
PERSONAL SERVICES						
513.11.00	Executive Salaries	66,633	70,282	74,800	75,300	74,800
513.19.01	Uniforms	0	360	200	200	200
513.21.00	FICA Taxes	5,083	5,362	5,800	5,800	5,800
513.22.00	Retirement Contributions	6,510	6,893	7,400	7,400	7,600
513.23.00	Life & Health Insurance	5,626	6,209	6,800	7,300	7,400
513.24.00	Workers' Compensation	153	250	600	600	600
513.28.01	Training & Travel	5,023	969	3,500	2,000	1,000
513.31.01	Professional Services	0	75	0	0	0
	Total Personal Services	<u>89,028</u>	<u>90,398</u>	<u>99,100</u>	<u>98,600</u>	<u>97,400</u>
OPERATING EXPENSES						
513.41.00	Telephone/Communications Services	145	187	200	200	200
513.42.00	Postage, Freight & Express	227	249	300	400	300
513.43.01	Utility Services	2,232	2,060	2,000	2,200	2,000
513.47.00	Printing & Binding	0	414	400	400	400
513.49.01	Other Charges & Obligations	640	24	100	0	100
513.50.00	Advertising	8,433	8,023	5,000	5,000	3,000
513.51.00	Office Supplies	60	0	500	300	500
513.54.00	Subscriptions & Memberships	1,134	1,154	800	1,200	1,100
	Total Operating Expenses	<u>12,870</u>	<u>12,110</u>	<u>9,300</u>	<u>9,700</u>	<u>7,600</u>
TOTAL HUMAN RESOURCES		<u><u>101,898</u></u>	<u><u>102,508</u></u>	<u><u>108,400</u></u>	<u><u>108,300</u></u>	<u><u>105,000</u></u>

GENERAL GOVERNMENT – OTHER SERVICES

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Personal Services	22,929	9,612	58,700	4,900	15,000
Operating Expenses	253,382	196,410	220,500	201,800	342,400
Capital Outlay	<u>53,794</u>	<u>68,061</u>	<u>52,200</u>	<u>74,000</u>	<u>44,000</u>
TOTAL	330,104	274,083	331,400	280,700	401,400

PERMANENT POSITIONS

N/A

ACTIVITY DESCRIPTION

This is a non-department established to record expenditures that are not allocated to the various departments. These expenditures include some insurance expenses, election expenses, advertising, grants and aids, and annual service award payments. It also includes utilities, operating supplies and repairs for the City Hall building which houses the City Manager, Finance and Administration, Civil Service, Police, Fire and Protective Inspection departments.

The City owns the Library building and the Chamber of Commerce building and provides for the maintenance and repairs of these buildings. Volusia County provides for the operations of the Library and local business people operate the Chamber of Commerce.

GENERAL GOVERNMENT – DEBT SERVICES

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Debt Service	148,136	111,096	0	0	0
TOTAL	148,136	111,096	0	0	0

PERMANENT POSITIONS

N/A

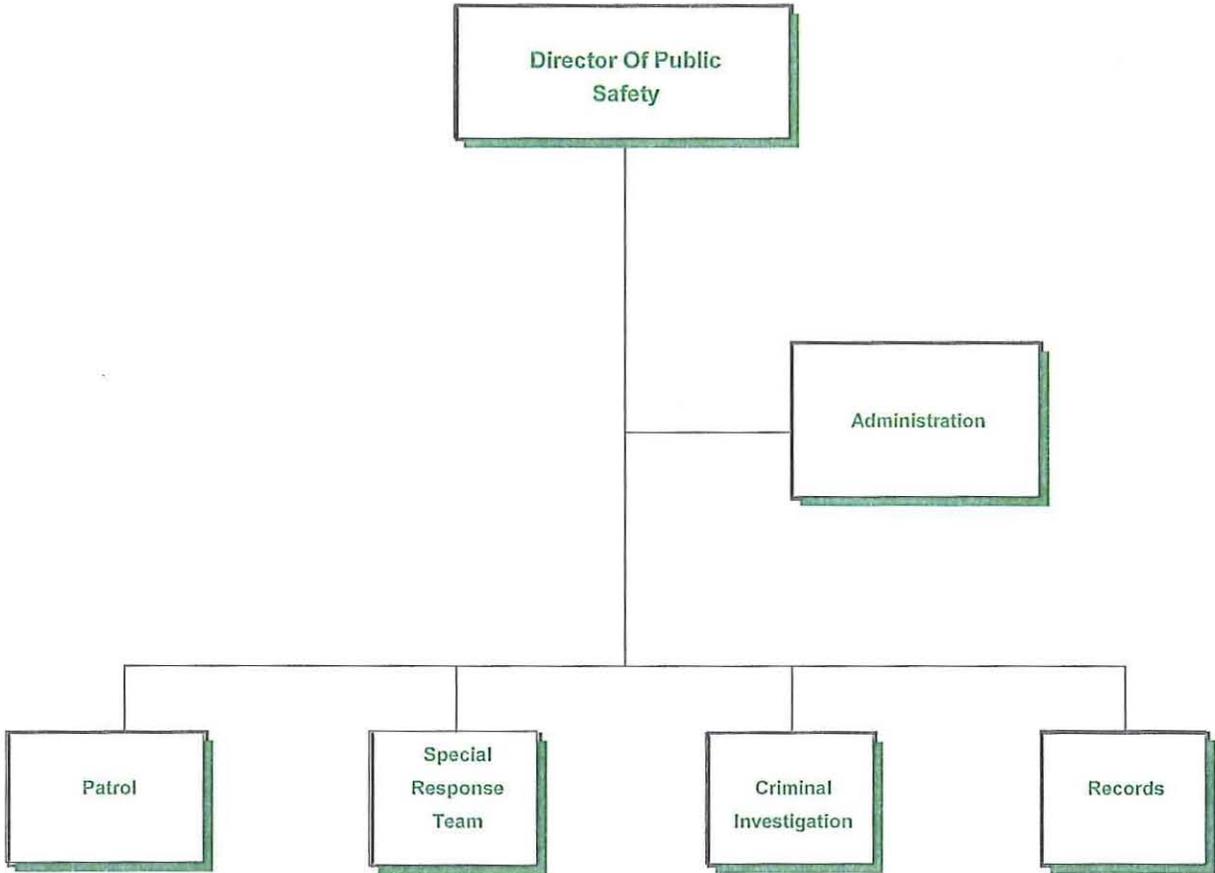
ACTIVITY DESCRIPTION

This is a non-department established to record principal and interest debt for General Government, Police and Fire equipment.

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2009-2010**

FUND 001	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
GENERAL GOVERNMENT - OTHER SERVICES						
PERSONAL SERVICES						
519.25.00	Unemployment Insurance	12,128	7,807	35,800	2,000	15,000
519.29.01	Other Personal Services	10,801	1,805	3,900	2,900	3,900
519.29.10	Reserve/ Retirees	0	0	19,000	0	60,000
	Total Personal Services	<u>22,929</u>	<u>9,612</u>	<u>58,700</u>	<u>4,900</u>	<u>78,900</u>
OPERATING EXPENSES						
519.31.01	Professional Services	0	0	0	1,900	60,000
519.43.01	Utility Services	25,233	27,234	23,000	27,800	23,000
519.45.00	Non-employee Insurance	128,888	97,922	108,900	101,900	108,900
519.45.01	Non-employee Insurance Contingency	6,271	2,843	30,000	13,500	30,000
519.46.01	Repair & Maintenance Services	7,830	5,336	10,000	7,000	10,000
519.46.02	Repair & Maintenance Svc - Computer	18,521	7,304	17,800	10,800	17,800
519.49.01	Other Charges & Obligations	0	32,026	0	10,000	0
519.50.00	Advertising	16,624	5,162	12,000	10,000	12,000
519.52.01	Operating Supplies	962	359	2,000	3,500	3,000
519.52.02	Operating Supplies - Computer	3,745	3,962	3,800	5,000	3,800
519.58.00	Election Expenses	2,248	4,263	3,000	0	0
519.59.01	Bad Debt Expense	0	0	0	400	0
519.80.00	Grants and Aids	43,060	10,000	10,000	10,000	10,000
	Total Operating Expenses	<u>253,382</u>	<u>196,410</u>	<u>220,500</u>	<u>201,800</u>	<u>278,500</u>
CAPITAL OUTLAY						
519.62.00	Buildings	0	28,820	0	30,500	0
519.63.00	Improvements Other than Buildings	25,091	0	14,200	4,200	3,000
519.64.00	Machinery & Equipment	28,703	39,241	38,000	39,300	41,000
	Total Capital Outlay	<u>53,794</u>	<u>68,061</u>	<u>52,200</u>	<u>74,000</u>	<u>44,000</u>
TOTAL OTHER SERVICES		<u><u>330,104</u></u>	<u><u>274,083</u></u>	<u><u>331,400</u></u>	<u><u>280,700</u></u>	<u><u>401,400</u></u>

CITY OF HOLLY HILL
LAW ENFORCEMENT
ORGANIZATION CHART



LAW ENFORCEMENT

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Personal Services	1,961,635	1,933,520	2,044,300	2,002,000	2,133,700
Operating Expenses	328,480	310,898	343,500	343,100	350,300
Capital Outlay	<u>48,750</u>	<u>7,401</u>	<u>23,400</u>	<u>3,400</u>	<u>0</u>
TOTAL	2,338,865	2,251,819	2,411,200	2,348,500	2,484,000

PERMANENT POSITIONS	2008	2009	2010
Director of Public Safety	0.50	0.50	0.00
Police Chief	.00	.00	1.00
Police Commander	1.00	1.00	1.00
Police Sergeants	5.00	5.00	5.00
Police Corporals	6.00	6.00	6.00
Police Investigators	2.00	2.00	2.00
Police Officers	8.00	8.00	8.00
Community Service Officer	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Staff Assistant II SOD	1.00	0.00	0.00
Police Service Clerks	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total	27.50	26.50	27.00
Part-Time Police Officers	10.00	2.00	.00

SIGNIFICANT EXPENDITURE CHANGES

None.

ACTIVITY DESCRIPTION

The Police Department is charged with the responsibility of preserving peace and good order and providing for the safety and security of persons and property within the City. To accomplish this, the department is organized into the following functions:

1. **Patrol Division** - Staffed by four sergeants, four corporals and eight police officers working around the clock. They provide a visible police presence, respond to calls for service, conduct preliminary investigations into reported crimes and address traffic matters in the city.
2. **Criminal Investigations Division** – Staffed by a sergeant, corporal, two investigators and a service officer is responsible the investigations of crimes occurring in the City. The CSO (Community Service Officer) serves as the property and evidence manager. The division is also responsible for the accreditation program.
3. **Special Response Team** – The sergeant, corporal and four police officers are funded by the CRA (Community Redevelopment Area) and have transformed into a highly specialized crime suppression team, tactically trained and equipped to deal with street crimes, narcotics enforcement, vice suppression, and other specialized operations in the Redevelopment Area. A fourth police officer was added this year to handle all community programs, including the Police Explorer program, crime prevention efforts, etc.

4. **Traffic Unit** – Comprised of a corporal, specially trained traffic enforcement and management, who addresses speeding and other pressing traffic issues in the City. The traffic unit also conducts traffic homicide investigations and proactive DUI and aggressive driving prevention efforts citywide.
5. **Records** – Under the direction of the chief's administrative assistant, two police service clerks maintain department records, answer non-emergency telephones and provide customer service at the front desk.

ACTIVITY GOALS

1. Maintain a safe environment to those who live, work or visit the City by providing visible patrol throughout the City, with emphasis on high crime areas.
2. Work collaboratively with the community to improve the quality of life for all.
3. Thoroughly investigate crimes.
4. Enforce all laws in a non-discriminatory manner.
5. Respond promptly to requests for police service.

ACTIVITY OBJECTIVES

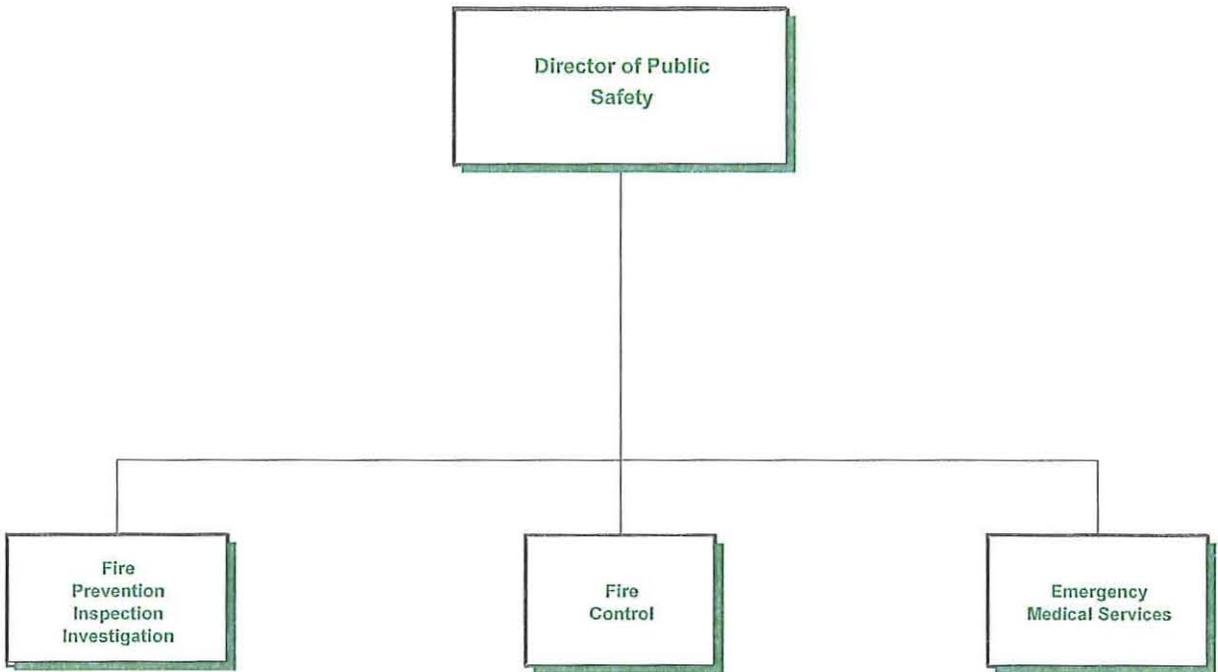
1. Maximize traffic safety and reduce accidents through education, prevention and enforcement.
2. Improve the quality of life for citizens.
3. Reduce crime to the extent possible.
4. Maintain state accreditation.

ACTIVITY MEASUREMENTS	ACTUAL	ACTUAL	ESTIMATED	BUDGET
	2007	2008	2009	2010
Number of calls dispatched	25,629	26,443	27,000	28,000
Number of reports processed	5,411	4,905	5,500	5,000
Average response time (minutes)	2	4	4	4
Number of traffic crash reports	475	452	460	475
Number of active reserves	2	3	3	5

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2009-2010**

FUND 001	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
PUBLIC SAFETY/LAW ENFORCEMENT						
PERSONAL SERVICES						
521.11.00	Executive Salaries	45,611	48,003	50,800	93,800	86,900
521.12.00	Regular Salaries	1,169,434	1,148,615	1,123,400	1,074,400	1,072,800
521.13.00	Other Salaries	5,582	0	0	3,400	15,000
521.14.00	Overtime/Regular Employees	80,675	57,067	105,000	94,000	89,500
521.15.00	Incentive Pay Supplement	11,870	12,560	13,200	14,700	13,200
521.19.01	Uniforms	14,757	8,437	15,800	10,300	15,800
521.19.10	Uniform & Equipment Allowances	8,577	10,991	13,700	9,000	13,700
521.21.00	FICA Taxes	94,086	90,244	98,900	91,900	98,700
521.22.00	Retirement Contributions	333,907	352,853	369,700	381,700	453,000
521.23.00	Life & Health Insurance	151,114	155,470	171,600	163,600	192,900
521.24.00	Workers' Compensation	34,166	39,514	72,200	54,200	72,200
521.28.01	Training & Travel	9,337	4,544	5,000	6,000	5,000
521.28.20	Second Dollar Training Fund	2,519	5,222	5,000	5,000	5,000
	Total Personal Services	<u>1,961,635</u>	<u>1,933,520</u>	<u>2,044,300</u>	<u>2,002,000</u>	<u>2,133,700</u>
OPERATING EXPENSES						
521.31.01	Professional Services	9,560	3,978	6,000	6,000	6,000
521.34.00	Other Contractual Services	101,223	107,968	113,500	114,500	120,300
521.41.00	Telephone/Communications Services	15,143	13,669	20,000	15,500	20,000
521.42.00	Postage, Freight & Express	1,020	1,003	1,300	1,300	1,300
521.43.01	Utility Services	18,714	17,140	17,500	17,500	17,500
521.44.00	Rentals & Leases	5,591	5,761	6,000	7,000	6,000
521.45.00	Non-Employee Insurance	51,413	29,009	56,500	43,000	56,500
521.46.01	Repair & Maintenance Services	16,002	17,764	14,000	14,000	14,000
521.46.50	Vehicle Repairs & Maintenance	15,125	15,272	21,000	36,000	21,000
521.47.00	Printing & Binding	3,533	1,211	3,000	3,100	3,000
521.49.01	Other Charges & Obligations	3,049	1,647	1,000	1,700	1,000
521.51.00	Office Supplies	7,144	6,205	7,000	6,500	7,000
521.52.01	Operating Supplies	17,601	9,978	16,000	16,000	16,000
521.52.03	Operating Supplies - K-9 Unit	0	0	0	8,300	0
521.52.50	Fuel & Oil Supplies	59,656	79,004	57,600	50,600	57,600
521.54.00	Subscriptions & Memberships	1,429	1,184	2,100	1,100	2,100
521.56.01	Program Expenses	2,279	106	1,000	1,000	1,000
	Total Operating Expenses	<u>328,480</u>	<u>310,898</u>	<u>343,500</u>	<u>343,100</u>	<u>350,300</u>
CAPITAL OUTLAY						
521.62.00	Buildings	0	0	0	0	0
521.63.00	Improvements other than Buildings	0	0	0	0	0
521.64.00	Machinery & Equipment	48,750	7,401	23,400	3,400	0
	Total Capital Outlay	<u>48,750</u>	<u>7,401</u>	<u>23,400</u>	<u>3,400</u>	<u>0</u>
TOTAL LAW ENFORCEMENT		<u>2,338,865</u>	<u>2,251,819</u>	<u>2,411,200</u>	<u>2,348,500</u>	<u>2,484,000</u>

CITY OF HOLLY HILL
FIRE CONTROL
ORGANIZATION CHART



FIRE CONTROL

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Personal Services	1,281,439	1,119,197	1,290,300	1,172,800	1,319,700
Operating Expenses	110,375	107,708	138,300	140,400	145,400
Capital Outlay	<u>86,344</u>	<u>8,888</u>	<u>5,000</u>	<u>8,800</u>	<u>1,000</u>
TOTAL	1,478,158	1,235,793	1,433,600	1,322,000	1,466,100

PERMANENT POSITIONS	2007-2008	2008-2009	2009-2010
Director of Public Safety	0.50	0.50	.00
Fire Chief	0.00	0.00	1.00
Fire Division Chief	1.00	1.00	0.00
Fire Captain	2.00	2.00	3.00
Fire Captain/ Inspector	1.00	1.00	1.00
Driver/Engineer	3.00	3.00	3.00
Firefighters/EMT	6.00	6.00	6.00
Staff Assistant	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total	14.50	14.50	15.00

PART-TIME POSITIONS

Permanent Part Time Staff Asst	0.00	0.00	0.00
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SIGNIFICANT EXPENDITURE CHANGES

None.

ACTIVITY DESCRIPTION

This department has the responsibility of preserving and protecting lives and property from fire or other disasters that may occur. The main functions performed include: fighting fires, performing rescue operations, promoting fire prevention, and providing emergency medical treatment for the sick and injured. All full-time personnel maintain Emergency Medical Technician (EMT) or Paramedic certification.

ACTIVITY GOALS

1. Provide the highest levels of emergency medical service possible.
2. Minimize fire losses.
3. Reduce fire hazards.
4. Provide fire prevention training to school children, residents and business owners.
5. Provide higher levels of training to employees.
6. Reduce code violations related fires.

ACTIVITY OBJECTIVES

1. Maintain a response time of 4 to 6 minutes on all emergency calls.

2. Enforce fire life safety codes through inspections and building plans review to increase the level of fire safety in the City.
3. Work with schools and adult living facilities on fire prevention practices.
4. Maintain preventative maintenance programs on all equipment.
5. Increase pre-emergency plans and company inspections.
6. Assist employees with training and career goals by developing and implementing comprehensive plans.

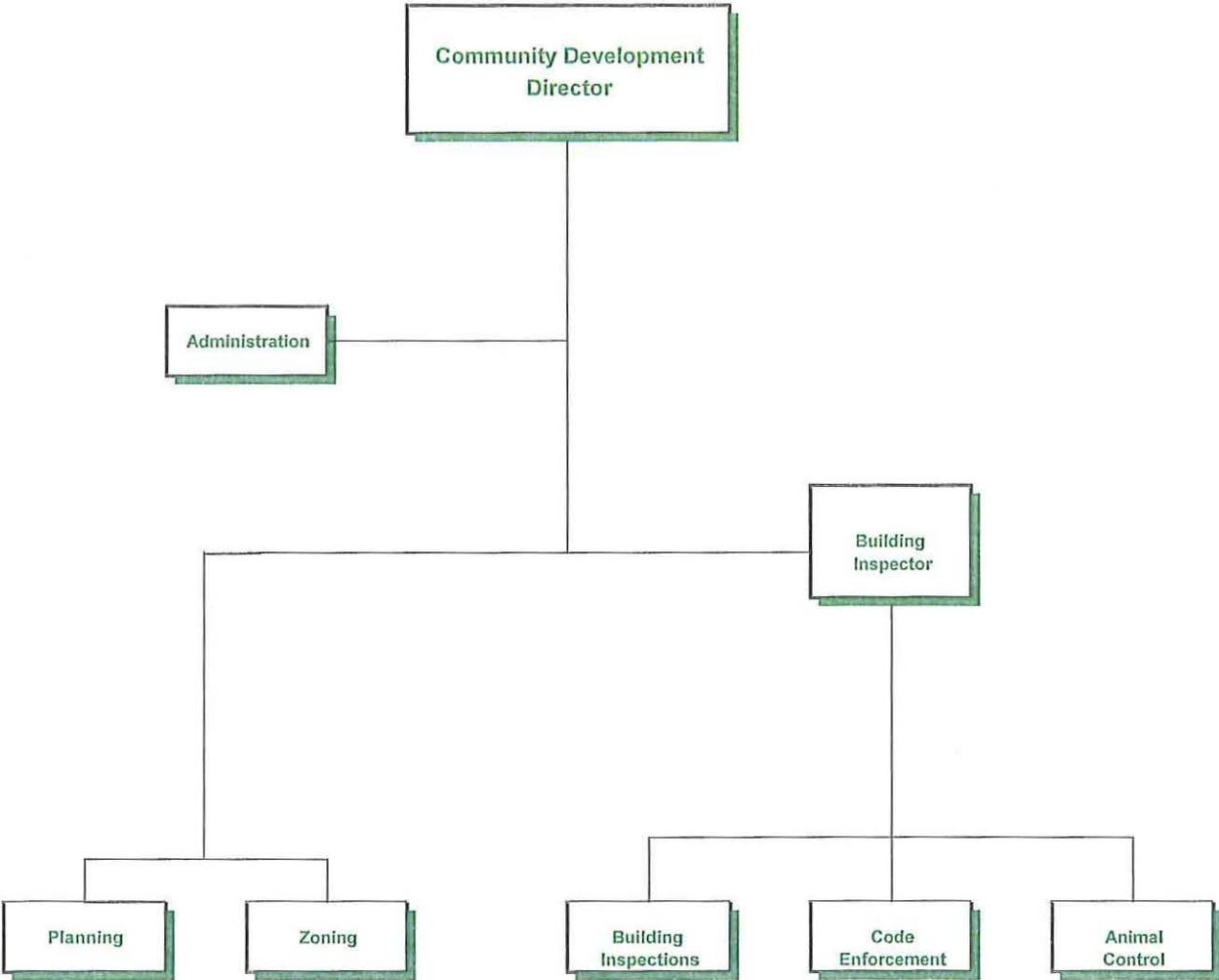
ACTIVITY MEASUREMENTS	ACTUAL 2007	ACTUAL 2008	ESTIMATED 2009	BUDGET 2010
Total calls for service	3,034	3,400	2,900	3,200
Number of fire and other responses	1,126	700	348	400
Number of medical responses	1,898	2,500	2,552	2,500

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2009-2010**

FUND 001	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
PUBLIC SAFETY/FIRE CONTROL						
PERSONAL SERVICES						
522.11.00	Executive Salaries	45,608	48,003	50,800	68,900	72,100
522.12.00	Regular Salaries	656,040	592,704	652,000	602,000	646,700
522.13.00	Other Salaries	0	0	0	0	0
522.14.00	Overtime/Regular Employees	137,587	76,522	117,700	92,700	117,700
522.15.00	Incentive Pay Supplement	770	1,090	600	900	600
522.19.01	Uniforms	8,430	6,510	9,000	5,000	9,000
522.21.00	FICA Taxes	62,294	53,017	62,900	57,000	64,100
522.22.00	Retirement Contributions	228,807	226,799	216,000	214,500	216,000
522.23.00	Life & Health Insurance	80,457	74,968	95,400	92,400	107,600
522.24.00	Workers' Compensation	50,360	36,980	77,900	35,900	77,900
522.28.01	Training & Travel	11,085	2,604	8,000	3,500	8,000
	Total Personal Services	<u>1,281,439</u>	<u>1,119,197</u>	<u>1,290,300</u>	<u>1,172,800</u>	<u>1,319,700</u>
OPERATING EXPENSES						
522.31.01	Professional Services	2,019	753	6,300	1,800	6,300
522.34.00	Contractual Services	28,357	29,877	31,400	31,400	33,200
522.41.00	Telephone/Communications Services	2,996	2,998	3,500	3,500	3,500
522.42.00	Postage, Freight & Express	448	217	400	400	400
522.43.01	Utility Services	10,297	10,674	9,600	12,100	9,600
522.44.00	Rentals & Leases	11,003	11,195	12,200	12,200	14,000
522.45.00	Non-Employee Insurance	10,818	5,321	11,500	10,500	11,500
522.46.01	Repair & Maintenance Services	12,663	11,648	14,200	16,200	14,200
522.46.50	Vehicle Repairs & Maintenance	7,863	4,089	8,000	12,000	8,000
522.47.00	Printing & Binding	455	690	1,000	800	1,000
522.49.01	Other Charges & Obligations	433	92	500	500	500
522.51.00	Office Supplies	1,178	957	2,000	1,300	2,000
522.52.01	Operating Supplies	9,045	8,822	17,100	13,100	18,600
522.52.50	Fuel & Oil Supplies	5,598	10,660	10,000	14,000	10,000
522.52.70	EMS Supplies	6,269	9,373	10,000	10,000	10,000
522.52.90	Fire Prevention Supplies	182	0	0	0	2,000
522.54.00	Subscriptions & Memberships	750	340	600	600	600
	Total Operating Expenses	<u>110,375</u>	<u>107,708</u>	<u>138,300</u>	<u>140,400</u>	<u>145,400</u>
PUBLIC SAFETY/FIRE CONTROL CONTINUED						
CAPITAL OUTLAY						
522.62.00	Buildings	0	0	0	0	0
522.63.00	Improvements other than Buildings	0	0	5,000	5,300	1,000
522.64.00	Machinery & Equipment	86,344	8,888	0	3,500	0
	Total Capital Outlay	<u>86,344</u>	<u>8,888</u>	<u>5,000</u>	<u>8,800</u>	<u>1,000</u>
TOTAL FIRE CONTROL		<u><u>1,478,158</u></u>	<u><u>1,235,793</u></u>	<u><u>1,433,600</u></u>	<u><u>1,322,000</u></u>	<u><u>1,466,100</u></u>

CITY OF HOLLY HILL

COMMUNITY DEVELOPMENT/PROTECTIVE INSPECTION
ORGANIZATION CHART



PROTECTIVE INSPECTION / COMMUNITY DEVELOPMENT

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Personal Services	322,202	288,521	280,100	284,000	284,800
Operating Expenses	84,233	77,868	106,300	83,500	147,300
Capital Outlay	<u>11,305</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	417,740	366,389	386,400	367,500	432,100

PERMANENT POSITIONS	2007-2008	2008-2009	2009-2010
Community Development Director	.67	.67	.67
Chief Building Official	1.00	1.00	1.00
Property Maintenance/Bldg Inspector	1.00	1.00	1.00
Licensing/Permit Coordinator	1.00	1.00	1.00
Community Service Officer	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total	5.67	5.67	5.67

SIGNIFICANT EXPENDITURE CHANGES

The City Manager, who also served as the Chief Building Official for the City, retired during the past year. For that reason this budget includes a contractual Chief Building Official.

