



**JOB VACANCY NOTICE
6/23/2011**

**POSITION: WATER TREATMENT PLANT OPERATOR
(LICENSED A, B OR C OPERATOR)**

DEPARTMENT: COMMUNITY SERVICES/PUBLIC WORKS

PAY GRADE: 10 / 13

SALARY RANGE : \$27,166 - \$50,272

CLOSING DATE: OPEN UNTIL FILLED

File applications with the Human Resources Manager

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

The City of Holly Hill does not discriminate on the basis of race, color, national origin, sex, religion, age or disability or genetic information.

The City of Holly Hill shall on the basis of disability, subject no qualified individual with a disability to discrimination in employment under any service program, or activity. If a selection test is required, reasonable accommodations will be made if requested in advance.

The City of Holly Hill provides Veterans' Preference to qualified applicants pursuant to state law.

The City is committed to the recruitment of a diversified workforce reflective of the community's labor force. Military veterans, women and minorities are encouraged to apply.

The City of Holly Hill is a Drug Free Workplace and all job applicants may be subject to drug testing as a condition of employment.

CITY OF HOLLY HILL

JOB DESCRIPTION

JOB TITLE: WATER TREATMENT PLANT OPERATOR I, II or III

DEPARTMENT: COMMUNITY SERVICES **DIVISION:** PUBLIC WORKS

GENERAL DESCRIPTION:

Technical work in the operation and maintenance of a Water Treatment Plant.

ESSENTIAL JOB FUNCTIONS:

1. Assist in operation of water treatment facilities and maintenance thereof including taking samples, testing and supervising the running of tests.
2. Performs maintenance and repair of equipment, gauges, controllers, pumps.
3. Performs housekeeping duties and grounds maintenance.
4. Helps to correct malfunctions.
5. Supervises subordinate trainees and other personnel.
6. Assists in the training of personnel.
7. Checks records and reports. Drives a vehicle.

(These essential job functions are not construed as a complete statement of all duties performed. Employees will be required to perform other job related marginal duties as required.)

MINIMUM QUALIFICATIONS:

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of treatment plant operations, policies, procedures and methods.
- Knowledge of math and chemistry.
- Ability to work rotating shifts.
- Ability to make and maintain records and reports.
- Ability to supervise the work of subordinates.
- Good mechanical skills.

EDUCATION AND EXPERIENCE:

High school graduation or possession of an acceptable equivalency diploma.

(A comparable amount of training, education or experience can be substituted for the minimum qualifications).

Water Treatment Plant Operator I or II
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LICENSES, CERTIFICATIONS OR REGISTRATIONS:

Valid Florida Driver's License.
Class "C" or "B" or "A" Operators Certificate (Water) as issued by State of Florida.

ESSENTIAL PHYSICAL SKILLS:

- Acceptable eyesight (with or without correction)
- Acceptable hearing (with or without hearing aid)
- Ability to communicate both orally and in writing.
- Moderate (15 to 44 pounds) lifting and carrying
- Climbing
- Depth perception
- Distinguish colors
- Walking
- Smelling
- Driving

ENVIRONMENTAL CONDITIONS:

- Works inside
- Works outside in various weather conditions with: noise, chemicals, electrical energy or radiant energy, odors
- Slippery surfaces
- Uneven surfaces
- Vibrations

(Reasonable accommodations will be made for otherwise qualified individuals with a disability.)