



## SWIMMING POOL REQUIREMENTS & APPLICATION

The following information is provided as a guide to expedite the permit process.

- An application for a building permit for all intended work will need to be submitted to our Customer Service Center.
- If the **property is in a name other than the applicant**, is a rental property or is not occupied by the owner etc.....a contractor licensed to do business in the County of Volusia will need to apply for the permit. Appropriate licensed subcontractors will need to be named.
- State Law allows **owners to act as their own contractor** if the property is used only for the owner's own use and occupancy. If this is the situation, the owner can apply for the permit. Please submit the Owner/Building Affidavit.

### Swimming Pool:

- Completed Permit Application. All relevant information must be provided, This includes, but may not be limited to customer/contractor information, water surface area of pool, and estimated costs. If subcontractor work (electric, plumbing) is involved with this scope of work, appropriate subcontractors information must be provided on permit application.
- Owner Builder Statement Affidavit (If Owner is Performing the Work)
- (2) Surveys. Customer/Contractor may provide 1 original survey and photocopy. Documents shall not be reduced or enlarged. Pool must be drawn to same scale with all dimensions clearly indicated.  In-ground pool - (2) Copies of structural drawings.
- In-ground pool – (2) Copies of pool layout with design criteria.
- (2) copies of specifications for exit alarm (if applicable).
- (2) copies of Swimming Pool Safety Act form. (At least 1 copy must be an original)

### Pool Enclosure:

- Completed Permit Application. All relevant information must be provided, This includes, but may not be limited to customer/contractor information, water surface area of pool, and estimated costs. If subcontractor work (electric, plumbing) is involved with this scope of work, appropriate subcontractors information must be provided on permit application.
- Owner Builder Statement Affidavit (If Owner is Performing the Work)
- (2) Surveys. Customer/Contractor may provide 1 original survey and photocopy. Documents shall not be reduced or enlarged. Proposed Screen enclosure must be drawn to same scale with all dimensions clearly indicated, including proposed set-backs from property lines.
- (2) Copies of applicable drawings, data and details from Aluminum Structures Design Manual. Submittal shall also include (2) copies (1original, 1 photocopy) of the Design Checklist.
- (2) Copies of applicable drawings, data and details for aluminum construction that are signed and sealed by a licensed architect or engineer in accordance to Chapter 481 and 471 of the Florida Statutes.



Community Development Department  
Building Division  
1065 RIDGEWOOD AVENUE  
HOLLY HILL, FLORIDA 32117-2807  
(386) 248-9442  
Email: permitdesk@hollyhillfl.org

PERMIT NO.:	_____
PERMIT TECH:	_____
Revised 7/2021	

## APPLICATION FOR SWIMMING POOL PERMIT

**\*\*EFFECTIVE IS THE 7<sup>TH</sup> EDITION (2021) FLORIDA BUILDING CODE\*\***  
**\*\*2017 NATIONAL ELECTRICAL CODE & 7<sup>th</sup> Edition NFPA CODE\*\***

RESIDENTIAL: **2** SETS OF PLANS

COMMERCIAL: **2** SETS OF PLANS

<u>JOB INFORMATION:</u>		
ADDRESS:		
PROPERTY OWNER:		
ADDRESS:		
CITY:	STATE:	ZIP CODE:
PHONE:	FAX:	E-MAIL:
<input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> COMMERCIAL - <b>DESCRIPTION OF PROPOSED WORK:</b>		
<b>ESTIMATED COST:</b>		
<p><b>WARNING TO OWNER:</b> YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR ATTORNEY BEFORE COMMENDING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT. SOME AREAS HAVE PROVATE DEED COVENANTS &amp; RESTRUCTIONS ON BUILDING ACTIVITY. A CITY PERMIT IS ONLY TO ENSURE COM;OIANCE TO CITY AND STATE CODES. THE OWNER IS RESPONSIBLE FOR OBTAINING ANY PRIVATE ASSOCIATION APPROVAL BEFORE WORK IS STARTED.</p>		
I HEREBY CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.		
NAME OF COMPANY (PLEASE PRINT)		
NAME OF CONTRACTOR/OWNER:		STATE LICENSE #
ADDRESS:		
PHONE #:	FAX #:	E-MAIL:

ELECTRICAL CONTRACTOR

QUALIFIER: \_\_\_\_\_

COMPANY : \_\_\_\_\_

LICENSE # : \_\_\_\_\_

PHONE ; \_\_\_\_\_ FAX: \_\_\_\_\_

PLUMBING CONTRACTOR

QUALIFIER: \_\_\_\_\_

COMPANY : \_\_\_\_\_

STATE LICENSE # : \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

**Electrical Information**

Existing Service  Upgrade Service  New Service  Disconnect/Reconnect  Limited Use  Other

Number New/Altered Circuits: \_\_\_\_\_ Temp Pole:  YES  NO

OLD Amps: \_\_\_\_\_ VOLTS \_\_\_\_\_ C]3PH NEW Amps: \_\_\_\_\_ VOLTS \_\_\_\_\_ C]3PH

**POOL Information (Must complete Electrical Section) Note:**

In Ground Pool:  YES  NO Above Ground Pool: :  YES  NO Spa:  YES  NO

Sq. Ft. Pool Surface: \_\_\_\_\_ Sq. Ft. Deck Area: \_\_\_\_\_ 4 Ft. Fence:  YES  NO Screen Enclosure:  YES  NO

HEREBY MAKE APPLICATION FOR PERMIT NOTED HEREIN IF SAME IS GRANTED I AGREE TO CONFORM TO ALL BUILDING DEPARTMENT REGULATIONS AND CITY ORDINANCES REGULATING THE SAME AND IN ACCORDANCE WITH PLANS SUBMITTED, THE ISSUANCE OF THIS PERMIT DOES NOT GRANT PERMISSION TO VIOLATE ANY APPLICABLE CITY AND/OR STATE OF FLORIDA CODES AND/OR ORDINANCES.