ACTIVITY DESCRIPTION

This department is responsible for issuing all building permits, which include electrical, plumbing, mechanical, and sewer and performs inspections pertaining to these permits. Other permits issued include special events, tents, signs, garage sales and tree removal. All applications are processed and checked for zoning and business regulations. Property rezoning and variance applications are processed by this office and brought before the board for public hearings. This office works very closely with the Board of Planning and Appeals and the Redevelopment Board. This department is responsible for occupational licensing of businesses and registration of contractors. The Building Official co-ordinates work with the Fire Inspectors and the Community Service Officers. The Community Service Officer's duties include canvassing the City, responding to complaints and contacting property owners for violations of City Ordinances concerning junk vehicles, high weeds, etc. and issues 72-hour notices or NTA's (Notice to Appear).

ACTIVITY GOALS

1. Provide through inspections of zoning, construction and health regulations in accordance with municipal building codes and ordinances to promote the health, safety and welfare of the public.
2. Provide information and assistance to residents, builders and business owners.
3. Canvas the City to rehabilitate or eliminate sub-standard housing and commercial buildings.
4. Control violations of City ordinances in an impartial manner.
5. Insure all city businesses are properly licensed and administer the collection of occupational licenses and renewals.
6. Coordinate work with the Fire Inspectors for plan reviews and to keep the city up to code and inspect all city businesses.
7. Control the stray animal population.
8. Provide residents with protection from loose and dangerous animals.

ACTIVITY OBJECTIVES

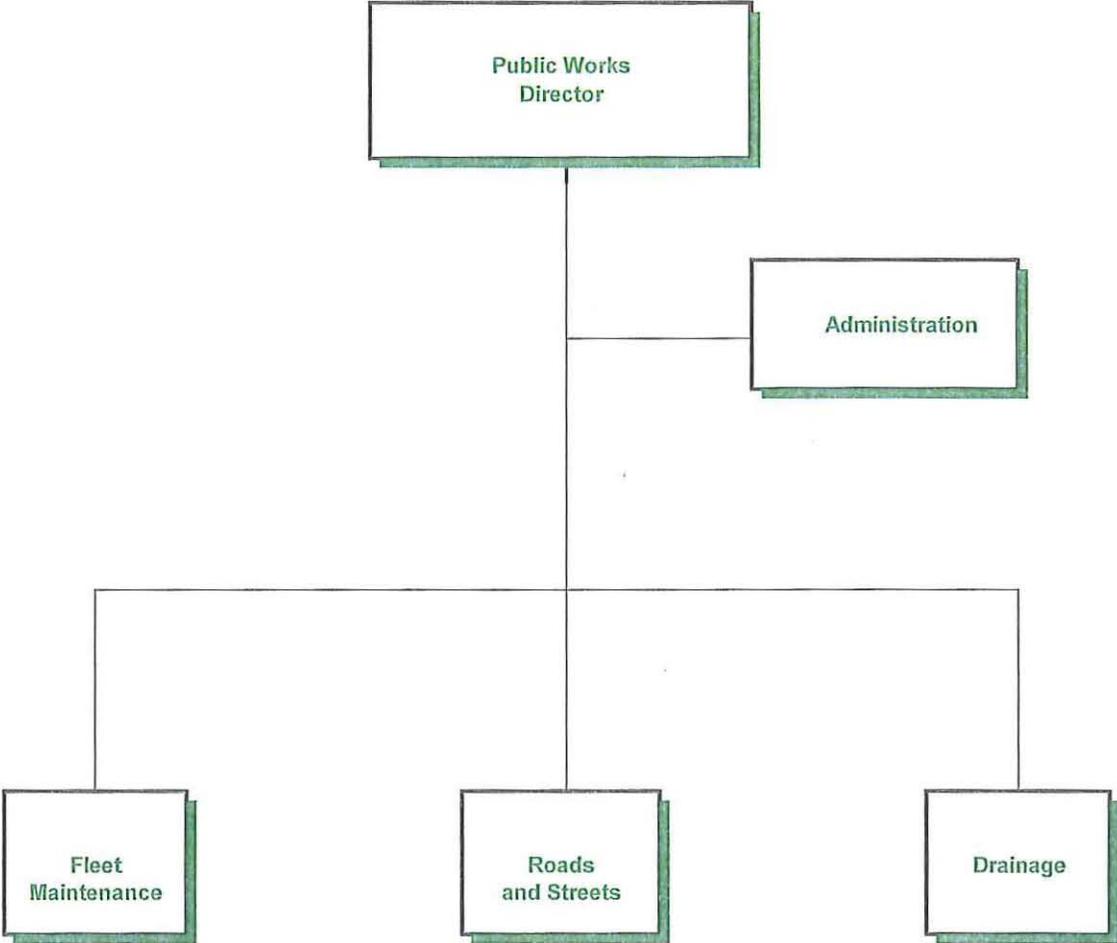
1. Enforce the provisions of the City's building, zoning and licensing codes.
2. Provide all inspections promptly.
3. Process applications and permits in a timely manner.
4. Locate, identify, rehabilitate or eliminate substandard structures throughout the city.
5. Provide information to various boards, City Commission and City Manager.
6. Reduce the number of City Ordinance violations within the City.
7. Process all appeals, variances, rezoning, amendments and comprehensive land use matters through the Board of Planning and Appeals.
8. Maintain occupational license and sign permit records of renewals and new licenses.
9. Maintain a land management system that will provide historical information on all properties within the City relating to annexation, permits, code violations and zoning.
10. Reduce the number of stray animals within the City.

ACTIVITY MEASUREMENTS	ACTUAL 2006-2007	ACTUAL 2007-2008	ESTIMATED 2008-2009	PROJECTED 2009-2010
Number of building permits issued	1,133	853	800	900
Number of other permits issued	393	409	400	400
Number of occupational license renewals	2,305	2,265	2,300	2,100
Number of new occupational license issued	100	103	100	75
Number of building inspections performed	500	350	400	350
Number of code inspections & notices	1,620	1,620	2,000	2,000
Number of license registrations	68	121	100	100
Number of Board of Planning & Appeals meetings	8	10	8	12
Rental License (new)	51	119	100	120

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2009-2010**

FUND 001	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
PUBLIC SAFETY/PROTECTIVE INSPECTION						
CODE ADMINISTRATION/COMMUNITY DEVELOPMENT						
PERSONAL SERVICES						
524.11.00	Executive Salaries	116,868	82,467	58,900	58,900	58,900
524.12.00	Regular Salaries	118,194	129,527	142,800	142,800	144,000
524.13.00	Other Salaries & Wages	2,966	0	0	0	0
524.14.00	Overtime/Regular Employees	985	507	1,000	1,000	1,000
524.19.01	Uniforms	984	1,247	1,000	1,000	1,000
524.21.00	FICA Taxes	17,718	15,884	15,500	15,500	15,700
524.22.00	Retirement Contributions	23,224	20,768	20,000	20,000	20,600
524.23.00	Life & Health Insurance	29,431	29,261	30,600	30,600	33,300
524.24.00	Workers' Compensation	9,055	6,504	5,200	10,200	5,200
524.28.01	Training & Travel	2,777	2,356	5,100	4,000	5,100
	Total Personal Services	<u>322,202</u>	<u>288,521</u>	<u>280,100</u>	<u>284,000</u>	<u>284,800</u>
OPERATING EXPENSES						
524.31.01	Professional Services	4,347	4,925	8,000	16,000	8,000
524.34.00	Contractual Services	33,032	24,627	30,000	10,000	70,000
524.41.00	Telephone/Communications Services	1,718	2,427	2,000	2,500	2,000
524.42.00	Postage, Freight, & Express	3,330	2,519	4,000	4,500	4,000
524.43.01	Utility Services	3,723	3,394	3,900	3,900	3,900
524.44.00	Rentals & Leases	17	0	0	0	0
524.45.00	Non-Employee Insurance	4,695	2,663	5,800	3,800	5,800
524.46.01	Repair & Maintenance Services	13,127	13,592	17,800	17,800	17,800
524.46.50	Vehicle Repairs & Maintenance	330	885	1,200	2,200	1,200
524.47.00	Printing & Binding	1,055	2,770	3,000	2,000	3,000
524.49.01	Other Charges & Obligations	417	15	200	200	200
524.49.10	Other Special Charges	0	0	800	300	800
524.50.00	Advertising	8,549	12,483	20,000	8,000	20,000
524.51.00	Office Supplies	2,150	1,101	1,500	2,500	2,500
524.52.01	Operating Supplies	2,013	838	2,000	3,700	2,000
524.52.50	Fuel & Oil Supplies	5,031	5,468	5,000	5,000	5,000
524.54.00	Subscriptions & Memberships	700	160	1,100	1,100	1,100
	Total Operating Expenses	<u>84,233</u>	<u>77,868</u>	<u>106,300</u>	<u>83,500</u>	<u>147,300</u>
CAPITAL OUTLAY						
524.62.00	Buildings	1,775	0	0	0	0
524.63.00	Improvements other than Buildings	0	0	0	0	0
524.64.00	Machinery & Equipment	9,530	0	0	0	0
	Total Capital Outlay	<u>11,305</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL PROTECTIVE INSPECTION		<u><u>417,740</u></u>	<u><u>366,389</u></u>	<u><u>386,400</u></u>	<u><u>367,500</u></u>	<u><u>432,100</u></u>

CITY OF HOLLY HILL
TRANSPORTATION/ROAD AND STREET FACILITIES
ORGANIZATION CHART



TRANSPORTATION / ROAD AND STREET FACILITIES

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Personal Services	416,787	418,527	428,400	412,400	431,500
Operating Expenses	258,647	253,909	285,500	276,900	293,000
Capital Outlay	<u>2,291</u>	<u>146,253</u>	<u>115,000</u>	<u>5,000</u>	<u>99,000</u>
TOTAL	687,725	818,688	828,900	694,300	823,500

PERMANENT POSITIONS	2007-2008	2008-2009	2009-2010
Public Works Director	0.25	0.25	0.25
Engineer Technician	0.25	0.25	0.25
Fleet/Bldgs & Grds Supervisor	0.25	0.25	0.25
Admin Assistant	0.50	0.50	0.50
Senior Mechanic	2.00	2.00	2.00
Equip Opr/Maint Wrkr	.50	.50	.50
Equip Operator/Maint. Worker	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Total	7.75	7.75	7.75

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

This department is responsible for the maintenance of streets, sidewalks, bridges, traffic lights and signs. The city garage is included in this department and it is responsible for providing maintenance and repairs to 64 cars and trucks, 35 off-road vehicles and other pieces of equipment.

The department has prepared reports and continues to monitor the condition of the City's storm drainage system, streets and sidewalks. These reports are being used to determine priorities for repair and maintenance during the year.

ACTIVITY GOALS

1. Maintain streets, sidewalks, and traffic signal systems effectively.
2. Clean, maintain and construct neighborhood drainage systems throughout the community and residential areas.
3. Maintain and repair City vehicles and equipment with a minimum of downtime and expense.
4. Resurface streets, concentrating on poor and fair existing pavements.
5. Repair existing sidewalks all around the city that are cracking or broken.
6. Repair/replace the sidewalk on 6th street from U.S.1 to Center Avenue.
7. Develop a file room for better record keeping and access to information.

ACTIVITY OBJECTIVES

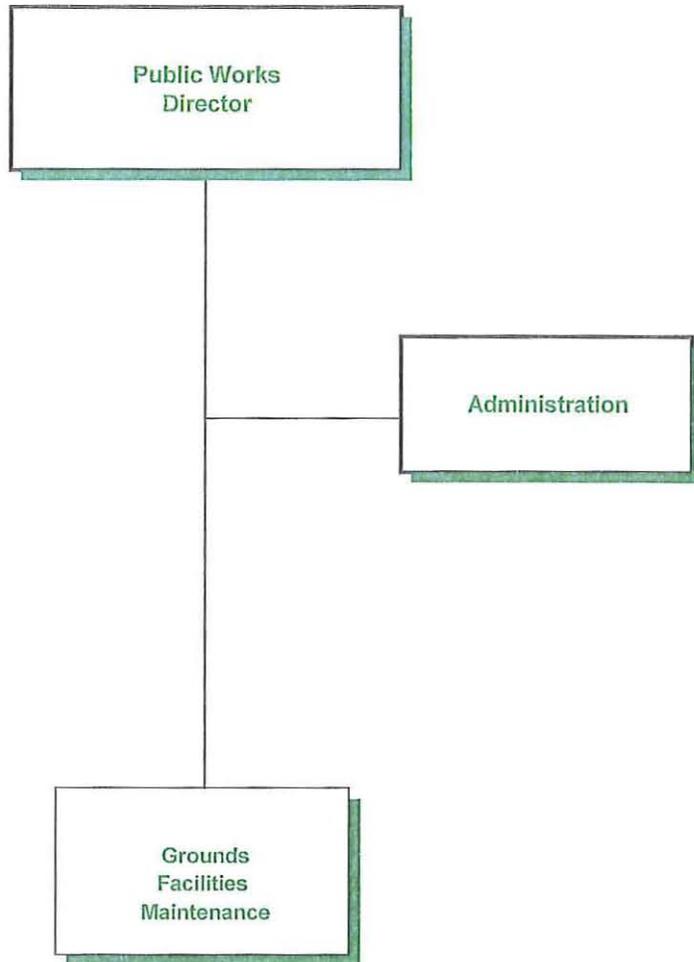
1. Continue preventive maintenance program for all city equipment.
2. Reduce maintenance and repair costs through preventive maintenance programs.
3. Continue street resurfacing, sidewalk maintenance and construction.
4. Improve safety awareness among employees.

ACTIVITY MEASUREMENTS	ACTUAL 2006-2007	ACTUAL 2007-2008	ESTIMATED 2008-2009	PROJECTED 2009-2010
Paved Streets	62.50 miles	62.50 miles	62.50 miles	62.50 miles
Unpaved Streets	.50 miles	.50 miles	.50 miles	.50 miles
Sidewalks	34.00 miles	34.00 miles	34.00 miles	34.00 miles

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2009-2010**

FUND 001	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
TRANSPORTATION/ROAD & STREET FACILITIES						
PERSONAL SERVICES						
541.11.00	Executive Salaries	22,104	23,206	24,700	25,200	24,700
541.12.00	Regular Salaries	282,651	279,507	262,400	266,400	264,900
541.14.00	Overtime/Regular Employees	833	1,712	3,000	3,000	3,000
541.19.01	Uniforms	1,330	1,996	1,600	1,600	1,600
541.21.00	FICA Taxes	22,567	22,223	22,200	22,200	22,600
541.22.00	Retirement Contributions	27,893	28,681	28,700	28,800	32,000
541.23.00	Life & Health Insurance	44,977	46,800	50,000	50,000	55,000
541.24.00	Workers' Compensation	13,288	14,078	34,300	14,200	26,200
541.28.01	Training & Travel	1,143	324	1,500	1,000	1,500
	Total Personal Services	<u>416,787</u>	<u>418,527</u>	<u>428,400</u>	<u>412,400</u>	<u>431,500</u>
OPERATING EXPENSES						
541.31.01	Professional Services	1,425	695	2,000	1,500	2,000
541.34.00	Contractual Services	15,470	0	0	0	0
541.41.00	Telephone/Communications Services	601	638	1,000	1,000	1,000
541.42.00	Postage, Freight, & Express	142	90	500	500	500
541.43.01	Utility Services	6,788	8,316	6,500	8,500	8,000
541.43.50	Street Lighting	111,781	115,595	120,000	120,000	120,000
541.43.60	Traffic Lights	17,596	17,354	18,600	18,600	18,600
541.44.00	Rentals & Leases	1,311	866	1,600	1,800	1,600
541.45.00	Non-Employee Insurance	11,685	9,053	15,000	13,500	15,000
541.46.01	Repair & Maintenance Services	16,271	17,341	19,000	19,000	25,000
541.46.10	Traffic Light Repairs	13,136	12,527	15,000	15,000	15,000
541.46.50	Vehicle Repairs & Maintenance	6,332	7,184	10,000	10,000	10,000
541.47.00	Printing & Binding	0	0	500	0	500
541.49.01	Other Charges & Obligations	190	0	300	300	300
541.49.20	Tree Removal	7,510	7,220	12,000	12,000	12,000
541.51.00	Office Supplies	984	601	1,000	1,000	1,000
541.52.01	Operating Supplies	25,017	19,626	28,000	24,000	28,000
541.52.10	Signs & Materials	1,466	4,017	6,000	2,000	6,000
541.52.50	Fuel & Oil Supplies	14,940	26,055	17,000	17,000	17,000
541.53.00	Road Materials & Supplies	5,770	6,542	11,000	11,000	11,000
541.54.00	Subscriptions & Memberships	232	190	500	200	500
	Total Operating Expenses	<u>258,647</u>	<u>253,909</u>	<u>285,500</u>	<u>276,900</u>	<u>293,000</u>
CAPITAL OUTLAY						
541.62.00	Buildings	0	32,374	0	0	0
541.63.00	Improvements other than Buildings	12,291	113,879	115,000	3,000	99,000
541.64.00	Machinery & Equipment	0	0	0	2,000	0
	Total Capital Outlay	<u>12,291</u>	<u>146,253</u>	<u>115,000</u>	<u>5,000</u>	<u>99,000</u>
TOTAL STREETS		<u><u>687,725</u></u>	<u><u>818,688</u></u>	<u><u>828,900</u></u>	<u><u>694,300</u></u>	<u><u>823,500</u></u>

CITY OF HOLLY HILL
BUILDINGS AND GROUNDS
ORGANIZATION CHART



BUILDINGS AND GROUNDS

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Personal Services	402,563	290,525	316,900	313,200	319,900
Operating Expenses	149,748	133,113	159,700	179,400	168,600
Capital Outlay	<u>61,268</u>	<u>41,729</u>	<u>31,500</u>	<u>34,500</u>	<u>40,800</u>
TOTAL	613,579	465,367	508,100	527,100	529,300

PERMANENT POSITIONS	2007-2008	2008-2009	2009-2010
Public Works Director	0.10	0.10	0.10
Buildings & Grounds Supervisor	0.25	0.25	0.25
Heavy Equip Operator	1.00	1.00	1.00
Equip Operator/Maint Worker	2.00	2.00	2.00
Trades worker	1.00	1.00	1.00
Custodian	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total	6.35	6.35	6.35

SIGNIFICANT EXPENDITURE CHANGES

None.

ACTIVITY DESCRIPTION

The Buildings and Grounds department is responsible for the development and maintenance of parks, grounds, park facilities, retention ponds, all medians, right-of-ways and other City buildings. These facilities include:

Sunrise Park (N & S)	Daytona Ave Clubhouse	Wellness Center
Sica Hall	Hollyland Park	Tennis & Racquet Ball Courts
Big Tree Park	MacArthur Circle	Retention/Recreation Areas
Ross Point Park	Ivanhoe Park	Waite Park
Median Strips	Grove Street Park	Shirley Heyman Park
a. US #1	Youth Center	Flomich Park
b. Riverside Dr.	Box Car Memorial	Multi-Purpose Field
c. Nova Road	Municipal Gym & Pool	Riverside Park
City Hall	Schadow Nature Area	
Holly Hill Library	Dog Park	
Holly Hill Welcome Park	Centennial Park	

This budget provides funds for highway medians maintenance of the FDOT roads U.S.1/Ridgewood Avenue, Riverside Drive, and Nova Road.

ACTIVITY GOALS

1. Provide residents with buildings, parks and grounds that are safe, useful, and attractive and meet the needs of the community.
2. Provide colorful and attractive planting around the City to enhance the community.
3. Provide attractive "Welcome to the City of Holly Hill" signs to greet residents, tourist and newcomers to our area.
4. Develop open spaces as needed.
5. To actively pursue grants and funding to enrich our parks and recreational programs.

ACTIVITY OBJECTIVES

1. Develop a comprehensive maintenance program to increase the attractiveness and safety of facilities.
2. Reduce time spent on weed control by the effective use of herbicides.
3. Reduce vandalism damage.
4. Enhance parks and storm water retention areas.
5. Maintain all city properties, buildings and landscape.

ACTIVITY MEASUREMENTS

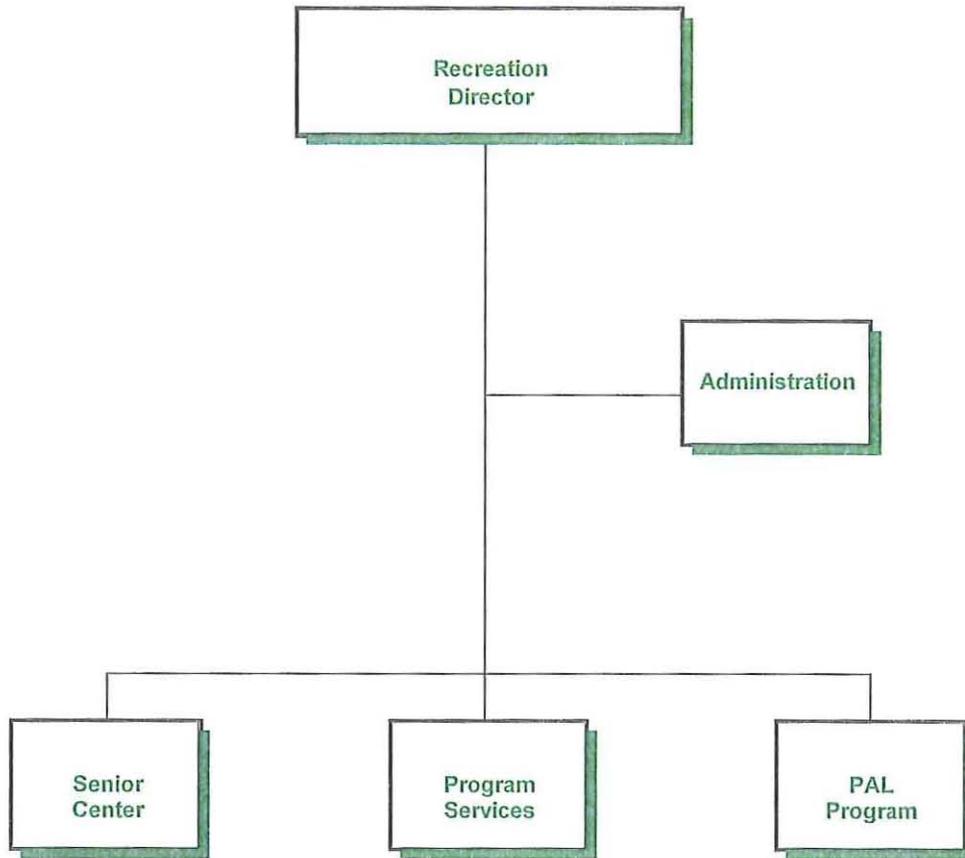
	ACTUAL 2006-2007	ACTUAL 2007-2008	ESTIMATED 2008-2009	PROJECTED 2009-2010
Number of acres of park space	115.3	115.3	115.3	115.3
Number of playgrounds	5	5	5	5
Number of Ball fields	5	5	5	5
Number of public boat ramps	1	1	1	1
Number of fishing piers	3	3	3	3
Number of public overlooks to Halifax River	3	5	5	5
Municipal Gymnasium	1	1	1	1
Municipal Multi-Activities Center	1	1	1	1
Municipal Swimming Pool	1	1	1	1
Holly Hill Welcome Park & Fountain	4	4	4	4
Air Conditioned Gymnasium	1	1	1	1
Wellness Center	1	1	1	1
Bike Path	1	1	1	1
Tennis Courts	2	2	2	2
Racquet Ball Courts	2	2	2	2
Shuffleboard Courts	9	9	9	0

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2009-2010**

FUND 001	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
BUILDINGS AND GROUNDS - DIVISION 7210						
PERSONAL SERVICES						
572.11.00	Executive Salaries	11,051	9,325	9,900	10,000	9,900
572.12.00	Regular Salaries & Wages	274,228	191,879	201,400	202,100	200,700
572.14.00	Overtime/Regular Employees	6,506	5,871	7,000	7,000	7,000
572.19.01	Uniforms	1,756	1,210	1,800	1,800	1,800
572.21.00	FICA Taxes	21,064	14,914	16,700	16,700	16,700
572.22.00	Retirement Contributions	26,869	19,968	21,600	21,600	22,800
572.23.00	Life & Health Insurance	57,935	38,081	42,500	43,500	45,000
572.24.00	Workers' Compensation	2,985	9,103	15,000	10,000	15,000
572.28.01	Training & Travel	170	174	1,000	500	1,000
	Total Personal Services	<u>402,563</u>	<u>290,525</u>	<u>316,900</u>	<u>313,200</u>	<u>319,900</u>
OPERATING EXPENSES						
572.31.01	Professional Services	389	310	1,000	1,000	1,000
572.34.00	Contractual Services	47,474	18,238	52,100	52,100	52,100
572.41.00	Telephone/Communications Services	33	39	200	200	800
572.42.00	Postage, Freight, & Express	182	154	400	400	400
572.43.01	Utility Services	27,133	29,822	25,000	27,700	25,000
572.44.00	Rentals & Leases	641	789	1,000	1,000	1,000
572.45.00	Non-Employee Insurance	8,360	6,311	10,500	8,500	10,500
572.46.01	Repairs & Maintenance Services	7,112	10,052	7,500	7,500	7,500
572.46.50	Vehicle Repair & Maintenance	3,610	8,106	7,500	13,500	7,500
572.47.00	Printing & Binding	0	0	200	200	200
572.49.01	Other Charges & Obligations	175	356	100	100	100
572.49.20	Tree Removal	0	0	3,000	1,500	3,000
572.51.00	Office Supplies	145	214	300	100	300
572.52.01	Operating Supplies	39,433	42,344	35,000	50,000	43,300
572.52.50	Fuel & Oil Supplies	14,381	16,168	13,000	13,000	13,000
572.54.00	Subscriptions & Memberships	30	160	400	100	400
572.57.00	Beautification	650	48	2,500	2,500	2,500
	Total Operating Expenses	<u>149,748</u>	<u>133,113</u>	<u>159,700</u>	<u>179,400</u>	<u>168,600</u>
CAPITAL OUTLAY						
572.62.00	Buildings	0	40,718	0	0	0
572.63.00	Improvements other than Buildings	2,631	0	0	0	25,000
572.64.00	Machinery & Equipment	58,636	1,011	31,500	34,500	15,800
	Total Capital Outlay	<u>61,267</u>	<u>41,729</u>	<u>31,500</u>	<u>34,500</u>	<u>40,800</u>
TOTAL BUILDINGS AND GROUNDS		<u>613,579</u>	<u>465,367</u>	<u>508,100</u>	<u>527,100</u>	<u>529,300</u>

CITY OF HOLLY HILL.

CULTURE / RECREATION
ORGANIZATION CHART



RECREATION DEPARTMENT

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Personal Services	293,744	255,733	293,744	285,100	269,000
Operating Expenses	149,526	104,834	149,526	139,900	127,500
Capital Outlay	<u>20,580</u>	<u>7,540</u>	<u>20,580</u>	<u>4,100</u>	<u>2,500</u>
TOTAL	463,850	368,107	392,200	429,100	399,000

PERMANENT POSITIONS	2007-2008	2008-2009	2009-2010
Recreation Director	1.00	1.00	1.00
Recreation Supervisor	1.00	1.00	1.00
Program Supervisor	1.00	0.00	0.00
Program Administrator	0.00	1.00	1.00
Custodian	1.00	1.00	1.00
Caretaker	0.50	0.50	0.50
PAL Program Asst (FTE)	1.00	1.00	1.00
Aquatics/Life Guard (FTE)	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Permanent Positions	6.50	6.50	6.50
TEMPORARY POSITIONS			
Day Camp Counselors	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>
Total Temporary Positions	10.00	10.00	10.00
Total Positions for Recreation	16.50	16.50	16.50

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

The Recreation department is responsible for the planning of various programs and special activities. The programs include, but are not limited to: all youth activities, adult and senior programs, and summer day camp. In addition, the department presents special activities such as City Hall Christmas Lighting Ceremony and the annual Christmas parade.

For three months of the year, during spring baseball, the Recreation department operates the concession stand located in Hollyland Park.

ACTIVITY GOALS

1. Provide a variety of quality recreational programs that are affordable and meet the needs of the community.
2. Use staff and facilities to optimal levels.
3. Provide staff and leadership for our new municipal gymnasium.
4. Utilize Grant funding to establish a strong PAL Program.

ACTIVITY OBJECTIVES

1. Continue current schedule of programs and build new programs around municipal gym, the activities center and the swimming pool.
2. Develop additional programs to increase community participation.
3. Develop and promote programs to encourage senior participation.
4. Operate concession stand at a profit.
5. Operate municipal gymnasium and swimming pool.
6. Encourage all citizens to take a more active part in our City.
7. Establish positive interaction and support with the Boys and Girls Club.
8. Create an active PAL & Recreation board that will provide communications and suggestions to enhance program improvements.

