

Accountant

Job Status

Open - open and accepting applications

[Back to Job Openings](#)

Professional accounting position located in the Finance Department responsible for conducting pre and post audit examining, account analysis, gathering necessary accounting data for monthly and annual financial reports, prepares various federal and state reports, monitors department budgets and assists accounting clerks in solving and resolving accounting problems. Performs posting, balancing and reconciliation and performs activities to ensure the accurate recording of revenues, expenditures, assets and liabilities of the City. Performs other job related duties.

Position requires a Bachelor's degree in Business Administration with emphasis in accounting or a related field. Prefer some experience in public or governmental accounting. Possession of the Government Finance Officers Certification is preferred, or the ability to obtain within five years. Experience with the City's ERP software is desired.

Salary range: \$40,830.40 - \$66,622.40 annual.

Position is Open Until Filled.

EOE/AA/ADA/VET DFWPL

Employment Applications are public record open for inspection

The City of Holly Hill will provide reasonable accommodations necessary to applicants with disabilities. Please contact Human Resources at 386/248-9440 if you need a special accommodation.

Supporting Documents

Employment Application 239.21 KB

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