



Community Development Department
1065 RIDGEWOOD AVENUE
HOLLY HILL, FLORIDA 32117-2807
(386) 248-9442 (PHONE)
Email: permitdesk@hollyhillfl.org

Permit # _____

Permit Tech _____

Revised 7/2021

ROOFING PERMIT APPLICATION

APPLICATION FOR BUILDING PERMIT

****EFFECTIVE IS THE 7TH EDITION (2021) FLORIDA BUILDING CODE ****

**** 2017 National Electrical Code & 7th Edition NFPA Code ****

JOB INFORMATION:

☐ RESIDENTIAL

☐ COMMERCIAL

SITE ADDRESS: _____

PROPERTY OWNER: _____

CITY _____ STATE: _____ ZIP CODE: _____

PHONE: _____ FAX: _____ EMAIL: _____

PROPOSED WORK: _____ **JOB COST:** _____

RE-ROOF INFORMATION: (Must submit Roof Slope Sheet)

Remove & Replace Shingles? Yes [] No []

Roof Over Existing Roofing System? Yes [] No [] If Yes, # of Layers & Type of Roof Covering Over? _____

Roof Type: _____ # of Squares: _____ FL Product Approval # _____

Roof Type: _____ # of Squares: _____ FL Product Approval # _____

New Trusses? Yes [] No [] ***If Yes, Must submit Engineered Truss Drawings***

Name Of License Holder (Please Print) _____

ADDRESS: _____

BUSINESS NAME: _____

VOL NUMBER: _____ STATE LICENSE #: _____

PHONE NO.: _____ E-MAIL: _____

I HEREBY MAKE APPLICATION FOR PERMIT AS NOTED HEREIN AND IF SAME IS GRANTED I AGREE TO CONFORM TO ALL BUILDING DIVISION REGULATIONS AND CITY ORDINANCES REGULATING THE SAME AND IN ACCORDANCE WITH PLANS SUBMITTED. THE ISSUANCE OF THIS PERMIT DOES NOT GRANT PERMISSION TO VIOLATE ANY APPLICABLE CITY AND/OR STATE OF FLORIDA CODES AND/OR ORDINANCES.

PERSONALLY APPEARED _____ WHO ON OATH SAYS, THAT HE/SHE IS THE APPLICANT FOR THE FOREGOING, THAT ALL THE STATEMENTS MADE ON THIS APPLICATION ARE TRUE TO THE BEST OF HIS/HER KNOWLEDGE, AND THAT THE WORK TO BE DONE IS AUTHORIZED BY THE OWNER AND WILL BE DONE BY CONTRACT WITH _____ (CONTRACTOR).

Authorized Signature: _____

STATE OF FLORIDA
COUNTY OF VOLUSIA

Sworn to (or affirmed) and subscribed before me, by means of ☐ physical presence or ☐ online notarization, this ____ day of _____, 202_, by _____, who is personally known to me or produced _____ as identification and did/did not take an oath.

NOTARY PUBLIC, STATE OF FLORIDA

Notary Signature

Printed Name

Commission No.: _____
My Commission Expires: _____

ROOF SLOPE SHEET

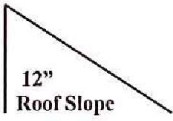
Please print

140 MPH Wind Zone

MUST COMPLY WITH FLORIDA BUILDING CODE 2020, 7th EDITION, CHAPTER 15, ROOF ASSEMBLIES AND ROOF TOP STRUCTURES

Deck Type	
Underlayment	Weight _____ Layers _____ () ASTM D 226 Type 1 or () ASTM D 4869 Type 1
Insulation	
Fastener Type Spacing	
Cap Sheet	
Roof Covering	Manufacturer Asphalt Shingles to Comply With () ASTM D 225 or () ASTM D 3462
Fasteners	Attachment Shall Confirm With () ASTM D 3161 or () M-DC PA 107-95
Drip Edge	

Number of Squares _____

Roof Pitch _____" 

Mean Height _____

Square Footage Under Roof _____

Property Address: _____

- ☐ This project DOES NOT require the use of a roll-off container for construction and demolition debris collection and disposal. (Sign and Date Below)

OR

- ☐ This project **WILL** require the use of a roll-off container for construction and demolition debris collection and disposal. **A Waste Pro container must be used. Containers provided by other companies may NOT be used.** A Waste Pro container can be ordered by calling the number below.

[] Waste Pro – Through City of Holly Hill 386-248-9432

Per the City of Holly Hill Code of Ordinance Section 54-6 (d)(e): All solid waste generated and accumulated within the city limits of the City of Holly Hill, by both residential and commercial properties, shall be collected and removed by a city franchisee except as otherwise specifically provided in the chapter. **The City franchisee for a roll-off container is Waste Pro.**

Per the City of Holly Hill Code of Ordinance Section 54-1 and § 403.703(6): **"Construction and demolition debris" means discarded material generally considered to be not water-soluble and nonhazardous in nature, including, but not limited to, steel, glass, brick, concrete, asphalt roofing material, pipe, gypsum wallboard and lumber, from the construction or destruction of a structure and includes, rocks, soils, tree remains, trees and other vegetative matter that normally results from land clearing or land development operations for a construction project, including such debris from construction of structures at a site removed from the construction or demolition project site.**

IF YOU ARE FOUND TO BE USING A ROLL-OFF CONTAINER THAT IS NOT APPROVED BY THE CITY, YOU WILL NEED TO COMPLY WITH THE CITY'S REGULATIONS WITH REGARD TO USING A CONTAINER PROVIDED BY THE CITY'S SOLID WASTE CONTRACTOR, PRIOR TO THE ISSUANCE OF YOUR FINAL INSPECTION AND/OR CERTIFICATE OF OCCUPANCY.

This permit application addendum is being completed by the:

[] Contractor [] Property Owner

Projects requiring a roll-off container must use a container provided by WASTE PRO.

Name: _____ Signature: _____

Date: _____



ROOF INSPECTION AFFIDAVIT
1065 Ridgewood Avenue, Holly Hill, Florida 32117-2807
Phone: (386) 248-9442
Email: permitdesk@hollyhillfl.org

Permit # _____

ROOF INSPECTION AFFIDAVIT

I _____, license as a(n) Contractor/Engineer/Architect, FS 468 Building Inspector
(please print name & circle license type) License # _____

On or about _____, I did personally inspect the roof deck nailing, secondary water barrier, roof to wall connections work at
(please circle one)

ADDRESS: _____.

Based upon that examination I have determined the installation was done according to the Hurricane Mitigation Retrofit Manual (Based on 553.844 F.S.)

Signature

STATE OF FLORIDA
COUNTY OF VOLUSIA

Sworn to (or affirmed) and subscribed before me, by means of ☐ physical presence or ☐ online notarization, this
____ day of _____, 202_, by _____, who is personally known to me or produced
_____ as identification and did/did not take an oath.

NOTARY PUBLIC, STATE OF FLORIDA

Notary Signature

Printed Name

Commission No.: _____
My Commission Expires: _____