PERSONALLY APPEARED \_\_\_\_\_ WHO SAYS, THAT HE/SHE IS THE APPLICANT FOR THE FOREGOING, THAT ALL STATEMENTS MADE ON THIS APPLICATION ARE TRUE TO THE BEST OF HIS/HER KNOWLEDGE, AND THAT THE WORK TO BE DONE IS AUTHORIZED BY THE OWNER AND WILL BE DONE BY CONTRACT WITH \_\_\_\_\_ (CONTRACTOR/OWNER) .

**Authorized Signature:** \_\_\_\_\_

STATE OF FLORIDA  
COUNTY OF VOLUSIA

Sworn to (or affirmed) and subscribed before me, by means of  physical presence or  online notarization, this \_\_\_\_ day of \_\_\_\_\_, 202\_, by \_\_\_\_\_, who is personally known to me or produced \_\_\_\_\_ as identification and did/did not take an oath.

NOTARY PUBLIC, STATE OF FLORIDA

\_\_\_\_\_  
Notary Signature

\_\_\_\_\_  
Printed Name

Commission No.: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

**RESIDENTIAL SWIMMING POOL SAFETY REQUIREMENTS  
SECTION R 4101.17, 2017 FLORIDA BUILDING CODE**

1065 Ridgewood Avenue, Holly Hill, Florida 32117-2807  
Phone: (386) 248-9442 – Email: Permitdesk@hollyhillfl.org

I, \_\_\_\_\_  
Owner/Contractor Name

Address of Project \_\_\_\_\_

Do hereby request a permit to build a swimming pool to be issued to:

\_\_\_\_\_  
Contractor's Name & Company Name (please print)

My contractor has informed me that prior to use of my pool, I will need a safety barrier installed in accordance with the Florida Building Code and that all inspection approvals, including final inspection, will have been obtained. The 2007 Florida Building Code requires pools to be enclosed by a barrier meeting the requirements of Section R 4101.17. Residential swimming pools must meet at least one of the pool safety barrier requirements (please see options listed below).

**INDICATE YOUR METHOD OF COMPLIANCE BY CHECKING THE APPROPRIATE BOX:**

- The pool must be isolated from access to a home by an enclosure that meets the pool barrier requirements of 515.29 F.S.;
- The pool must be equipped with an approved safety pool cover;
- All doors and windows providing direct access from the home to the pool must be equipped with an exit alarm that has a minimum sound pressure rating of 85 dB A at 10 feet; or
- All doors providing direct access from the home to the pool must be equipped with a self-closing, self-latching device with a release mechanism placed no lower than 54 inches above the floor.

According to Section 515.27 F.S., a person who fails to equip a new residential swimming pool with at least one pool safety feature as required above commits a misdemeanor of the second degree, punishable as provided in s. 775.082 or s. 775.083.

I also understand that steel and ground and deck inspections are required in addition to the final inspection. Inspection access to the interior of the home is required if alarms on windows and doors or if self-closing/self-latching doors are used to meet the above requirements.

\_\_\_\_\_  
Contractor's Signature

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Notary Signature & Seal

\_\_\_\_\_  
Notary Signature & Seal

Property Address: \_\_\_\_\_

This project DOES NOT require the use of a roll-off container for construction and demolition debris collection and disposal. (Sign and Date Below)

OR

This project WILL require the use of a roll-off container for construction and demolition debris collection and disposal. **A Waste Pro container must be used. Containers provided by other companies may NOT be used.** A Waste Pro container can be ordered by calling the number below.

Waste Pro – Through City of Holly Hill 386-248-9432

Per the City of Holly Hill Code of Ordinance Section 54-6 (d)(e): All solid waste generated and accumulated within the city limits of the City of Holly Hill, by both residential and commercial properties, shall be collected and removed by a city franchisee except as otherwise specifically provided in the chapter. **The City franchisee for a roll-off container is Waste Pro.**

Per the City of Holly Hill Code of Ordinance Section 54-1 and § 403.703(6): "**Construction and demolition debris**" means discarded material generally considered to be not water-soluble and nonhazardous in nature, including, but not limited to, steel, glass, brick, concrete, asphalt roofing material, pipe, gypsum wallboard and lumber, from the construction or destruction of a structure and includes, rocks, soils, tree remains, trees and other vegetative matter that normally results from land clearing or land development operations for a construction project, including such debris from construction of structures at a site removed from the construction or demolition project site.

IF YOU ARE FOUND TO BE USING A ROLL-OFF CONTAINER THAT IS NOT APPROVED BY THE CITY, YOU WILL NEED TO COMPLY WITH THE CITY'S REGULATIONS WITH REGARD TO USING A CONTAINER PROVIDED BY THE CITY'S SOLID WASTE CONTRACTOR, PRIOR TO THE ISSUANCE OF YOUR FINAL INSPECTION AND/OR CERTIFICATE OF OCCUPANCY.

This permit application addendum is being completed by the:

Contractor       Property Owner

**Projects requiring a roll-off container must use a container provided by **WASTE PRO.****

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_