ACTIVITY MEASUREMENTS

	ACTUAL 2006-2007	ACTUAL 2007-2008	ESTIMATED 2008-2009	PROJECTED 2009-2010
Number of ball fields	5	5	5	5
Number of tennis courts	2	2	2	2
Number of shuffleboard courts	9	9	0	0
Number of community centers	2	2	2	2
Number of pool facilities	1	1	1	1
Number of other recreation centers	2	2	2	2
Number of youth baseball participants	190	190	150	150
Number of day camp weekly registrations	115	115	120	120
Number of weekly adult participants	205	205	300	300
Number of basketball participants	150	150	180	180
Number of cheerleading participants	6	6	12	12
Number of outdoor racquet ball courts	2	2	2	2
Number of wellness/exercise centers	1	1	1	1
Number of Multi-purpose fields	1	1	1	1
Number of participants for Spring Break	25	25	25	25
Number of Swimmers (avg. per mo. Apr–Nov)	1,195	1,195	1,250	1,250
Number of Flag Football participants	40	40	100	100

**CITY OF HOLLY HILL
GENERAL FUND EXPENDITURES
2009-2010**

FUND 001	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
RECREATION DEPARTMENT - DIVISION 7220						
PERSONAL SERVICES						
572.11.00	Executive Salaries	65,097	68,605	73,000	74,300	73,000
572.12.00	Regular Salaries & Wages	100,368	77,725	82,000	82,700	82,000
572.13.00	Other Salaries & Wages	58,741	46,511	39,400	59,900	39,400
572.14.00	Overtime/Regular Employees	1,083	352	1,500	1,500	1,500
572.19.01	Uniforms	751	1,169	1,300	300	1,300
572.21.00	FICA Taxes	16,911	14,461	15,000	16,500	16,000
572.22.00	Retirement Contributions	17,013	18,919	17,300	18,200	18,000
572.23.00	Life & Health Insurance	21,997	21,539	23,000	23,000	25,200
572.24.00	Workers' Compensation	11,412	6,318	11,600	8,600	11,600
572.28.01	Training & Travel	369	135	1,000	100	1,000
	Total Personal Services	<u>293,744</u>	<u>255,733</u>	<u>265,100</u>	<u>285,100</u>	<u>269,000</u>
OPERATING EXPENSES						
572.31.01	Professional Services	320	385	700	700	700
572.34.00	Contractual Services	263	263	300	300	300
572.41.00	Telephone/Communications Services	1,630	1,753	2,000	2,000	2,000
572.42.00	Postage, Freight, & Express	731	335	700	700	700
572.43.01	Utility Services	57,424	59,654	55,000	69,000	55,000
572.44.00	Rentals & Leases	128	73	200	2,800	3,000
572.45.00	Non-Employee Insurance	2,588	4,486	5,000	4,000	5,000
572.46.01	Repair & Maintenance Services	15,823	8,919	13,000	13,000	13,000
572.46.50	Vehicle Repairs & Maintenance	543	173	2,000	2,000	2,000
572.47.00	Printing & Binding	0	477	0	600	0
572.49.01	Other Charges & Obligations	88	0	0	500	0
572.51.00	Office Supplies	474	279	800	800	800
572.52.01	Operating Supplies	2,887	1,505	3,500	2,000	3,500
572.52.50	Fuel & Oil Supplies	1,117	852	2,500	2,500	2,500
572.56.01	Program Expense	65,511	25,678	39,000	39,000	39,000
	Total Operating Expenses	<u>149,526</u>	<u>104,834</u>	<u>124,700</u>	<u>139,900</u>	<u>127,500</u>
CAPITAL OUTLAY						
572.61.00	Land	0	0	0	0	0
572.62.00	Buildings	0	0	0	0	0
572.63.00	Improvements	0	0	0	4,100	2,500
572.64.00	Machinery & Equipment	20,580	7,540	2,400	0	0
	Total Capital Outlay	<u>20,580</u>	<u>7,540</u>	<u>2,400</u>	<u>4,100</u>	<u>2,500</u>
TOTAL RECREATION		<u><u>463,850</u></u>	<u><u>368,107</u></u>	<u><u>392,200</u></u>	<u><u>429,100</u></u>	<u><u>399,000</u></u>



LOCAL OPTION FUEL TAX

ANNUAL BUDGET

2009-2010

LOCAL OPTION FUEL TAX FUND

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Operating Expenses	0	0	0	0	0
Capital Outlay	<u>0</u>	<u>0</u>	<u>110,800</u>	<u>110,800</u>	<u>113,000</u>
TOTAL	0	0	110,800	110,800	113,000

PERMANENT POSITIONS

N/A

SIGNIFICANT EXPENDITURE CHANGES

N/A

ACTIVITY DESCRIPTION

The 2nd Local Option Gas Tax of five cents (\$.05) per gallon charged in Volusia County is also allocated among the Cities based on population and taxable value. This gas tax is restricted to "transportation expenditures needed to meet the requirements of the capital improvements element of an adopted comprehensive plan". Expenditures may not include routine maintenance of roads. This revenue is based on State revenue projections for 2008-09.

ACTIVITY OBJECTIVES

Continue street resurfacing and sidewalk construction.

ACTIVITY MEASUREMENTS	ACTUAL 2006-2007	ACTUAL 2007-2008	ESTIMATED 2008-2009	PROJECTED 2009-2010
Paved Streets	62.50 miles	62.50 miles	62.50 miles	62.50 miles
Unpaved Streets	.50 miles	.50 miles	.50 miles	.50 miles
Sidewalks	34.00 miles	34.00 miles	34.00 miles	34.00 miles

**CITY OF HOLLY HILL
LOCAL OPTION FUEL TAX FUND
2009-2010**

FUND 002	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
REVENUES						
312.41.10	2nd Local Option Gas Tax	122,568	117,643	110,800	110,400	113,000
361.15.00	Interest Earnings - SunTrust Investment	0	0	0	400	0
380.10.00	Appropriated Fund Balance	0	0	0	0	0
TOTAL REVENUES		122,568	117,643	110,800	110,800	113,000
EXPENDITURES						
541.31.01	Professional Services	0	0	0	0	0
541.83.10	Improvements Other than Buildings (2nd Local Option Gas Tax)	0	0	110,800	110,800	113,000
	Reserves	0	0	0	0	0
TOTAL EXPENDITURES		0	0	110,800	110,800	113,000



**IMPACT FEE SPECIAL
REVENUE FUND**

ANNUAL BUDGET

2009-2010

IMPACT FEE SPECIAL REVENUE FUNDS

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Transfers	0	9,300	0	0	0
Reserves	<u>15,582</u>	<u>0</u>	<u>0</u>	<u>1,300</u>	<u>0</u>
TOTAL	115,582	9,300	0	1,300	0

PERMANENT POSITIONS

N/A

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

Expansion of businesses and growth in populations create greater demand for governmental services such as police, fire, transportation, and parks. Impact fees on new construction provide one source of funds to provide for capital improvements when it becomes necessary.

The Impact Fee Special Revenue Funds are special revenue funds established to record the collection and the expenditure of law enforcement, fire, park and transportation impact fees.

The Law Enforcement and Fire impact fees will be used for capital improvements accommodate growth. Such improvements may include land acquisition, new facilities equipment, expansion and other improvements to serve new growth.

ACTIVITY GOAL

Provide an additional source and to help meet increased service demands requiring new or additional facilities, infrastructure, or equipment.

ACTIVITY MEASUREMENTS

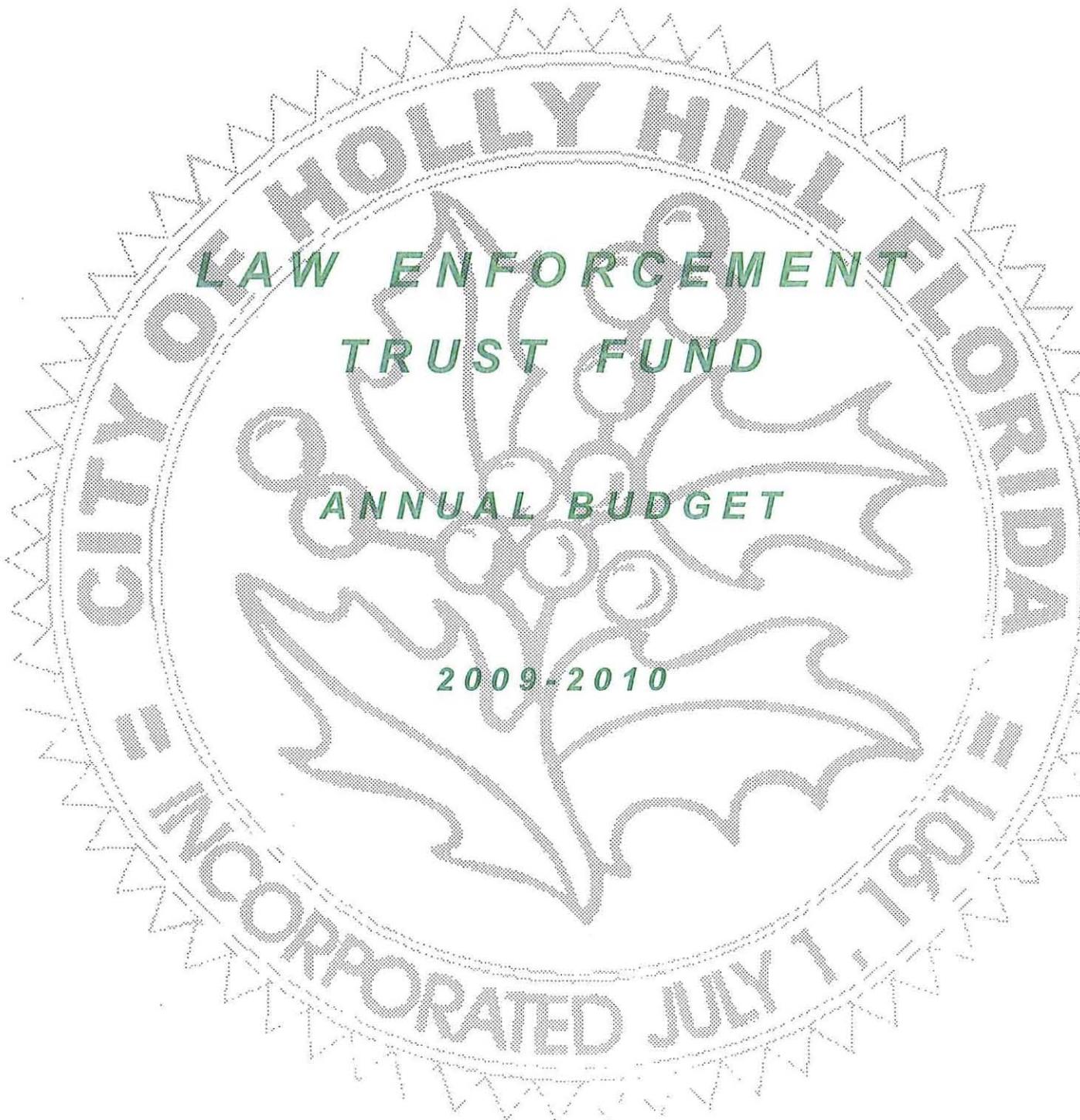
	ACTUAL 2007	ACTUAL 2008	ESTIMATED 2009	PROJECTED 2010
Population	12,620	12,729	12,729	12,944
Number of Annexations	2	0	3	0
Number of Business Parcels	711	711	725	725

**CITY OF HOLLY HILL
IMPACT FEE SPECIAL REVENUE FUNDS**

FUNDS		2006-2007	2007-2008	2008-2009	2008-2009	2009-2010
101 - 104	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
101 LAW ENFORCEMENT IMPACT FEES						
REVENUES						
361.15.00	Interest from STI	0	644	0	100	0
361.20.00	Interest from SBA	605	132	0	0	0
363.22.10	Law Enforcement Impact Fees	26,937	2,955	0	300	0
380.10.00	Appropriated Fund Balance	0	0	0	0	0
	Sub Total Revenues	27,542	3,731	0	400	0
EXPENDITURES						
581.91.01	Transfer to General Fund	0	0	0	0	0
582.99.01	Budget Reserve	0	0	0	400	0
	Sub Total Expenditures	0	0	0	400	0
102 FIRE IMPACT FEES						
REVENUES						
361.15.00	Interest from STI	0	441	0	100	0
361.20.00	Interest from SBA	415	89	0	0	0
363.22.20	Fire Impact Fees	18,067	2,724	0	300	0
380.10.00	Appropriated Fund Balance	0	0	0	0	0
	Sub Total Revenues	18,482	3,254	0	400	0
EXPENDITURES						
581.91.01	Transfer to General Fund	0	0	0	0	0
582.99.01	Budget Reserve	0	0	0	400	0
	Sub Total Expenditures	0	0	0	400	0
103 ROAD/TRANSPORTATION IMPACT FEES						
REVENUES						
361.15.00	Interest from STI	0	824	0	100	0
361.20.00	Interest from SBA	819	167	0	0	0
363.24.10	Road Impact Fees	33,602	4,911	0	200	0
369.91.00	Administrative Fees	414	53	0	0	0
380.10.00	Appropriated Fund Balance	0	0	0	0	0
	Sub Total Revenues	34,835	5,956	0	300	0
EXPENDITURES						
581.91.01	Transfer to General Fund	0	0	0	0	0
582.99.01	Budget Reserve	0	0	0	300	0
	Sub Total Expenditures	0	0	0	300	0

**CITY OF HOLLY HILL
IMPACT FEE SPECIAL REVENUE FUNDS**

FUNDS		2006-2007	2007-2008	2008-2009	2008-2009	2009-2010
101 - 104	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
104 PARK IMPACT FEES						
REVENUES						
361.15.00	Interest from STI	0	846	0	200	0
361.20.00	Interest from SBA	810	167	0	0	0
363.27.10	Park Impact Fees	33,914	6,406	0	0	0
380.10.00	Appropriated Fund Balance	0	0	0	0	0
	Sub Total Revenues	34,724	7,419	0	200	0
EXPENDITURES						
581.91.01	Transfer to General Fund	0	0	0	0	0
582.99.01	Budget Reserve	0	0	0	200	0
	Sub Total Expenditures	0	0	0	200	0
	TOTAL IMPACT FEE REVENUES	115,583	20,360	0	1,300	0
	TOTAL IMPACT FEE EXPENDITURES	0	0	0	1,300	0



**LAW ENFORCEMENT
TRUST FUND**

ANNUAL BUDGET

2009-2010

LAW ENFORCEMENT TRUST FUND

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Personal Services	0	2,295	0	600	0
Operating Expenses	620	10,041	0	10,500	0
Capital Outlay	0	3,195	0	7,800	0
Transfers/Reserves	<u>0</u>	<u>11,334</u>	<u>0</u>	<u>6,000</u>	<u>0</u>
TOTAL	620	26,865	0	24,900	0

PERMANENT POSITIONS

N/A

SIGNIFICANT EXPENDITURE CHANGES

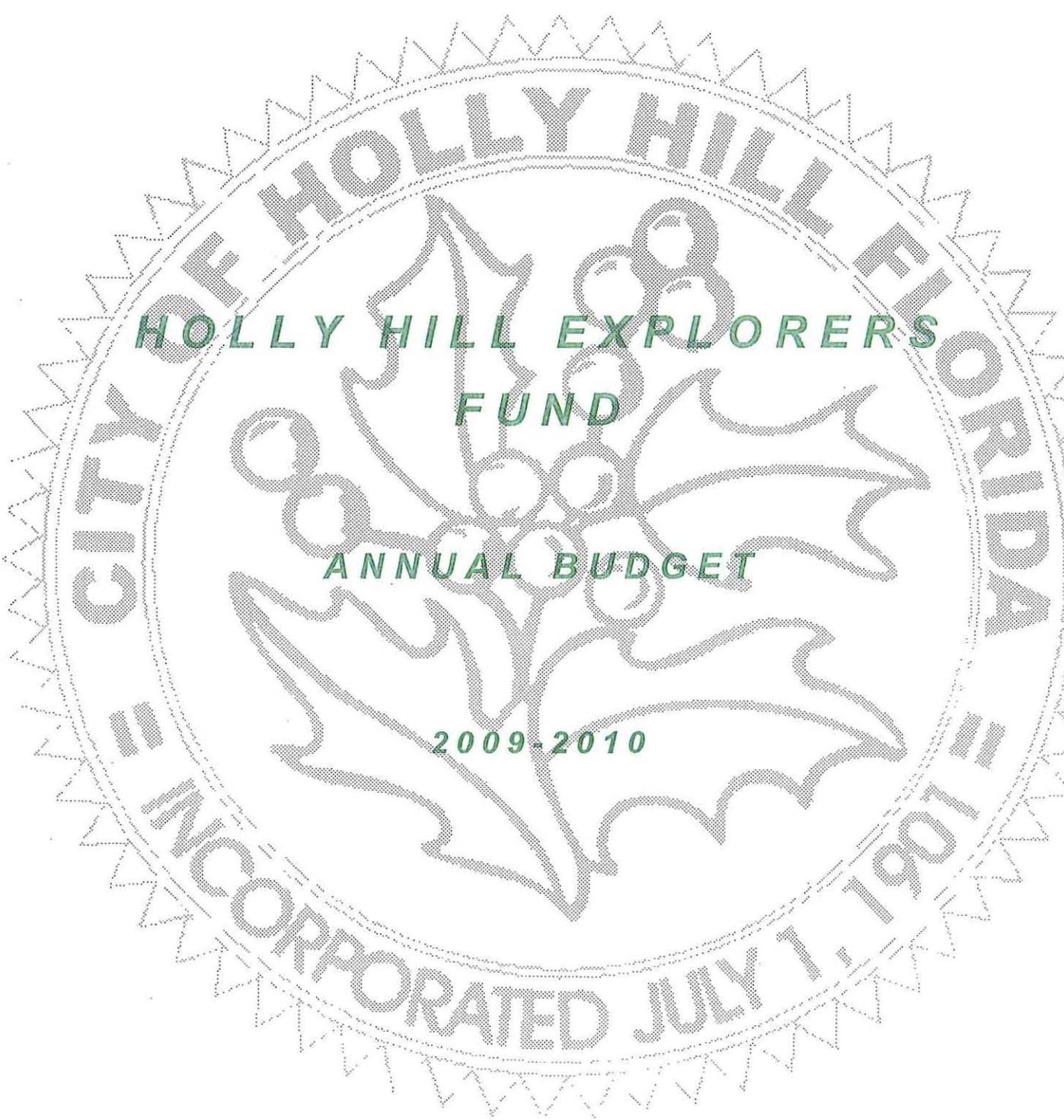
N/A

ACTIVITY DESCRIPTION

The Law Enforcement Trust Fund is an expendable trust fund established to record confiscated property forfeiture revenues, interest earnings and the expenditure of those revenues for law enforcement purposes. This budget does not anticipate any future revenues and provides only a plan for the expenditure of prior year revenues.

**CITY OF HOLLY HILL
LAW ENFORCEMENT TRUST FUND
2009-2010**

FUND 110	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
REVENUES						
331.26.00	Federal Grant	0	0	0	0	0
351.20.00	Confiscated Property	7,360	25,058	0	24,400	0
361.10.00	Interest Earnings	172	87	0	0	0
361.15.00	Interest Earnings - SunTrust Investment	0	637	0	0	0
361.20.00	Interest Earnings - SBA Investment	271	136	0	0	0
369.90.00	Other Misc Revenues	0	0	0	500	0
380.10.00	Appropriated Fund Balance	0	0	0	0	0
TOTAL REVENUES		7,803	25,918	0	24,900	0
EXPENDITURES						
521.28.01	Training & Travel	0	2,295	0	600	0
521.31.01	Professional Services	0	0	0	0	0
521.44.00	Rentals & Leases	0	0	0	0	0
521.49.10	Other Special Costs	0	545	0	600	0
521.52.01	Operating Supplies	620	9,496	0	9,900	0
521.64.00	Machinery & Equipment	0	3,195	0	7,800	0
581.91.01	Transfer to Other Funds	0	11,334	0	0	0
582.99.01	Reserves	0	0	0	6,000	0
TOTAL EXPENDITURES		620	26,865	0	24,900	0



**HOLLY HILL EXPLORERS
FUND**

ANNUAL BUDGET

2009-2010

HOLLY HILL POLICE EXPLORERS

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Personal Services	3,872	0	0	1,100	0
Operating Expenses	<u>5,299</u>	<u>974</u>	<u>0</u>	<u>3,600</u>	<u>0</u>
TOTAL	9,171	974	0	4,700	0

PERMANENT POSITIONS

N/A

ACTIVITY DESCRIPTION

The Holly Hill Police Explorers was established to account for revenues and expenditures of the police explorers youth activities.

The Police Explorers are a division of the Boys Scouts of America.

**CITY OF HOLLY HILL
HOLLY HILL POLICE EXPLORERS
2009-2010**

FUND 115	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
REVENUES						
	Program Expense Revenue in General Fund	0	0	0	0	0
347.21.00	Program Activity Fees	0	0	0	0	0
347.43.00	Special Events	0	0	0	0	0
366.90.10	Contributions & Donations	7,342	6,810	0	300	0
369.90.00	Misc Revenues	0	0	0	400	0
381.60.00	Transfer from General Fund	0	0	0	0	0
381.80.00	Transfer from Holly Hill PAL	550	0	0	0	0
380.10.00	Appropriated Fund Balance	0	0	0	4,000	0
TOTAL REVENUES		7,892	6,810	0	4,700	0
EXPENDITURES						
521.19.01	Uniforms	146	0	0	1,100	0
521.28.01	Training & Travel	3,726	0	0	0	0
521.42.00	Postage, Freight, Express	0	0	0	0	0
521.49.01	Other Misc Expense	0	412	0	900	0
521.51.00	Office Supplies	0	0	0	0	0
521.52.01	Operating Supplies	128	0	0	300	0
521.54.00	Memberships & Subscriptions	4,705	0	0	0	0
521.56.01	Program Expenses	466	562	0	2,400	0
	Reserves	0	0	0	0	0
TOTAL OPERATING EXPENDITURES		9,171	974	0	4,700	0



HOLLY HILL PAL
FUND

ANNUAL BUDGET

2009-2010

INCORPORATED JULY 1, 1991

HOLLY HILL PAL FUND

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Personal Services	4,401	967	2,000	1,000	0
Operating Expenses	<u>13,175</u>	<u>2,176</u>	<u>9,600</u>	<u>11,400</u>	<u>0</u>
TOTAL	<u>17,576</u>	<u>3,143</u>	<u>11,600</u>	<u>12,400</u>	<u>0</u>

PERMANENT POSITIONS

N/A

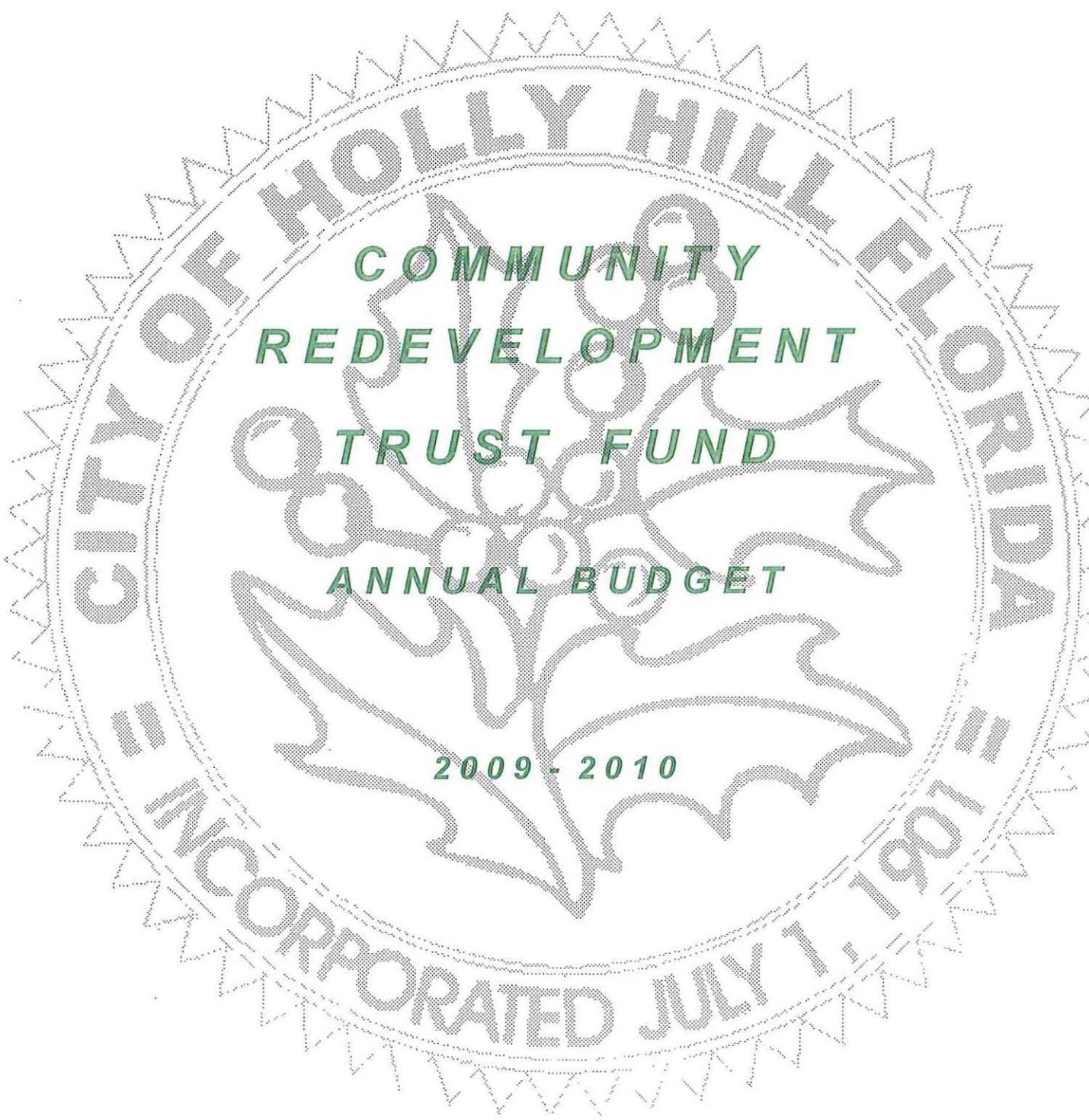
ACTIVITY DESCRIPTION

The Recreation Activity Fund was established to account for program revenue and expenses as recommended by the PAL & Recreation Board.

The Recreation Center is a focal point for a majority of youth activities in our community.

