



www.hollyhillfl.org

LIEN RESEARCH AND ASSESSMENT PAYOFF WORKSHEET

City of Holly Hill – Finance Department
1065 Ridgewood Ave. - Holly Hill, FL 32117
(386) 248-9432 · Fax (386) 248-9458
liensearch@hollyhillfl.org

A FEE OF \$75.00 IS REQUIRED PRIOR TO SEARCH

PROPERTY INFORMATION

* PARCEL ID # (short):	_____	* CLOSING DATE:	_____
* PROPERTY ADDRESS:	_____	* DATE REQUESTED:	_____
* LEGAL DESCRIPTION: :	_____		
* Company:	_____	PHONE:	_____
* Email Address:	_____		_____

CODE ENFORCEMENT, BUILDING, ALARM FINES AND LIENS

CASE #: _____ SPECIAL MAGISTRATE FINE: _____

RECORDING FEE: _____ NON-ACCUMULATING DAILY FINE: _____

ACCUMULATING DAILY FINE: _____ START DATE: _____ END DATE: _____
(\$50 PER DAY PER VIOLATION UNTIL COMPLIANT)

OUTSTANDING BUILDING PERMITS: **YES NO** PERMIT# _____ PERMIT TYPE: _____

VIOLATIONS: _____

LIEN FILED ON: _____ PAYOFF GOOD THROUGH: _____

COMPLETED BY DATE & INITIALS: _____ AMOUNT DUE: \$ _____

UTILITY SERVICE AND FALSE ALARM FINES AND LIENS

OUTSTANDING FALSE ALARM INVOICE: **YES NO** FALSE ALARM LIEN **YES NO** AMOUNT DUE: \$ _____

ACCOUNT NUMBER: _____ AMOUNT DUE: \$ _____

SERVICES:(circle) WATER SEWER GARBAGE ALL

COMPLETED BY DATE & INITIALS: _____

GRAND TOTAL DUE: \$ _____

**PLEASE ALLOW 5-7 BUSINESS DAYS FOR YOUR REQUEST TO BE
COMPLETED PLEASE RETAIN A COPY FOR YOUR RECORDS ON-LINE/PHONE
PAYMENTS CANNOT BE PROCESSED TO SATISFY LIENS PLEASE INCLUDE A
COPY OF THIS PAGE WHEN SUBMITTING PAYMENT**

PAYMENT INFORMATION

*Payment must be received prior to research completion.

*Overnight address: 1065 Ridgewood Ave. Holly Hill, FL 32117

Please visit <https://client.pointandpay.net/web/CityofHollyHill> to make your payment by credit/debit card or by check. Choose Lien Search in the drop down box, enter the Parcel ID# and \$75 as the payment amount.

CHECK# _____

OFFICE USE ONLY

DATE: _____ PNP# _____

Date Completed: _____ Initials: _____