



Community Development Department
Building & Fire Division
1065 RIDGEWOOD AVENUE
HOLLY HILL, FLORIDA 32117-2807
(386) 248-9442
Email: permitdesk@hollyhillfl.org

PERMIT NO.: _____

PERMIT TECH: _____

Revised 4/2023

APPLICATION FOR BUILDING PERMIT

Use for Construction, Electrical, Plumbing, Demo, and Mechanical Work

****EFFECTIVE IS THE 7TH EDITION (2020) FLORIDA BUILDING CODE ****

**** 2017 National Electrical Code & 7th Edition Florida Fire Prevention Code ****

RESIDENTIAL: **2** SETS OF PLANS

COMMERCIAL: **2** SETS OF PLANS

JOB INFORMATION:

ADDRESS: _____

PROPERTY OWNER: _____

ADDRESS: _____

CITY: _____

STATE: _____

ZIP CODE: _____

PHONE: _____

FAX: _____

E-MAIL: _____

☐ RESIDENTIAL ☐ COMMERCIAL- **DESCRIPTION OF PROPOSED WORK:** _____

JOB COST: _____

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT. SOME AREAS HAVE PRIVATE DEED COVENANTS & RESTRICTIONS ON BUILDING ACTIVITY. A CITY PERMIT IS ONLY TO ENSURE COMPLIANCE TO CITY AND STATE CODES. THE OWNER IS RESPONSIBLE FOR OBTAINING ANY PRIVATE ASSOCIATION APPROVAL BEFORE WORK IS STARTED.

EXISTING FINISHED ELEVATION: _____ PROPOSED FINISHED ELEVATION: _____ FLOODZONE: _____

SETBACKS: F _____ R _____ S _____ S _____ NUMBER OF STORIES: _____

LIVING: _____ (SF) GARAGE: _____ (SF) PORCH/ENTRY: _____ (SF) TOTAL AREA: _____ (SF)

I UNDERSTAND THAT NEW RESIDENTIAL OR COMMERCIAL CONSTRUCTION, INCLUDING ADDITIONS MAY REQUIRE THE PAYMENT OF IMPACT FEES TO VOLUSIA COUNTY AND THAT I AM RESPONSIBLE FOR SUBMITTING AN IMPACT FEE APPLICATION AND PAYMENT OF ALL IMPACT FEES TO VOLUSIA COUNTY AND THE CITY OF HOLLY HILL PRIOR TO RECEIVING FINAL APPROVAL.

I HEREBY CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

NAME OF COMPANY (PLEASE PRINT) _____

NAME OF QUALIFIER: _____ STATE # _____

ADDRESS: _____

PHONE NO.: _____

E-MAIL: _____

SUB-CONTRACTORS ONLY

ELECTRICAL CONTRACTOR VOLUSIA COUNTY LISTING CARD # _____ LICENSE HOLDER: _____ COMPANY: _____ STATELICENSE #: _____ PHONE: _____ <hr/> <hr/>	PLUMBING CONTRACTOR VOLUSIA COUNTY LISTING CARD # _____ LICENSE HOLDER: _____ COMPANY: _____ STATELICENSE#: _____ PHONE: _____ <hr/> <hr/>
MECHANICAL CONTRACTOR VOLUSIA COUNTY LISTING CARD # _____ LICENSE HOLDER: _____ COMPANY: _____ STATELICENSE #: _____ PHONE: _____ <hr/> <hr/>	ROOFING CONTRACTOR VOLUSIA COUNTY LISTING CARD # _____ LICENSE HOLDER: _____ COMPANY: _____ STATELICENSE#: _____ PHONE: _____ <hr/> <hr/>
GAS CONTRACTOR VOLUSIA COUNTY LISTING CARD # _____ COMPANY: _____ LICENSE HOLDER: _____ STATE LICENSE#: _____ PHONE: _____ FAX: _____ <hr/> <hr/>	

CONTRACTOR'S OR OWNER'S SIGNATURE:

I HEREBY MAKE APPLICATION FOR PERMIT AS NOTED HEREIN AND IF SAME IS GRANTED I AGREE TO CONFORM TO ALL BUILDING DIVISION REGULATIONS AND CITY ORDINANCES REGULATING THE SAME AND IN ACCORDANCE WITH PLANS SUBMITTED. THE ISSUANCE OF THIS PERMIT DOES NOT GRANT PERMISSION TO VIOLATE ANY APPLICABLE CITY AND/OR STATE OF FLORIDA CODES AND/OR ORDINANCES.

STATE OF FLORIDA
COUNTY OF VOLUSIA

Sworn to (or affirmed) and subscribed before me, by means of ☐ physical presence or ☐ online notarization, this ____ day of _____, 202_, by _____, who is personally known to me or produced _____ as identification and did/did not take an oath.