**CITY OF HOLLY HILL
HOLLY HILL PAL
2009-2010**

FUND #120	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
REVENUES						
331.24.00	Federal Grants	0	0	0	0	0
347.21.00	Program Activity Fees	0	0	0	4,000	0
347.43.00	Special Events	4,798	1,899	0	0	0
366.90.00	Contributions & Donations	9,694	2,684	0	5,900	0
369.90.00	Miscellaneous Revenue	62	0	0	0	0
380.10.00	Appropriated Fund Balance	0	0	11,600	2,500	0
TOTAL REVENUES		14,555	4,583	11,600	12,400	0
EXPENDITURES						
572.28.01	Travel & Training	4,401	967	2,000	1,000	0
572.42.00	Postage, Freight, Express	0	7	0	0	0
572.45.00	Non-Employee Insurance	3,073	783	3,200	6,600	0
572.47.00	Printing & Binding	78	0	0	400	0
572.49.01	Other Charges	0	71	800	800	0
572.52.01	Operating Supplies	432	20	3,000	1,000	0
572.54.00	Subscriptions & Memberships	795	550	600	600	0
572.56.01	Program Expense	8,247	744	2,000	2,000	0
572.91.25	Transfer to HH Explorers	550	0	0	0	0
TOTAL EXPENDITURES		17,576	3,143	11,600	12,400	0

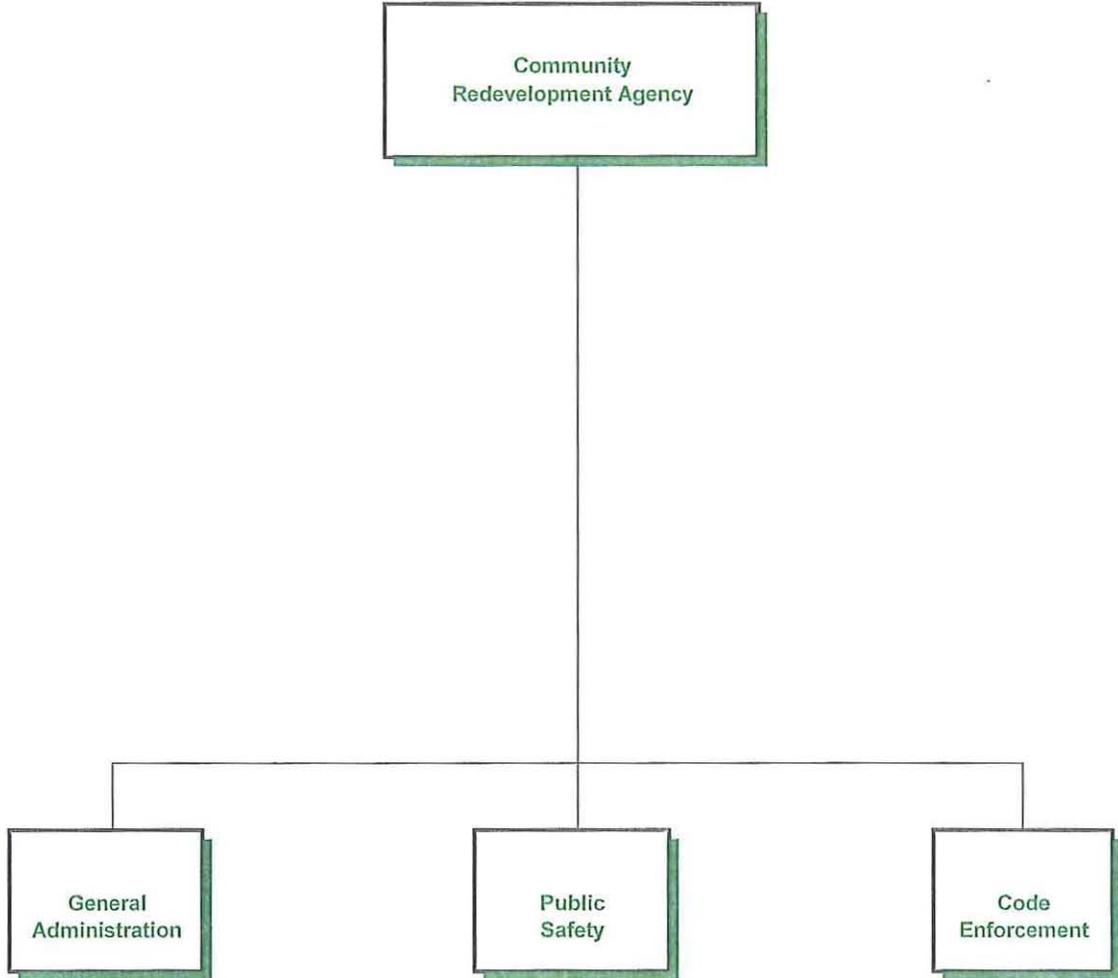


*COMMUNITY
REDEVELOPMENT
TRUST FUND*

ANNUAL BUDGET

2009 - 2010

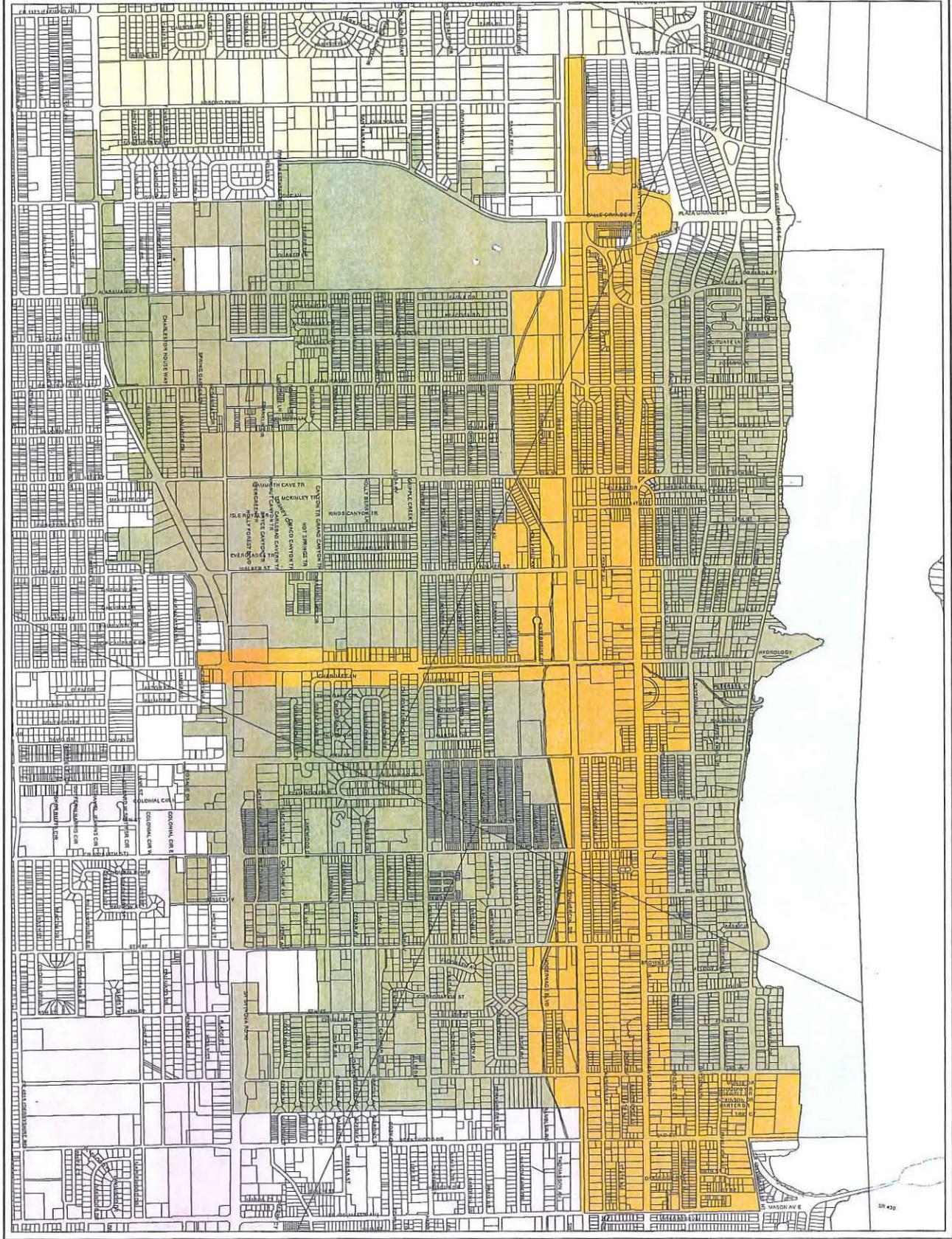
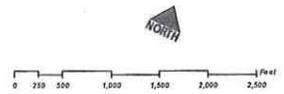
**CITY OF HOLLY HILL
COMMUNITY REDEVELOPMENT TRUST FUND
ORGANIZATION CHART**



COMMUNITY REDEVELOPMENT AREA City of Holly Hill, Florida

 Community Redevelopment Area
 Holly Hill City Limit

July 30, 2004



Prepared by Volusia County MPO with map data from Volusia County Geographic Information Services, July 30, 2004.

COMMUNITY REDEVELOPMENT TRUST FUND

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Personal Services	425,255	432,491	549,900	559,900	604,300
Operating Expenses	89,554	80,577	2,845,200	173,500	4,174,600
Capital Outlay	2,092	297,653	0	77,400	165,000
Debt Service	486,788	470,420	470,600	470,600	470,500
Transfers/Reserves	0	0	0	2,984,400	353,100
CRA Projects Fund	0	0	0	1,652,200	2,447,100
TOTAL	1,003,689	1,281,141	3,865,700	5,918,000	8,214,600

PERMANENT POSITIONS	2007-2008	2008-2009	2009-2010
Community Development Director	.33	.33	.33
Redevelopment Area Coordinator	1.00	1.00	0
Program Coordinator	.00	.50	.50
Police Sergeant	1.00	1.00	1.00
Police Corporal	1.00	1.00	1.00
Police Officer	3.00	3.00	3.00
Community Service Officer	.00	.00	1.00
Total	6.33	6.33	7.83

SIGNIFICANT EXPENDITURE CHANGES

The Community Redevelopment Agency (CRA) approved a \$6,331,000 loan to improve public utilities, parking and other amenities to encourage redevelopment within the district.

Community Service Officer position was added to this budget.

ACTIVITY DESCRIPTION

The Community Redevelopment Agency (City Commission) approved the redevelopment plan in May, 1996 and established this trust fund to record the property tax revenues received from the Tax Increment Financing district and the expenditure of those funds within the district. The base year for the district is 1995 and the base taxable value is \$88,342,219.

The Redevelopment Trust Fund supports the Community Policing Program providing increased police visibility and interaction with businesses and residents to encourage redevelopment within the area. The fund also provides grants to assist with upgrading existing residential and commercial properties, plans special events, and provides for special beautification projects.

**CITY OF HOLLY HILL
COMMUNITY REDEVELOPMENT TRUST FUND
2009-2010**

FUND		2006-2007	2007-2008	2008-2009	2008-2009	2009-2010
130	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
REVENUES						
311.10.00	Ad Valorem Taxes (Tax Increment Funds)	412,796	466,350	1,380,300	1,436,300	1,086,200
338.30.00	Intergovernmental Share of TIF	766,355	876,756	2,246,500	2,157,600	1,771,300
347.43.00	Promotional Activities	6,655	2,867	0	2,700	0
361.15.00	Interest Earned - SunTrust Investment	0	29,033	12,000	2,800	2,400
361.20.00	Interest Earned - SBA	53,170	3,561	0	0	0
366.90.00	Contributions & Donations	1,100	0	0	0	0
369.90.00	Misc Revenues	499	0	0	0	0
380.10.00	Appropriated Fund Balance (Re-appropriate)	0	0	226,900	666,400	2,907,600
TOTAL REVENUES		1,240,575	1,378,567	3,865,700	4,265,800	5,767,500

**CITY OF HOLLY HILL
COMMUNITY REDEVELOPMENT TRUST FUND
2009-2010**

FUND 130	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
COMMUNITY REDEVELOPMENT - GENERAL ADMINISTRATION						
5510 PERSONAL SERVICES						
552.11.00	Executive Salaries	22,418	26,111	29,300	29,300	29,300
552.12.00	Regular Salaries & Wage	35,396	53,893	58,200	58,700	58,200
552.13.00	Other Salaries & Wage	0	0	600	0	600
552.14.00	Overtime	0	1,214	2,000	2,000	2,000
552.19.01	Uniforms	0	293	0	100	0
552.21.00	FICA Taxes	4,299	6,031	6,900	6,900	6,900
552.22.00	Retirement Contribution	23,226	7,892	8,900	8,900	8,900
552.23.00	Life & Health Insurance	7,143	10,855	12,800	12,800	12,800
552.24.00	Workers' Compensation	237	399	900	1,700	900
552.28.01	Training & Travel	156	2,718	3,000	3,100	3,000
	Total Personal Services	<u>92,875</u>	<u>109,407</u>	<u>122,600</u>	<u>123,500</u>	<u>122,600</u>
OPERATING EXPENSES						
552.31.01	Professional Services	0	13,122	12,000	32,000	25,000
552.34.00	Other Contract Services	37,169	0	47,000	47,000	130,000
552.41.00	Communication Services	176	187	400	400	400
552.42.00	Postage, Freight & Express	921	415	1,000	800	1,000
552.43.01	Utility Services	797	2,251	800	2,400	2,000
552.44.00	Rentals & Leases	3,899	0	2,500	500	2,500
552.45.00	Non-Employee Insurance	2,928	355	3,000	1,200	3,000
552.46.01	Repairs & Maintenance Services	1,764	5,178	1,500	3,500	1,500
552.47.00	Printing & Binding	1,561	11	2,500	2,500	2,500
552.49.01	Other Charges & Obligations	1,096	1,298	3,000	2,000	3,000
552.50.00	Advertising	2,707	834	7,000	10,000	7,000
552.51.00	Office Supplies	193	205	1,000	1,000	1,000
552.52.01	Operating Supplies	1,135	264	2,000	1,000	2,000
552.54.00	Subscriptions & Memberships	525	510	7,100	7,100	7,400
552.80.00	Grants & Aids	11,148	3,030	1,500	1,500	1,500
552.82.10	Economic Development Projects	7,361	1,934	2,710,500	20,500	3,950,700
552.99.01	Reserves	0	0	0	2,984,400	0
	Total Operating Expenses	<u>73,380</u>	<u>29,592</u>	<u>2,802,800</u>	<u>3,117,800</u>	<u>4,140,500</u>
CAPITAL OUTLAY						
552.61.00	Land	0	282,953	0	2,300	0
552.63.00	Improvements Other Than Buildings	0	8,807	0	15,000	165,000
552.64.00	Machinery & Equipment	2,092	5,892	0	0	0
	Total Capital Outlay	<u>2,092</u>	<u>297,652</u>	<u>0</u>	<u>17,300</u>	<u>165,000</u>
REDEVELOPMENT BOND, SERIES 2005						
581.91.01	Transfer to General Fund	0	0	0	0	353,100
581.91.20	Transfer to Debt Service Fund	486,788	470,420	470,600	470,600	470,500
581.91.60	Transfer to Capital Projects Fund	0	0	0	0	0
	Total Transfers	<u>486,788</u>	<u>470,420</u>	<u>470,600</u>	<u>470,600</u>	<u>823,600</u>
TOTAL ADMINISTRATION		<u>655,135</u>	<u>907,072</u>	<u>3,396,000</u>	<u>3,729,200</u>	<u>5,251,700</u>

**CITY OF HOLLY HILL
COMMUNITY REDEVELOPMENT TRUST FUND
2009-2010**

FUND		2006-2007	2007-2008	2008-2009	2008-2009	2009-2010
130	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
COMMUNITY REDEVELOPMENT - PUBLIC SAFETY/LAW ENFORCEMENT						
5520	PERSONAL SERVICES					
552.12.00	Regular Salaries & Wages	189,998	195,930	245,600	232,600	232,000
552.13.00	Other Salaries & Wages	0	0	0	0	0
552.14.00	Overtime	13,282	7,914	7,000	24,000	15,000
552.15.00	Incentive Pay	1,350	1,080	1,200	2,300	2,000
552.19.01	Uniforms	1,315	635	2,500	4,300	2,500
552.19.10	Equipment Allowance	750	1,227	1,800	1,800	1,800
552.21.00	FICA Taxes	14,678	14,622	19,800	19,800	19,800
552.22.00	Retirement Contribution	79,961	54,901	54,000	54,000	99,300
552.23.00	Life & Health Insurance	26,462	30,233	32,600	40,600	45,000
552.24.00	Workers' Compensation	4,584	11,283	17,400	9,400	17,400
552.28.01	Training & Travel	0	1,312	1,000	1,500	1,000
	Total Personal Services	<u>332,380</u>	<u>319,136</u>	<u>382,900</u>	<u>390,300</u>	<u>435,800</u>
OPERATING EXPENSES						
552.31.01	Professional Services	0	0	500	500	500
552.34.00	Other Contractual Services	0	598	500	500	500
552.41.00	Communication Services	2,530	3,889	5,000	5,000	5,000
552.43.01	Utility Services	0	897	3,600	3,600	3,600
552.44.00	Rentals & Leases	21	5,585	13,200	7,200	1,000
552.45.00	Non-Employee Insurance	2,666	1,546	3,000	4,300	4,000
552.46.01	Repairs & Maintenance Services	0	1,230	1,500	1,500	1,500
552.46.50	Vehicle Repairs & Maintenance	323	1,596	2,000	2,200	2,000
552.47.00	Printing & Binding	0	840	0	100	100
552.51.00	Office Supplies	0	347	0	0	0
552.52.01	Operating Supplies	5,378	1,199	2,000	4,300	4,000
552.52.50	Fuel & Oil Supplies	5,257	10,791	6,000	6,500	6,000
552.63.00	Improvements Other Than Blds	0	0	0	25,000	0
552.64.00	Machinery & Equipment	0	20,845	0	30,000	0
	Total Operating Services	<u>16,174</u>	<u>49,363</u>	<u>37,300</u>	<u>90,700</u>	<u>28,200</u>
TOTAL PUBLIC SAFETY/LAW ENFORCEMENT		<u><u>348,554</u></u>	<u><u>368,499</u></u>	<u><u>420,200</u></u>	<u><u>481,000</u></u>	<u><u>464,000</u></u>

**CITY OF HOLLY HILL
COMMUNITY REDEVELOPMENT TRUST FUND
2009-2010**

FUND 130	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
COMMUNITY REDEVELOPMENT - PUBLIC SAFETY/CODE ENFORCEMENT						
5524	PERSONAL SERVICES					
552.12.00	Regular Salaries & Wage	0	28,076	30,300	30,900	30,800
552.14.00	Overtime	0	0	0	100	0
552.19.01	Uniforms	0	105	200	200	200
552.21.00	FICA Taxes	0	2,130	2,200	2,500	2,400
552.22.00	Retirement Contribution	0	2,766	2,900	3,100	3,100
552.23.00	Life & Health Insurance	0	5,522	6,500	6,500	7,100
552.24.00	Workers' Compensation	0	1,135	1,400	1,400	1,400
552.28.01	Training & Travel	0	15	900	1,400	900
	Total Personal Services	<u>0</u>	<u>39,748</u>	<u>44,400</u>	<u>46,100</u>	<u>45,900</u>
OPERATING EXPENSES						
552.31.01	Professional Services	0	0	200	200	200
552.41.00	Communication Services	0	15	200	500	1,000
552.45.00	Non-Employee Insurance	0	79	1,100	500	1,100
552.46.01	Repairs & Maintenance Services	0	0	300	300	300
552.46.50	Vehicle Repairs & Maintenance	0	26	800	800	800
552.52.01	Operating Supplies	0	397	500	500	500
552.52.50	Fuel & Oil Supplies	0	1,105	2,000	1,500	2,000
552.54.00	Subscription & Membership	0	0	0	100	0
552.64.00	Machinery & Equipment	0	0	0	5,100	0
	Total Operating Services	<u>0</u>	<u>1,622</u>	<u>5,100</u>	<u>9,500</u>	<u>5,900</u>
TOTAL PUBLIC SAFETY/CODE ENFORCEMENT		<u>0</u>	<u>41,369</u>	<u>49,500</u>	<u>55,600</u>	<u>51,800</u>
COMMUNITY REDEVELOPMENT - TRANSPORTATION/ROAD & STREET FACILITIES						
5530	CAPITAL OUTLAY					
552.63.00	Improvements other than Buildings	0	0	0	0	0
	Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL TRANSPORTATION/ROAD & STREET FACILITIES		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL COMMUNITY REDEVELOPMENT		<u>1,003,689</u>	<u>1,316,940</u>	<u>3,866,700</u>	<u>4,265,800</u>	<u>5,767,500</u>



**COMMUNITY
REDEVELOPMENT DEBT
SERVICE FUND**

ANNUAL BUDGET

2009 - 2010

CITY OF HOLLY HILL
COMMUNITY REDEVELOPMENT AGENCY DEBT SERVICE FUND
2009-2010

FUND		2006-2007	2007-2008	2008-2009	2008-2009	2009-2010
131	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
REVENUES						
COMMUNITY REDEVELOPMENT DEBT SERVICE						
361.15.00	Interest / SunTrust Investment	0	3,876	0	0	0
361.20.00	Interest / SBA	5,266	1,079	0	0	0
380.10.00	Appropriated Fund Balance	0	0	0	0	0
381.64.00	Transfer from Comm Redevelopment	486,788	470,500	470,600	470,600	470,500
TOTAL DEBT SERVICE REVENUES		492,054	475,456	470,600	470,600	470,500

EXPENDITURES						
COMMUNITY REDEVELOPMENT DEBT SERVICE						
552.71.80	Principal	194,241	203,140	212,500	212,500	222,200
552.72.80	Interest	276,192	267,280	258,100	258,100	248,300
TOTAL DEBT SERVICE EXPENDITURES		470,433	470,420	470,600	470,600	470,500



COMMUNITY REDEVELOPMENT
CAPITAL PROJECT FUND

ANNUAL BUDGET

2009 - 2010

CITY OF HOLLY HILL, FLORIDA

CITY OF HOLLY HILL, FLORIDA

INCORPORATED JULY 1, 1961

**CITY OF HOLLY HILL
COMMUNITY REDEVELOPMENT AGENCY CAPITAL PROJECTS FUND
2009-2010**

FUND #139	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
REVENUES						
334.75.20	FRDAP Grant	0	0	0	0	200,000
361.15.00	Interest Earnings - SunTrust Investment	0	123,639	0	20,700	0
361.20.00	Interest Earnings - SBA	341,653	29,188	0	0	0
369.90.00	Misc Revenues	0	0	0	0	0
380.10.00	Appropriated Fund Balance	0	0	0	1,631,500	2,247,100
384.40.00	Loan Proceeds	0	0	0	0	0
	TOTAL REVENUES	341,653	152,827	0	1,652,200	2,447,100
OPERATING EXPENSES						
552.31.01	Professional Services	0	0	0	105,000	0
552.31.90	Master Plan Development	136,507	82,388	0	67,000	105,200
552.34.00	Contractual Services	0	0	0	0	20,000
552.49.01	Other Charges	3,098	341	0	200	0
	TOTAL OPERATING EXPENDITURES	139,605	82,730	0	172,200	125,200
CAPITAL IMPROVEMENTS						
552.62.61	Buildings	0	0	0	0	1,500,000
552.63.81	Public Parking Facilities	0	0	0	0	0
552.63.82	Shared Stormwater Facilities	0	0	0	0	0
552.63.83	Corridor Amenities	0	0	0	270,000	421,900
552.63.84	Public Landscape Improvements	0	12,799	0	1,050,000	400,000
552.63.91	Public Utility Water Improvements	89,099	1,490,201	0	0	0
552.63.92	Relocation of Power Utilities	0	0	0	0	0
	TOTAL CAPITAL IMPROVEMENTS	89,099	1,503,000	0	1,320,000	2,321,900
GRANT PROGRAMS						
552.82.21	Demolition Program Grant	0	19,130	0	71,000	0
552.82.22	Landscape Program Grant	39,674	19,603	0	23,000	0
552.82.23	Commercial / Facade Program Grant	120,259	92,445	0	52,000	0
552.82.24	Residential Program Grant	13,495	13,445	0	14,000	0
	TOTAL GRANT EXPENDITURES	173,428	144,622	0	160,000	0
	CONTINGENCY	0	0	0	0	0
	TOTAL CRA CAPITAL PROJECTS	402,132	1,730,352	0	1,652,200	2,447,100



**COMMUNITY DEVELOPMENT
BLOCK GRANT**

ANNUAL BUDGET

2009 - 2010

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Capital Outlay	<u>117,775</u>	<u>6,400</u>	<u>84,300</u>	<u>124,400</u>	<u>89,700</u>
TOTAL	117,775	6,400	84,300	124,400	89,700

PERMANENT POSITIONS

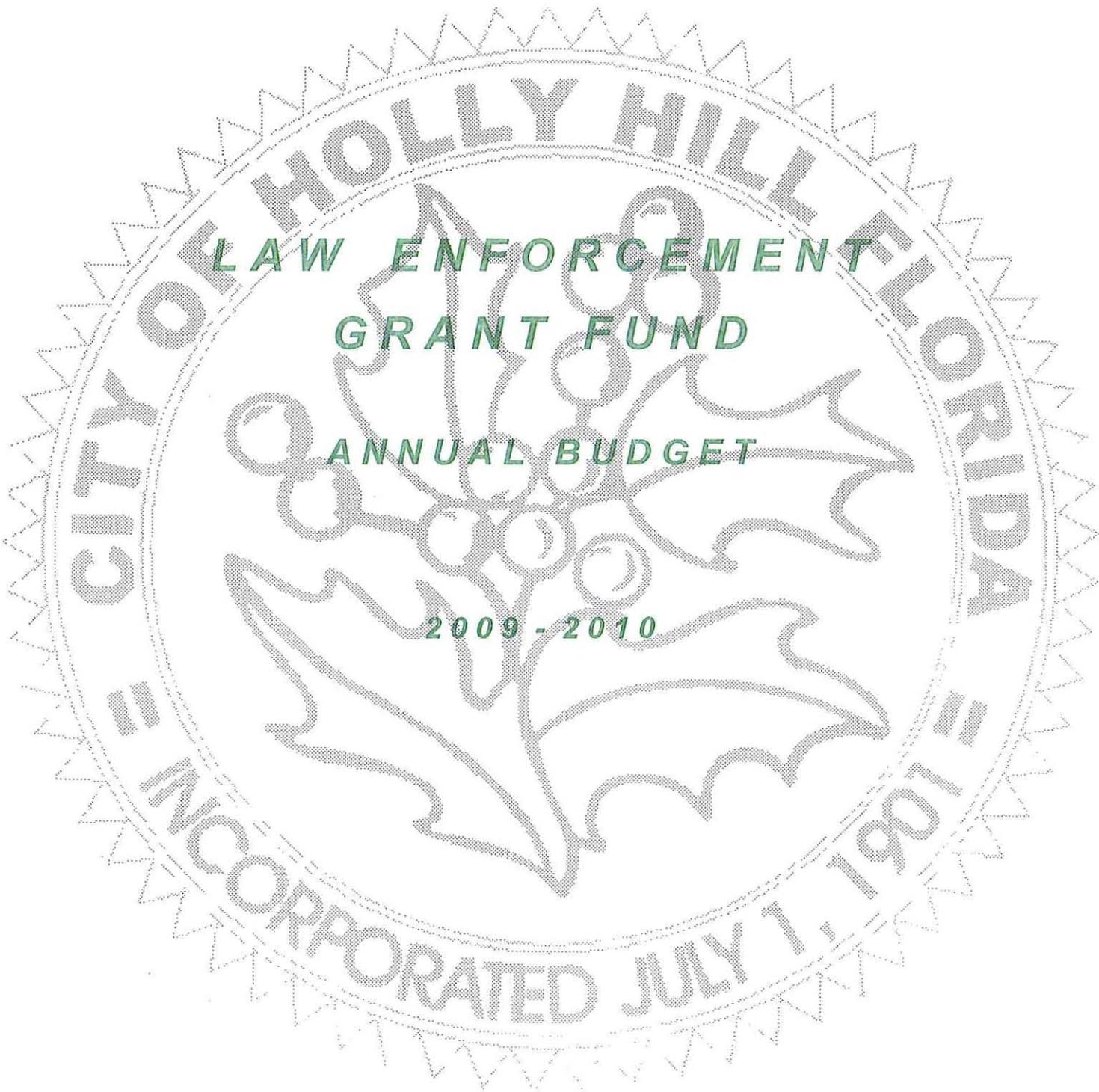
N/A

ACTIVITY DESCRIPTION

The Community Development Block Grant Fund was established to record revenues from the CDBG funds and to record the expenditure of those funds in approved CDBG areas.

**CITY OF HOLLY HILL
COMMUNITY DEVELOPMENT BLOCK GRANT
2009-2010**

FUND		2006-2007	2007-2008	2008-2009	2008-2009	2009-2010
140	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
REVENUES						
331.50.00	Community Development Block Grant	117,775	0	84,300	124,400	89,700
TOTAL REVENUES		117,775	0	84,300	124,400	89,700
EXPENDITURES						
535.63.00	Wastewater System Improvements	0	0	0	0	89,700
541.63.00	Improvements Other Than Bldgs	0	6,400	0	0	0
	Street Improvements	0	0	0	0	0
	Sidewalks	117,775	0	84,300	124,400	0
	Drainage	0	0	0	0	0
572.62.00	SICA Hall Community Center	0	0	0	0	0
581.91.30	Transfer to W&S / Wastewater Improvement	0	0	0	0	0
TOTAL EXPENDITURES		117,775	6,400	84,300	124,400	89,700



**LAW ENFORCEMENT
GRANT FUND**

ANNUAL BUDGET

2009 - 2010

LAW ENFORCEMENT GRANT FUND

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Operating Expenses	4,753	603	0	2,700	0
Capital Outlay	0	20,196	0	0	0
TOTAL	4,753	20,799	0	2,700	0

PERMANENT POSITIONS

N/A

SIGNIFICANT EXPENDITURE CHANGES

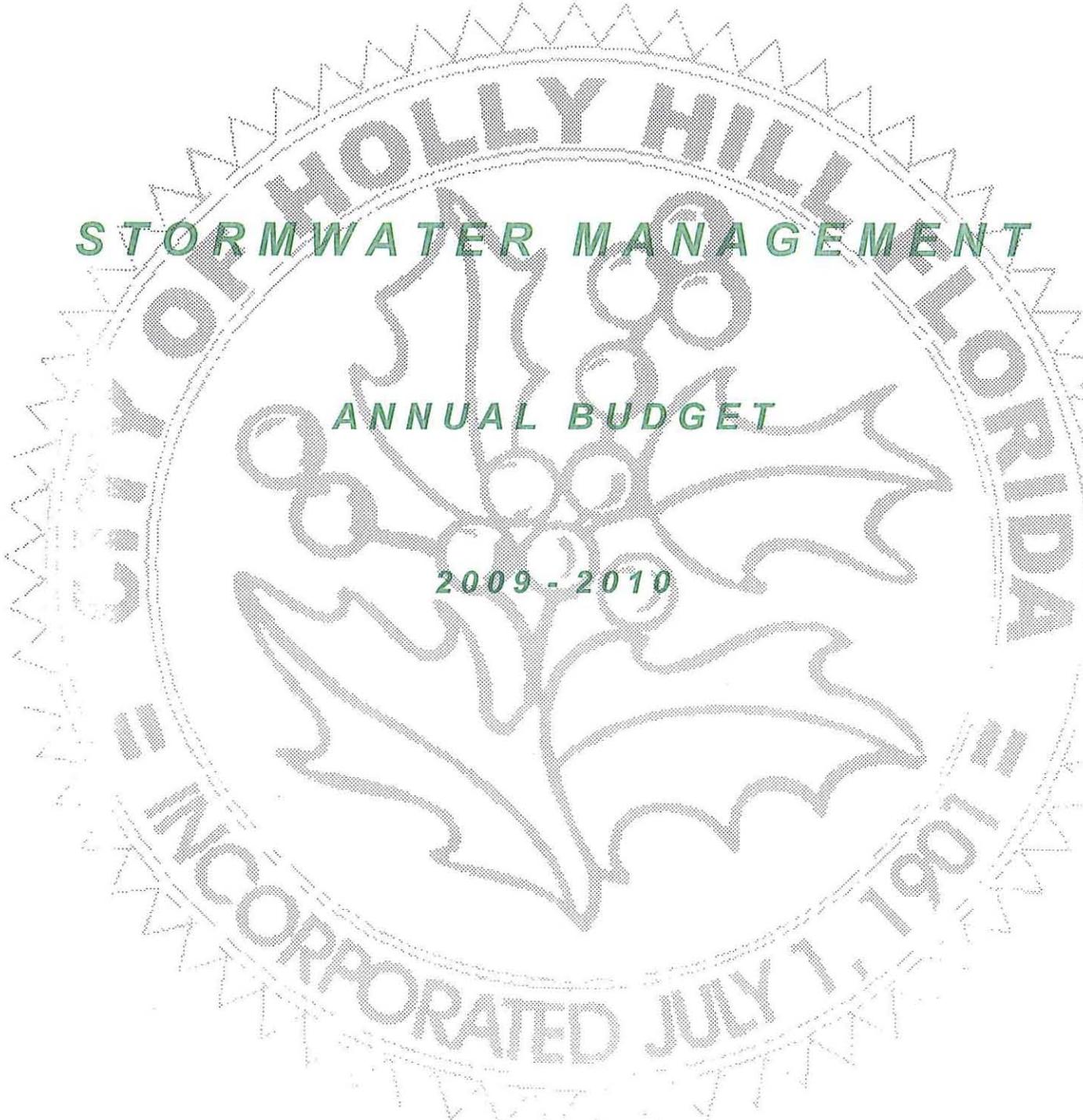
Federal funding was reduced and as a result the City will not be eligible for grant funds from the Bureau of Justice this fiscal year.

ACTIVITY DESCRIPTION

The Law Enforcement Grant Fund was established to record revenues from Law Enforcement Grant funds and to record the expenditure of those funds in approved Law Enforcement Grant areas.

**CITY OF HOLLY HILL
LAW ENFORCEMENT GRANT FUND
2009-2010**

FUND 150	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
REVENUES						
331.23.00	Law Enforcement Block Grant	4,753	603	0	2,700	0
361.10.00	Interest on Investments	0	0	0	0	0
381.50.00	Transfer from LETF	0	8,834	0	0	0
381.60.00	Transfer from General Fund	0	0	0	0	0
381.60.01	Transfer from Other Funds	0	0	0	0	0
TOTAL REVENUES		4,753	9,437	0	2,700	0
EXPENDITURES						
521.41.00	Communication Services	0	0	0	0	0
521.44.11	Rentals & Leases	0	0	0	0	0
521.46.01	Repairs & Maintenance	0	0	0	0	0
521.52.01	Operating Supplies	4,753	603	0	0	0
521.52.03	K-9 Unit Supplies	0	0	0	2,700	0
521.56.01	Program Expenses	0	0	0	0	0
521.64.00	Machinery & Equipment	0	20,196	0	0	0
	Reserve	0	0	0	0	0
TOTAL EXPENDITURES *		4,753	20,799	0	2,700	0

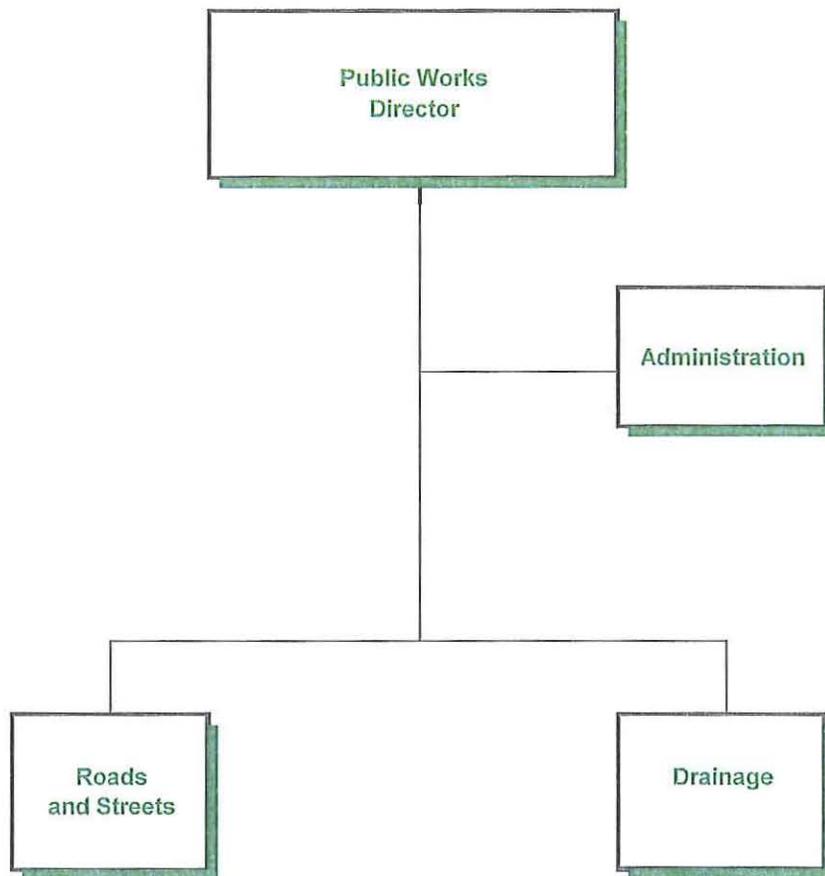


STORMWATER MANAGEMENT

ANNUAL BUDGET

2009 - 2010

CITY OF HOLLY HILL
STORMWATER MANAGEMENT
ORGANIZATION CHART



STORMWATER MANAGEMENT

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Personal Services	192,787	217,000	166,100	157,900	164,700
Operating Expenses	79,411	101,213	148,300	131,200	150,300
Capital Outlay	44,835	4,700	45,000	78,000	155,000
Debt Service	216,846	353,600	353,600	353,700	353,700
Transfers/Reserves	<u>0</u>	<u>33,900</u>	<u>193,600</u>	<u>389,900</u>	<u>83,000</u>
TOTAL	533,879	710,413	906,600	1,110,700	906,700

PERMANENT POSITIONS	2007-2008	2008-2009	2009-2010
Public Works Director	0.25	0.25	0.25
Engineer Technician	0.25	0.25	0.25
Foreman	0.50	0.50	0.00
Crew Leader Equip/Opt-Maint Wk I	1.00	1.00	0.50
Equip Operator/Maint Worker	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total	4.00	4.00	3.00

SIGNIFICANT EXPENDITURE CHANGES

This budget reflects a reduction of the Foreman position that was replaced by a Crew Leader/ Equipment Operator- Maintenance Worker.

ACTIVITY DESCRIPTION

The Stormwater Management Fund is a special revenue fund established to record stormwater revenues and the expenditure of those revenues for the repair, maintenance and improvement of the stormwater drainage system. The stormwater utility fee revenue is anticipated at \$858,600 based on current year estimates. This department is responsible for the construction and maintenance of all drainage facilities, culverts, storm drains and street sweeping.

ACTIVITY GOALS

1. Maintain major storm drainage system.
2. Review all new construction for acceptable drainage consideration.
3. Prepare NPDES permit status for second year.

ACTIVITY OBJECTIVES

- 1. Reduce maintenance and repair costs through preventive programs.
- 2. Continue storm drainage improvement programs.
- 3. Improve safety awareness among employees.
- 4. To ensure our residents of a safe and acceptable drainage system.
- 5. To encourage all regulatory agencies to work together for one common goal... better drainage!
- 6. To make the public aware of how to reduce canal and stream pollution.

ACTIVITY MEASUREMENTS

	ACTUAL 2006-2007	ACTUAL 2007-2008	ESTIMATED 2008-2009	PROJECTED 2009-2010
Storm Sewers	42 miles	42 miles	42 miles	42 miles

**CITY OF HOLLY HILL
STORMWATER MANAGEMENT REVENUES**

FUND 160	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
LOCAL SHARED REVENUES						
337.30.00	St. Johns River Water Management Grant	0	0	0	0	0
	Total Shared Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
CHARGES FOR SERVICES						
343.60.91	Stormwater Management Utility Fee	692,574	853,801	846,600	866,600	858,600
361.15.00	Interest Earnings - STI	0	29,503	18,000	8,000	6,100
361.20.00	Interest Earnings - SBA	61,376	6,098	0	0	0
364.41.00	Surplus Sales/Equip etc.	0	168,269	0	0	0
369.90.00	Miscellaneous Revenue	0	0	0	194,000	0
	Total Charges for Services	<u>753,950</u>	<u>1,057,672</u>	<u>864,600</u>	<u>1,068,600</u>	<u>864,700</u>
OTHER NON-REVENUES						
384.30.00	State Revolving Loan	0	0	0	0	0
	Total Other Non-Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
APPROPRIATIONS						
381.10.00	* Transfer from Water & Sewer	42,000	42,000	42,000	42,000	42,000
381.65.00	Transfer from Comm Devel Block Grt Fd	0	0	0	0	0
380.12.00	Appropriated Reserve for Storm Drainage	0	0	0	0	0
	Total Appropriated Reserves	<u>42,000</u>	<u>42,000</u>	<u>42,000</u>	<u>42,000</u>	<u>42,000</u>
	Total Stormwater Drainage Revenues	<u>795,950</u>	<u>1,099,672</u>	<u>906,600</u>	<u>1,110,600</u>	<u>906,700</u>

* Sewer portion of State Revolving Fund Loan payment (Sewer Rehab)

**CITY OF HOLLY HILL
STORMWATER MANAGEMENT EXPENDITURES
2009-2010**

FUND 160	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
PERSONAL SERVICES						
541.11.00	Executive Salaries	22,104	23,206	24,700	24,800	24,700
541.12.00	Regular Salaries	112,820	132,068	84,400	80,600	83,000
541.14.00	Overtime/Regular Employees	1,988	2,418	2,100	2,600	2,100
541.19.01	Uniforms	685	658	1,100	1,100	1,100
541.21.00	FICA Taxes	10,387	11,951	8,500	8,500	8,500
541.22.00	Retirement Contributions	12,235	14,194	10,900	10,900	10,900
541.23.00	Life & Health Insurance	24,416	23,785	20,000	20,000	20,000
541.24.00	Workers' Compensation	7,576	8,720	12,400	7,400	12,400
541.28.01	Training & Travel	777	0	2,000	2,000	2,000
	Total Personal Services	<u>192,787</u>	<u>217,000</u>	<u>166,100</u>	<u>157,900</u>	<u>164,700</u>
OPERATING EXPENSES						
541.31.01	Professional Services	9,144	10,337	11,000	9,000	11,000
541.34.00	Contractual Services	20,911	63,949	38,600	38,600	38,600
541.42.00	Postage, Freight & Express	12	53	100	100	100
541.43.01	Utility Services	27,851	31,091	31,000	33,600	33,000
541.44.00	Rentals & Leases	0	0	3,000	1,000	3,000
541.45.00	Non-Employee Insurance	4,528	3,281	9,000	5,000	9,000
541.46.01	Repairs & Maintenance Service	3,722	5,428	9,100	14,000	9,100
541.46.50	Vehicle Repairs & Maintenance	4,328	5,192	7,500	7,500	7,500
541.47.00	Printing & Binding	0	0	500	0	500
541.50.00	Advertising	0	184	0	100	0
541.51.00	Office Supplies	472	178	500	100	500
541.52.01	Operating Supplies	6,283	(27,095)	20,000	6,000	20,000
541.52.50	Fuel & Oil Supplies	1,783	8,240	5,000	10,000	5,000
541.53.00	Road Materials & Supplies	0	0	12,500	5,500	12,500
541.54.00	Subscriptions & Memberships	376	376	500	500	500
	Total Operating Expenses	<u>79,411</u>	<u>101,213</u>	<u>148,300</u>	<u>131,200</u>	<u>150,300</u>
CAPITAL OUTLAY						
541.61.00	Land	0	0	0	30,000	0
541.62.00	Buildings	0	0	0	0	155,000
541.63.00	Improvements	0	4,700	45,000	45,000	0
541.64.00	Machinery & Equipment	44,835	0	0	3,000	0
	Total Capital Outlay	<u>44,835</u>	<u>4,700</u>	<u>45,000</u>	<u>78,000</u>	<u>155,000</u>
TRANSFERS / RESERVE						
581.91.80	Transfer to Debt Service Fund	216,846	353,600	353,600	353,700	353,700
590.99.20	Transfer/Payment in Lieu of Taxes	0	33,900	33,900	33,900	33,900
590.99.01	Reserve	0	0	159,700	356,000	49,100
	TOTAL STORMWATER DRAINAGE	<u><u>533,879</u></u>	<u><u>710,413</u></u>	<u><u>906,600</u></u>	<u><u>1,110,700</u></u>	<u><u>906,700</u></u>



**STORMWATER DEBT
SERVICE FUND**

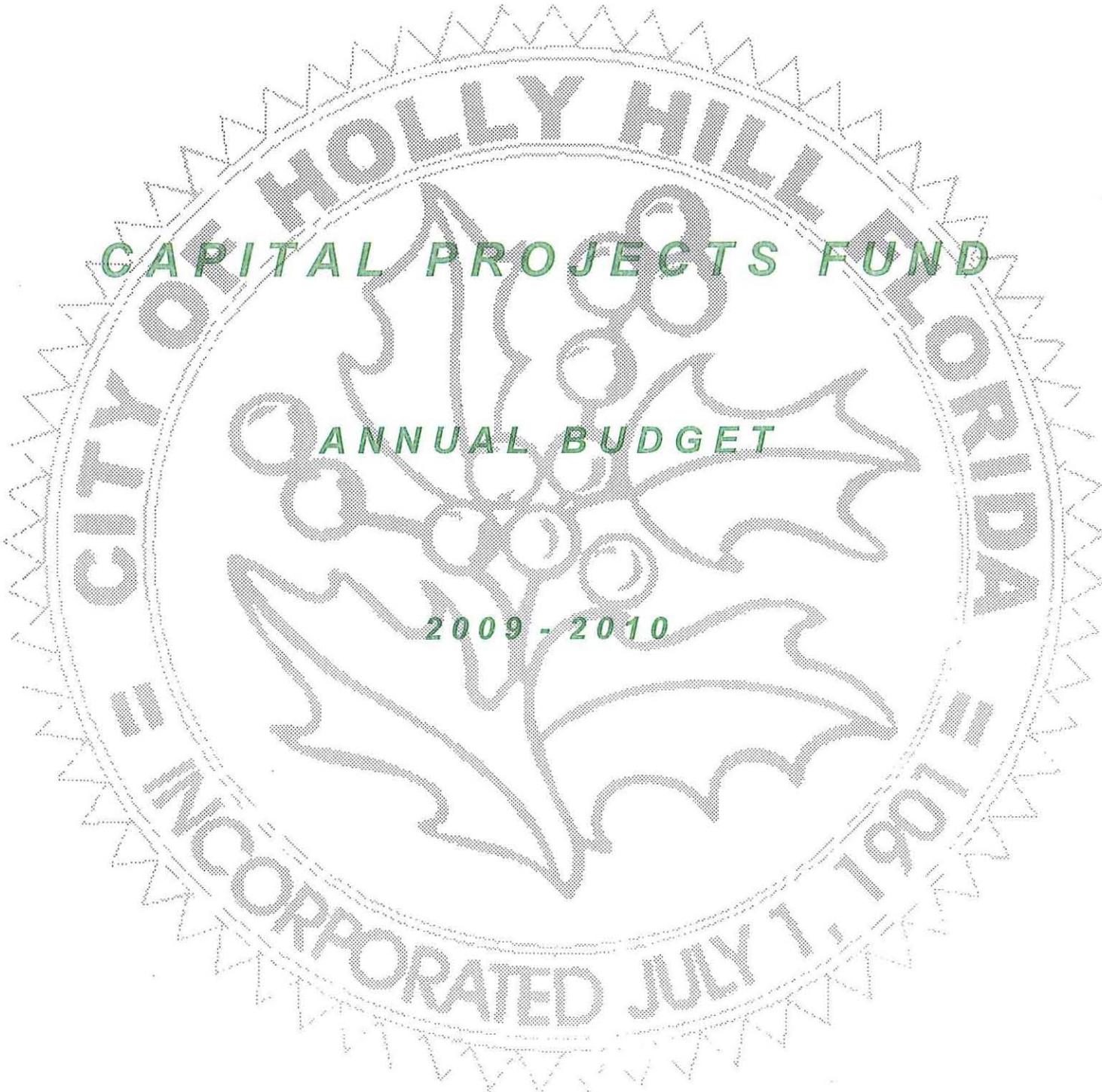
ANNUAL BUDGET

2009 - 2010

CITY OF HOLLY HILL
 STORMWATER MANAGEMENT
 STATE LOAN DEBT SERVICE
 2009-2010

FUND		2006-2007	2007-2008	2008-2009	2008-2009	2009-2010
161	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
REVENUES						
STATE REVOLVING						
361.20.00	Interest from SBA	14,721	2,194	0	100	0
380.10.00	Appropriated Retained Earnings	0	0	0	0	0
381.75.00	Transfer from Stormwater Fund	216,846	353,600	353,600	353,600	353,700
TOTAL DEBT SERVICE REVENUES		231,567	355,794	353,600	353,700	353,700

EXPENDITURES						
STATE REVOLVING						
517.71.80	Principal	240,808	246,351	252,000	252,100	257,900
517.72.80	Interest	112,808	107,266	101,600	101,600	95,800
TOTAL DEBT SERVICE EXPENDITURES		353,616	353,616	353,600	353,700	353,700



CITY OF HOLLY HILL FLORIDA

CAPITAL PROJECTS FUND

ANNUAL BUDGET

2009 - 2010

CAPITAL PROJECTS FUND

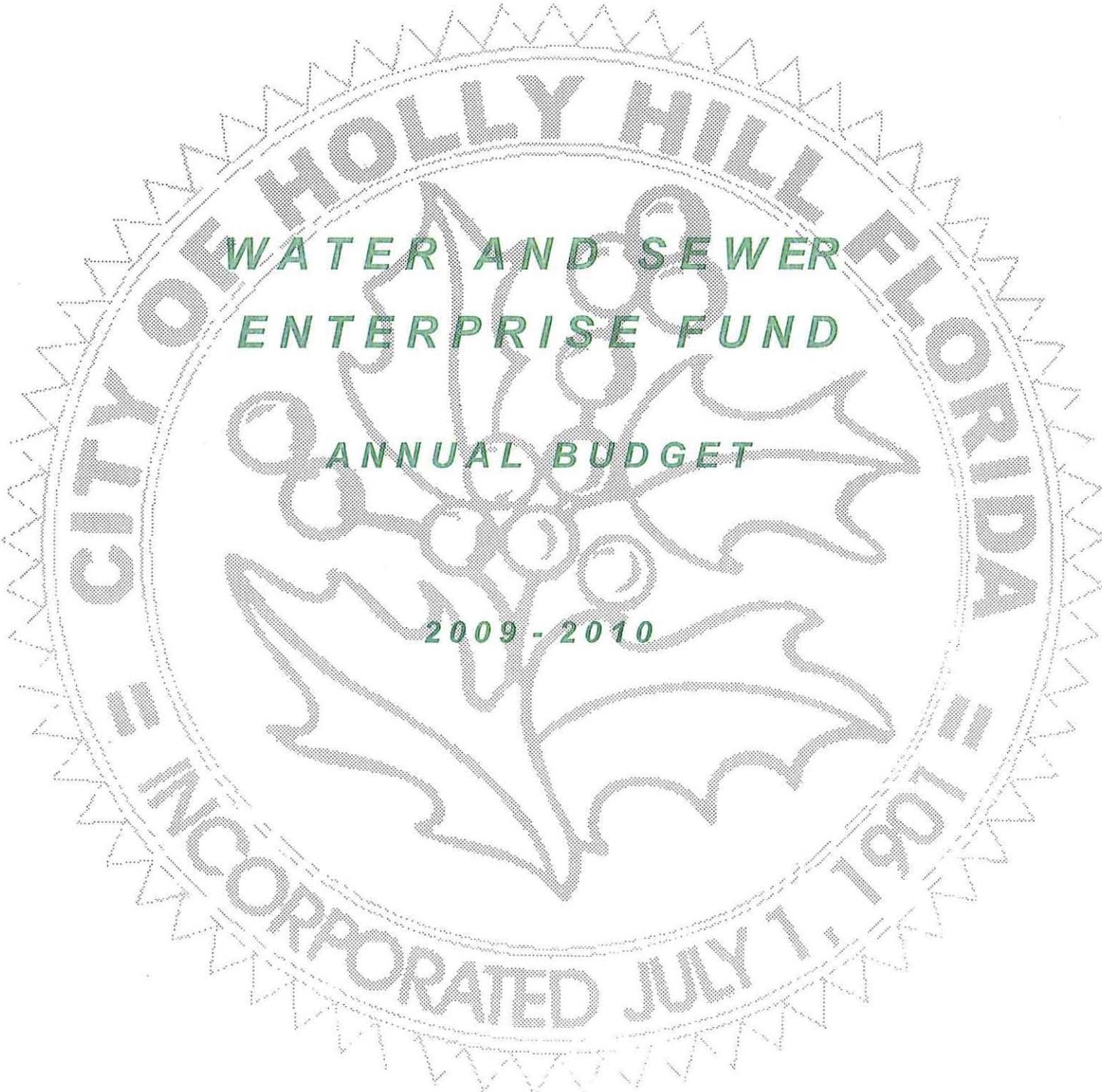
EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Capital Outlay	699,235	201,686	116,200	92,800	0
Reserves	<u>0</u>	<u>0</u>	<u>0</u>	<u>24,900</u>	<u>0</u>
TOTAL	699,235	201,686	116,200	117,700	0

ACTIVITY DESCRIPTION

The Capital Projects Fund was established to account for the expenditure of the debt proceeds to be used for Capital Improvements.

**CITY OF HOLLY HILL
CAPITAL PROJECTS FUND
2009-2010**

FUND 301	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
REVENUES						
334.49.10	Median Beautification Grant	455,633	9,242	0	0	0
334.75.20	FRDAP Grant	93,041	106,959	0	0	0
337.70.00	Port Authority	121,992	73,008	0	0	0
337.71.10	ECHO Grants (Hollyland Park)	6,834	0	0	0	0
337.71.20	Florida Inland Navigation District	28,951	16,049	0	0	0
361.15.00	Interest Earnings/SunTrust Investment	0	22	0	1,500	0
361.20.00	Interest Earnings/SBA	939	5	0	0	0
380.10.00	Appropriated Fund Balance	0	0	0	0	0
381.30.00	Transfer from Debt Service	0	0	0	0	0
381.64.00	Transfer from Comm Redev Fd #130	0	0	0	0	0
381.60.00	Transfer from General Fund	0	0	116,200	116,200	0
381.65.00	Transfer from CDBG	0	0	0	0	0
381.70.00	Transfer from Solid Waste	0	0	0	0	0
TOTAL REVENUES		707,389	205,286	116,200	117,700	0
EXPENDITURES						
541.62.00	Buildings - Roads/Streets	0	0	0	0	0
541.63.00	Median Improvements - Roads/Streets	455,633	125,076	116,200	90,000	0
572.62.00	Park Buildings	0	0	0	0	0
572.63.00	Park Improvements	229,822	76,610	0	2,800	0
572.62.00	Recreation Buildings	0	0	0	0	0
572.63.00	Recreational Facilities Improvements	13,780	0	0	0	0
581.99.01	Reserves	0	0	0	24,900	0
TOTAL EXPENDITURES		699,235	201,686	116,200	117,700	0

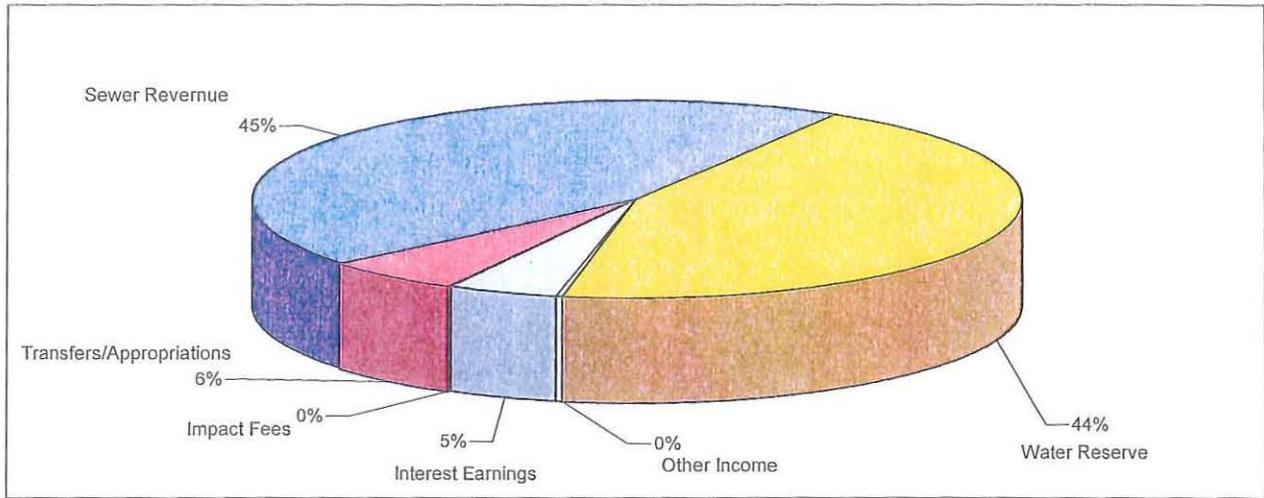


**WATER AND SEWER
ENTERPRISE FUND**

ANNUAL BUDGET

2009 - 2010

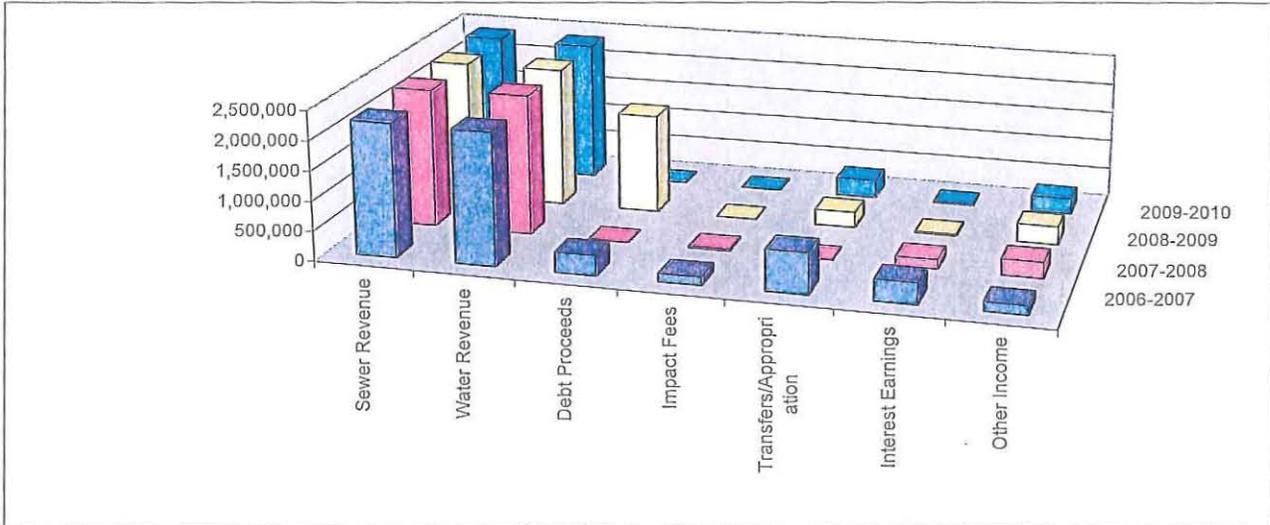
**CITY OF HOLLY HILL
WATER AND SEWER REVENUES
BUDGET YEAR 2009-2010**



Sewer Revenue	2,389,500
Water Revenue	2,363,700
Interest Earnings	14,000
Other Income	262,400
Impact Fees	0
Transfers/Appropriations	306,200
Total Water & Sewer Revenues	\$5,335,800