NOTARY PUBLIC, STATE OF FLORIDA

Contractor or Owner's Signature

Notary Signature

Printed Name

Commission No.: _____
My Commission Expires _____

ELECTRICAL INFORMATION

☐ Existing Service? ☐ New Service? ☐ Disconnect/Reconnect? ☐ Other _____

Number of New/Altered Circuits _____ Temp Pole: ☐ Yes ☐ No

☐ Upgrade Service?

OLD Amps _____ Volts _____ Phase 1 ☐ Phase 3 ☐ NEW Amps _____ Volts _____ Phase 1 ☐ Phase 3 ☐

MECHANICAL INFORMATION

Make & Model #'s are required for any component (condenser, AHU) in split system that will not be replaced. If entire system is replace, only make & model number for the new components are required. For partial replacement of split system. Contract must provide documentation to show that existing & replacement components are matched in accordance with FBC.

CONDENSOR Make: _____ Model # _____ AHU Make _____ Model # _____

NEW OR REPLACEMENT EQUIPMENT

PACKAGE UNIT ☐ Ground Mounted ☐ Roof Mounted Tons _____
Make: _____ Model # _____ MCA _____ MOC _____

CONDENSOR ☐ Ground Mounted ☐ Roof Mounted Tons _____
Make: _____ Model # _____ MCA _____ MOC _____

AHU - Make: _____ Model # _____ MCA _____ MOC _____

PLUMBING & UTILITY INFORMATION

☐ New Piping? ☐ Water Heater? ☐ New Piping? ☐ Backflow Preventer? # of Fixtures? _____

Water Utility Connection? ☐ Yes ☐ No Meter Size: _____ Waste Water Connection? ☐ Yes ☐ No

DEMOLITION INFORMATION

☐ Demolition for Addition? ☐ Demolition to Comply? ☐ Demolition for New Construction?

Type of Structure: _____ Sq. Ft. of Structure: _____

GAS INFORMATION

Type of Gas: _____ ☐ Above Ground ☐ Under Ground Tank Size: _____

of Gas Outlets: _____ Connection to: _____ # of Tanks: _____

SOLAR INFORMATION

Electrical System? ☐ Yes ☐ No Heating System? ☐ Yes ☐ No Cooling System? ☐ Yes ☐ No

Water Heater System? ☐ Yes ☐ No Piping? ☐ Yes ☐ No Location? ☐ Ground Mount ☐ Roof Top

GENERATOR INFORMATION

Fuel Source: _____ # of Gas Connections: _____ Connection to: _____

Tank Installation? ☐ Yes ☐ No Tank Location: ☐ Above Ground ☐ Underground

Property Address: _____

- ☐ This project DOES NOT require the use of a roll-off container for construction and demolition debris collection and disposal. (Sign and Date Below)

OR

- ☐ This project **WILL** require the use of a roll-off container for construction and demolition debris collection and disposal. **A Waste Pro container must be used. Containers provided by other companies may NOT be used.** A Waste Pro container can be ordered by calling the number below.

[] Waste Pro – Through City of Holly Hill 386-248-9432

Per the City of Holly Hill Code of Ordinance Section 54-6 (d)(e): All solid waste generated and accumulated within the city limits of the City of Holly Hill, by both residential and commercial properties, shall be collected and removed by a city franchisee except as otherwise specifically provided in the chapter. **The City franchisee for a roll-off container is Waste Pro.**

Per the City of Holly Hill Code of Ordinance Section 54-1 and § 403.703(6): "**Construction and demolition debris**" means discarded material generally considered to be not water-soluble and nonhazardous in nature, including, but not limited to, steel, glass, brick, concrete, asphalt roofing material, pipe, gypsum wallboard and lumber, from the construction or destruction of a structure and includes, rocks, soils, tree remains, trees and other vegetative matter that normally results from land clearing or land development operations for a construction project, including such debris from construction of structures at a site removed from the construction or demolition project site.

IF YOU ARE FOUND TO BE USING A ROLL-OFF CONTAINER THAT IS NOT APPROVED BY THE CITY, YOU WILL NEED TO COMPLY WITH THE CITY'S REGULATIONS WITH REGARD TO USING A CONTAINER PROVIDED BY THE CITY'S SOLID WASTE CONTRACTOR, PRIOR TO THE ISSUANCE OF YOUR FINAL INSPECTION AND/OR CERTIFICATE OF OCCUPANCY.

This permit application addendum is being completed by the:

[] Contractor [] Property Owner

Projects requiring a roll-off container must use a container provided by WASTE PRO.

Name: _____ Signature: _____

Date: _____