* Includes interest & impact fees in the R & R Fund and Debt Service Fund

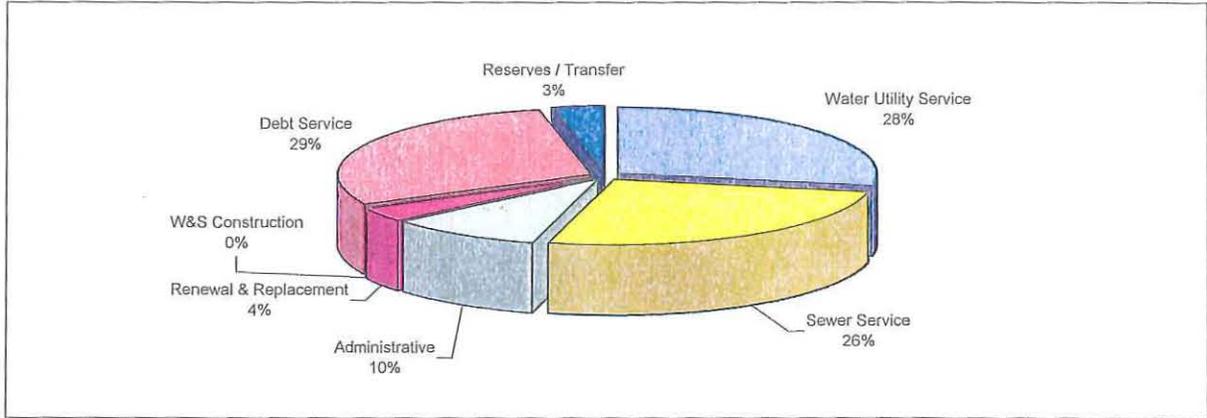
Other Income



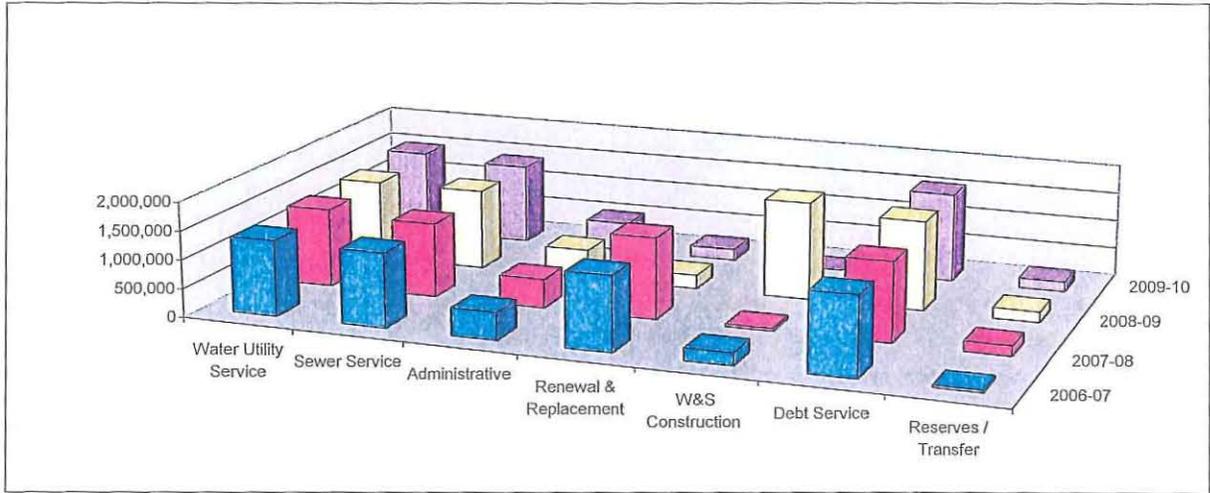
FOUR YEAR HISTORY

	2006-2007	2007-2008	2008-2009	2009-2010
REVENUES	ACTUAL	ACTUAL	AMENDED	BUDGET
Sewer Revenue	2,246,250	2,333,172	2,351,100	2,389,500
Water Revenue	2,228,921	2,357,536	2,354,900	2,363,700
Debt Proceeds	344,763	0	1,670,000	0
Impact Fees	140,052	26,640	3,300	0
Transfers/Appropriation	688,992	0	262,300	306,200
Interest Earnings	360,148	154,738	23,900	14,000
Other Income	157,015	268,297	307,100	262,400
TOTAL REVENUES	\$6,166,141	\$5,140,383	\$6,972,600	\$5,335,800

**CITY OF HOLLY HILL
WATER AND SEWER EXPENDITURES
BUDGET YEAR 2009-2010**



Water Utility Service	1,490,900
Sewer Service	1,406,500
Administrative	508,000
Renewal & Replacement	200,300
W&S Construction	0
Debt Service	1,555,000
Reserves / Transfer	175,100
Total Expenditures	\$5,335,800



FOUR YEAR HISTORY	2006-2007	2007-2008	2008-2009	2009-2010
	ACTUAL	ACTUAL	AMENDED	BUDGET
EXPENDITURES				
Water Utility Service	1,319,809	1,373,798	1,395,600	1,490,900
Sewer Service	1,294,232	1,296,928	1,404,500	1,406,500
Administrative	478,000	508,000	508,000	508,000
Renewal & Replacement	1,302,099	1,422,000	241,000	200,300
W&S Construction	217,909	53,504	1,707,700	0
Debt Service	1,370,929	1,388,072	1,558,400	1,555,000
Reserves / Transfer	42,000	175,100	187,400	175,100
TOTAL EXPENDITURES	\$6,024,978	\$6,217,402	\$7,002,600	\$5,335,800

WATER AND SEWER ENTERPRISE FUND REVENUE
EXPLANATION
2009-10

Water Sales

Due to no rate increase in October, revenues from residential and commercial water sales will remain approximately the same as 2008-09.

Meter Connection Charges/Service Charges/Cut-Off Charges

Current estimates indicate that revenues will be lower than anticipated 2008-09.

Hydrant Rental

Current estimates indicate that revenues are anticipated to remain the same as 2008-09.

Sewer Charges

Sewer charges are based on 115% of the water rates. Due to no rate increase in October, revenues from sewer charges are estimated to remain the same as 2008-09.

Sewer Connection Charges

Current estimates indicate that revenues will be lower than anticipated for 2008-09.

Interest Earnings

Current estimates for 2008-09 indicate that earnings will be lower than anticipated.

Other Income

Current estimates indicate revenues will be higher than anticipated 2008-09

Appropriated Reserves

The budget anticipates using cash reserves in 2009-10 for renewals and replacements in the water and sewer systems.

**CITY OF HOLLY HILL
WATER AND SEWER SYSTEMS - REVENUE**

FUND 400	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
INTERGOVERNMENTAL REVENUE						
331.35.10	SJRWMD Grant	0	42,498	0	0	0
	Total Grant Revenue	0	42,498	0	0	0
WATER REVENUE						
343.60.10	Water Sales	2,161,811	2,292,817	2,303,800	2,287,200	2,303,800
343.60.20	Meter Connection Charges	15,152	4,335	3,000	1,400	1,500
343.60.30	Service Charges	11,240	9,896	9,700	11,600	10,000
343.60.40	Cut-off Charges	28,910	39,490	29,000	43,800	40,000
343.60.50	Hydrant Rental	11,808	10,998	8,400	10,900	8,400
	Total Water Revenue	2,228,921	2,357,536	2,353,900	2,354,900	2,363,700
SEWER REVENUE						
343.60.60	Sewer Charges	2,219,355	2,314,171	2,385,400	2,351,000	2,385,400
343.60.70	Sewer Connection Charges	6,450	1,050	1,000	100	500
343.60.80	Reclaimed Water Charges	3,670	3,640	3,600	0	3,600
343.90.10	Inspections	16,774	14,311	0	0	0
	Total Sewer Revenue	2,246,250	2,333,172	2,390,000	2,351,100	2,389,500
INTEREST EARNINGS						
361.10.00	Interest	0	0	0	0	0
361.15.00	STI - Suntrust	0	31,438	39,600	7,000	7,000
361.20.00	SBA Int/Wtr Rev & Opr Fd	110,288	8,571	0	0	0
	Total Interest Earnings	110,288	40,009	39,600	7,000	7,000
OTHER INCOME						
362.21.00	Communications Lease/T-Mobile & Sprint	23,000	24,725	26,400	24,700	26,400
362.21.00	Communications Lease (one time adj.)	(957)	0	0	0	0
364.41.00	Surplus Sales	3,568	(160)	1,000	1,000	1,000
364.42.00	Insurance Proceeds/Loss	0	0	0	5,400	0
365.10.00	Scrap Sales	0	0	2,000	0	0
369.40.00	Penalty Charges	126,066	196,298	158,500	263,500	225,000
369.60.00	DOT Reimbursement	0	0	0	0	0
369.90.00	Miscellaneous	5,339	4,936	6,000	12,500	10,000
	Total Other Income	157,015	225,799	193,900	307,100	262,400
OTHER NON-REVENUES						
380.10.00	Appropriated Retained Earnings	0	0	130,000	20,400	112,900
381.20.00	Transfer from Construction Fund	1,122,987	6,750	0	0	0
381.30.00	Transfer from Debt Service	721,739	739,849	0	0	0
381.40.00	Transfer from Renewal & Replacement	1,341,335	510,774	0	0	0
381.65.00	Transfer from CDBG Fund	0	0	0	0	0
381.70.00	Transfer from Solid Waste Fund	0	0	0	0	0
	Total Non-revenues	3,186,061	1,257,372	130,000	20,400	112,900
TOTAL WATER AND SEWER REVENUE		7,928,535	6,256,386	5,107,400	5,040,500	5,135,500

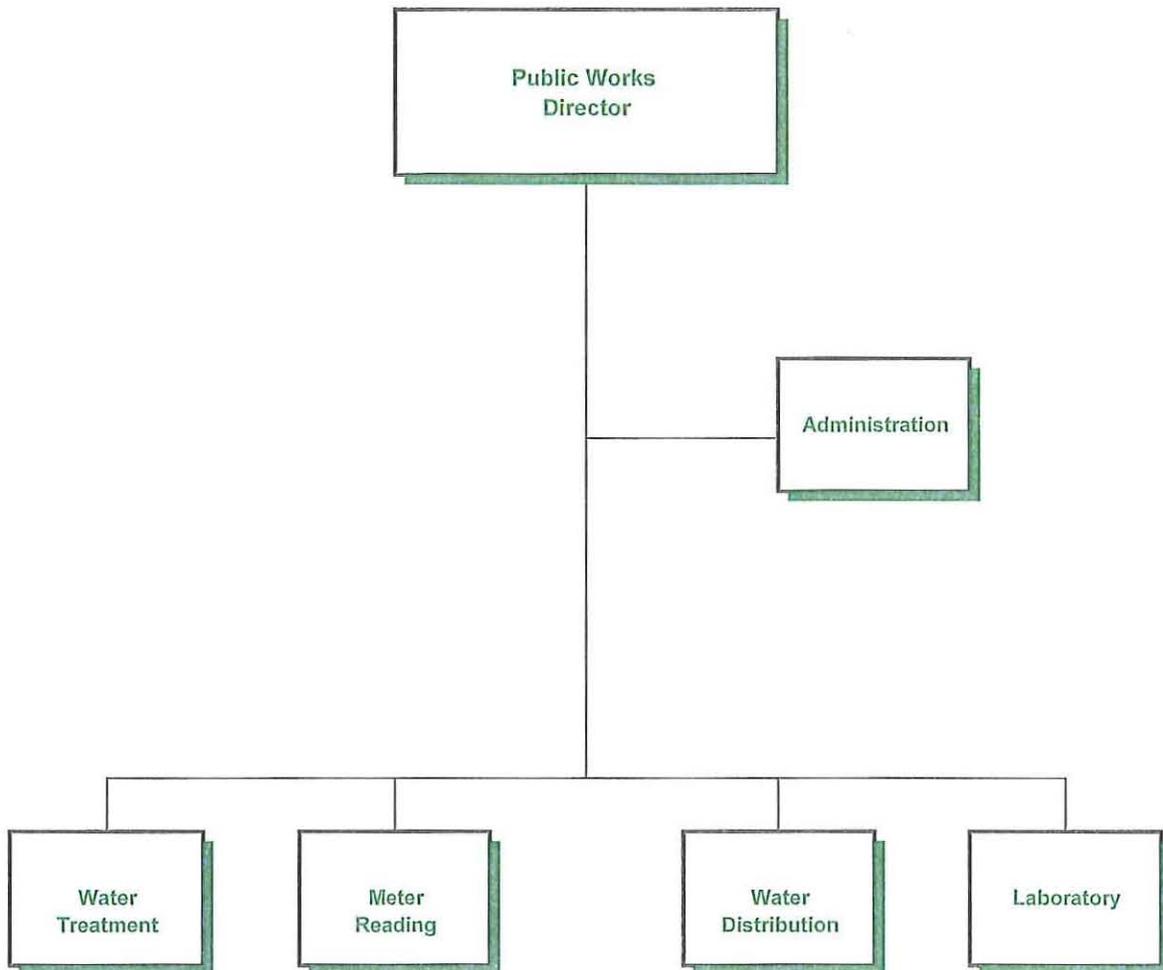
**CITY OF HOLLY HILL
WATER & SEWER SYSTEM - EXPENSES
2009-2010**

FUND 400	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
WATER & SEWER SYSTEM - EXPENDITURE SUMMARY						
OPERATING						
533.00.00	Water Utility Service/Water Plant	1,286,306	1,322,733	1,438,500	1,371,600	1,466,900
535.00.00	Sewer Service/Water Pollution Control Plant	1,260,729	1,245,863	1,382,200	1,380,500	1,382,500
ADMINISTRATIVE						
536.00.00	Transfer to General Fund	478,000	508,000	508,000	508,000	508,000
536.00.00	Other Administrative Expense	67,006	102,130	48,000	48,000	48,000
RESERVES						
582.99.00	Operating Reserve	0	0	0	0	0
EXPENDITURE APPROPRIATIONS & TRANSFERS						
581.91.10	Renewal & Replacement Transfer	688,992	449,000	0	0	0
581.91.20	Series 2002 Transfer (Fd 471)	1,039,638	1,066,225	1,078,900	1,077,900	1,077,900
581.91.22	Transfer to Series 2005 Debt Svc (Fd 474)	110,400	108,300	109,200	111,900	109,600
581.91.50	Transfer to Stormwater Management *	42,000	42,000	42,000	42,000	42,000
581.91.80	State Loan Debt Service - 2001 (Fd 472)	151,701	151,440	160,500	160,500	160,500
581.91.80	State Loan Debt Service - 2005 (Fd 475)	41,796	41,800	40,900	40,900	40,900
581.91.85	State Loan Debt Service - 2007 (Fd 476)	0	0	166,100	166,100	166,100
590.99.40	Transfer/Payment in Lieu of Taxes	0	133,100	133,100	133,100	133,100
GRAND TOTAL		5,166,568	5,170,590	5,107,400	5,040,500	5,135,500

* Sewer Rehabilitation 2004 Project Costs included in SRF Loan Debt Service Payments for Stormwater Projects.

CITY OF HOLLY HILL

WATER UTILITY SERVICE/WATER PLANT ORGANIZATION CHART



WATER UTILITY SERVICE

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Personal Services	742,583	771,953	785,000	773,300	794,000
Operating Expenses	543,723	550,781	653,500	598,300	672,900
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	1,286,306	1,322,733	1,438,500	1,371,600	1,466,900

PERMANENT POSITIONS	2007-2008	2008-2009	2009-2010
Public Works Director	0.20	0.20	0.20
Engineer Technician	0.25	0.25	0.25
Utility Supervisor	0.50	0.50	0.50
Administrative Assistant	0.25	0.25	0.25
Staff Assistant	0.05	0.05	0.00
Lab Technician	0.50	0.50	0.50
Garage Supervisor	0.25	0.25	0.25
Chief Plant Operator	1.00	1.00	1.00
Water Plant Operator	5.00	5.00	5.00
Utility Mechanic	3.00	3.00	3.00
Meter Reader	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total	12.95	12.95	12.95

SIGNIFICANT EXPENDITURE CHANGES

None.

ACTIVITY DESCRIPTION

The Water Utility Service department is responsible for Water plant operations and providing the highest quality water to the community. The current production rate is approximately 1.2 million gallons per day. This department is also responsible for maintaining the well fields, laying pipe, repairing water lines, maintaining fire hydrants, installing water meters and reading meters. Extensive improvements to the water treatment plant, instrumentation, new filter & controls.

ACTIVITY GOALS

1. Provide the highest quality water to the citizens of Holly Hill.
2. Operate the water treatment plant to meet or exceed all State and Federal regulations and requirements.
3. Maintain well fields and water distribution to provide quality water to citizens.
4. Remain knowledgeable of and assure an adequate supply of raw water.
5. Upgrade system communications, instrumentation and reporting.

ACTIVITY OBJECTIVES

1. Refurbish parts of the water treatment plant, particularly in the softening basins and aeration areas. New instrumentation & controls inside the water treatment plant.
2. Continue with an effective cross-connection/back-flow prevention device testing program.
3. In conjunction with other activities, continue the preventative maintenance program for all City equipment.
4. Improve safety awareness among employees.
5. Convert manual read water meters to radio road meters.
6. Reduce time and labor on reading water meters.
7. Institute recommendation outlined in the utility master plan.

ACTIVITY MEASUREMENTS

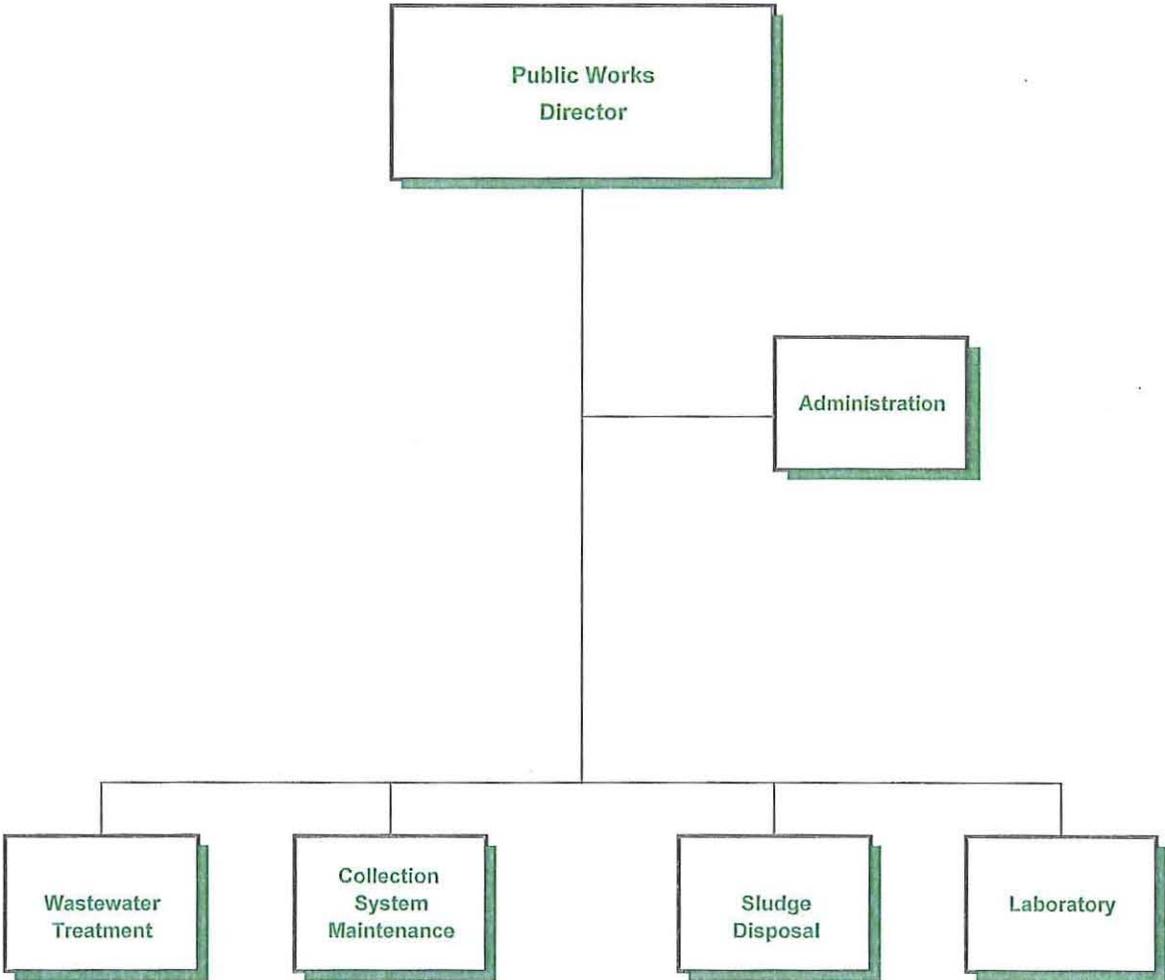
	ACTUAL 2006-2007	ACTUAL 2007-2008	ESTIMATED 2008-2009	PROJECTED 2009-2010
Water Treatment Plant Capacity	2.3 MGD	2.3 MGD	2.3 MGD	2.3 MGD
Water average daily flow	1.50 MGD	1.50 MGD	1.50 MGD	1.50 MGD
Number of fire hydrants	298	298	300	300
Average number of meters read per month	5,898	5,898	6,000	6,000

**CITY OF HOLLY HILL
WATER & SEWER SYSTEM - EXPENSES
2009-2010**

FUND 400	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
WATER UTILITY SERVICE/WATER PLANT						
PERSONAL SERVICES						
533.11.00	Executive Salaries	11,051	18,432	19,700	20,200	19,800
533.12.00	Regular Salaries & Wages	527,725	526,118	524,000	511,500	524,000
533.13.00	Other Salaries	227	0	0	11,000	0
533.14.00	Overtime/Regular Employees	14,974	21,848	20,000	21,800	20,000
533.19.01	Uniforms	2,723	2,794	3,200	3,200	3,200
533.21.00	FICA Taxes	40,786	44,554	43,200	41,700	46,700
533.22.00	Retirement Contributions	51,696	55,555	55,600	53,600	58,000
533.23.00	Life & Health Insurance	73,265	77,122	84,300	84,300	84,300
533.24.00	Workers' Compensation	19,936	22,472	30,000	21,000	30,000
533.28.01	Training & Travel	200	3,058	5,000	5,000	8,000
	Total Personal Services	<u>742,583</u>	<u>771,953</u>	<u>785,000</u>	<u>773,300</u>	<u>794,000</u>
OPERATING EXPENSES						
533.31.01	Professional Services	43,426	21,215	50,700	32,700	59,000
533.34.00	Contractual Services	35,805	35,038	39,500	39,500	49,500
533.41.00	Telephone/Communications Services	653	619	800	800	800
533.42.00	Postage, Freight & Express	737	452	1,000	1,200	1,000
533.43.01	Utility Services	203,145	202,562	202,000	208,000	202,000
533.44.00	Rentals & Leases	771	1,924	1,200	1,200	1,200
533.45.00	Non-employee Insurance	68,320	43,273	70,000	50,000	70,000
533.46.01	Repair & Maintenance Services	31,177	99,438	57,000	69,000	57,000
533.46.50	Vehicle Repairs & Maintenance	4,646	1,661	5,000	5,000	5,000
533.47.00	Printing & Binding	1,050	766	1,400	400	2,500
533.49.01	Other Charges & Obligations	176	75	500	500	500
533.49.10	Other Special Services	0	271	1,000	600	1,000
533.51.00	Office Supplies	1,037	778	1,000	1,000	1,000
533.52.01	Operating Supplies	140,839	117,992	200,000	175,000	200,000
533.52.50	Fuel & Oil Supplies	7,895	22,188	17,000	10,000	17,000
533.54.00	Subscriptions & Memberships	4,045	2,530	5,400	3,400	5,400
	Total Operating Expenses	<u>543,723</u>	<u>550,781</u>	<u>653,500</u>	<u>598,300</u>	<u>672,900</u>
TOTAL WATER PLANT		<u><u>1,286,306</u></u>	<u><u>1,322,733</u></u>	<u><u>1,438,500</u></u>	<u><u>1,371,600</u></u>	<u><u>1,466,900</u></u>

CITY OF HOLLY HILL

WATER UTILITY SERVICE/SEWER PLANT
ORGANIZATION CHART



SEWER SERVICE

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Personal Services	731,945	708,516	763,900	761,000	764,200
Operating Expenses	528,785	537,347	618,300	619,500	618,300
Capital Outlay	0	0	0	0	0
TOTAL	1,260,729	1,245,863	1,382,200	1,380,500	1,382,500

PERMANENT POSITIONS	2007-2008	2008-2009	2009-2010
Public Works Director	0.20	0.20	0.20
Engineer Technician	0.25	0.25	0.25
Utility Supervisor	0.50	0.50	0.50
Administrative Assistant	0.25	0.25	0.25
Staff Assistant	0.25	0.00	0.00
Lab Technician	0.50	0.50	0.50
Garage Supervisor	0.25	0.25	0.25
Chief Wastewater Plant Operator	1.00	1.00	1.00
Wastewater Plant Operator	5.00	5.00	5.00
Sludge Belt Press Operator	1.00	1.00	1.00
Utility Mechanic	3.00	3.00	3.00
Total	12.20	11.95	11.95

SIGNIFICANT EXPENDITURE CHANGES

1. Construction of improvements to waste water treatment plant.
2. Revisit rate structure to provide funding for rehabilitation of the gravity sewer system to decrease infiltration/inflow in the collection system.

ACTIVITY DESCRIPTION

The Sewer Service department is responsible for the water pollution control plant operation, treating and disposing of approximately 1.8 million gallons of wastewater every day. It is responsible for the maintenance, repair and cleaning of plant equipment, sewer mains and lift stations. Extend the reuse system so we can remove effluent from the Halifax River.

ACTIVITY GOALS

1. Operate the water pollution control plant to meet all State and Federal regulations and requirements.
2. Maintain sewer mains and lift stations to insure effective, sanitary conditions.
3. Expand reuse system to recycle wastewater effluent by irrigation.
4. Integrate reuse control system with wastewater plant.
5. Continue a program for reducing the infiltration and inflow in the gravity sewer system.
6. Rehab lifts stations.
7. Design & construction of utilities in the redevelopment areas.

ACTIVITY OBJECTIVES

1. Improve performance and efficiency of the water pollution control plant.
2. In conjunction with other activities, continue the preventative maintenance program for all City equipment.
3. Improve safety awareness among employees.
4. Install a modern and efficient system of operation controls and instrumentation.

ACTIVITY MEASUREMENTS	ACTUAL 2006-2007	ACTUAL 2007-2008	ESTIMATED 2008-2009	PROJECTED 2009-2010
Wastewater Treatment Plant Capacity	2.4 MGD	2.4 MGD	2.4 MGD	2.4 MGD
Wastewater average daily flow	1.5 MGD	1.5 MGD	1.5 MGD	1.5 MGD
Number of lift stations	30	30	30	30
Miles of sanitary sewers	75.5 miles	75.5 miles	75.5 miles	75.5 miles
Collection system users	5,225	5,225	5,225	5,250

**CITY OF HOLLY HILL
WATER & SEWER SYSTEM - EXPENSES
2009-2010**

FUND 400	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
SEWER SERVICE/WATER POLLUTION CONTROL PLANT						
PERSONAL SERVICES						
535.11.00	Executive Salaries	22,104	18,653	19,700	20,200	19,800
535.12.00	Regular Salaries & Wages	498,762	476,138	502,100	502,100	502,100
535.14.00	Overtime/Regular Employees	31,551	32,829	31,000	33,900	31,000
535.19.01	Uniforms	2,458	2,412	3,000	3,000	3,000
535.21.00	FICA Taxes	39,376	39,375	42,300	42,300	42,300
535.22.00	Retirement Contributions	51,572	51,841	54,500	54,500	54,700
535.23.00	Life & Health Insurance	72,005	71,528	77,600	82,100	77,600
535.24.00	Workers' Compensation	11,846	13,898	23,000	19,200	23,000
535.28.01	Training & Travel	2,271	1,842	10,700	3,700	10,700
	Total Personal Services	<u>731,945</u>	<u>708,516</u>	<u>763,900</u>	<u>761,000</u>	<u>764,200</u>
OPERATING EXPENSES						
535.31.01	Professional Services	45,496	19,889	52,800	32,800	52,800
535.34.00	Contractual Service	35,805	35,037	39,500	39,500	39,500
535.41.00	Telephone/Communications Services	952	1,060	1,200	1,600	1,200
535.42.00	Postage, Freight & Express	212	126	300	300	300
535.43.01	Utility Services	168,984	181,204	182,000	190,000	182,000
535.44.00	Rentals & Leases	9,900	1,626	1,000	1,800	1,000
535.45.00	Non-Employee Insurance	88,704	55,892	92,000	67,000	92,000
535.46.01	Repair & Maintenance Services	46,321	75,738	82,200	80,500	82,200
535.46.50	Vehicle Repairs & Maintenance	1,739	1,463	3,500	3,500	3,500
535.47.00	Printing & Binding	0	347	500	200	500
535.49.01	Other Charges & Obligations	63	243	300	300	300
535.49.10	Other Special Costs	0	408	1,000	300	1,000
535.51.00	Office Supplies	1,626	770	1,000	1,000	1,000
535.52.01	Operating Supplies	122,410	138,570	150,000	190,000	150,000
535.52.50	Fuel & Oil Supplies	5,648	24,943	10,000	10,000	10,000
535.54.00	Subscriptions & Memberships	925	30	1,000	700	1,000
	Total Operating Expense	<u>528,785</u>	<u>537,347</u>	<u>618,300</u>	<u>619,500</u>	<u>618,300</u>
TOTAL SEWER SERVICE		<u><u>1,260,729</u></u>	<u><u>1,245,863</u></u>	<u><u>1,382,200</u></u>	<u><u>1,380,500</u></u>	<u><u>1,382,500</u></u>

WATER & SEWER ADMINISTRATION

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Personal Services	274,688	359,700	341,400	341,400	340,900
Operating Expenses	270,318	182,438	214,600	214,600	215,100
Capital Outlay	0	0	0	0	0
Transfers/Reserves	<u>42,000</u>	<u>175,100</u>	<u>175,100</u>	<u>175,100</u>	<u>175,100</u>
TOTAL	687,006	717,238	731,100	731,100	731,100

PERMANENT POSITIONS	2007-08	2008-09	2009-10
City Manager	0.33	0.33	0.33
City Clerk	0.20	0.20	0.20
Finance Director	0.33	0.33	0.33
Financial Technical Advisor	0.00	0.33	0.00
H R Director	0.33	0.33	0.33
IT Director	0.33	0.05	0.05
Asst Fin Dir	0.33	0.33	0.33
Budget/Audit Coordinator	0.00	0.00	0.33
Accountant	0.00	0.00	0.00
Account Clerk III	0.33	0.33	0.33
Account Clerk II	0.33	0.33	0.33
Account Clerk I	0.33	0.00	0.00
Cust Svc Supervisor	0.75	0.75	0.75
Cust Svc Clerk III	0.75	0.75	0.75
Cust Svc Clerk II	0.75	0.75	0.75
Cust Svc Clerk I	0.75	1.50	1.50
Custodian	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total	5.89	6.31	6.31

SIGNIFICANT EXPENDITURE CHANGES

- None

ACTIVITY DESCRIPTION, GOALS, OBJECTIVES, MEASUREMENTS

See General Government departments

ACTIVITY MEASUREMENTS	ACTUAL 2006-2007	ACTUAL 2007-2008	ESTIMATED 2008-2009	PROJECTED 2009-2010
Number of utility bills mailed	75,695	76,000	80,000	80,000
Number of penalty notices mailed	14,684	14,774	15,000	12,000
Number of payroll checks prepared	314	253	310	300
Number of direct deposit receipts prepared	3,162	2,691	2,500	3,000
Number of accounts payable checks issued	3,972	3,646	3,500	3,950
Number of insurance claims filed	2	3	2	2

**CITY OF HOLLY HILL
WATER & SEWER SYSTEM - EXPENSES
2009-2010**

FUND 400	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
WATER AND SEWER ADMINISTRATION						
PERSONAL SERVICES						
536.11.00	Executive Salaries	61,612	120,500	88,800	88,800	88,800
536.12.00	Regular Salaries & Wages	144,276	139,800	166,100	166,100	166,100
536.14.00	Overtime	996	500	500	500	500
536.21.00	FICA Taxes	16,300	19,900	19,600	19,600	19,600
536.22.00	Retirement Contributions	17,400	28,600	16,900	16,900	16,900
536.23.00	Life & Health Insurance	23,004	43,300	38,500	38,500	38,500
536.24.00	Worker's Compensation	1,104	1,600	1,900	1,900	1,900
536.25.00	Unemployment Compensation	996	0	0	0	0
536.28.01	Training & Travel	6,000	4,000	7,600	7,600	7,600
536.29.01	Other Personal Services	3,000	1,500	1,500	1,500	1,000
	Total Personal Services	<u>274,688</u>	<u>359,700</u>	<u>341,400</u>	<u>341,400</u>	<u>340,900</u>
OPERATING EXPENSES						
536.31.01	Professional Services	59,004	50,000	54,700	54,700	60,000
536.32.00	Accounting & Auditing	18,504	18,500	18,000	18,000	20,000
536.41.00	Telephone/Communications Services	4,800	4,000	3,200	3,200	3,200
536.42.00	Postage, Freight, & Express	15,504	16,000	29,300	29,300	29,300
536.43.01	Utility Services	10,004	10,000	9,200	9,200	9,200
536.44.00	Rentals & Leases	3,996	4,000	7,000	7,000	7,000
536.46.01	Repair & Maintenance Services	15,000	10,000	14,700	14,700	13,000
536.46.50	Vehicle Repairs & Maintenance	1,800	200	200	200	200
536.47.00	Printing & Binding	9,504	8,000	8,200	8,200	7,100
536.49.01	Other Charges & Obligations	31,896	5,000	5,000	5,000	5,000
536.49.10	Other Special Costs	31,365	34,138	30,000	30,000	30,000
536.50.00	Advertising	2,796	10,000	5,000	5,000	2,000
536.51.00	Office Supplies	8,004	7,200	7,200	7,200	7,200
536.52.01	Operating Supplies	9,000	1,000	1,000	1,000	1,000
536.52.50	Fuel & Oil Supplies	2,004	0	0	0	0
536.54.00	Subscriptions & Memberships	3,996	2,000	3,900	3,900	2,900
536.59.01	Bad Debt Expense	35,641	67,992	18,000	18,000	18,000
536.59.10	Gains/Loss on Disposals	0	22,102	0	0	0
536.59.20	Depreciation Expense	901,836	1,031,463	0	0	0
536.73.20	Amortization Expense	130,920	118,942	0	0	0
536.73.30	Amortization - SRF Loan	3,068	5,810	0	0	0
536.80.00	Grants & Aids	7,500	2,400	0	0	0
	Total Operating Expenses	<u>1,308,143</u>	<u>1,428,746</u>	<u>214,600</u>	<u>214,600</u>	<u>215,100</u>
536.91.60	Transfer to Stormwater	42,000	42,000	42,000	42,000	42,000
	Total Interfund Transfers	<u>42,000</u>	<u>42,000</u>	<u>42,000</u>	<u>42,000</u>	<u>42,000</u>
	TOTAL WATER & SEWER ADMINIS	<u><u>1,622,831</u></u>	<u><u>1,830,446</u></u>	<u><u>598,000</u></u>	<u><u>598,000</u></u>	<u><u>598,000</u></u>



**WATER AND SEWER
DEBT SERVICE
ANNUAL BUDGET**

2009 - 2010

WATER & SEWER DEBT SERVICE FUND

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Principal Payments	720,940	739,849	942,200	894,200	971,200
Interest Expense	649,450	634,612	611,400	662,200	581,800
Other Debt Service	<u>539</u>	<u>13,612</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
TOTAL	1,370,929	1,388,072	1,555,600	1,558,400	1,555,000

PERMANENT POSITIONS

N/A

SIGNIFICANT EXPENDITURE CHANGES

1. None

ACTIVITY DESCRIPTION

The Water and Sewer Debt Service Funds have been established to record the principal and interest payments made on outstanding bonds and/or state revolving loans. The funds allocated for these payments are transferred from Water and Sewer revenues.

ACTIVITY GOAL

N/A

ACTIVITY MEASUREMENTS

N/A

**CITY OF HOLLY HILL
WATER AND SEWER DEBT SERVICE
2009-2010**

FUNDS		2006-2007	2007-2008	2008-2009	2008-2009	2009-2010
471 - 476	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
471	SERIES 2002					
	REVENUES					
361.15.00	Interest from STI	0	8,587	0	1,000	0
361.20.00	Interest from SBA	20,765	41	0		0
380.10.00	Appropriated Retained Earnings	0	0	0		
381.10.00	Transfer from Water & Sewer Fund	1,039,638	1,066,225	1,078,900	1,077,900	1,077,900
	Sub Total Series 2002 Revenues	1,060,403	1,074,853	1,078,900	1,078,900	1,077,900
	EXPENDITURES					
587.71.60	Principal	550,000	565,000	585,000	585,000	605,000
587.72.60	Interest	528,706	511,656	491,900	491,900	470,900
587.73.60	Other Debt Service Costs	539	539	2,000	2,000	2,000
	Sub Total Series 2002 Expenditures	1,079,245	1,077,195	1,078,900	1,078,900	1,077,900
472	STATE REVOLVING FUND LOAN - 2001					
	REVENUES					
361.15.00	Interest from STI	0	717	0	0	0
361.20.00	Interest from SBA	3,348	362	0	0	0
380.10.00	Appropriated Retained Earnings	0	0	0	0	0
381.10.00	Transfer from Water & Sewer Fund	151,701	151,440	160,500	160,500	160,500
	Sub Total SRF Loan Revenues	155,049	152,519	160,500	160,500	160,500
	EXPENDITURES					
587.71.80	Principal	101,775	104,965	108,300	108,300	111,700
587.72.80	Interest	58,667	55,477	52,200	52,200	48,800
	Sub Total SRF Loan Expenditures	160,442	160,442	160,500	160,500	160,500
474	SERIES 2005					
	REVENUES					
361.15.00	Interest from STI	0	1,218	0	0	0
361.20.00	Interest from SBA	2,830	11	0	0	0
380.10.00	Appropriated Retained Earnings	0	0	0	0	0
381.10.00	Transfer from Water & Sewer Fund	110,400	108,300	109,200	111,900	109,600
	Sub Total Series 2005 Revenues	113,230	109,529	109,200	111,900	109,600
	EXPENDITURES					
587.71.70	Principal	55,000	55,000	55,000	60,000	60,000
587.72.70	Interest	56,138	54,148	54,200	51,900	49,600
	Sub Total Series 2005 Expenditures	111,138	109,148	109,200	111,900	109,600

**CITY OF HOLLY HILL
WATER AND SEWER DEBT SERVICE
2009-2010**

FUNDS		2006-2007	2007-2008	2008-2009	2008-2009	2009-2010
471 - 476	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
475	STATE REVOLVING FUND LOAN - 2005					
	REVENUES					
361.15.00	Interest from STI	0	284	0	0	0
361.20.00	Interest from SBA	586	100	0	0	0
380.10.00	Appropriated Retained Earnings	0	0	0	0	0
381.10.00	Transfer from Water & Sewer Fund	41,796	41,800	40,900	40,900	40,900
	Sub Total SRF Loan Revenues	42,382	42,185	40,900	40,900	40,900
	EXPENDITURES					
587.71.80	Principal	14,165	14,884	27,800	27,700	28,400
587.72.80	Interest	5,939	13,331	13,100	13,200	12,500
587.73.80	Other Costs	0	13,073	0		
	Sub Total SRF Loan Expenditures	20,104	41,288	40,900	40,900	40,900
476	STATE REVOLVING FUND LOAN - 2007 (WWTP80)					
	REVENUES					
361.15.00	Interest from STI	0	0	0	100	0
380.10.00	Appropriated Retained Earnings	0	0	0	0	0
381.10.00	Transfer from Water & Sewer Fund	0	0	166,100	166,100	166,100
	Sub Total SRF Loan Revenues	0	0	166,100	166,200	166,100
	EXPENDITURES					
587.71.80	Principal	0	0	166,100	113,200	166,100
587.72.80	Interest	0	0	0	53,000	0
	Sub Total SRF Loan Expenditures	0	0	166,100	166,200	166,100
	TOTAL DEBT SERVICE REVENUES	1,371,064	1,379,085	1,555,600	1,558,400	1,555,000
	TOTAL DEBT SERVICE EXPENDITURES	1,370,929	1,388,072	1,555,600	1,558,400	1,555,000



**WATER AND SEWER
RENEWAL & REPLACEMENT
FUND**

ANNUAL BUDGET

2009 - 2010

WATER & SEWER RENEWAL AND REPLACEMENT FUND

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Capital Outlay	1,302,099	1,422,000	638,000	241,000	200,300
Capital Outlay(Impact Fees)	1,009,952	15,000	0	0	0
Reserve for Improvement	0	0	0	12,300	0
TOTAL	2,312,051	1,437,000	638,000	253,300	200,300

PERMANENT POSITIONS

N/A

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

The Renewal and Replacement Fund was established to provide for major improvements and/or repairs to the Water and Wastewater Utility System. The funds allocated for these future improvements are transferred from Water and Sewer revenues and impact fees.

ACTIVITY GOAL

N/A

ACTIVITY OBJECTIVE

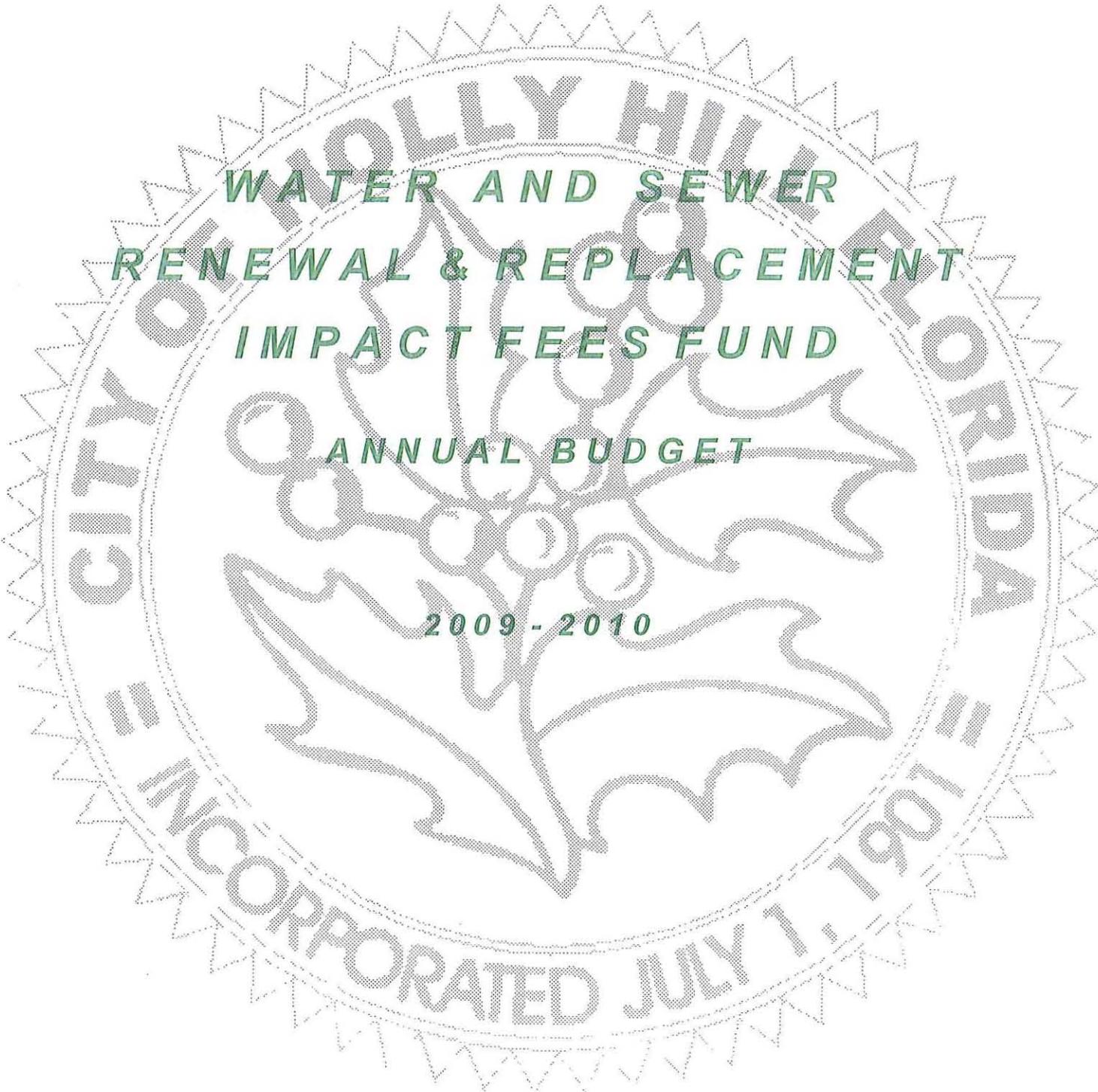
N/A

ACTIVITY MEASUREMENTS

N/A

**CITY OF HOLLY HILL
RENEWAL AND REPLACEMENT FUND
WATER & SEWER
2009-2010**

FUND 480	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
REVENUES						
361.15.00	Interest Earnings - STI	0	32,523	0	6,800	7,000
361.20.00	Interest Earnings - SBA	33,091	6,746	0	0	0
389.40.00	Contributions from Other Sources	0	0	0	0	0
	Total Revenues	<u>33,091</u>	<u>39,269</u>	<u>0</u>	<u>6,800</u>	<u>7,000</u>
APPROPRIATIONS & TRANSFERS						
380.10.00	Appropriated Retained Earnings	688,992	0	638,000	234,200	193,300
381.10.00	Transfer from Water & Sewer Fund	0	449,000	0	0	0
381.41.00	Transfer from Water Impact Fees	276,931	0	0	0	0
381.42.00	Transfer from Sewer Impact Fees	733,021	15,000	0	0	0
	Total Appropriations & Transfers	<u>1,698,944</u>	<u>464,000</u>	<u>638,000</u>	<u>234,200</u>	<u>193,300</u>
	TOTAL R & R FUND REVENUES	<u>1,732,035</u>	<u>503,269</u>	<u>638,000</u>	<u>241,000</u>	<u>200,300</u>
EXPENDITURES						
WATER PLANT/CAPITAL OUTLAY						
533.31.01	Professional Services	14,226	0	50,000	0	0
533.62.00	Buildings	6,810	0	0	0	0
533.63.00	Improvements other than Buildings	401,757	840,000	96,500	56,500	96,300
533.64.00	Machinery & Equipment	26,077	42,000	111,500	84,500	0
	Total Water Plant	<u>448,870</u>	<u>882,000</u>	<u>258,000</u>	<u>141,000</u>	<u>96,300</u>
WATER POLLUTION CONTROL/CAPITAL OUTLAY						
535.31.01	Professional Services	28,452	0	0	0	0
535.62.00	Buildings	7,386	0	25,000	10,000	0
535.63.00	Improvements other than Buildings	753,753	520,000	278,000	78,000	104,000
535.64.00	Machinery & Equipment	63,638	20,000	77,000	12,000	0
	Total Water Pollution Control	<u>853,229</u>	<u>540,000</u>	<u>380,000</u>	<u>100,000</u>	<u>104,000</u>
	TOTAL EXPENDITURES & RESERVES	<u>1,302,099</u>	<u>1,422,000</u>	<u>638,000</u>	<u>241,000</u>	<u>200,300</u>



**WATER AND SEWER
RENEWAL & REPLACEMENT
IMPACT FEES FUND**

ANNUAL BUDGET

2009 - 2010

**CITY OF HOLLY HILL
RENEWAL AND REPLACEMENT FUND
WATER & SEWER IMPACT FEES
2009-2010**

FUND		2006-2007	2007-2008	2008-2009	2008-2009	2009-2010
481 & 482	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
REVENUES						
361.15.00	Interest Earnings STI	0	41,487	0	9,000	0
361.20.00	Interest Earnings SBA	140,881	8,825	0	0	0
363.36.00	Impact Fees	140,052	26,640	0	3,300	0
363.37.00	Impact Fee Surcharge	0	0	0	0	0
	Total Revenues	<u>280,933</u>	<u>76,952</u>	<u>0</u>	<u>12,300</u>	<u>0</u>
APPROPRIATED RESERVE						
		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL W&S IMPACT FEE REVENUES						
		<u>280,933</u>	<u>76,952</u>	<u>0</u>	<u>12,300</u>	<u>0</u>
EXPENDITURES						
581.91.10	Transfer to Fund 480 (Water)	276,931	15,000	0	0	0
581.91.10	Transfer to Fund 480 (Sewer)	733,021	0	0	0	0
	Total Expenditures	<u>1,009,952</u>	<u>15,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
RESERVES						
		<u>0</u>	<u>0</u>	<u>0</u>	<u>12,300</u>	<u>0</u>
TOTAL W&S IMPACT FEE EXPENDITURES & RESERVES						
		<u>1,009,952</u>	<u>15,000</u>	<u>0</u>	<u>12,300</u>	<u>0</u>



**WATER AND SEWER
CONSTRUCTION FUND**

ANNUAL BUDGET

2009 - 2010

**WATER & SEWER CONSTRUCTION FUND
SERIES 2005**

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Capital Outlay	217,909	53,504	0	7,700	0
Bond Issue Costs	0	0	0	0	0
Reserves	0	0	0	0	0
TOTAL	217,909	53,504	0	7,700	0

PERMANENT POSITIONS

N/A

SIGNIFICANT EXPENDITURE CHANGES

Water and Sewer Revenue Bond, Series 2005 will fund certain Water and Sewer Improvements in the Utility Master Plan.

ACTIVITY DESCRIPTION

The Construction Fund was established to account for the expenditure of the Series 2005 Bond proceeds to be used for major improvements to the water and sewer system.

**CITY OF HOLLY HILL
WATER AND SEWER CONSTRUCTION FUND
2009-2010**

FUND		2006-2007	2007-2008	2008-2009	2008-2009	2009-2010
491	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
	WATER AND SEWER BOND 2005					
	REVENUES					
	WATER & SEWER CONSTRUCTION FUND					
361.15.00	Interest from STI	0	9,094	0	0	0
361.20.00	Interest from SBA	48,359	4,016	0	0	0
380.10.00	Appropriated Fund Balance	0	0	0	7,700	0
384.10.00	Debt Proceeds - Series 2005	0	0	0	0	0
	TOTAL CONSTRUCTION FUND REVENUE	48,359	13,110	0	7,700	0
	EXPENDITURES					
	WATER IMPROVEMENTS					
533.31.01	Professional Services	53,504	53,504	0	400	0
533.62.00	Buildings	0	0	0	0	0
533.63.00	Improvements Other than Buildings	36,811	0	0	7,300	0
533.64.00	Machinery & Equipment	0	0	0	0	0
	TOTAL WATER IMPROVEMENTS	90,315	53,504	0	7,700	0
	WASTEWATER IMPROVEMENTS					
535.31.01	Professional Services	74,415	0	0	0	0
535.62.00	Buildings	0	0	0	0	0
535.63.00	Improvements Other than Buildings	5,000	0	0	0	0
535.64.00	Machinery & Equipment	0	0	0	0	0
	TOTAL WASTEWATER IMPROVEMENTS	79,415	0	0	0	0
536.31.01	Professional Services	0	0	0	0	0
	RESERVES - WTP Improvements	0	0	0	0	0
	TOTAL W & S CONSTRUCTION FUND	169,730	53,504	0	7,700	0

**WATER & SEWER CONSTRUCTION FUND
STATE REVOLVING LOAN 2005**

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Capital Outlay	48,179	0	0	1,700,000	0
Reserves	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	48,179	0	0	1,700,000	0

PERMANENT POSITIONS

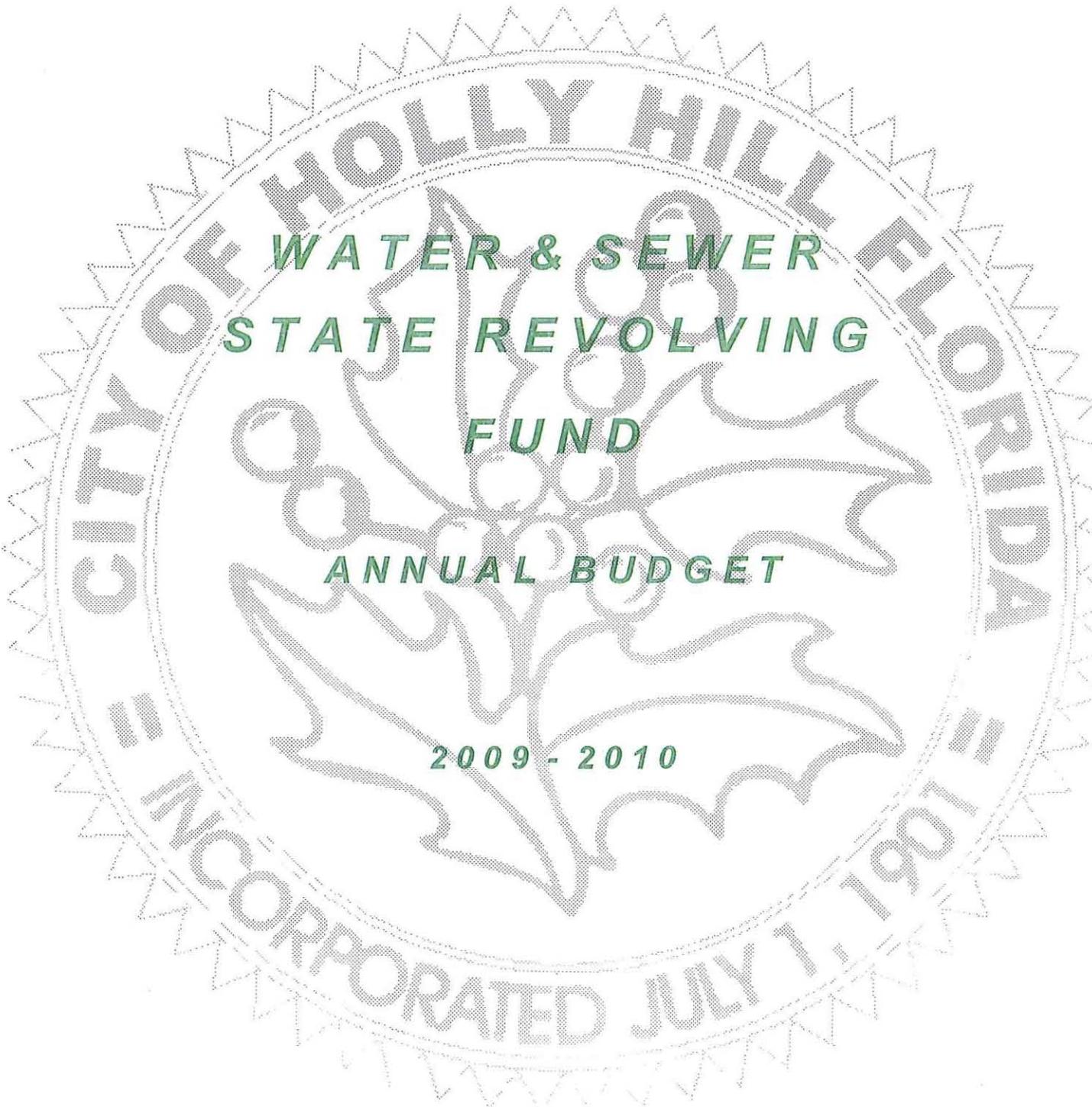
N/A

SIGNIFICANT EXPENDITURE CHANGES

Water and Sewer State Revolving Fund will fund certain Water and Sewer Improvements in the Utility Master Plan.

ACTIVITY DESCRIPTION

The Construction Fund was established to account for the expenditure of the State Revolving Loan proceeds to be used for major improvements to the water and sewer system.



**WATER & SEWER
STATE REVOLVING
FUND**

ANNUAL BUDGET

2009 - 2010

**CITY OF HOLLY HILL
WATER AND SEWER STATE REVOLVING FUND
2009-2010**

FUND		2006-2007	2007-2008	2008-2009	2008-2009	2009-2010
492	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	AMENDED	BUDGET
WATER AND SEWER STATE REVOLVING FUND						
REVENUES						
WATER AND SEWER STATE REVOLVING FUND						
361.15.00	STI - Suntrust	0	718	0	0	0
361.20.00	Interest from SBA	0	0	0	0	0
380. 10.00	Appropriated Fund Balance	0	0	0	0	0
381.30.00	Debt Proceeds	0	0	0	0	0
381.10.00	Transfer from W&S Fund	0	0	0	0	0
381.42.00	Transfer from Sewer Impact Fees	0	0	0	30,000	0
384.30.00	State Revolving Fund	344,763	0	0	1,670,000	0
TOTAL STATE REVOLVING FUND REVENUE		344,763	718	0	1,700,000	0
EXPENDITURES						
WATER IMPROVEMENTS						
533.31.01	Professional Services	0	0	0	147,200	0
553.62.00	Buildings	0	0	0	1,500,000	0
533.63.00	Improvements Other than Buildings	0	0	0	15,000	0
533.64.00	Machinery & Equipment	0	0	0	0	0
TOTAL WATER IMPROVEMENTS		0	0	0	1,662,200	0
WASTEWATER IMPROVEMENTS						
535.31.01	Professional Services	20,809	0	0	0	0
535.62.00	Buildings	0	0	0	0	0
535.63.00	Improvements Other than Buildings	27,370	0	0	0	0
535.64.00	Machinery & Equipment	0	0	0	0	0
TOTAL WASTEWATER IMPROVEMENTS		48,179	0	0	0	0
RESERVES		0	0	0	37,800	0
TOTAL W & S STATE REVOLVING FUND		48,179	0	0	1,700,000	0

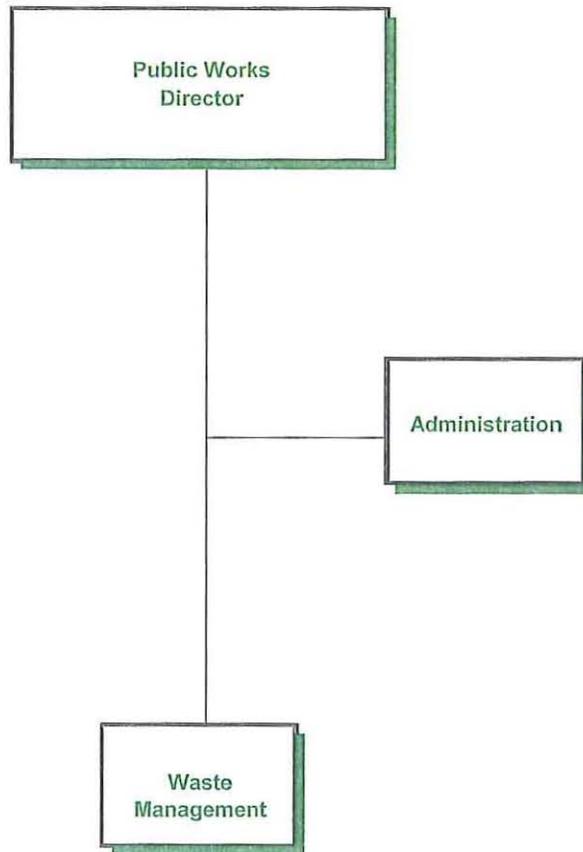


**SOLID WASTE
ENTERPRISE FUND**

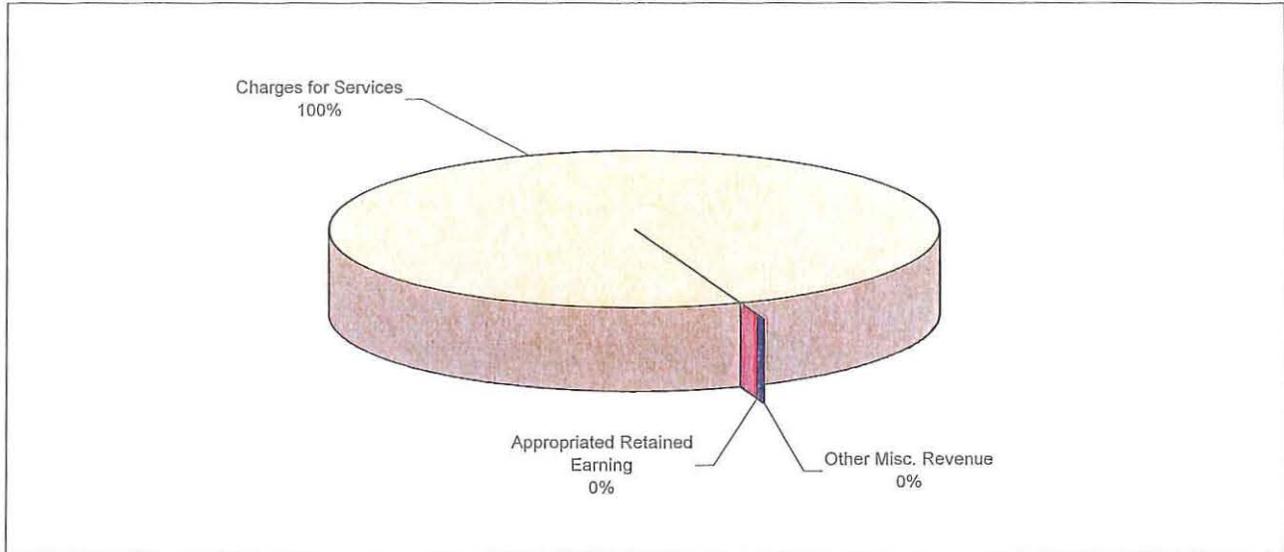
ANNUAL BUDGET

2009 - 2010

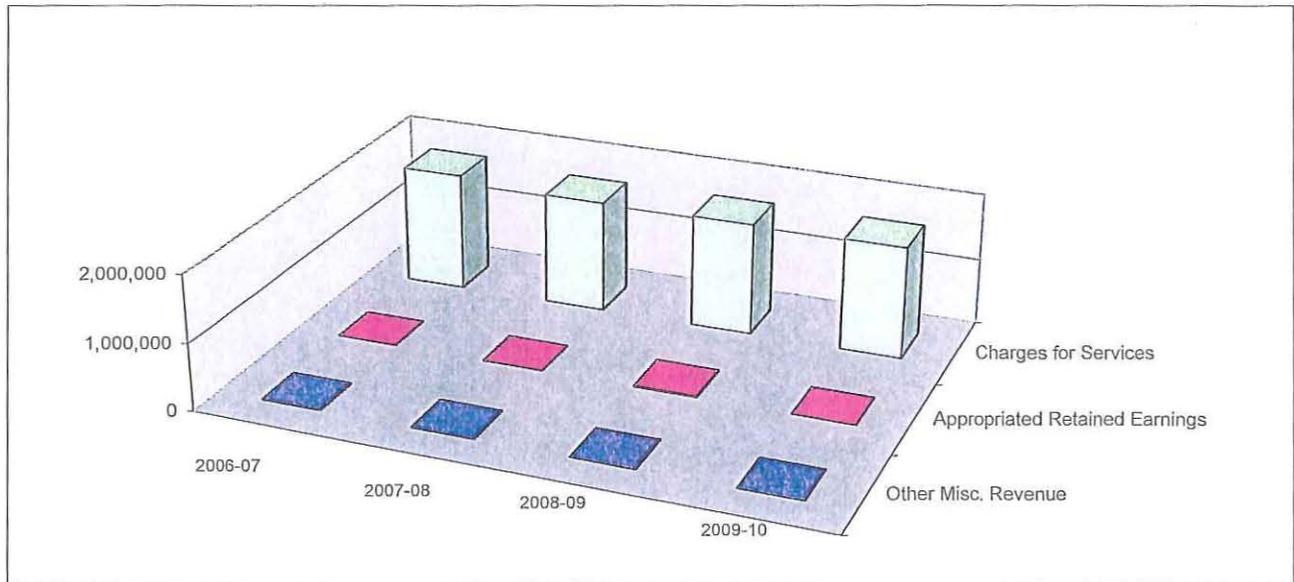
**CITY OF HOLLY HILL
GARBAGE / SOLID WASTE
ORGANIZATION CHART**



**CITY OF HOLLY HILL
SOLID WASTE REVENUES
BUDGET YEAR 2009-2010**



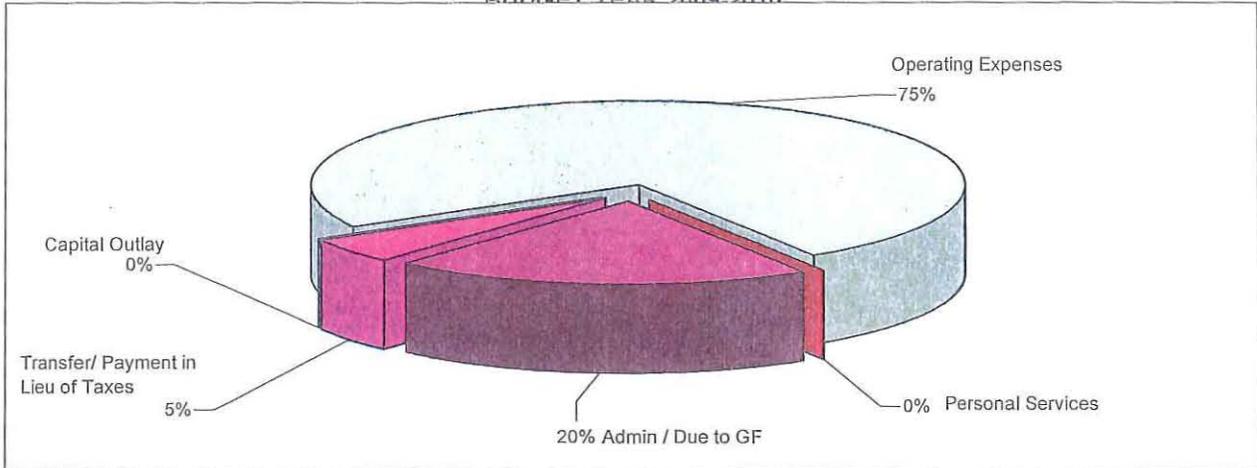
Charges for Services	1,680,000
Other Misc. Revenue	1,000
Appropriated Retained Earning	0
Total Solid Waste Revenues	\$1,681,000



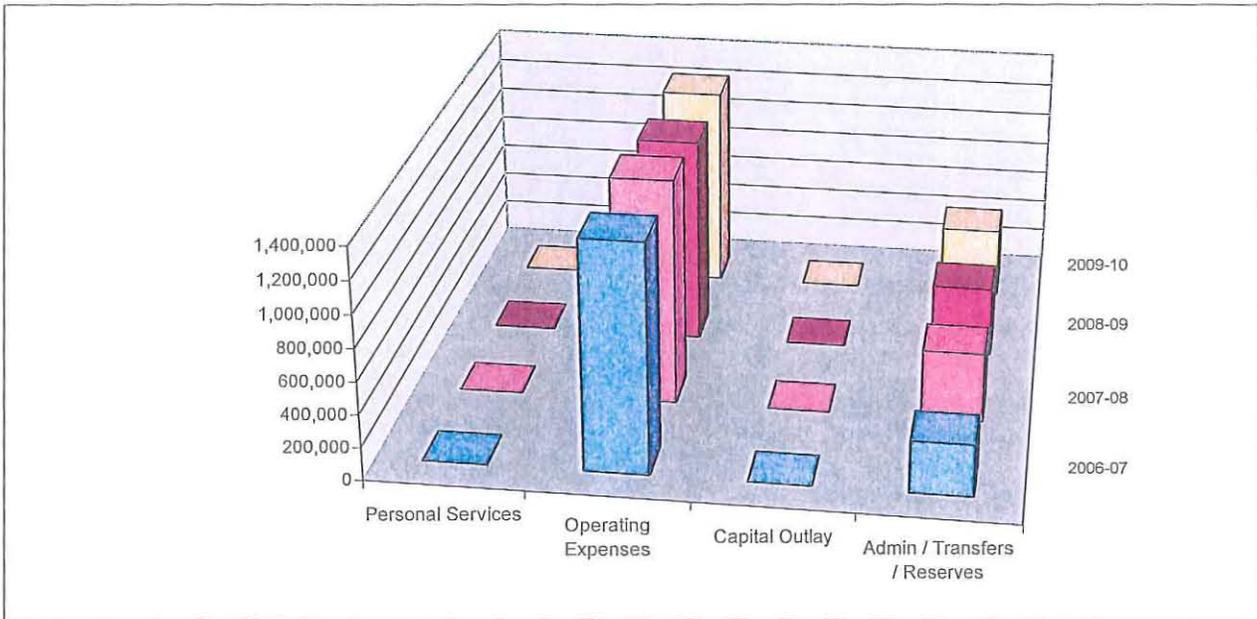
FOUR YEAR HISTORY

	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 AMENDED	2009-2010 BUDGET
REVENUES				
Other Misc. Revenue	6,395	2,574	100	1,000
Appropriated Retained Earnings	0	0	16200	0
Charges for Services	1,782,274	1,681,738	1,684,900	1,680,000
TOTAL REVENUES	\$1,788,669	\$1,684,312	\$1,701,200	\$1,681,000

**CITY OF HOLLY HILL
SOLID WASTE EXPENDITURES
BUDGET YEAR 2009-2010**



Personal Services	0
Operating Expenses	1,251,500
Capital Outlay	0
Admin / Due to GF/ Transfer	343,900
Transfer/Payment in Lieu of Taxes	85,600
Total Solid Waste Expenditures	\$1,681,000



FOUR YEAR HISTORY

EXPENDITURES	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 AMENDED	2009-2010 BUDGET
Personal Services	0	0	0	0
Operating Expenses	1,398,151	1,387,483	1,271,700	1,251,500
Capital Outlay	0	0	0	0
Admin / Transfers / Reserves	318,900	429,500	429,500	429,500
Total Expenditures	\$1,717,051	\$1,816,983	\$1,701,200	\$1,681,000

SOLID WASTE REVENUE EXPLANATION
2009 – 2010

Charges for Services

Anticipated revenues for yard trash, garbage and recycling services are expected to remain the same as 2008-09.

Other Miscellaneous Revenue

This is anticipated revenue from interest earnings on investments and other revenues.

SOLID WASTE

EXPENDITURES	ACTUAL 2006-2007	ACTUAL 2007-2008	BUDGET 2008-2009	AMENDED 2008-2009	BUDGET 2009-2010
Personal Services	0	0	0	0	0
Operating Expenses	1,398,151	1,387,483	1,464,500	1,271,700	1,251,500
Reserve	0	0	0	0	0
Transfer to Water & Sewer	0	0	0	0	0
Transfer to General Fund	<u>318,900</u>	<u>429,500</u>	<u>429,500</u>	<u>429,500</u>	<u>429,500</u>
TOTAL	1,717,051	1,816,983	1,894,000	1,701,200	1,681,000

PERMANENT POSITIONS

N/A

SIGNIFICANT EXPENDITURE CHANGES

None

ACTIVITY DESCRIPTION

This contractor is responsible for the pick-up, collection and disposal of residential and commercial garbage, trash and solid waste. Residential garbage is picked up twice each week, recycling picked up once each week and trash pickup is once each week or as frequent as once each day, depending on the customer's needs. Roll-off containers are provided to residents for removing and commercial contains are pulled twice each month or as often as needed.

Solid Waste Management is still administrated by the Public Works Director. By contracting, the City was able to decrease cost to the citizens and add additional services.

ACTIVITY GOALS

1. Collect garbage, trash and other solid waste in an effective manner.
2. Maintain communications with users to insure public needs are met.
3. Provide efficiently, timely service to our residents and commercial users at the least commercial cost.

ACTIVITY OBJECTIVES

1. Continue to look for more efficient methods of collecting garbage, trash, solid waste, and recyclable materials.
2. Continue recycling programs to conform with State of Florida mandates.
3. Improve safety awareness among employees.

ACTIVITY MEASUREMENTS

	ACTUAL 2006-2007	ACTUAL 2007-2008	ESTIMATED 2008-2009	PROJECTED 2009-2010
Number of residential units	4,654	5,000	5,600	5,800
Number of commercial units	721	700	700	700
Number of dumpster customers	291	300	300	300
Number of Roll-off customers	62	60	60	60

**CITY OF HOLLY HILL
PHYSICAL ENVIRONMENT/GARBAGE/SOLID WASTE CONTROL SERVICES**

FUND 495	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
CHARGES FOR SERVICES						
343.10.42	Refuse Charges	1,782,274	1,681,738	1,842,500	1,684,900	1,680,000
	Total Charges for Services	<u>1,782,274</u>	<u>1,681,738</u>	<u>1,842,500</u>	<u>1,684,900</u>	<u>1,680,000</u>
OTHER MISCELLANEOUS REVENUE						
361.10.00	Interest Earnings	0	0	0	0	0
361.15.00	Interest Earnings/STI	0	1,082	1,600	100	1,000
361.20.00	Interest Earnings/SBA	6,030	342	0	0	0
364.41.00	Sale of Equipment	0	0	0	0	0
364.42.00	Insurance Proceeds/Loss of Equipment	0	0	0	0	0
369.90.00	Miscellaneous (FEMA)	0	0	0	0	0
369.95.00	Recycling Revenue	366	1,150	200	0	0
	Total Other Misc. Revenue	<u>6,396</u>	<u>2,574</u>	<u>1,800</u>	<u>100</u>	<u>1,000</u>
NON-REVENUE						
380.10.00	Appropriated Retained Earnings	0	0	49,700	16,200	0
	Total Non Revenue	<u>0</u>	<u>0</u>	<u>49,700</u>	<u>16,200</u>	<u>0</u>
	Total Enterprise Fund Revenues	<u>1,788,670</u>	<u>1,684,313</u>	<u>1,894,000</u>	<u>1,701,200</u>	<u>1,681,000</u>

**CITY OF HOLLY HILL
PHYSICAL ENVIRONMENT/GARBAGE/SOLID WASTE CONTROL SERVICES
2009-2010**

FUND 495	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 BUDGET	2008-2009 AMENDED	2009-2010 BUDGET
PERSONAL SERVICES						
534.12.00	Regular Salaries	0	0	0	0	0
534.14.00	Overtime/Regular Employees	0	0	0	0	0
534.19.01	Uniforms	0	0	0	0	0
534.21.00	FICA Taxes	0	0	0	0	0
534.22.00	Retirement Contributions	0	0	0	0	0
534.23.00	Life & Health Insurance	0	0	0	0	0
534.24.00	Worker's Compensation	0	0	0	0	0
534.28.01	Training & Travel	0	0	0	0	0
	Total Personal Services	0	0	0	0	0
OPERATING EXPENSES						
534.31.01	Professional Services	0	0	0	0	0
534.34.00	Other Contractual Services	1,385,937	1,371,364	1,438,200	1,255,400	1,225,200
534.41.00	Telephone/Communications Services	172	209	200	200	200
534.42.00	Postage, Freight, & Express	0	0	500	0	500
534.44.00	Rentals & Leases	0	0	600	0	600
534.45.00	Non-employee Insurance	4,680	2,674	11,000	7,000	11,000
534.46.01	Repair & Maintenance Services	180	108	1,000	0	1,000
534.47.00	Printing & Binding	0	0	0	0	0
534.49.01	Other Charges & Obligations	0	0	200	0	200
534.50.00	Advertising	2,126	2,062	2,500	2,100	2,500
534.51.00	Office Supplies	822	0	500	0	500
534.52.01	Operating Supplies	0	0	600	0	600
534.54.00	Subscriptions & Memberships	0	0	200	0	200
534.59.01	Bad Debt Expense	2,610	8,035	9,000	4,000	9,000
539.59.20	Depreciation Expense	1,624	3,031	0	3,000	0
	Total Operating Expenses	1,398,151	1,387,483	1,464,500	1,271,700	1,251,500
CAPITAL OUTLAY						
534.62.00	Buildings	0	0	0	0	0
534.63.00	Improvements other than Buildings	0	0	0	0	0
534.64.00	Machinery & Equipment	0	0	0	0	0
	Total Capital Outlay	0	0	0	0	0
CAPITAL RESERVES AND TRANSFERS						
539.99.01	Budget Reserves / Debris Removable	0	0	0	0	0
581.91.01	Transfer to General Fund	318,900	343,900	343,900	343,900	343,900
581.91.30	Transfer to Water & Sewer	0	0	0	0	0
590.99.20	Transfer/Payment in Lieu of Taxes	0	85,600	85,600	85,600	85,600
	TOTAL SOLID WASTE CONT SERVICES	1,717,051	1,816,983	1,894,000	1,701,200	1,681,000

**CITY OF HOLLY HILL, FLORIDA
MISCELLANEOUS STATISTICAL DATA
2009-2010**

Date of Incorporation:	July 1, 1901		
Date First Charter Adopted:	1901		
Date Present Charter Adopted:	1941		
Form of Government:	Commission/Manager		
Population:	12,944		
* Median Household Income	34,000		
* Median Home Value	95,400		
* Composition of Population	Age 45		
Area - Square Miles:	4.5		
Miles of Streets and Sidewalks:		Employees as of September 30, 2008	
Paved Streets	62.5 miles	Civil service	117
Unpaved Streets	0.5 miles	Exempt	1
Sidewalks	34.0 miles		
Miles of Storm Sewers:		Education: Volusia County School District	
Storm sewers	42.0 miles	Elementary schools	1
Sanitary sewers	75.5 miles	Secondary schools	1
Fire Protection:		Students:	
Number of stations:	1	Kindergarten to grade 5	655
Number of Firefighters	13	Grades 6 to 8	675
Number of fire hydrants	304	Total	1,330
Police Protection:		Education personnel:	
Number of stations:	1	Instructional	118
Number of Police officers	28	Noninstructional	72
Number of Reserve officers	2	Administrative	6
Animal Control officers	1		
Recreation:		Street Lights:	
Parks (total 81.5 acres):	10	High pressure Sodium Vapor:	
Dog Park Facility (2.7 acres)	1	6,300 lumen	672
Playgrounds	4	9,500 lumen	86
Recreation buildings	5	16,000 lumen	35
Tennis courts	2	22,000 lumen	139
Racquetball courts	2	50,000 lumen	24
Multi-purpose field	1	White Way underground 1,000 lumen	6
Baseball/softball fields	5		
Community centers	2	Water Treatment Plant:	
Public fishing piers	3	Design capacity	2.3 MGD
Boat ramp	1	Current production rate	1.5MGD
Wooden pier overlook	3	Users	5,900
Municipal gymnasium	1	Water Pollution Control Plant:	
Concrete bike paths (miles)	1.5	Design capacity	2.4 MGD
Swimming pools	1	Current production rate	1.542 MGD
		Users	5,288

Major Taxpayers	Type of Business	Assessed Values	% Assessed Value
Holly Hill Associates, Ltd.	Condominium Development - Buildings	82,932	10.10%
Holly Hill R.H.F. Housing, Inc.	Bishops Glen Retirement Center	13,270	1.62%
Florida Power & Light	Electric Utility	8,415	1.02%
Sun Holly Forest LLC	Holly Forest Mobile Home Park	7,970	0.97%
Highlander Corporation	Electronics Manufacturer	7,691	0.94%
Holly Hill Holdings LTD	Condominium Development - Land	7,611	0.93%
Riviera Senior Living ETAL	Riveria Retirement Center	7,540	0.92%
Charleston Place LTD	Apartment Complex	7,284	0.89%
NAC Health Plan Inc	Florida Health Care	6,082	0.74%
Holly Station Inc	Winn Dixie Shopping Center	5,880	0.72%

* ZIP code 32117 includes part of unincorporated and Daytona Beach.

GLOSSARY

Accrual Basis – The basis of accounting in which revenues and expenditures are recorded at the time they are earned or incurred.

Ad Valorem Taxes – Property taxes levied on assessed value of real or personal property.

Adopted Budget – Financial Plan of revenues and expenditures for a fiscal year as approved by the City Commission.

Appropriation – Authorization granted to make expenditures and to incur obligations for specific purposes. An allocated time is set in which this appropriation can be expended.

Assessed Valuation – A valuation set upon real estate or other property by the County Property Appraiser.

Attrition – A gradual, natural reduction in personnel, as through retirement, resignation or death.

Balanced Budget – A budget in which total estimated revenues and balances brought forward equal total expenditures and reserves.

Bond – A certificate of debt issued by the municipality guaranteeing payment of the principal plus interest by a specified date in the future.

Budget – A financial plan for a period of time showing the probable revenues and expenditures. The expenditures are balanced with the revenues.

Budget Amendment – A way of revising budget amounts after the budget has been adopted.

Budget Calendar – A calendar of specific dates for completing the budget process from beginning preparation to adoption of the budget.

Capital Outlay – An expenditure that becomes an addition to the fixed assets of the City.

Capital Equipment – Equipment with a value in excess of \$1,000 and an expected life of more than three years such as vehicles, mowers, and air conditioner units.

Capital Projects – Projects that have physical presence such as buildings, roads, sewage systems, water systems, etc. These Projects are relatively expensive, useful life spans and have long range returns.

CDBG – Community Development Block Grant

Construction Fund – A fund established to record the bond proceeds and the expenditure of those proceeds for improvements to the water and wastewater systems.

Contingency – An appropriation of funds to cover unforeseen events that occur during the fiscal year.

Community Redevelopment Agency – Governing board of the Community Redevelopment Area.

CRA – Community Redevelopment Area – District funded by Tax Increment Finances.

Debt Service Fund – A fund established to record the resources for and the payment of long-term debt principal and interest.

Enterprise Fund – The funds established to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent is that the costs of providing services to the general public on a continuing basis be financed or recovered primarily through user charges.

Expenditures – A decrease in the net financial resources of the City due to the acquisition of goods and services.

FDER – Florida Department of Environmental Regulations.

FDOT – Federal Department of Transportation

Final Millage – The tax rate adopted in the second public of a taxing agency.

Fiscal Year – A twelve-month period to which the annual operating budget applies. The City of Holly Hill fiscal year begins on October 1, and ends on September 30 of each year.

Florida State Statutes (F.S.S.) – A law enacted by the Florida Legislature and set forth in a formal document.

Fund – An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government functions.

Fund Balance – Net worth of a fund measured by total assets minus total liabilities.

General Fund – A fund established to record all revenues and expenditures except those required to be recorded in another fund. The General Fund is used for the ordinary operations of a government.

Grant – Contributions from one governmental unit to another. The contribution is usually made to a specified function, but can at times be used for general purposes.

Line Item – An individual expenditure category listing in the budget, such as; salaries, operating supplies, equipment, etc.

Law Enforcement Trust Fund (LETF) – An expendable trust fund established to record confiscated property revenues and the expenditure of those revenues for law enforcement purposes.

LEBG – Law Enforcement Block Grant Fund.

Millage Rate – The tax rate stated in terms of dollars and cents per thousand dollars of assessed property value.

Modified Accrual Basis – The basis of accounting in which revenues and expenditures are measured resources available to the City.

PAL – Police Athletic League

Recycling – An operation to collect useful materials from garbage or waste to reprocess in order to have a new use or function.

Operating Budget – A budget for general expenditures such as wages, maintenance, supplies and services.

Ordinance/Resolution – A formal legislative enactment by the governing board of a municipality.

Renewal and Replacement Fund – A fund used to record the resources for and expenditure of certain capital outlay items in the Water and Sewer Enterprise Fund.

Reserves – An account used to indicate that a portion of a fund balance is reserved for a specific purpose.

Retained Earnings – An equity account reflecting accumulated earning of an enterprise fund.

Revenue – Income of a government from sources, such as tax payments, fees from specific services, receipts from other governments, shared revenues and interest income, fines and forfeitures.

Rolled-Back Rate – This is the tax rate computed in accordance with the "Trim Bill" regulations for an upcoming fiscal year that will yield a dollar amount equal to the amount of property tax levied in the prior year.

Roll-off Containers – A large 20 cubic yard container used for collecting garbage and other waste products.

Solid Waste Enterprise Fund – A fund established to record solid waste revenues and expenditures. The accrual basis of accounting is used. Revenues are recognized when they are earned and expenses are recognized when they are incurred.

State Revolving Loan – Low cost loan provided by the State for stormwater, water and sewer.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed.

Tentative Millage – The tax rate adopted at the first public hearing of a taxing agency. Under State law, the agency may reduce, but not increase, the tentative millage during the second budget hearing.

Taxable Value – Assessed value of property minus any exceptions, which may be applicable.

Tax Increment Financing (TIF) – Property tax revenue generated by the tax on increases in property value above the base value at the time a tax increment district is established. This revenue is used to fund projects in the district

Transfer – Amounts transferred from one fund to another fund.

"Trim Bill" – "Trim" is an acronym for the "Truth in Millage" state statute governing the determination of millage for taxing authorities. The statute requires strict adherence to a schedule for advertising and holding public hearings; the language in the advertisements; the size of the advertisements; the method of fixing the millage rate; and other millage limitations.

USEPA – United States Environmental Protection Agency.

VIPS – Volunteers in Police Services

Wastewater Reuse System – An operation to recycle wastewater that will provide sprinkling water and reducing the withdrawal from the freshwater aquifer.

Water and Sewer Enterprise Fund – A fund established to record water and sewer expenditures and revenues. The accrual basis of accounting is used. Revenues are recognized when they are earned and expenses are recognized when they are incurred.